

Animal and Plant Health Unit

Scientific Panel on Plant Health

Minutes of the 1st meetings of the Working Group on High Risk Plants

Held in Parma on 19 and 20 March 2018

(Agreed on 20 March 2018)

Participants

- **Working Group Members:**
Roel Potting (chair)
- **Hearing Experts¹:**
Not Applicable
- **European Commission and/or Member States representatives:**
Not Applicable
- **EFSA:**
ALPHA Unit:
Ciro Gardi
Svetla Kozelska
- **Others:**
Not Applicable

1. Welcome and apologies for absence

The Chair welcomed the participants.

2. Adoption of agenda

The agenda was adopted without changes.

¹ As defined in Article 17 of the Decision of the Executive Director on the selection of external experts:
<http://www.efsa.europa.eu/en/keydocs/docs/expertselection.pdf>.

3. Declarations of Interest of Working Groups members

In accordance with EFSA's Policy on Independence and Scientific Decision-Making Processes² and the Decision of the Executive Director on Declarations of Interest³, EFSA screened the Annual Declaration of Interest and the Specific Declaration of Interest filled in by the working group members invited for the present meeting. No Conflicts of Interest related to the issues discussed in this meeting have been identified during the screening process or at the Oral Declaration of Interest at the beginning of this meeting.

4. Scientific topic(s) for discussion

Discussion on the Guidance on High Risk Plants dossier submission EFSA-Q-2018- 00116, and commodity Risk Assessment EFSA-Q-2018-00117

- The WG discussed on and proposed interpretation of the Terms of Reference
- The WG preliminary discussed the approach and methodology, drafting a flow chart to be discussed with all members of WG during the next meeting
- The standard templates used for commodity RA in several countries were discussed

5. Next meeting(s)

The next meeting will be held on 22 and 23 of march 2018

² <http://www.efsa.europa.eu/en/keydocs/docs/independencepolicy.pdf>

³ <http://www.efsa.europa.eu/en/keydocs/docs/independencerules2014.pdf>

Animal and Plant Health Unit

Scientific Panel on Plant Health

Minutes of the 2nd meetings of the Working Group on High Risk Plants

Held in Parma on 22 and 23 March 2018

(Agreed on 19 April 2018)

Participants

- **Working Group Members:**

Roel Potting (chair)

Mike Jeger

Joseph Anton Jaques Miret

Katharina Denhen-Scmutz

- **Hearing Experts¹:**

Not Applicable

- **European Commission and/or Member States representatives:**

Mylona Panagiota

Maria Kamenou

- **EFSA:**

ALPHA Unit:

Svetla Kozelska

Marco Pautasso

- **Others:**

Not Applicable

1. Welcome and apologies for absence

The Chair welcomed the participants.

¹ As defined in Article 17 of the Decision of the Executive Director on the selection of external experts:
<http://www.efsa.europa.eu/en/keydocs/docs/expertselection.pdf>.

2. Adoption of agenda

The agenda was adopted without changes.

3. Declarations of Interest of Working Groups members

In accordance with EFSA's Policy on Independence and Scientific Decision-Making Processes² and the Decision of the Executive Director on Declarations of Interest³, EFSA screened the Annual Declaration of Interest and the Specific Declaration of Interest filled in by the working group members invited for the present meeting. No Conflicts of Interest related to the issues discussed in this meeting have been identified during the screening process or at the Oral Declaration of Interest at the beginning of this meeting.

4. Scientific topic(s) for discussion

Discussion on the Guidance on High Risk Plants dossier submission EFSA-Q-2018- 00116, and commodity Risk Assessment EFSA-Q-2018-00117

- Detailed discussion on the Terms of reference and the draft list of the prohibited commodities,
- Considerations regarding the number of potential dossiers for evaluation,
- The questions for the COM to clarify the ToR were identified,
- The WG agreed the approach that the WG has first to have an idea about how to evaluate the dossier and based on the evaluation needs to specify the content of the future dossier,
- Detailed discussion on the evaluation flowchart – the WG agreed fully with the draft flowchart,
- from 11.00 the COM (Juli and Maria Kamenou) joined the WG meeting by lync,
- The question regarding the format and publication of the first output (dossier template)

5. Next meeting(s)

The next meeting will be held on 19 and 20 of april 2018

² <http://www.efsa.europa.eu/en/keydocs/docs/independencepolicy.pdf>

³ <http://www.efsa.europa.eu/en/keydocs/docs/independencerules2014.pdf>

Scientific Panel on Plant Health

Minutes of the 3rd meetings of the Working Group on High Risk Plants

**Web-meeting on 19 and 20 April 2018 (14:00-18:00)
(Agreed on 23 April 2018)**

Participants

- **Working Group Members:**
Roel Potting (chair)
Joseph Anton Jaques Miret
- **Hearing Experts¹:**
Not Applicable
- **European Commission and/or Member States representatives:**
- **EFSA:**
ALPHA Unit:
Ciro Gardi
- **Others:**
Not Applicable

1. Welcome and apologies for absence

The Chair welcomed the participants.

2. Adoption of agenda

The agenda was adopted without changes.

