

**EXECUTIVE OFFICE**

**57<sup>th</sup> Meeting of EFSA's Management Board  
Minutes of the Public Session  
Parma, 27 June 2013, 09.00 – 13.10h**

**Members of the Management Board present**

Sue Davies (Chair)	Stella Canna-Michaelidou
Piergiuseppe Facelli (Vice-Chair)	Jan Mousing
Marianne Elvander (Vice-Chair)	Radu Roatiş-Cheţan
Manuel Barreto Dias	Jiri Ruprich
Valérie Baduel	Paola Testori Coggi
Jaana Husu-Kallio	Tadeusz Wijaszka
Milan Kováč	

Apologies: Piet Vanthemsche

**Staff of the European Food Safety Authority present**

Catherine Geslain-Lanéelle (Executive Director)	Juliane Kleiner
Per Bergman	Pedro Pinhal
Gian Luca Bonduri	Olivier Ramsayer
Adrian Bucureci	Alberto Spagnolli
Dirk Detken	Bernhard Url
Anne-Laure Gassin	

**Also attending:**

Anthony Hardy, Chair of EFSA's Scientific Committee

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## **SUMMARY OF DECISIONS**

### **The Management Board:**

- Adopted the agenda unchanged;
- Adopted the Opinion on EFSA's annual accounts for the financial year 2012;
- Adopted an amended list of Art. 36 organisations;
- Adopted the revised Rules of Procedure of the Management Board, which will enter into force on 1<sup>st</sup> October, 2013.

### **The Management Board also:**

- Noted EFSA's Executive Director's progress report and congratulated the Executive, EFSA's experts and staff for the excellent work carried out in the reporting period;
- Noted the update on EFSA's Multiannual Plan (2014-2016) and Staff Policy Plan (2014-2016);
- Noted the update on the activities of the REPRO Directorate and the Applications Desk;
- Noted the presentations on EFSA's budget execution and transfers 2013;
- Noted the feedback of the Chair on her participation in the meeting of the Chairs of Management Boards of the European Union agencies;
- Noted the feedback from the Audit Committee.

Item 1: Welcome by the Chair

1. The Chair opened the Public Session of the 57<sup>th</sup> Management Board meeting by welcoming the Board members, EFSA Executive Director, EFSA Management Team members, Chair of the Scientific Committee, audience in Parma, stakeholders, experts and staff members.
2. The Chair invited the Board members to declare possible interests. Jan Mousing informed the meeting that he had been appointed as member of the European technology platform Food for Life, which is a public-private partnership dealing with innovation in food safety. He also announced to have become the Chair of Agro-Business Park, a science-based company specialised in knowledge innovation.

