



EXECUTIVE OFFICE

**Management Board
14 March 2013
Parma**

Meeting :	Management Board - Open session	
Subject :	Draft Preliminary Budget and Establishment Plan 2014	
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	X	Possible adoption

Executive Summary

EU Mid Term Financial Framework 2014-2020

The European Union's annual financial programming for 2014 is drawn up in a context of a challenging economic perspective and tight expenditure ceilings and is due to be the first annual budgeting exercise within the EU medium term financial framework 2014-2020.

The European Council has defined its proposal for the EU Budget Medium Term Financial Framework for the period 2014-2020 in its meeting of 8 February. At the time of drafting this document, the European Parliament has not agreed on the Council's Medium Term Financial Framework proposal creating uncertainty on the validity of the Council's proposal as a basis to programme 2014.

In its proposal, the European Council indicated an objective of a 5% reduction of the number of posts over the period 2013-2017 in EU agencies.

Commission's overall orientations on regulatory agencies 2014 budget framework

The European Commission indicated early this year that, for Agencies they consider as in 'cruising speed' (i.e. having reached a stable level in the services they are called to deliver and not receiving additional tasks), they would be ready to endorse Agencies 2014 budget requests if:

- An agency's 2014 EU subvention demand would, at best, grow by a maximum of 1% (in cases of good financial management performance in 2012).
- An agency's 2014 posts deployment plan accommodates a decrease of 2%, as part of an overall reduction objective over the period 2013-2017 of 10%.

Commission's specific indication regarding EFSA 2014 Budget

DG SANCO gave preliminary indication that, for EFSA, within the limit of uncertainty created by the un-concluded negotiation on the EU Medium-Term Financial Framework 2014-2020, it considered that:

- EFSA is in the category of so called 'cruising speed' Agencies mentioned above.
- A 2014 EU subvention increasing by 1% compared to 2013 (EUR 78.88 M) in commitment appropriation and by 2.9% (EUR 77.76 M) in payment appropriations could be envisaged considering EFSA's 2012 financial management performance.
- The Commission's objectives of reduction of internal workforce by 10% over the period 2013-2017 indicated above is applicable and EFSA should present a 2014 budget including the suppression of 8 posts (additional to the 4 already suppressed in 2013) to achieve the target of 2% in 2014.

EFSA's proposal for its budget 2014

EFSA considers that it needs to deliver from 2014 onward on two specific objectives adopted by the Board:

1. Optimising the use of risk assessment capacity in the EU (Strategic Objective 2 of EFSA Science Strategy 2012-2016 - MB 15 12 11).
2. Ensuring the long-term sustainability of EFSA's operations by optimising the respective roles of experts, staff and other partners/organisations within the risk assessment process guaranteeing the fundamental role of the Panel system but adapting to face increasing workload, complexity and multidisciplinary expected (Recommendations of EFSA Management Board following 2012 EFSA's external evaluation - MB 13 12 12 -)

EFSA therefore proposes to increase the sustainability, efficiency and effectiveness of its Scientific Assessment work in the area of Regulated Products by redistributing the work between experts and internal staff as of 2014 by providing further support to Panels in relation to some of the routine risk assessment work that is currently undertaken by Panel Working Groups.

Such optimizing has a direct impact on the agri-food sector as it is expected to increase the predictability for applicants of EFSA assessment time, reduce time to market for safe innovation, increase consumer confidence overall and establish the longer term sustainability of the Panel system. Details on approach and benefits are elaborated on in EFSA’s multiannual workplan.

EFSA acknowledges the Commission’s orientations mentioned above. However, in the actual phase of ongoing definition of the EU resources framework, EFSA proposes to the Board to start the discussion with the different actors in the EU budgetary process, an ambition corresponding to the strategic orientations resulting from current strategies adopted by the Board.

EFSA therefore puts forward in this 2014 preliminary draft budget a cost neutral approach that absorbs the totality of the financial efforts required to achieve this revised work distribution in regulated product assessment within the budget envelop indicated by the European Commission (EU subvention of EUR 78.88 M in commitment and EUR 77.76 M in payment).