¹ As defined in Article 17 of the Decision of the Executive Director on the selection of external experts:
<http://www.efsa.europa.eu/en/keydocs/docs/expertselection.pdf>.

3. Declarations of Interest of Working Groups members

In accordance with EFSA's Policy on Independence and Scientific Decision-Making Processes² and the Decision of the Executive Director on Declarations of Interest³, EFSA screened the Annual Declaration of Interest and the Specific Declaration of Interest filled in by the working group members invited for the present meeting. No Conflicts of Interest related to the issues discussed in this meeting have been identified during the screening process or at the Oral Declaration of Interest at the beginning of this meeting.

4. Scientific topic(s) for discussion

Discussion on the Guidance on High Risk Plants dossier submission EFSA-Q-2018- 00116, and commodity Risk Assessment EFSA-Q-2018-00117

- Discussion on the requests of clarification on the Terms of Reference
- Update of the draft document
- Discussion on the literature search and supporting information
- Agreement on working group meeting plan, next steps and division of tasks

5. Next meeting(s)

The next meeting will be held on 23 and 24 of April 2018

² <http://www.efsa.europa.eu/en/keydocs/docs/independencpolicy.pdf>

³ <http://www.efsa.europa.eu/en/keydocs/docs/independencerules2014.pdf>

Scientific Panel on Plant Health

Minutes of the 4th meetings of the Working Group on High Risk Plants

**Held in Parma on 23 and 24 April 2018
(Agreed on 15 May 2018)**

Participants

- **Working Group Members:**
Roel Potting (chair)
Joseph Anton Jaques Miret
- **Hearing Experts¹:**
Not Applicable
- **European Commission and/or Member States representatives:**
- **EFSA:**
ALPHA Unit:
Ciro Gardi
- **Others:**
Not Applicable

1. Welcome and apologies for absence

The Chair welcomed the participants.

2. Adoption of agenda

The agenda was adopted without changes.

¹ As defined in Article 17 of the Decision of the Executive Director on the selection of external experts:
<http://www.efsa.europa.eu/en/keydocs/docs/expertselection.pdf>.

3. Declarations of Interest of Working Groups members

In accordance with EFSA's Policy on Independence and Scientific Decision-Making Processes² and the Decision of the Executive Director on Declarations of Interest³, EFSA screened the Annual Declaration of Interest and the Specific Declaration of Interest filled in by the working group members invited for the present meeting. No Conflicts of Interest related to the issues discussed in this meeting have been identified during the screening process or at the Oral Declaration of Interest at the beginning of this meeting.

4. Scientific topic(s) for discussion

Discussion on the Guidance on High Risk Plants dossier submission EFSA-Q-2018- 00116, and commodity Risk Assessment EFSA-Q-2018-00117

- Discussion on the requests of clarification on the Terms of Reference
- Discussion on the legal aspects
- Discussion and agreement on the possible guidance structure and contents
- Discussion on the literature search and supporting information (Irene Munoz Guajardo)
- Agreement on working group meeting plan, next steps and division of tasks

5. Next meeting(s)

The next meeting will be held on 15 May 2018

² <http://www.efsa.europa.eu/en/keydocs/docs/independencepolicy.pdf>

³ <http://www.efsa.europa.eu/en/keydocs/docs/independencerules2014.pdf>

Scientific Panel on Plant Health

Minutes of the 5th meetings of the Working Group on High Risk Plants

Held in Parma on 15 May 2018

(Agreed on 16 May 2018)

Participants

- **Working Group Members:**

Roel Potting (chair)

Katharina Dehnen-Schmutz

Mike Jeger

- **Hearing Experts¹:**

Not Applicable

- **European Commission and/or Member States representatives:**

- **EFSA:**

ALPHA Unit:

Ciro Gardi

Svetla Kozelska

- **Others:**

Not Applicable

1. Welcome and apologies for absence

The Chair welcomed the participants. Apologies from Josep Anton Jaques Miret, who was participating to another WG.

2. Adoption of agenda

The agenda was adopted without changes.

¹ As defined in Article 17 of the Decision of the Executive Director on the selection of external experts:
<http://www.efsa.europa.eu/en/keydocs/docs/expertselection.pdf>.

3. Declarations of Interest of Working Groups members

In accordance with EFSA's Policy on Independence and Scientific Decision-Making Processes² and the Decision of the Executive Director on Declarations of Interest³, EFSA screened the Annual Declaration of Interest and the Specific Declaration of Interest filled in by the working group members invited for the present meeting. No Conflicts of Interest related to the issues discussed in this meeting have been identified during the screening process or at the Oral Declaration of Interest at the beginning of this meeting.