Item 2: Adoption of the agenda

3. The agenda was adopted unchanged.

Item 3: Executive Director's progress report

4. The Chair invited the Executive Director to present her progress report.
5. The Executive Director gave an overview of the activities carried out since March 2013, in particular highlighting: the visit to EFSA of the Commissioner for Health and Consumers Policy, Mr Tonio Borg; her meeting with the Chair of the European Parliament ENVI Committee, Mr Matthias Groote; the European Parliament vote on the discharge of EFSA's budget 2011; the public meeting held by EFSA on aspartame; the assessment of *fipronil* in relation to bee health; EFSA's "Open Doors" organised on 4 May in occasion of the celebrations for the Schuman Day; the call for the renewal of ANS and CEF Panels and the organisation of promotional events in Poland and Romania, which also built on the collaboration and participation of some Board members. Among others, the Executive Director underlined: the work carried out in the field of meat inspection, which had been recently concluded with the publication of several opinions; the publication of the EU summary report on antimicrobial resistance in zoonotic and indicator bacteria from humans, animals and food 2011 (in collaboration with ECDC); EFSA's ongoing assessment of bisphenol A; the issuing of inconclusive opinions in the field of GMOs and the collaboration with the European Commission in the promotion of studies on GMO long-feeding trials; and the ongoing work for the implementation of EFSA's transparency initiative. EFSA's work for the improvement of its website accessibility continues and the Authority received and paid visits from/to several EU and international institutions, among which: the French ANSES, Spanish AESAN, UK FSA, US Agricultural Research Service and the Animal and Plant Health Inspection Service, a delegation for the Malaysian Ministry of Health, and the Agri-Food & Veterinary Authority of Singapore. The Executive Director concluded asking to the Board members their opinion on the revised format of the Progress Report, which they overall appreciated.
6. The Chair complemented the Executive Director providing her feedback on the meetings she attended with EFSA's Scientific Committee and Stakeholders Consultative Platform. She highlighted the usefulness of those meetings and informed the Board that several issues were common to both groups. Among them: the support for EFSA's transparency initiative and the opportunity for observers to attend Scientific Panels' meetings, the framing of questions and the importance of clear mandates. The Scientific Committee was in favour of a greater role of EFSA's scientific staff compared to the working groups, however firmly maintaining in the Panels' hands the scientific decision making. It also stressed the issue of EFSA's scientific sustainability and the need to attract younger scientists. The Stakeholders Consultative Platform asked for more public consultations and, from a communication point of view, wider dissemination of information at national level. It also underlined the importance of self-tasking. The Chair of the Scientific Committee thanked the Chair of the Management Board for her presence at the last Committee meeting and informed the Board that in July the Scientific Committee will hold an away-day during which its members will review and prioritise the topics they want to deal with for the remained period of their mandate.
7. The Commission representative informed the audience about the nomination of Mr Neven Mimica (Croatia) as Commissioner for Consumer Policies as of 1<sup>st</sup> of July, 2013. All EFSA's activities will remain within the remit of Commissioner Borg's portfolio.
8. Some Board members expressed appreciations for: the organisation of the informative workshops in Bucharest and Warsaw in the context of the ANS and CEF Panels renewal; the publication online of the animation explaining how EFSA selects its working group experts; the very good media coverage on EFSA's "Open

Doors”; the implementation of the transparency initiative; and the participation of the Board Chair in the Scientific Committee and Stakeholders meetings.