At no extra financial costs, this ambition would require however, in the optimal scenario, 25 additional scientific officers in 2014 to be able to deliver the internal work force to the first set of Panels (GMO and FIP areas) to carry out the routine risk assessments for their regulated products. This 5.5% increase of EFSA internal workforce would be fully devoted to this routine risk assessment reallocation and would be implemented without any additional investment in Governance and Administration, infrastructure or overall support costs.

From a budgetary perspective, the gradual recruitment of the 25 additional scientific staff will represent an investment of approximately EUR 3.5 M sourced through the resulting reduction in Scientific Meetings and Scientific Cooperation compared to the one required by the current work organisation.

This preliminary draft budget (PDB) 2014, presented to the Management Board for adoption, is therefore designed to enable the evolution of regulated product assessment process to meet the aims described above. In financial terms, the reallocation would lead to a decrease of EUR 2.99 M in operational expenses (by reducing in particular the number of working groups) and a EUR 3.53 M increase in personnel expenditure:

Title (in M€)	Execution 2012	Budget 2013	DB 2014	Variation v.s. 2013
Title I : Personnel	38.56	39.81	43.42	9.1%
Title II : Infrastructure	10.97	8.92	9.13	2.4%
Title III : Operations	28.16	29.32	26.33	-10.2%
Total	77.69	78.05	78.88	1.1%

The Staff evolution proposed is as follows:

Establishment posts	2012	2013	2014	Variation v.s. 2013
AD	225	231	262	13.4%
AST	130	120	114	-5.0%
Total	355	351	376	7.1%

Globally this would result in a reduction of the number of posts deployed for the Agency Governance and Administration processes to 18% of the total number of posts, down from 20% at the start of 2013. This represents an overall 3% efficiency gain since 2011 when 21% of the posts were deployed on Governance and Administration processes.

EFSA clearly acknowledges that this 2014 preliminary draft budget might need to be adapted after the conclusion on the discussions between the Council and the Parliament in particular.

The Board is asked to consider and adopt the attached Preliminary Draft Budget and Establishment Plan 2014 as an initial input to the Budgetary Process.

PRELIMINARY DRAFT BUDGET & ESTABLISHMENT PLAN 2014

EXPLANATORY NOTE

In accordance with Article 43(5) of the Authority's Founding Regulation, the Management Board shall establish EFSA budget for the following financial year. The Draft Budget, the Establishment Plan and the provisional Work Plan, shall be forwarded by 31st March to the European Commission.

EFSA Preliminary Draft Budget (PDB) 2014 key features

The PDB 2014 is the first budget prepared within the EU Multi-annual Financial Framework 2014 – 2020 (now submitted to the consent of Parliament after Council adoption on 8 February 2013).

It was elaborated to respond to the objectives described in EFSA 2014 Management Plan within the broader context of EFSA Multi Annual Plan 2014-2016, both submitted alongside to the Management Board for consideration. It follows the methodology of Activity Based Budgeting(ABB) which identifies and allocates the human and financial resources against the main activities, objectives and underlying processes of EFSA.

This initial PDB proposal will subsequently be object to critical scrutiny by diverse Commission services which will forward the Commission's proposal to the Budgetary Authority for consideration alongside the EFSA PDB proposal endorsed by this Management Board

EFSA's ambitions in particular through this preliminary draft budget to increase the sustainability, efficiency and effectiveness of its Scientific Assessment work in the area of Regulated Products by redistributing the work between experts and internal staff as of 2014, thereby providing further support to Panels in relation to some of the routine risk assessment work that is currently undertaken by Panel Working Groups.

The desired re-allocation of tasks between internal and external scientific staff can be accommodated within the financial envelop envisaged by the European Commission for EFSA but will call for additional resources in terms of staffing for the period ahead. It is expected to bring clear benefits in terms of alleviating the overload of Panels' experts, generating efficiencies in the scientific process with knock-on benefits for commercial operators; and mitigating the perception of risk of potential conflicts of interest. EFSA is also engaging in an exercise to continuously improve its working processes. In particular, EFSA will work on increasing its efficiency in handling applications (e.g. by streamlining the "stop the clock" mechanism) and will further streamline its administrative processes. The Preliminary Draft Establishment Plan 2014, at 376 Temporary agent posts, is however not in line with the 2% reduction of posts required by the European Commission for 2014.