4. Scientific topic(s) for discussion

Discussion on the Guidance on High Risk Plants dossier submission EFSA-Q-2018- 00116, and commodity Risk Assessment EFSA-Q-2018-00117

- Revision and finalization of the draft document
- Discussion on the legal aspects
- Discussion on the literature search and supporting information
- Agreement on working group meeting plan, next steps and division of tasks

5. Next meeting(s)

The next meeting will be held on 31 May 2018

² <http://www.efsa.europa.eu/en/keydocs/docs/independencepolicy.pdf>

³ <http://www.efsa.europa.eu/en/keydocs/docs/independencerules2014.pdf>

Scientific Panel on Plant Health

Minutes of the 6th meetings of the Working Group on High Risk Plants

**Web-meeting held on 31 May 2018
(Agreed on 15 June 2018)**

Participants

- **Working Group Members:**

Roel Potting (chair)
Katharina Dehnen-Schmutz
Mike Jeger
Joseph Anton Jaques Miret

- **Hearing Experts¹:**

Not Applicable

- **European Commission and/or Member States representatives:**

- **EFSA:**

ALPHA Unit:
Ciro Gardi
Svetla Kozelska

- **Others:**

Not Applicable

1. Welcome and apologies for absence

The Chair welcomed the participants. Apologies from Josep Anton Jaques Miret, who was participating to another WG.

¹ As defined in Article 17 of the Decision of the Executive Director on the selection of external experts:
<http://www.efsa.europa.eu/en/keydocs/docs/expertselection.pdf>.

2. Adoption of agenda

The agenda was adopted without changes.

3. Declarations of Interest of Working Groups members

In accordance with EFSA's Policy on Independence and Scientific Decision-Making Processes² and the Decision of the Executive Director on Declarations of Interest³, EFSA screened the Annual Declaration of Interest and the Specific Declaration of Interest filled in by the working group members invited for the present meeting. No Conflicts of Interest related to the issues discussed in this meeting have been identified during the screening process or at the Oral Declaration of Interest at the beginning of this meeting.

4. Scientific topic(s) for discussion

Discussion on the Guidance on High Risk Plants dossier submission EFSA-Q-2018- 00116, and commodity Risk Assessment EFSA-Q-2018-00117

- The WG was updated with the results of the discussion during the Videoconference with DG SANTE : Meeting on 18 May, 14:00 - 16:00.

5. Next meeting(s)

The next meeting will be held on 15 June 2018

² <http://www.efsa.europa.eu/en/keydocs/docs/independencepolicy.pdf>

³ <http://www.efsa.europa.eu/en/keydocs/docs/independencerules2014.pdf>

Animal and Plant Health Unit

Scientific Panel on Plant Health

Minutes of the 7th meetings of the Working Group on High Risk Plants

**Web-meeting held on 15 June 2018
(Agreed on 22 June 2018)**

Participants

- **Working Group Members:**
Roel Potting (chair)
Mike Jeger
- **Hearing Experts¹:**
Not Applicable
- **European Commission and/or Member States representatives:**
- **EFSA:**
ALPHA Unit:
Ciro Gardi
Svetla Kozelska
- **Others:**
Not Applicable

1. Welcome and apologies for absence

The Chair welcomed the participants. Apologies from Josep Anton Jaques Miret, who was participating to another WG.

2. Adoption of agenda

The agenda was adopted without changes.

¹ As defined in Article 17 of the Decision of the Executive Director on the selection of external experts:
<http://www.efsa.europa.eu/en/keydocs/docs/expertselection.pdf>.

3. Declarations of Interest of Working Groups members

In accordance with EFSA's Policy on Independence and Scientific Decision-Making Processes² and the Decision of the Executive Director on Declarations of Interest³, EFSA screened the Annual Declaration of Interest and the Specific Declaration of Interest filled in by the working group members invited for the present meeting. No Conflicts of Interest related to the issues discussed in this meeting have been identified during the screening process or at the Oral Declaration of Interest at the beginning of this meeting.

4. Scientific topic(s) for discussion

Discussion on the Guidance on High Risk Plants dossier submission EFSA-Q-2018- 00116, and commodity Risk Assessment EFSA-Q-2018-00117

- The WG discussed the comments received by EC on the draft Technical Report (TR), and amended the document were necessary
- Most of the received comment were editorial, while the most relevant were addressed by the WG and will be shown to the Plenary for the endorsement of the TR.

5. Next meeting(s)

The next meeting will be held on 21 and 22 June 2018

² <http://www.efsa.europa.eu/en/keydocs/docs/independencpolicy.pdf>

³ <http://www.efsa.europa.eu/en/keydocs/docs/independencerules2014.pdf>

Scientific Panel on Plant Health

Minutes of the 8th meetings of the Working Group on High Risk Plants

**Meeting held on 21 and 22 June 2018
(Agreed on 10 July 2018)**

Participants

- **Working Group Members:**

Roel Potting (chair)
Mike Jeger
Mike Jeger
Joseph Anton Jaques Miret

- **Hearing Experts¹:**

Not Applicable

- **European Commission and/or Member States representatives:**

- **EFSA:**

ALPHA Unit:
Ciro Gardi

- **Others:**

Not Applicable

1. Welcome and apologies for absence

The Chair welcomed the participants.

2. Adoption of agenda

The agenda was adopted without changes.

¹ As defined in Article 17 of the Decision of the Executive Director on the selection of external experts:
<http://www.efsa.europa.eu/en/keydocs/docs/expertselection.pdf>.

3. Declarations of Interest of Working Groups members

In accordance with EFSA's Policy on Independence and Scientific Decision-Making Processes² and the Decision of the Executive Director on Declarations of Interest³, EFSA screened the Annual Declaration of Interest and the Specific Declaration of Interest filled in by the working group members invited for the present meeting. No Conflicts of Interest related to the issues discussed in this meeting have been identified during the screening process or at the Oral Declaration of Interest at the beginning of this meeting.