9. Questions and comments were received on: the need for EFSA to allow sufficient time for considering new studies while working on sensitive issues (e.g. bisphenol A, aspartame, acrilamide) vs. the pressures from Member States to obtain EFSA's scientific opinions. Hence, the need to keep the Member States closely informed on EFSA's work on those issues; what kind of initiatives EFSA plans to adopt in order to ensure a coherent application of the stop-the-clock mechanism; what is the implementation stage of the “EU Menu” project; how outcomes from the Scientific Committee away-day and Advisory Forum and Focal Point meetings are fed into EFSA's strategies; how EFSA deals with questions from the public and more specifically via Twitter; how EFSA interacts with the Joint Research Centre; and whether EFSA had issued any opinion on the enzymes used to agglutinate mechanically separated meat.
10. The Executive Director thanked the Board members for their appreciations and explained that the Scientific Committee away-day is an important initiative aimed to give further impetus to the implementation of EFSA's Science Strategy, as well as fine-tune the Committee work programme. Among others, the away-day will allow focusing attention on strategic issues like “risk ranking” and “what elements trigger the review of EFSA's guidance documents and opinions”. The Scientific Committee members will discuss those important issues together with external experts, as well as representatives from EU and national institutions (among which ECDC, EMA and UK FSA). The outcomes from this away-day will feed into EFSA's Strategy 2014-2020, which the Board will be called to adopt in the coming months. As well, the Executive Director highlighted EFSA's willingness to involve its consultative bodies (e.g. the Advisory Forum and Stakeholders Platform) in the discussion of many strategic issues, therefore building also on their inputs to review EFSA's strategies. The Executive Director mentioned that on request of some Member States EFSA provided availability to possibly revise the timetable for the adoption of the opinion on acrylamide, which EFSA had initially planned in 2015. On enzymes used with mechanically separated meat, the Executive Director said that she will provide the Board with the information requested. Per Bergman (Scientific Evaluation of Regulated Products) brought attention to the different regulations foreseeing the use of the “stop-the-clock” mechanism and commented its diverse application on the different sectors of the food chain. He informed the Board about EFSA's ongoing dialogue with the European Commission aimed at harmonising and making more efficient the use of the stop-the-clock mechanism and commented around three main initiatives: the identification of good administrative practices; the dialogue with applicants for the identification of reasonable deadlines; and the drafting of guidelines informing the applicants on the consequences of not responding to EFSA's requests for additional information. Bernhard Url (Risk Assessment and Scientific Assistance) updated the Board on the implementation of the “EU Menu” project and added that, following the validation of the elaborated methodology for the collection of food consumption data, in the coming years EFSA will promote a gradual adoption of that methodology by all Member States. With the agreement of the Board, he suggested to provide a detailed feedback on the development of that project in a future meeting of the Board. Juliane Kleiner (Science Strategy and Coordination) said that EFSA interacts with the JRC at different levels, and informed the Board of EFSA's forthcoming mission to Ispra aimed at strengthening relations with the Institute for Health and Consumer Protection and identify opportunities for collaboration on issues of common interest. Anne-Laure Gassin (Communications) explained how EFSA uses Twitter as an outreach tool and monitors the number of tweets and re-tweets on its activities. She added that the use of Twitter as an institutional communication tool will be discussed at the following meeting of the Advisory Forum Communications Working Group. She clarified that EFSA's main entries for external queries are the Media Relation Office and [ask@efsa.europa.eu](mailto:ask@efsa.europa.eu), which is a function on EFSA's website. Concluding, the Executive Director said that, while reviewing its Communication Strategy, EFSA will elaborate proposals to enhance and make more accessible to interested parties the presently available tools to communicate with EFSA.
11. Further questions were received on EFSA collaboration relations with the US Department of Agriculture and EFSA's activities in the framework of “Horizon 2020”. The Executive Director elaborated around the recent contacts with the USDA (in particular with its “Agricultural Research Service” and “Animal and Plant Health Inspection Service”) and more generally on EFSA's international cooperation activities. She informed the Board on the receipt of a letter from the Commission encouraging EFSA to further develop its collaboration with the World Health Organisation and Food Safety Organisations in the context of the Codex Alimentarius. In this respect, the Commission representative said that the Codex could greatly benefit from the excellence of EFSA's

scientific advices and EFSA could therefore contribute in promoting the European Union as a key partner for setting international standards. Commenting on EFSA's recent exchanges with China and Malaysia, which are working for the creation of their national risk assessment bodies, the Commission representative warned EFSA to primarily maintain focus on the implementation of its activities provided for in its Founding Regulation. The Chair highlighted that the Board's recommendations put emphasis on EFSA's need to further develop and strengthen its scientific cooperation with international bodies. Juliane Kleiner (SCISTRAT) informed the Board that EFSA, following consultation with the Scientific Committee and the Advisory Forum, had provided DG Research with 56 research top issues to be possibly included in the "Horizon 2020" programme. The Chair asked EFSA to circulate among the Board members the document listing EFSA's research priorities and also asked the Chair of the Scientific Committee to provide feedback to the Board on the Committee's away-day.

12. The Board noted the Executive Director's progress report and asked her to convey their gratitude to EFSA's scientific experts and staff for the excellent work they performed.

