



EXECUTIVE OFFICE

Management Board
27 June 2013
Parma

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		Discussion
		Possible adoption



European Food Safety Authority

RESOURCES AND SUPPORT

EXECUTIVE SUMMARY

As of the 31st May,

- The consumption of the commitment appropriations are on target with EUR 33.13 million or **42.45%** of the EUR 78.05 million 2013 budget committed.
- The consumption of the payment appropriations are 5% below the target for this time of the year, with EUR 23.10 million or **30.59%** of the EUR 75.52 million payment appropriations paid. The deviation is essentially due to the scientific cooperation programme and IT services.
- Year on year, the commitments decreased by EUR 3.61 million, or a 9.84% decrease due to closer monitoring of commitment patterns and the sharp reduction in infrastructure expenditure compared to last year when EFSA entered its new offices. For the same reason, payments also decreased by EUR 1.02 million or 4.24% compared to last year.
- At the beginning of June one transfer amounting to EUR 0.05 million or 0.06% of the budget was carried out.

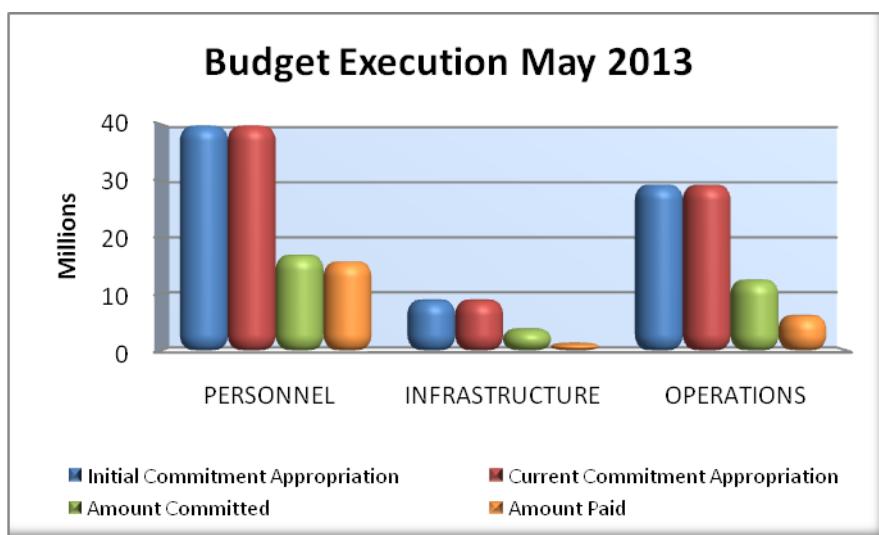
RESOURCES AND SUPPORT

2013 BUDGET EXECUTION & TRANSFERS

1. Budget execution as of 31 May 2013

- EUR 33.13 million or **42.45%** of the EUR 78.05 million budget was committed. Staff (EUR 16.88 million) and Infrastructure expenditure (EUR 3.78 million) represents 84% of it. This commitment level stands on the target set for May. Scientific meetings (EUR 5.8 million), IT support tool (EUR 3.46 million) and Scientific Cooperation (EUR 1.69 million) were the main drivers on the operational side. The appropriations for scientific meetings are already at 66% committed (+ 10% versus April), covering meetings until July/August.
- EUR 23.10 million or **30.59%** of the EUR 75.52 payment appropriations were paid, essentially corresponding to the staff expenditure and, under Title III, scientific meetings (EUR 3.2 million) and scientific cooperation (EUR 1.8 million). This overall payment level stands however 5% below the target set for May.

Title	Initial Commitment Appropriation	Current Commitment Appropriation	Δ	Amount Committed	%	Payment Appropriation	Amount Paid	%
PERSONNEL	39.809.000	39.809.000	0,0%	16.881.793	42,41%	39.809.000	15.701.188	39,44%
INFRASTRUCTURE	8.920.000	8.920.000	0,0%	3.782.138	42,40%	8.920.000	1.224.519	13,73%
OPERATIONS	29.322.000	29.322.000	0,0%	12.465.198	42,51%	26.790.000	6.177.574	23,06%
Total:	78.051.000	78.051.000	0,0%	33.129.128	42,45%	75.519.000	23.103.281	30,59%