4. Scientific topic(s) for discussion

Discussion on the Guidance on High Risk Plants dossier submission EFSA-Q-2018- 00116, and commodity Risk Assessment EFSA-Q-2018-00117

- The WG finalised the draft Technical Report (TR), to be circulated to MS for consultation
- The WG started drafting the structure of the Guidance for High Risk Plant Risk Assessment

5. Next meeting(s)

The next meeting has to be scheduled

² <http://www.efsa.europa.eu/en/keydocs/docs/independencepolicy.pdf>

³ <http://www.efsa.europa.eu/en/keydocs/docs/independencerules2014.pdf>

Scientific Panel on Plant Health

Minutes of the 9th meetings of the Working Group on High Risk Plants

Web meeting held on 31 July 2018

(Agreed on 22 August 2018)

Participants

- **Working Group Members:**
Roel Potting (chair)
- **Hearing Experts¹:**
Not Applicable
- **European Commission and/or Member States representatives:**
- **EFSA:**
ALPHA Unit:
Ciro Gardi
Svetla Kozelska
- **Others:**
Not Applicable

1. Welcome and apologies for absence

The Chair welcomed the participants.

2. Adoption of agenda

The agenda was adopted without changes.

3. Declarations of Interest of Working Groups members

In accordance with EFSA's Policy on Independence and Scientific Decision-Making Processes² and the Decision of the Executive Director on Declarations of Interest³,

¹ As defined in Article 17 of the Decision of the Executive Director on the selection of external experts:
<http://www.efsa.europa.eu/en/keydocs/docs/expertselection.pdf>.

EFSA screened the Annual Declaration of Interest and the Specific Declaration of Interest filled in by the working group members invited for the present meeting. No Conflicts of Interest related to the issues discussed in this meeting have been identified during the screening process or at the Oral Declaration of Interest at the beginning of this meeting.

4. Scientific topic(s) for discussion

Discussion on the Guidance on High Risk Plants dossier submission EFSA-Q-2018- 00116, and commodity Risk Assessment EFSA-Q-2018-00117

- The WG discussed the comments received by MSs and a proposal for addressing the comments was agreed
- The WG discussed the further steps for drafting the Commodity Risk Assessment Guidance

5. Next meeting(s)

The next meeting has to be scheduled

² <http://www.efsa.europa.eu/en/keydocs/docs/independencpolicy.pdf>

³ <http://www.efsa.europa.eu/en/keydocs/docs/independencerules2014.pdf>

Scientific Panel on Plant Health

Minutes of the 10th meetings of the Working Group on High Risk Plants

Web meeting held on 31 August 2018

(Agreed on 4 September 2018)

Participants

- **Working Group Members:**
Roel Potting (chair)
- **Hearing Experts¹:**
Not Applicable
- **European Commission and/or Member States representatives:**
- **EFSA:**
ALPHA Unit:
Ciro Gardi
Svetla Kozelska
- **Others:**
Not Applicable

1. Welcome and apologies for absence

The Chair welcomed the participants.

2. Adoption of agenda

The agenda was adopted without changes.

3. Declarations of Interest of Working Groups members

In accordance with EFSA's Policy on Independence and Scientific Decision-Making Processes² and the Decision of the Executive Director on Declarations of Interest³,

¹ As defined in Article 17 of the Decision of the Executive Director on the selection of external experts:
<http://www.efsa.europa.eu/en/keydocs/docs/expertselection.pdf>.

EFSA screened the Annual Declaration of Interest and the Specific Declaration of Interest filled in by the working group members invited for the present meeting. No Conflicts of Interest related to the issues discussed in this meeting have been identified during the screening process or at the Oral Declaration of Interest at the beginning of this meeting.

4. Scientific topic(s) for discussion

Discussion on the Guidance on High Risk Plants dossier submission EFSA-Q-2018- 00116, and commodity Risk Assessment EFSA-Q-2018-00117

- The WG discussed the additional comments received by MSs and a proposal for addressing the comments was agreed
- The WG discussed the further steps for drafting the Commodity Risk Assessment Guidance

5. Next meeting(s)

The next meeting has to be scheduled

² <http://www.efsa.europa.eu/en/keydocs/docs/independencpolicy.pdf>

³ <http://www.efsa.europa.eu/en/keydocs/docs/independencerules2014.pdf>

Scientific Panel on Plant Health

Minutes of the 11th meetings of the Working Group on High Risk Plants

**Web meeting held on 4 September 2018
(Agreed on 11 September 2018)**

Participants

- **Working Group Members:**

Roel Potting (chair)

Katharina Dehnen-Schmutz

Josep Jaques Miret

- **Hearing Experts¹:**

Not Applicable

- **European Commission and/or Member States representatives:**

- **EFSA:**

ALPHA Unit:

Ciro Gardi

- **Others:**

Not Applicable

1. Welcome and apologies for absence

The Chair welcomed the participants.

2. Adoption of agenda

The agenda was adopted without changes.

¹ As defined in Article 17 of the Decision of the Executive Director on the selection of external experts:
<http://www.efsa.europa.eu/en/keydocs/docs/expertselection.pdf>.