The PDB 2014 includes the EFTA (Norway and Iceland) contribution to EFSA activities for an amount of EUR 2.10 million but does not include earmarked resources linked to the Pre-accession programme which would, upon eventual renewal of the agreement with DG ENLARG, be added to the Draft Budget 2014.

The budget 2014, at EUR 78.88 million, is coherent with the amount indicated in January by DG SANCO. The budget will be geared to :

- Pursue the investment in the evaluation of Regulated products (Activity 2) and progressively adapt the balance between external experts and internal staff in as well as further progressing in bringing the support service to be provided by EFSA to a level comparable to other EU agencies dealing with the evaluation of products.
- Continue to support the scientific cooperation programme with Member States, which is planned at EUR 9.07 million (EUR 10.5 million in 2013). This downward trend results from the diminishing need for outsourcing through scientific cooperation consequential to the proposed adaptation of routine risk assessment processes in the Regulated Products area. The scientific cooperation programme represents 34% of the financial resources devoted to operations.
- Continue to deliver in a timely fashion, within constrained resources, the different types of high quality and fit for purpose outputs required by EFSA mandate and by the different vertical legislations governing food safety in the EU.
- Develop services to the applicants in support of the EU 2020 safe, sustainable innovation objective.

As part of its focus on efficiency, 2014 will be the year in which EFSA can effectively start implementing a new model for organising its scientific work, as it has committed to do under the strategic directions recently approved by EFSA Management Board and in line with the recommendations of the same based on the conclusions of EFSA evaluation¹. The latter includes:

- Working more efficiently to face the high workload in particular in the area of regulated products and health claims that represent 25% of EFSA resources and 48% of its scientific outputs in 2012. EFSA's recently approved Annual Management Plan for 2013 forecasts at 240 the 2013 number of scientific outputs in this area, a number that is not expected to diminish from 2014 onwards.
- Facing the challenges stemming from new mandates entrusted on EFSA by the European Commission (new regulations or recent policy development) i.e., evaluation of enzymes, preparing the new framework for the evaluation of novel foods including from third countries, post-market monitoring activities relation to evaluating long term effects on the environment of e.g. GMO cultivation or pesticides.
- Increasing the level of service to applicant companies by delivering better timeliness of EFSA scientific opinions (objective of 95% in 2013, to be raised further in subsequent year). This will cut down red-tape thus helping innovation in the food and feed areas. It is to be recalled that EFSA launched a 3-year initiative in 2010 to seek efficiency gains using a three-tiered approach:
 - Improve EFSA's Institutional Model and Governance. EFSA's organisational model was adapted in 2011 and will be fully implemented by end-2013. It aims towards reduction in the number of larger organisational units, greater specialisation, more devolution of authority and accountability and stronger strategic coordination and monitoring. This *"do more efficiently a more focused number of specialised tasks"* approach aims at allowing the organisation to face the increased complexity demanded from EFSA without additional resources.
 - Automate and Streamline Processes: EFSA has engaged in an overall process mapping exercise and will seek ISO certification while developing tools to automate repetitive low value added processes (mostly administrative tasks).
 - Centralise common functions both within Directorates and at institutional level to reduce fragmentation and gain efficiency.

These gains are partly consumed up by the ongoing required staffing reduction and by the redeployment of resource to the elimination of the very substantial backlog EFSA is facing. EFSA cannot realistically expect to find the additional 45 FTEs (10% of actual workforce) estimated to complete this reallocation objective through further efficiency gains and in the context of 2% a year reduction of workforce desired by the European Commission.

¹ Management Board recommendations adopted in December 2012

ACTIVITIES BASED BUDGET PRESENTATION

To ensure that the Key Strategic Objectives, targets and initiatives identified in the Strategic Plan are integrated into the work of the Authority while maintaining the Activity Based Budget approach, the operational activities were redefined as follows:

Activity 1. Provision of scientific opinions and advice and risk assessment approaches

Activity 2. Evaluation of products, substances and claims subject to authorisation

Activity 3. Data collection, scientific cooperation and networking. This activity also contributes to the first two activities

Activity 4. Communication and dialogue

Govern 5. Governance and Support

Data collection, Scientific Cooperation and Networking (Activity 3) absorbs one-third of EFSA's budget since 2012 and will continue to provide important support to the evaluation of Regulated products (Activity 2) and to the provision of scientific opinions (Activity 1). These activities and their development in 2014 are better explained in the Draft Management Plan 2014.