Item 4: Accounts 2012 financial statement

13. The Chair invited Pedro Pinhal (Accounting officer) to present the Board with EFSA's accounts for the financial year 2012.
14. Pedro Pinhal introduced the accounting cycle, which requires that EFSA's Management Board provide its opinion based on the information received by EFSA's accounting officer and the European Court of Auditors (CoA). He emphasised that the CoA preliminary observations on EFSA's accounts 2012 state that EFSA's accounts are clear and the transactions are legal and regular. In 2012 EFSA committed 99.3% of its € 78.28 million budget (i.e. € 77,694,691), which represents EFSA's best financial performance since its foundation.
15. The Vice-Chair of the Audit Committee informed the meeting that on the previous day the Committee received from the accounting officer a comprehensive overview on EFSA's accounts and balance sheet, and discussed on the preliminary observations of the European Court of Auditors. On behalf of the Audit Committee, the Vice-Chair recommended to the Board to give a positive opinion on EFSA's accounts 2012.
16. Questions and comments were received on: the financial sustainability of EFSA in the coming years in view of the EU budgetary authority tendency to decrease financial resources; Parma City Council's commitment to provide EFSA with offices in the Palazzo Ducale; EFSA's 2012 bank savings compared to those of the previous year; and the actual occupancy of managerial positions compared with the number of posts in the establishment plan.
17. Olivier Ramsayer (Resources and Support) explained that the lower occupancy of managerial positions compared to the establishment plan is justified by EFSA's need to maintain flexibility in view of its staff career developments. He also reminded the Board that, to compensate EFSA for the late delivery of its new building, Parma's Council committed itself to create office spaces for EFSA at the Palazzo Ducale up to a value of € 750,000. Pedro Pinhal said that the European Court of Auditors had asked to all Agencies to reduce their bank deposits to the minimum needed: this explains the lower amount of money in EFSA's bank account at the end of 2012 compared to that at the end of 2011. The Chair postponed the discussion on EFSA's financial sustainability until the following point in agenda.
18. The Board adopted the Opinion on EFSA's annual accounts for the financial year 2012.

Item 5: Draft Multiannual Plan 2014-2016 and draft Multiannual Staff Policy Plan (2014-2016) – state of play

19. The Chair invited the Executive Director to introduce the subject.
20. Highlighting that the EU budgetary authority had not reached an agreement on the Multiannual Financial Framework yet, the Executive Director draw the Board attention to the main features of EFSA's draft Multiannual Plan (2014-2016), which had been revised in accordance with the Board's comments brought at the previous meeting (14 March 2013). She also explained that, in absence of a clear financial framework, the draft Multiannual Staff Policy Plan (2014-2016) could not be submitted for adoption.
21. The Executive Director stressed that EFSA's workload for the coming years was estimated to remain stable at a quite high level (approx. 400 mandates per year). At the same time, the complexity of the scientific opinions was estimated to increase, confirming the trend registered in the past years. As well, in the coming years, public scrutiny on EFSA's work is expected to become more stringent. Most likely, in the coming years EFSA will be

called to operate with less resources (human and financial) than in the past years. To face this challenge, EFSA proposed to build on the high quality work provided by its experts and staff, as well as on the European and international scientific cooperation. In particular, the Executive Director highlighted the opportunity to provide EFSA's scientific experts with a stronger support through a greater role of EFSA's staff in the performance of routinely and not-decision-making tasks. As well, she stressed the need to put in place mechanisms aimed to reinforce the EU risk assessment community (covering both science and communication) in close cooperation with Member States, international organisations and EU agencies and institutions. Recalling that the Member States, through the Advisory Forum, had already expressed support for a similar approach, she underlined that scientific cooperation needs to build on different elements and tools. The grant and procurement programme remains one of those important tools. However, in collaboration with the Advisory Forum and the support of external evaluators, EFSA will review the programme in order to make it more efficient and effective. In the area of regulated products, for example, it would seem that the expertise in national organisations could be better exploited for the implementation of scientific preparatory activities, possibly in the framework of a longer-term collaboration perspective. Additional scientific cooperation tools would include: share of data and expertise, agreement on priorities, harmonisation of assessment methodologies, complementary work-plans, training of scientists, exchange of staff and inter-institutional scientific mentoring. The Executive Director emphasised the need to include in the Multiannual Plan key performance indicators to allow monitoring the efficiency and cost effectiveness of the actions put in place.