3. Declarations of Interest of Working Groups members

In accordance with EFSA's Policy on Independence and Scientific Decision-Making Processes² and the Decision of the Executive Director on Declarations of Interest³, EFSA screened the Annual Declaration of Interest and the Specific Declaration of Interest filled in by the working group members invited for the present meeting. No Conflicts of Interest related to the issues discussed in this meeting have been identified during the screening process or at the Oral Declaration of Interest at the beginning of this meeting.

4. Scientific topic(s) for discussion

Discussion on the Guidance on High Risk Plants dossier submission EFSA-Q-2018- 00116, and commodity Risk Assessment EFSA-Q-2018-00117

- The WG finalized the Technical Report and replied to all comments received by MSs
- The WG discussed the further steps for drafting the Commodity Risk Assessment Guidance

5. Next meeting(s)

The next meeting has to be scheduled

² <http://www.efsa.europa.eu/en/keydocs/docs/independencepolicy.pdf>

³ <http://www.efsa.europa.eu/en/keydocs/docs/independencerules2014.pdf>

Scientific Panel on Plant Health

Minutes of the 12th meetings of the Working Group on High Risk Plants

**Parma 11-13 September 2018
(Agreed on 13 September 2018)**

Participants

- **Working Group Members:**

Roel Potting (chair)
Katharina Dehnen-Schmutz
Josep Jaques Miret
Mike Jeger

- **Hearing Experts¹:**

Not Applicable

- **European Commission and/or Member States representatives:**

- **EFSA:**

ALPHA Unit:
Ciro Gardi

- **Others:**

Not Applicable

1. Welcome and apologies for absence

The Chair welcomed the participants.

2. Adoption of agenda

The agenda was adopted without changes.

¹ As defined in Article 17 of the Decision of the Executive Director on the selection of external experts:
<http://www.efsa.europa.eu/en/keydocs/docs/expertselection.pdf>.

3. Declarations of Interest of Working Groups members

In accordance with EFSA's Policy on Independence and Scientific Decision-Making Processes² and the Decision of the Executive Director on Declarations of Interest³, EFSA screened the Annual Declaration of Interest and the Specific Declaration of Interest filled in by the working group members invited for the present meeting. No Conflicts of Interest related to the issues discussed in this meeting have been identified during the screening process or at the Oral Declaration of Interest at the beginning of this meeting.

4. Scientific topic(s) for discussion

Discussion on the Guidance on High Risk Plants dossier submission EFSA-Q-2018- 00116, and commodity Risk Assessment EFSA-Q-2018-00117

- The WG finalized the Technical Report and replied to all comments received by MSs
- The WG drafted the Guidance on Commodity Risk Assessment

5. Next meeting(s)

The next meeting will be on 25th of September 2018

² <http://www.efsa.europa.eu/en/keydocs/docs/independencypolicy.pdf>

³ <http://www.efsa.europa.eu/en/keydocs/docs/independencerules2014.pdf>

Scientific Panel on Plant Health

Minutes of the 13th meetings of the Working Group on High Risk Plants

**Parma 25 September 2018
(Agreed on 5 October 2018)**

Participants

- **Working Group Members:**

Roel Potting (chair)

Josep Jaques Miret

- **Hearing Experts¹:**

Not Applicable

- **European Commission and/or Member States representatives:**

- **EFSA:**

ALPHA Unit:

Ciro Gardi

- **Others:**

Not Applicable

1. Welcome and apologies for absence

The Chair welcomed the participants.

2. Adoption of agenda

The agenda was adopted without changes.

3. Declarations of Interest of Working Groups members

In accordance with EFSA's Policy on Independence and Scientific Decision-Making Processes² and the Decision of the Executive Director on Declarations of Interest³,

¹ As defined in Article 17 of the Decision of the Executive Director on the selection of external experts:
<http://www.efsa.europa.eu/en/keydocs/docs/expertselection.pdf>.

EFSA screened the Annual Declaration of Interest and the Specific Declaration of Interest filled in by the working group members invited for the present meeting. No Conflicts of Interest related to the issues discussed in this meeting have been identified during the screening process or at the Oral Declaration of Interest at the beginning of this meeting.

4. Scientific topic(s) for discussion

Discussion on the Guidance on High Risk Plants dossier submission EFSA-Q-2018- 00116, and commodity Risk Assessment EFSA-Q-2018-00117

- The WG further revised the Technical Report
- The WG drafted the Guidance on Commodity Risk Assessment

5. Next meeting(s)

The next meeting has to be scheduled

² <http://www.efsa.europa.eu/en/keydocs/docs/independencepolicy.pdf>

³ <http://www.efsa.europa.eu/en/keydocs/docs/independencerules2014.pdf>

Animal and Plant Health Unit

Scientific Panel on Plant Health

Minutes of the 14th meetings of the Working Group on High Risk Plants

**Parma 5 October 2018
(Agreed on 8 October 2018)**

Participants

- **Working Group Members:**

Roel Potting (chair)

Mike Jeger

Katharina Dehnen-Schmutz

- **Hearing Experts¹:**

Not Applicable

- **European Commission and/or Member States representatives:**

- **EFSA:**

ALPHA Unit:

Ciro Gardi

Svetla Kozelska

- **Others:**

Not Applicable

1. Welcome and apologies for absence

The Chair welcomed the participants.