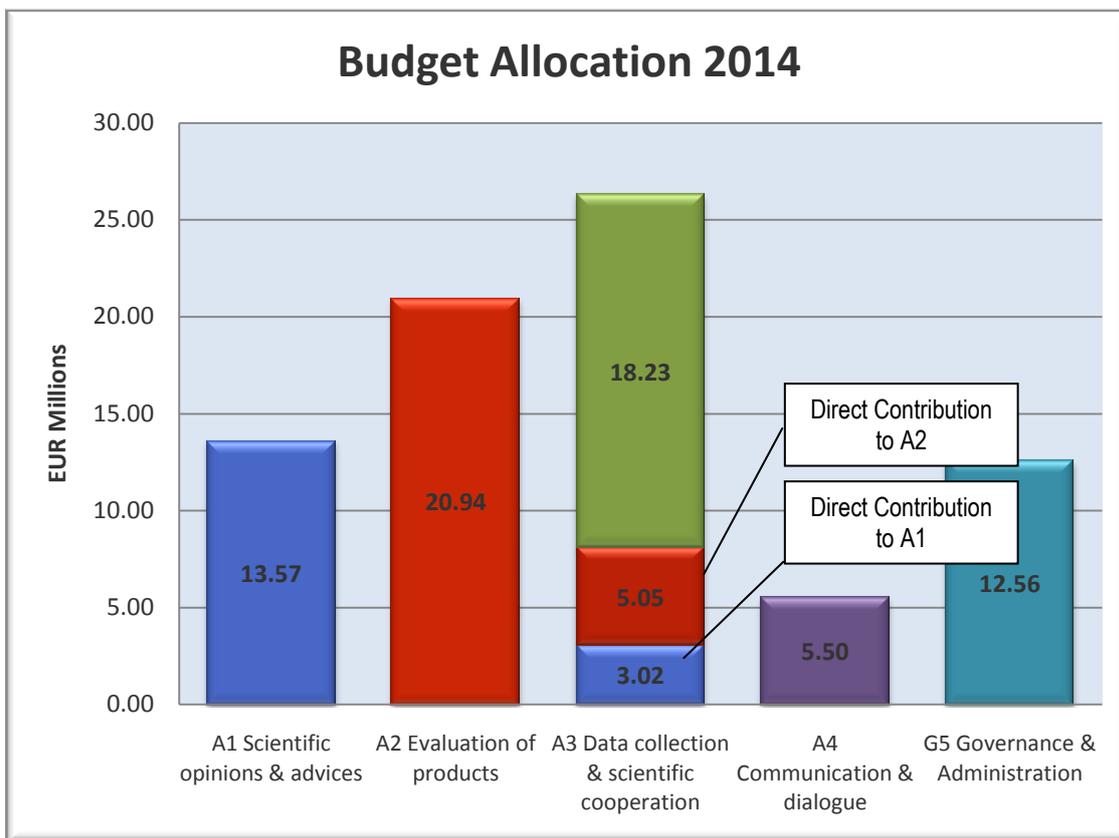
The budget 2014 will spread over the activities as follows:

Activity* (in M EUR)	Executed 2012	%	Budget 2013	%	Preliminary Draft Budget 2014	%	Variation vs 2013
A1 Scientific opinions & advices	12.95	16.7%	13.59	17.4%	13.57	17.2%	-0.02
A2 Evaluation of products²	20.03	25.8%	18.47	23.7%	20.94	26.5%	2.47
A3 Data collection & scientific cooperation²	24.26	31.2%	27.36	35.1%	26.3	33.3%	-1.06
A4 Communication & dialogue	5.81	7.5%	5.5	7.0%	5.5	7.0%	0
G5 Governance & Administration	14.64	18.8%	13.13	16.8%	12.56	15.9%	-0.57
TOTAL	77.69	100%	78.05	100%	78.88	100%	0.83

* Without Pre-accession program

The Scientific activities (Activities 1 to 3) therefore represent 77% of the 2014 budget (76.2% in 2013). The Communication and Dialogue activities at EUR 5.5 million would represent 7% of the budget whereas Governance & Administration expenditure represents 15.9% of EFSA budget (a reduction of EUR 0.57 million compared to 2013) contributing thereby to the ongoing efficiency gains.