22. The Board members commented on: the importance of promoting scientific cooperation with the Member States in a longer-term perspective and with the purpose of pursuing mutual interests while optimising the use of the resources available; the need to establish a functioning EU-wide risk assessment system; the need to further harmonise risk assessment methodologies across European institutions and increase trust on the reciprocal assessment capacities; the necessity to support the continuous scientific growth of EU experts through training and exchange of scientific staff; the different weight, at EU level, of scientific opinions issued by EFSA vs. those of national risk assessment authorities; the need to review the grants and procurement programme and revise the list of Art. 36 organisations; the opportunity to provide the Focal Points with a greater role in EFSA scientific cooperation with the Member States; the need for EFSA to work in a smarter way, further improve its efficiency and prioritise the activities to carry out; the necessity for EFSA to actively cooperate with other EU Agencies while carrying out the assessment of substances not exclusively related to food (e.g. endocrine disruptors, nano-technologies, anti-microbial resistance, etc.).
23. Some members wondered what EFSA's financial and human resource perspectives would be in the coming years and if the Authority would be able to cope with its workload with likely reduced resources. The Commission representative clarified that whilst the EU budgetary authority had not adopted the Multiannual Financial Framework yet, a likely scenario would see EFSA's financial resources remaining stable throughout the coming years, whereas the establishment plan could be affected by a reduction of statutory staff up to 10% in five years. Hence, reorganisation of work and efficiency gains would be needed.
24. The Executive Director thanked the Board members for their overall support to the approach proposed by EFSA and said that their comments will be integrated in a revised version of the Multiannual Plan that could be submitted for endorsement at a following meeting depending on the adoption of the EU Multiannual Financial Framework. Making reference to the comment on EFSA scientific cooperation with other EU Agencies, she informed the meeting that EFSA, ECDC, EMA, ECHA and EEA had recently established a network of chief scientists aimed at promoting the exchange of best practices and map all initiatives potentially crosscutting the remit of the different Agencies.
25. The Board noted the update on EFSA's Multiannual Plan (2014-2016) and Staff Policy Plan (2014-2016).

Item 6: Amendments to the Art. 36 list of organisations

26. Juliane Kleiner (Science Strategy and Coordination) informed the meeting of EFSA's proposal to add five new organisations (two Bulgarian, one Hungarian, one Slovenian and one Slovakian) to the list of organisations capable of assisting the Authority in performing its tasks (Art. 36 of EFSA's Founding Regulation). She clarified that the new Hungarian institution replaced six institutions previously included in the list. She also drew the Board's attention to the technical changes adopted with decisions of the Executive Director dated 3 May and 7 June, 2013.
27. The Board adopted the amendments to the Art. 36 list of organisations.

Item 7: Revision of the Management Board Rules of Procedure

28. The Chair invited Alberto Spagnolli (Executive Office) to introduce the subject.
29. Alberto Spagnolli brought to the Board's attention the proposal to amend Art. 8 and Art. 12 of the Management Board Rules of Procedure, which relate to the "Voting arrangements" and the "Reimbursement of expenses" respectively. The amendment of Art. 8 introduced the possibility for Board members to participate in meetings also via audio/video/web conference. In addition, for the calculation of the quorum for a valid vote, the amended article would allow calculating also the members participating in audio/video/web conference. As far as Art. 12 is concerned, EFSA proposed to the Board members to give mandate to the Executive Director to decide on the terms for their payments and reimbursements, in line with good governance practice.
30. The Board adopted the revised Rules of Procedure of the Management Board, which will take effect on 1<sup>st</sup> October 2013.