2. Adoption of agenda

The agenda was adopted without changes.

¹ As defined in Article 17 of the Decision of the Executive Director on the selection of external experts:
<http://www.efsa.europa.eu/en/keydocs/docs/expertselection.pdf>.

3. Declarations of Interest of Working Groups members

In accordance with EFSA's Policy on Independence and Scientific Decision-Making Processes² and the Decision of the Executive Director on Declarations of Interest³, EFSA screened the Annual Declaration of Interest and the Specific Declaration of Interest filled in by the working group members invited for the present meeting. No Conflicts of Interest related to the issues discussed in this meeting have been identified during the screening process or at the Oral Declaration of Interest at the beginning of this meeting.

4. Scientific topic(s) for discussion

Discussion on the Guidance on High Risk Plants dossier submission EFSA-Q-2018- 00116, and commodity Risk Assessment EFSA-Q-2018-00117

- The WG discussed and agreed on how to deal with the estimate of the efficacy of phytosanitary mitigation measures in the Technical Report
- The WG updated the draft Guidance on Commodity Risk Assessment

5. Next meeting(s)

The next meeting will be on 31st of October 2018

² <http://www.efsa.europa.eu/en/keydocs/docs/independencepolicy.pdf>

³ <http://www.efsa.europa.eu/en/keydocs/docs/independencerules2014.pdf>

Animal and Plant Health Unit

Scientific Panel on Plant Health

Minutes of the 15th meetings of the Working Group on High Risk Plants

Parma 31 October 2018
(Agreed on 13 November 2018)

Participants

- **Working Group Members:**

Roel Potting (chair)
Mike Jeger
Josep Jaques Miret

- **Hearing Experts¹:**

Not Applicable

- **European Commission and/or Member States representatives:**

- **EFSA:**

ALPHA Unit:
Ciro Gardi
Svetla Kozelska

- **Others:**

Not Applicable

1. Welcome and apologies for absence

The Chair welcomed the participants.

2. Adoption of agenda

The agenda was adopted without changes.

¹ As defined in Article 17 of the Decision of the Executive Director on the selection of external experts:
<http://www.efsa.europa.eu/en/keydocs/docs/expertselection.pdf>.

3. Declarations of Interest of Working Groups members

In accordance with EFSA's Policy on Independence and Scientific Decision-Making Processes² and the Decision of the Executive Director on Declarations of Interest³, EFSA screened the Annual Declaration of Interest and the Specific Declaration of Interest filled in by the working group members invited for the present meeting. No Conflicts of Interest related to the issues discussed in this meeting have been identified during the screening process or at the Oral Declaration of Interest at the beginning of this meeting.

4. Scientific topic(s) for discussion

Discussion on the Guidance on High Risk Plants dossier submission EFSA-Q-2018- 00116, and commodity Risk Assessment EFSA-Q-2018-00117

- The WG discussed the comments received from PLH Panel members and amended the draft guidance, where necessary.
- The latest modification of the Technical Report on High Risk Plant were also considered in revising and consolidating the draft version of the Guidance on High Risk Plants.
- The draft Guidance was prepare to be circulated to the PLH Panel members for a final round of comments in view of possible endorsement during the November PLH Plenary.

5. Next meeting(s)

The next meeting will be on 20th of November 2018

² <http://www.efsa.europa.eu/en/keydocs/docs/independencepolicy.pdf>

³ <http://www.efsa.europa.eu/en/keydocs/docs/independencerules2014.pdf>

Animal and Plant Health Unit

Scientific Panel on Plant Health

Minutes of the 16th meetings of the Working Group on High Risk Plants

Parma 20 November 2018
(Agreed on 23 November 2018)

Participants

- **Working Group Members:**

Roel Potting (chair)
Josep Jaques Miret
Mike Jeger (via Web)

- **Hearing Experts¹:**

Not Applicable

- **European Commission and/or Member States representatives:**

- **EFSA:**

ALPHA Unit:
Ciro Gardi
Svetla Kozelska
Stefano Preti
Olaf Mosbach-Schulz

- **Others:**

Not Applicable

1. Welcome and apologies for absence

The Chair welcomed the participants.

2. Adoption of agenda

The agenda was adopted without changes.

¹ As defined in Article 17 of the Decision of the Executive Director on the selection of external experts:
<http://www.efsa.europa.eu/en/keydocs/docs/expertselection.pdf>.

3. Declarations of Interest of Working Groups members

In accordance with EFSA's Policy on Independence and Scientific Decision-Making Processes² and the Decision of the Executive Director on Declarations of Interest³, EFSA screened the Annual Declaration of Interest and the Specific Declaration of Interest filled in by the working group members invited for the present meeting. No Conflicts of Interest related to the issues discussed in this meeting have been identified during the screening process or at the Oral Declaration of Interest at the beginning of this meeting.