² Activity 2 includes MRLs from 2014 onward. This work and the associated resources were previously reported under Activity A3.



Activity 3 supports directly the evaluation of Regulated products (Activity 2) and the provision of Scientific Opinions (Activity 1) by EUR 3.02 million and EUR 5.05 million, respectively.

ESTABLISHMENT PLAN 2014

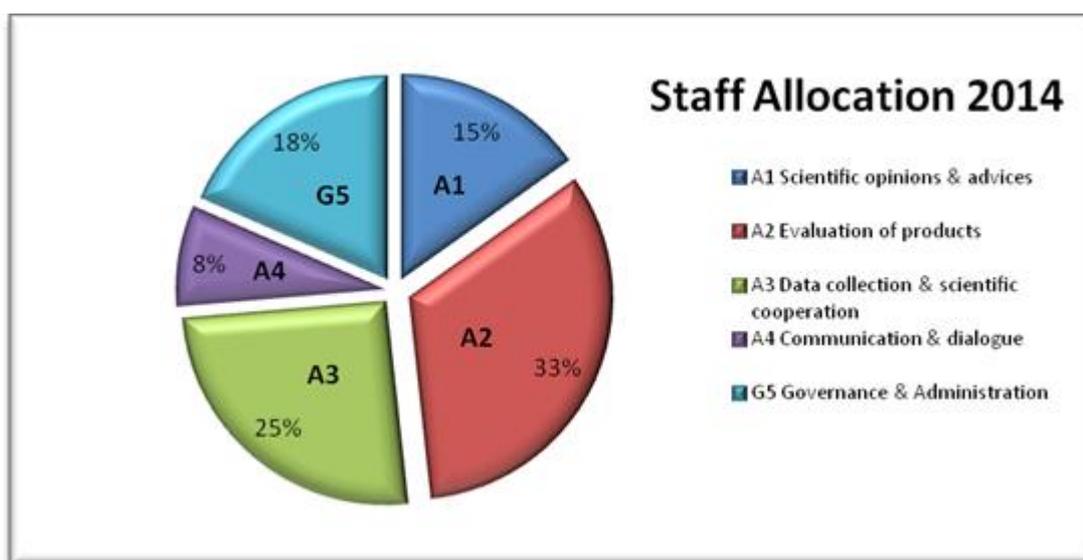
The new model for organising EFSA's scientific work therefore entails:

- Stronger reliance on internal staff over external experts. This will allow EFSA to deal more efficiently with routine work (processing applications) and to reduce criticism linked to the fact that scientific experts may be involved in research activities or consultancy with industry;
- Raising the share of knowledge workers within the organisation, i.e. by reducing support/administrative staff and correspondingly increasing scientific workers. This will allow EFSA to face its high workload and increased complexity in existing and new areas;
- To entrust preparatory work to competent scientific authorities in Member States (under the scientific cooperation umbrella). This will help to build more ownership of EFSA' outputs in Member States and will build further the leverage of scientific expertise at European level;
- To evolve the functioning of expert panel working groups towards enhancing the role of expert rapporteurs, who shall have more coordinating power and direct responsibility. This will enhance efficiency.

The Establishment Plan is made of the Official and Temporary Agent posts whose number will increase to 376, up 25 compared to 2013 in the Regulated Products area. The centralisation of logistic and financial processing related to scientific meetings resulted in efficiency gains while increasing the staff number dedicated to the operational activities in the Resources and Support Directorate. The number of contractual agents (110) and Seconded National Experts (20) are kept at the 2013 level. The resulting total 506 posts whose distribution reflects the objectives stated in the Management and Staff Policy Plans are expected to be assigned to the Activities as follows:

2014 posts deployment forecast										
	REPRO	RASA	SCISTRAT	COMMS	Executive Office	Resource and Support	Total projected 2014	%	effectively deployed 2012	%
A1 Scientific opinions & advices	9	42	11	0	1	13	76	15.0%	82	16.9%
A2 Evaluation of regulated products³	144	5	0	0	1	18	168	33.2%	138	28.5%
A3 Data collection & scientific cooperation³	30	57	31	0	0	11	129	25.5%	127	26.2%
A4 Communication & dialogue	0	0	0	32	1	7	40	7.9%	40	8.3%
G5 Governance & Administration	0	0	0	0	13	80	93	18.4%	97	20.1%
TOTAL	183	104	42	32	16	129	506	100%	484	100%

The Evaluation of regulated products (Activity 2) is expected to require the deployment of 168 posts. This represents close to 35% of the total EFSA staff and indicates the importance of this activity. Data collection and scientific cooperation activities come next with 129 staff (contributing directly and indirectly to regulated product and generic risk assessment capacity) while the provision of scientific opinions and advice has 76 staff assigned to it.



³Activity 2 includes MRLs from 2014 onward. This work and the associated resources were previously reported under Activity A3.

TITLE-BASED BUDGET PRESENTATION

Compared to 2013, the main differences by Titles are the following:

Title (in M€)	Execution 2012	Budget 2013	DB 2014	Variation v.s. 2013
Title I : Personnel	38.56	39.81	43.42	9.1%
Title II : Infrastructure	10.97	8.92	9.13	2.4%
Title III : Operations	28.16	29.32	26.33	-10.2%
Total	77.69	78.05	78.88	1.1%

The evolution of personnel expenditure (+9.1%) results from the staff increase required for the adaptation of routine work processes for the GMO, ANS and CEF Panels in 2014 as well as from the 1% salary indexation assumption for that year.

The 2.4% increase in Infrastructure (0.2 M€) is related to evolution of EFSA seat purchase loan repayment pattern. All other infrastructure expenditure are kept under close scrutiny and limited to normal running costs even if to cope with additional staff needs.

In support to the multiannual perspective, efforts are made to review the approaches in use regarding the scientific cooperation investment, not only in terms of setting longer strategic and operational objectives, but also improving programming modalities and prioritisation of scientific areas.

This multi-year plan will feed into a strategic deployment of contracts and grants work programme focusing on data collection, analysis, modelling and management, literature reviews and generation of new data and analytical methods. In 2014, these areas would absorb 66% of the EUR 9.07 million scientific cooperation programme. Half of the programme would directly support the risk assessment and regulated product areas. To gain efficiency, EFSA is building up comprehensive outsourcing projects in the form of large framework contracts aiming to outsource preparatory work.

The 10.2% decrease in Operations (–EUR 2.99 million) allows the financing of the staff increase in 2014. The reallocation triggers a reduced need for resources for scientific meetings (–10%) which, coupled to a EUR 1.45 million decrease of the Scientific Cooperation programme (–14 %), represents a 12 % contraction of the financial resources allocated to scientific activities. This, together with the EUR 0.06 million reduction of the resources dedicated to Communication and events and EUR 0.61 million reduced allocation to the development of IT support tools, enable the self-financing by EFSA of the staff needed for implementing the reallocation model in 2014.

Title (in EUR million)	Execution 2012	B 2013	PDB 2014	Increase v.s. 2013
Scientific meetings	8.29	8.79	7.92	-10%
Scientific cooperation	9.43	10.52	9.07	-14%
Total direct operational expenses in Science	17.72	19.31	16.99	-12%

The medium-term IT systems investment plan 2012-2014 will therefore be concurrently downsized in 2014. This plan focuses resources in 2 strategic areas:

1. Scientific Database and Access to Scientific data to boost risk assessment capacity.
2. Interface and systems to support the scientific operations.

EFSA has initiated in 2012 at the request of DG SANCO an activity on the post-marketing monitoring in the areas of environmental (mainly related to GMOs) and human health (mainly related to food additives). In view of the importance of such work in supporting risk assessment and risk monitoring, particularly with regards to the regulated products, EFSA plans

to further expand/develop this work in 2014, i.e. in methodology development, as well as data collection, analysis and reporting, also by covering additional fields, such as pesticides (related to the environmental impact, as monitoring for human health impact is already covered by EFSA) and feed additives (related to the environmental and human health impacts).