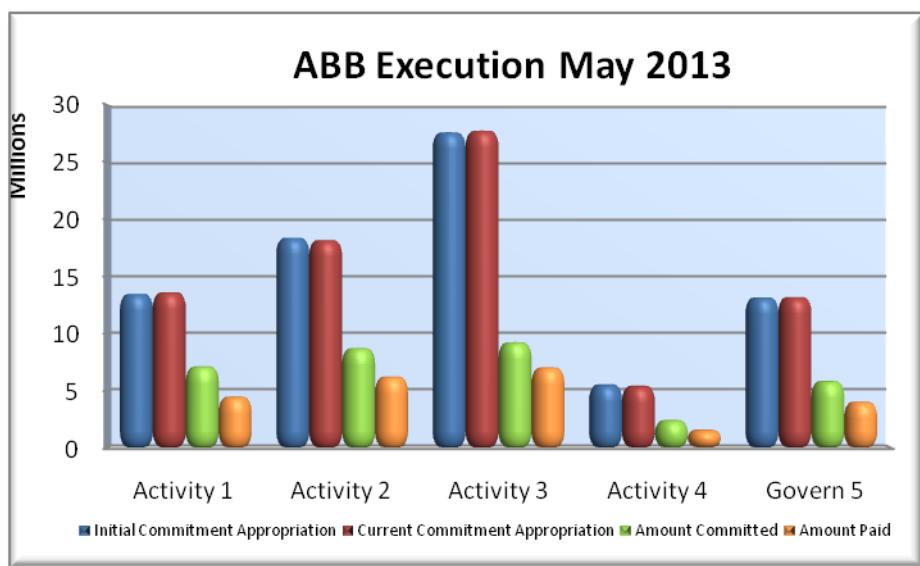


The following table and chart report the budget appropriations and executions along with the four operational activities and governance & administration functions (Activity Based Budgeting):

- Activity 1. Provision of scientific opinions and advice and risk assessment approaches
- Activity 2. Evaluation of products, substances and claims subject to authorisation
- Activity 3. Data collection, scientific cooperation and networking
- Activity 4. Communication and dialogue
- Activity 5. Governance and administration functions

In EUR	Initial Commitment Appropriation	Current Commitment Appropriation	Δ	Amount Committed	%	Payment Appropriation	Amount Paid	%
Activity 1	13.444.754	13.580.002	1,01%	7.077.150	52,11%	13.580.002	4.419.576	32,54%
Activity 2	18.362.899	18.169.258	-1,05%	8.679.819	47,77%	18.169.258	6.180.367	34,02%
Activity 3	27.611.328	27.749.495	0,50%	9.204.166	33,17%	25.217.495	6.986.338	27,70%
Activity 4	5.501.079	5.382.305	-2,16%	2.366.943	43,98%	5.382.305	1.536.689	28,55%
Govern 5	13.130.940	13.169.940	0,30%	5.801.050	44,05%	13.169.940	3.980.312	30,22%
Total	78.051.000	78.051.000	0,00%	33.129.128	42,45%	75.519.000	23.103.281	30,59%

At the end of May, the commitment level reached by different activities was mainly made of staff and infrastructure expenditure except for the scientific activities where science meetings and cooperation have committed EUR 7.5 million so far under their operational budgets. Worth noting that overall, the staff and related infrastructure expenditure represents 62% of the Activities' budget.



2. Year on year

Year on year, commitments have decreased by EUR 3.61 million, or a 9.84% decrease. In title I the decrease is due to the implementation of monthly commitment in order to closely adhere to the monthly targets set in the Balance Score Cards. Under title II, last year commitment level was especially high in relation to the settlement in the new seat, hence the reason for the sharp decrease observed in 2013. Worth mentioning the 2012 appropriation under title II amounted to EUR 10.22 million compared to EUR 8.92 million this year. Payments also decreased by EUR 1.02 million overall or 4.24% compared to last year. This decrease essentially originates from reduced infrastructure expenses this year.

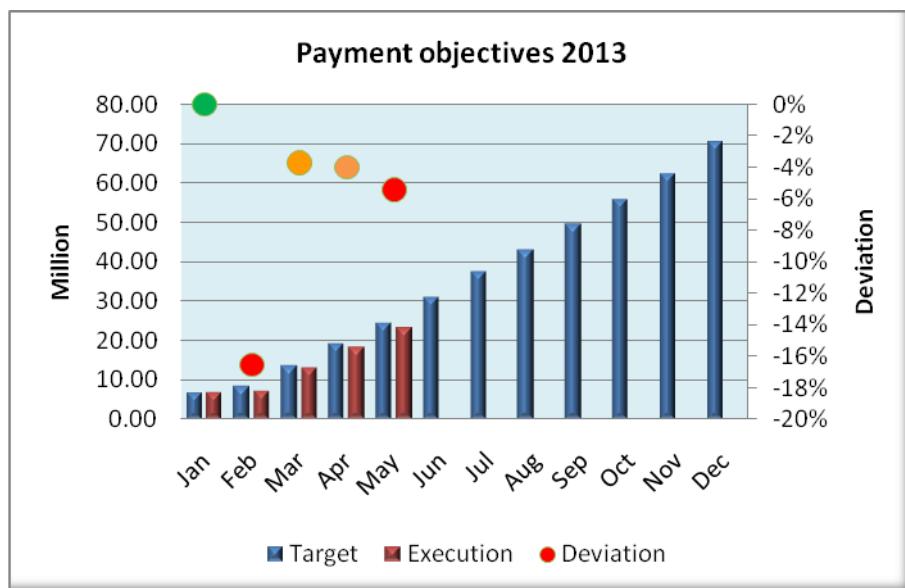
Title	Commitments May 2013	Commitments May 2012	Increase	Payments May 2013	Payments May 2012	Increase
PERSONNEL	16.881.793	19.632.975	-14,01%	15.701.188	15.176.078	3,46%
INFRASTRUCTURE	3.782.138	6.136.894	-38,37%	1.224.519	2.436.685	-49,75%
OPERATIONS	12.465.198	10.973.508	13,59%	6.177.574	6.513.566	-5,16%
Total:	33.129.129	36.743.377	-9,84%	23.103.281	24.126.329	-4,24%