4. Scientific topic(s) for discussion

Discussion on the Guidance on High Risk Plants dossier submission EFSA-Q-2018- 00116, and commodity Risk Assessment EFSA-Q-2018-00117

- The WG discussed the comments received from PLH Panel members and amended the draft guidance, where necessary.
- The flow chart and the tables were improved
- The draft Guidance was prepared to be discussed at the 77 PLH Plenary meeting.

5. Next meeting

The next meeting will be on 27th of November 2018

² <http://www.efsa.europa.eu/en/keydocs/docs/independencepolicy.pdf>

³ <http://www.efsa.europa.eu/en/keydocs/docs/independencerules2014.pdf>

Scientific Panel on Plant Health

Minutes of the 17th meetings of the Working Group on High Risk Plants

Web meeting 27 November 2018

(Agreed on 3 December 2018)

Participants

- **Working Group Members:**

Roel Potting (chair)

Mike Jeger

Josep Jaques Miret

Katharina Dehnen-Schmutz

- **Hearing Experts¹:**

Not Applicable

- **European Commission and/or Member States representatives:**

- **EFSA:**

ALPHA Unit:

Ciro Gardi

Svetla Kozelska

Stefano Preti

- **Others:**

Not Applicable

1. Welcome and apologies for absence

The Chair welcomed the participants.

2. Adoption of agenda

The agenda was adopted without changes.

¹ As defined in Article 17 of the Decision of the Executive Director on the selection of external experts:
<http://www.efsa.europa.eu/en/keydocs/docs/expertselection.pdf>.

3. Declarations of Interest of Working Groups members

In accordance with EFSA's Policy on Independence and Scientific Decision-Making Processes² and the Decision of the Executive Director on Declarations of Interest³, EFSA screened the Annual Declaration of Interest and the Specific Declaration of Interest filled in by the working group members invited for the present meeting. No Conflicts of Interest related to the issues discussed in this meeting have been identified during the screening process or at the Oral Declaration of Interest at the beginning of this meeting.

4. Scientific topic(s) for discussion

Discussion on the Guidance on High Risk Plants dossier submission EFSA-Q-2018- 00116, and commodity Risk Assessment EFSA-Q-2018-00117

- The WG discussed the comments received from PLH Panel members during the November Plenary and amended the draft guidance, where necessary.
- The latest version of the Guidance on High Risk Plants was revised, consolidated and prepared to be circulated to the PLH Panel members for written endorsement.
-

5. Next meeting(s)

The next meeting will be on 3 December 2018

² <http://www.efsa.europa.eu/en/keydocs/docs/independencepolicy.pdf>

³ <http://www.efsa.europa.eu/en/keydocs/docs/independencerules2014.pdf>

Scientific Panel on Plant Health

Minutes of the 18th meetings of the Working Group on High Risk Plants

Web meeting 3 December 2018

(Agreed on 3 December 2018)

Participants

- **Working Group Members:**

Roel Potting (chair)

- **Hearing Experts¹:**

Not Applicable

- **European Commission and/or Member States representatives:**

- **EFSA:**

ALPHA Unit:

Ciro Gardi

Stefano Preti

- **Others:**

Not Applicable

1. Welcome and apologies for absence

The Chair welcomed the participants.

2. Adoption of agenda

The agenda was adopted without changes.

3. Declarations of Interest of Working Groups members

In accordance with EFSA's Policy on Independence and Scientific Decision-Making Processes² and the Decision of the Executive Director on Declarations of Interest³,

¹ As defined in Article 17 of the Decision of the Executive Director on the selection of external experts:
<http://www.efsa.europa.eu/en/keydocs/docs/expertselection.pdf>.

EFSA screened the Annual Declaration of Interest and the Specific Declaration of Interest filled in by the working group members invited for the present meeting. No Conflicts of Interest related to the issues discussed in this meeting have been identified during the screening process or at the Oral Declaration of Interest at the beginning of this meeting.

4. Scientific topic(s) for discussion

Discussion on the Guidance on High Risk Plants dossier submission EFSA-Q-2018- 00116, and commodity Risk Assessment EFSA-Q-2018-00117

- The WG discussed the comments received from PLH Panel members by email and amended the draft guidance, where necessary.
- The latest version of the Guidance on High Risk Plants was revised, consolidated and prepared to be circulated to the PLH Panel members for written endorsement.

5. Next meeting(s)

The next meeting will be on 28-29 January 2019

² <http://www.efsa.europa.eu/en/keydocs/docs/independencepolicy.pdf>

³ <http://www.efsa.europa.eu/en/keydocs/docs/independencerules2014.pdf>

Animal and Plant Health Unit

Scientific Panel on Plant Health

Minutes of the 19th meetings of the Working Group on High Risk Plants

Meeting 28-29 December 2019

(Agreed on 29 January 2019)

Participants

- **Working Group Members:**
Roel Potting (chair)
- **Hearing Experts¹:**
Not Applicable
- **European Commission and/or Member States representatives:**
Not Applicable
- **EFSA:**
ALPHA Unit:
Ciro Gardi
Svetla Kozelska
Stefano Preti
- **Others:**
EFSA (ALPHA Unit):
Giuseppe Stancanelli

1. Welcome and apologies for absence

The Chair welcomed the participants.

2. Adoption of agenda

The agenda was adopted without changes.