In 2013, the payment appropriations are EUR 2.5 million below the commitment appropriations earmarked for scientific cooperation (EUR 10.5 million). EFSA is therefore already highlighting that this might therefore trigger a request for additional payment appropriations within the global transfer procedure in 2013. In 2012, the increase in payment appropriations through the global transfer amounted to EUR 1.1 million.

The table below shows the spreading of differentiated payments credits throughout the years for the Scientific Cooperation programme.

In M EUR	Differentiated Payments in year			
Commitment in year	2012	2013	2014	2015
2011	2.10	1.80	0.50	0.00
2012	1.29	4.50	2.29	0.00
2013	0.00	1.69	4.51	3.99
2014	0.00	0.00	1.49	4.55
Total	3.39	7.99	8.78	8.54

Conclusion

The Management Board, having considered the proposed EFSA Preliminary Management Plan 2014 and the explanatory note of this document, is asked to adopt the EFSA Preliminary Draft Budget and Establishment Plan 2014.

Submitted for adoption in Parma
on 14 March 2013

For EFSA's Management Board

Sue Davies
Chair of the Management Board

Annexes:

- Budget evolution by Chapter 2012-2014
- Preliminary Draft Establishment Plan 2014
- PDB 2014: Revenue
- PDB 2014: Expenditures

Annex I - Budget Evolution by Chapter 2012 – 2014

EXPENDITURE	Commitment appropriations			
	Executed Budget 2012	Budget 2013	Preliminary Draft Budget 2014 Agency request	VAR 2014/ 2013
Title 1				
Staff Expenditure	38.56	39.81	43.42	9.1%
11 Salaries & allowances	36.47	37.55	41.13	9.6%
- of which establishment plan posts	30.02	31.09	34.31	10.4%
- of which external personnel	5.70	5.67	6.08	7.2%
- of which expenditure related to Staff recruitment	0.11	0.11	0.14	33.6%
13 Mission expenses	0.12	0.15	0.13	-13.3%
14 Socio-medical infrastructure	0.91	1.04	1.11	6.8%
15 Exchange of officers and experts	0.94	0.90	0.90	0.0%
16 Social welfare	0.13	0.16	0.15	-9.9%
17 Receptions and events	0.01	0.02	0.01	-66.7%
Title 2				
Infrastructure and operating expenditure	10.97	8.92	9.13	2.4%
20 Rental of buildings and associated costs	6.60	4.79	5.39	12.6%
21 Information and communication technology	3.29	2.61	2.43	-6.9%
22 Movable property and associated costs	0.18	0.60	0.30	-50.4%
23 Current administrative expenditure	0.17	0.18	0.20	10.9%
24 Postage / Telecommunications	0.62	0.51	0.60	18.2%
25 Governance expenditure	0.11	0.24	0.22	-8.3%
Title 3				
Operational expenditure	28.16	29.32	26.33	-10.2%
30 Regulated Products	6.88	7.80	6.58	-15.6%
31 Risk Assessment	8.73	8.80	8.18	-7.1%
32 Scientific Cooperation & Strategy	2.37	3.01	2.51	-16.6%
34 Communication	0.90	0.90	0.84	-6.7%
35 Operational support	9.29	8.81	8.21	-6.8%
TOTAL EXPENDITURE	77.69	78.05	78.88	1.1%

(pre-accession program under Title III excluded)

Annex II – Preliminary Draft Establishment Plan of the European Food Safety Authority

Function	2012				2013		2014	
	Authorised under the EU Budget		Filled as of 31/12/2012		Authorised under the EU Budget		Request of the Agency	
	Permanent posts	Temporary Posts	Permanent posts	Temporary Posts	Permanent posts	Temporary Posts	Permanent posts	Temporary Posts
AD 16								0
AD 15		1		1		1		1
AD 14		2				2		2
AD 13				1		1		2
AD 12	1	14		5	1	14	1	14
AD 11		11		11		11		15
AD 10	1	9		7	1	12	1	19
AD 9	1	33		28	1	37	1	49
AD 8		44		44		47		58
AD 7	1	58	3	42	1	61	1	60
AD 6	1	27	1	53	1	23	1	22
AD 5		21	1	18		17		15
AD total	5	220	5	210	5	226	5	257
AST 11								
AST 10								
AST 9								
AST 8		1				2		3
AST 7		5		3		5		4
AST 6		5				7		8
AST 5		22		10		25		28
AST 4		38		39		34		32
AST 3		24		20		25		27
AST 2		24		47		20		12
AST 1		11		8		2		0
AST total	0	130	0	127	0	120	0	114
TOTAL	5	350	5	337	5	346	5	371
GRAND TOTAL	355		342		351		376	