3. Budget Execution versus Target

At the end of May, the commitments were on target as shown in the graph below. The deviation against target is measured on the right vertical axis and visualised by the (green/amber/red) dots. All Directorates were above their own commitment targets except the RASA (-2%) and RESU (-4%) Directorates.



The May Balance Score Card indicates however a 5% delay in payments. The overall deviation against target mainly originated from RASA (-28%), COMMS (-37%), EXO (-46%) and RESU (-6%). The monthly Balance Score Card allows close monitoring of the budget execution and the implementation of corrective actions should the deviation reported be above 5%.



4. Main Operational Activities

In May, Scientific meetings, IT Support Tools and Scientific Cooperation were the main drivers of the operational commitments. The commitment rate for scientific meetings already reached 66% of available appropriations. Advisory Forum reached 87%, and Communications committed 51% of their appropriations. Scientific cooperation commitments reached 16%, mainly consisting of the agreements signed with the Focal Points.

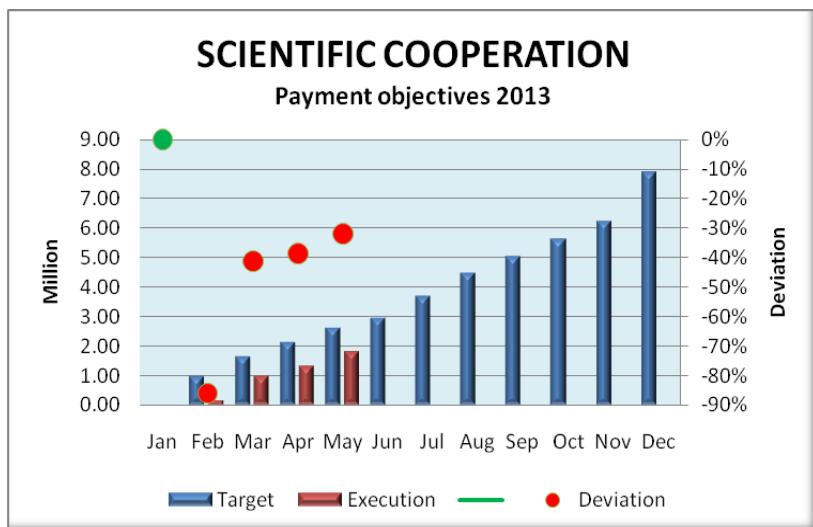
Description Action	Initial Commitment Appropriation	Current Commitment Appropriation	Δ	Amount Committed	%	Amount Paid	%
Science meetings	8.844.000	8.844.000	0,0%	5.806.109	65,7%	3.175.239	35,9%
Scientific Cooperation	10.520.000	10.520.000	0,0%	1.695.292	16,1%	1.785.014	22,3%
IT Support Tools	7.589.000	7.589.000	0,0%	3.459.310	45,6%	328.082	4,3%
Communication	900.000	900.000	0,0%	463.029	51,4%	98.574	11,0%
Conference & events	698.000	698.000	0,0%	314.921	45,1%	82.031	11,8%
Advisory Forum	165.000	165.000	0,0%	143.545	87,0%	27.680	16,8%
Total	28.716.000	28.716.000	0,0%	11.882.207	41,4%	5.496.621	21,0%

5. Scientific Cooperation Programme

The 2013 Scientific cooperation programme was increased to EUR 10.52 million compared to last year (EUR 9.43 million committed). At the end of May, EUR 1.70 million was committed against the EUR 1.86 million expected or 9% below the target. The Commitment level is mainly made of the Focal Points agreement signed in January for EUR 0.76 million.



EUR 1.78 million was paid against the EUR 2.62 million expected to be paid or 32% below target. Contract management and payment forecast under the scientific cooperation programme continue to be an area for improvement.



6. Transfers in EFSA Budget

EFSA transferred 50.000 € in order to allow consulting activities in support of the PaRMA project and the Project Coordination Office in particular. This transfer was sourced from the budget line for Basic salaries, where salaries expenditure are expected to be lower in view of likely postponement to 2014 of the Court of Justice settlement regarding the salary indexation.

Title Chapter Article Item	Budget Headings Transfers from year start	B 2013 Commitment & Payments		
		Initial Appropriation	Transfers	Current Appropriation
1 1 0 0	Basic salaries	22.289.000	-50.000	22.239.000
1 1 7 7	Other services	150.000	50.000	200.000
	Title 1 — Total	39.809.000	0	39.809.000