

**Draft Agenda of the Inaugural Meeting & Induction Training
for members of the AHAW, CONTAM, NDA and PLH Scientific Panels
and for members of the Scientific Committee**

1 July 2015, 14:00-18:00

2 July 2015, 9:00-12:30

EFSA premises (Parma, Italy)

1 July 2015	
Time	Items
14:00	Welcome and opening speech
14:10	EFSA Strategy and Open Risk Assessment
14:30	Risk Assessment at EFSA
15:10	Risk communication and external relations
15:40	Coffee Break
16:10	Ethics, confidentiality and fraud awareness
16:30	Policy on Independence and its Implementing Rules
16:50	The EFSA Declarations of Interest (DoI) tool
17:10	EFSA' approach to quality
17:30	The EFSA Document Management System
17:50	Questions & Answers
18:00	Group photo by Scientific Panel
19:00	Dinner
2 July 2015	
Time	Items
9:00	Cross-cutting guidances of the Scientific Committee
10:00	We need to know your judgements – an introduction to the EFSA Guidance on Expert Knowledge Elicitation
10:30	Coffee Break
11:00	Training courses open for EFSA Panel/Scientific Committee members
11:20	Publication of scientific outputs in the EFSA Journal
11:40	Managing relations with media and stakeholders
12:00	Support framework for experts - travel organisation, travel reimbursement and other EFSA services
12:20	Questions & Answers
12:30	Lunch Break