Item 8: Update on the activities of the Application Desk

31. The Chair invited Per Bergman (Scientific Evaluation of Regulated Products – REPRO) to introduce the item.
32. Per Bergman reminded the meeting that REPRO was created in 2011 as a result of EFSA's reorganisation. Its mission includes: the evaluation of substances, products and claims submitted for authorisation; the drafting of guidance documents on the methodologies for the evaluation of the regulated products; and the provision of advice on safety issues. REPRO challenges are related to increasing workload, complexity of assessments, high scrutiny from stakeholders, political priorities and strong economic interests by industry. The tools available to REPRO to face those challenges could be summarised in: good administrative practice, transparency of processes, efficiency and the activities of the Applications Desk (APDESK). The latter provides the front office and support desk for all stakeholders with respect to applications for regulated products. It centralises and harmonises the handling of services on applications in the pre-risk assessment phase, meaning reception, acknowledgement and validity check of dossiers. APDESK has also developed web-tools to facilitate contacts with stakeholders and periodically organises info-sessions on applications. This Unit is actively working to map applicant's needs in order to develop tools and procedures able to address those needs in the most satisfactory manner. In addition, there are plans to initiate annual surveys to monitor EFSA's stakeholders' satisfaction.
33. Comments were received on the important work that APDESK carries out to increase the efficiency of the procedures for the submission of applications, in supporting applicants to prepare more complete dossier and in providing them with a single contact point in EFSA. Support had been expressed to the initiative aimed to launch an annual survey to monitor applicants' satisfaction level with regard to APDESK services. The Chair clarified that the term "service" related to APDESK activities does not have to be interpreted as if EFSA would see its role in helping companies to get through the authorisation system. APDESK activities need to be understood as functional to a more efficient and effective work of EFSA in performing the assessment of regulated products.
34. A Board member raised a question on the actual categorisation of certain regulated products as "food". Per Bergman made reference to the regulatory framework within which EFSA is called to operate, which is the result of decisions taken by the EU legislator. The Chair asked if the Authority was also going to take initiatives to facilitate stakeholders' (other than applicants) communications with EFSA. Addressing the Chair's question, the Executive Director recalled the recently launched "transparency initiative" aiming at proactively put available online a number of data and information. She informed the Board that EFSA is closely cooperating with the Stakeholders Consultative Platform in order to find more efficient and effective ways to address the high demand from stakeholders of data and information on EFSA's assessment activities, and on regulated products in particular. Concluding, the Executive Director anticipated that EFSA might propose to the Board the adoption of a revised policy on transparency and access to documents, since the current one was adopted in 2003 and would need substantial updates in order to better address the needs emerged since then. She anticipated that in October EFSA will organise a stakeholder event focused on openness and transparency.
35. The Board noted the update on the activities of the REPRO Directorate and the Applications Desk.



Item 9: 2013 Budget execution and transfers

36. Olivier Ramsayer informed the meeting that at the end of May EFSA had committed 42.45% of its 78.05 million budget. In terms of payments, EFSA had executed 30.59% of its appropriations, which stands at 5% below the target for the period. A single transfer was carried out since the beginning of 2013 amounting to € 0.05 million (i.e. 0.06% of EFSA's budget), which respects the limits imposed by the Financial Regulations.
37. A Board member commented that it would be helpful receiving from EFSA information on the level of budget consumption compared to previous years. Another member asked if the financial restrictions that the EU budgetary authority was discussing would have affected EFSA's budget 2013. Olivier Ramsayer clarified that ongoing negotiations among the EU budget institutions were only related to the period 2014-2020. The European Commission representative stressed the importance of the timely execution of payments and brought the Board's attention on the need to notify the Commission without delay if EFSA anticipated an under-spend of its credits.
38. The Board noted the presentations on EFSA's budget execution and transfers 2013.