¹ As defined in Article 17 of the Decision of the Executive Director on the selection of external experts:
<http://www.efsa.europa.eu/en/keydocs/docs/expertselection.pdf>.

3. Declarations of Interest of Working Groups members

In accordance with EFSA's Policy on Independence and Scientific Decision-Making Processes² and the Decision of the Executive Director on Declarations of Interest³, EFSA screened the Annual Declaration of Interest and the Specific Declaration of Interest filled in by the working group members invited for the present meeting. No Conflicts of Interest related to the issues discussed in this meeting have been identified during the screening process or at the Oral Declaration of Interest at the beginning of this meeting.

4. Scientific topic(s) for discussion

Discussion on the Guidance on High Risk Plants dossier submission EFSA-Q-2018- 00116, and commodity Risk Assessment EFSA-Q-2018-00117

- The WG discussed, addressed and replied the comments received from the Public Consultation on the draft guidance on commodity risk assessment for the evaluation of high risk plants dossiers, to be proposed to the WG and possible amendments to the Guidance
- The WG discussed the Webinar preparation (Structure of the webinar, power point presentation)
- The WG discussed the planning of the upcoming RA for the High Risk Plants dossiers (WG expertise needed and workplan)
- The WG planned the next WG meetings

5. Next meeting(s)

The next meeting will be on 11-12 February 2019

² <http://www.efsa.europa.eu/en/keydocs/docs/independencepolicy.pdf>

³ <http://www.efsa.europa.eu/en/keydocs/docs/independencerules2014.pdf>



Scientific Panel on Plant Health

Minutes of the 20th meetings of the Working Group on High Risk Plants

**Meeting 11-12 February 2019
(Agreed on 12 February 2019)**

Participants

- **Working Group Members:**
Roel Potting (chair)
- **Hearing Experts¹:**
Not Applicable
- **European Commission and/or Member States representatives:**
Not Applicable
- **EFSA:**
ALPHA Unit:
Ciro Gardi
Svetla Kozelska
Stefano Preti
Maria Chiara Rosace
- **Others:**
Not Applicable

¹ As defined in Article 17 of the Decision of the Executive Director on the selection of external experts:
<http://www.efsa.europa.eu/en/keydocs/docs/expertselection.pdf>.



1. Welcome and apologies for absence

The Chair welcomed the participants.

2. Adoption of agenda

The agenda was adopted without changes.

3. Declarations of Interest of Working Groups members

In accordance with EFSA's Policy on Independence and Scientific Decision-Making Processes² and the Decision of the Executive Director on Declarations of Interest³, EFSA screened the Annual Declaration of Interest and the Specific Declaration of Interest filled in by the working group members invited for the present meeting. No Conflicts of Interest related to the issues discussed in this meeting have been identified during the screening process or at the Oral Declaration of Interest at the beginning of this meeting.

4. Scientific topic(s) for discussion

Webinar: How to prepare dossiers to support demands for import of high-risk plants and plant products

5. Next meeting(s)

The next meeting will be on 21 February 2019.

² <http://www.efsa.europa.eu/en/keydocs/docs/independencepolicy.pdf>

³ <http://www.efsa.europa.eu/en/keydocs/docs/independencerules2014.pdf>



Scientific Panel on Plant Health

Minutes of the 21th meetings of the Working Group on High Risk Plants

**Meeting 21 February 2019
(Agreed on 13 March 2019)**

Participants

- **Working Group Members:**
Roel Potting (chair) (Web meeting)
Josep Anton Jaques Miret
Michael J Jeger
- **Hearing Experts¹:**
Not Applicable
- **European Commission and/or Member States representatives:**
Not Applicable
- **EFSA:**
ALPHA Unit:
Ciro Gardi
Stefano Preti
Maria Chiara Rosace
- **Others:**
Not Applicable

¹ As defined in Article 17 of the Decision of the Executive Director on the selection of external experts:
<http://www.efsa.europa.eu/en/keydocs/docs/expertselection.pdf>.



1. Welcome and apologies for absence

The Chair welcomed the participants.

2. Adoption of agenda

The agenda was adopted without changes.

3. Declarations of Interest of Working Groups members

In accordance with EFSA's Policy on Independence and Scientific Decision-Making Processes² and the Decision of the Executive Director on Declarations of Interest³, EFSA screened the Annual Declaration of Interest and the Specific Declaration of Interest filled in by the working group members invited for the present meeting. No Conflicts of Interest related to the issues discussed in this meeting have been identified during the screening process or at the Oral Declaration of Interest at the beginning of this meeting.

4. Scientific topic(s) for discussion

Discussion on the Guidance on High Risk Plants dossier submission EFSA-Q-2018-00116, and commodity Risk Assessment EFSA-Q-2018-00117

- Comments received during the public consultation and reply to be proposed to the WG and possible amendments to the Guidance
- Discussion on the upcoming RA for the High Risk Plants dossiers
- WG expertise
- Possible outsourcing of some activity
- AOB

5. Next meeting(s)

The next meeting will be on 21 February 2019.

² <http://www.efsa.europa.eu/en/keydocs/docs/independencepolicy.pdf>

³ <http://www.efsa.europa.eu/en/keydocs/docs/independencerules2014.pdf>