Item 10: Update on the meeting of the Chairs of Management Boards of the European Union agencies

39. The Chair provided the Board with a feedback on her participation, on 14 May, in the meeting of the Chairs of Management Boards of the European Union agencies. The meeting focussed on the European Commission's roadmap for decentralised agencies and the supervisory role of the Boards of the EU Agencies in making sure that the issues that are set out in the roadmap are properly addressed. She highlighted that EFSA had already addressed, or was addressing, many of those issues (e.g.: external evaluation and follow up on recommendations, multiannual plans, etc.). Among others, the Board Chairs discussed around: the role of the Commission in warning the Boards if they were straining beyond what legislation allows them to do; the proposed enhanced role of the Management Boards as agencies' appointing authorities; and the Commission's guidelines on the management of conflicts of interests.
40. The Board noted the feedback of the Chair on her participation in the meeting of the Chairs of Management Boards of the European Union agencies.

Item 11: Feedback from the Audit Committee

41. The Chair invited the Vice-Chair of the Audit Committee to briefly update the Board on the items discussed at the Committee meeting on the previous day. The Audit Committee had discussed:
  - EFSA's accounts 2012 and the preliminary opinion issued by the EU Court of Auditors (CoA). The Committee was pleased to note that CoA had got assurance that EFSA annual accounts gave a fair view as of 31 December 2012 and recommended to the Board to also give a positive opinion (see also agenda item 4 above);
  - EFSA's audit plan for the following years with the Commission's Internal Audit Service (IAS). IAS had prepared a "risk map" highlighting the impact of specific processes on EFSA's work and assessed their level of control by the Authority's management. The IAS informed EFSA that they had received sufficient assurance that the Authority's management had put in place plans to efficiently manage all the identified areas of high risk impact. The Vice-Chair anticipated that IAS was planning to visit EFSA in order to audit four areas: IT management and governance, reporting and building blocks of assurance (i.e. internal processes dealing with the management ability to manage EFSA's operations), assessment of pesticides, and scientific support to risk assessment and evaluation of regulated products;
  - EFSA's IT needs and the ongoing activities aimed at elaborating the Authority's IT strategy. The Vice-Chair informed the meeting that more in-dept discussion on EFSA's IT strategy is foreseen for the October Audit Committee meeting;
  - The EU Parliament vote on the discharge of EFSA's budget 2011, with gave to the Vice-Chair the opportunity to congratulate EFSA's Executive Director for the excellent financial management.
42. The Board noted the feedback from the Audit Committee.

Item 12: Any other business

43. A Board member suggested to address a letter to Hubert Deluyker (former Director of Science Strategy and Coordination and presently Executive Director's Senior Scientific Advisor) to thank him for his important

contribution to the work of the Management Board over the past years. The Board members gladly supported the initiative.

44. The Chair informed the audience on the recent appointment of Raymond O'Rourke as member of EFSA's Management Board.
45. In closing the meeting, the Chair thanked the Board members, EFSA's Executive Director, Members of her Management Team, the Chair of the Scientific Committee, EFSA staff, the experts working in EFSA Panels and Scientific Committee, the audience in Parma and the technicians, and took the occasion to extend to all her personal and the Board's wishes for a good summer break. She reminded the audience that the meeting proceedings will be available online on demand the following day (28 June 2013), and that the next Management Board meeting will be held in Parma on 24 October 2013.

END

**Actions Arising**

Meeting reference	Action	Deadline	Status
June 27, 2013	EFSA to provide the Board with information on the enzymes used with mechanically separated meat.	ASAP	Open
June 27, 2013	EFSA to provide the Board with a detailed feedback on the development of the "EU Menu" project.	2013	Open
June 27, 2013	EFSA to provide the Board with the research priorities sent to DG Research in the context of the programme "Horizon 2020".	ASAP	Done
June 27, 2013	EFSA to submit to the Board the Multiannual Plan (2014-2016) and Multiannual Staff Policy Plan (2014-2016) possibly at the October meeting.	October 2013	Open
June 27, 2013	EFSA to provide information on multiannual trends when reporting on the budget execution.	From October 2013	Open
June 27, 2013	EFSA's Management Board Chair to address a thank you letter to Hubert Deluyker.	ASAP	Open
June 27, 2013	The Chair of the Scientific Committee to provide feedback to the Board on the Committee's away-day	ASAP	Open