Preliminary Draft Statement of revenue 2014 of the European Food Safety Authority

Title Chapter Article Item	Heading	2012 Executed	B 2013	PDB 2014
	EUROPEAN COMMUNITY CONTRIBUTION			
1				
10	EUROPEAN COMMUNITY CONTRIBUTION			
100	<i>European community contribution</i>			
1000	European community contribution	73,358,040	71,870,000	74,873,436
1001	PRE-Accession project (enlargement)	0	472,590	0
1002	Outturn	1,271,000	1,666,000	788,108
	<i>Article 100 — Total</i>	74,629,040	74,008,590	75,661,544
	CHAPTER 10 — TOTAL	74,629,040	74,008,590	75,661,544
	Title 1 — Total	74,629,040	74,008,590	75,661,544
2	PARTICIPATION OF THIRD COUNTRIES			
20	PARTICIPATION OF THIRD COUNTRIES IN EFSA ACTIVITIES			
200	<i>Participation of third countries in EFSA activities</i>			
2000	Participation of third countries in EFSA activities	1,857,050	1,983,000	2,096,456
	<i>Article 200 — Total</i>	1,857,050	1,983,000	2,096,456
	CHAPTER 20 — TOTAL	1,857,050	1,983,000	2,096,456
	Title 2 — Total	1,857,050	1,983,000	2,096,456
3	REVENUE FROM SERVICES RENDERED			
30	REVENUE FROM SERVICES RENDERED			
300	<i>Revenue from services rendered</i>			
3000	Fees collected			
	<i>Article 300 — Total</i>			
	CHAPTER 30 — TOTAL			
	Title 3 — Total			
4	REVENUE FROM ADMINISTRATIVE OPERATIONS			
40	REVENUE FROM ADMINISTRATIVE OPERATIONS			
400	<i>Revenue from administrative operations</i>			
4000	Bank interest			
4001	Revenue from sale of publications			
4002	Revenue from the organisation of seminars, conferences,...			
	<i>Article 400 — Total</i>			
	CHAPTER 40 — TOTAL			
	Title 4 — Total			
	GRAND TOTAL	76,486,090	75,991,590	77,758,000

Preliminary Draft Statement of expenditure 2014 of the European Food Safety Authority

Title	Heading	2012 Executed*		B 2013		PDB 2014	
		Expenditure Committed	Expenditure Paid	Commitment Appropriations	Payment Appropriations	Commitment Appropriations	Payment Appropriations
Title I	Expenses for personnel linked to the Authority	38,563,788	37,754,147	39,809,000	39,809,000	43,419,000	43,419,000
Title II	Building equipment & miscellaneous operating expenditure linked to the Authority	10,934,458	8,578,285	8,920,000	8,920,000	9,133,000	9,133,000
Title III	Operating expenditure linked to the Authority	28,196,445	20,946,165	29,322,000	26,790,000	26,325,000	25,206,000
Total		77,694,691	67,278,597	78,051,000	75,519,000	78,877,000	77,758,000

* aligned on 2013 budget structure

Statement of revenue and expenditure of the European Food Safety Authority for the financial year 2014 Title I

BL	Heading	B 2012 Executed	B 2013	PDB 2014	Budget Comment
1	STAFF				
1 1	STAFF IN ACTIVE EMPLOYMENT				
1 1 0	Staff in active employment				
1 1 0 0	Basic salary	21,534,484	22,289,000	24,277,000	Staff Regulations of officials of the European Communities, and in particular Articles 62 and 66 thereof. This appropriation is intended to cover the basic salaries of officials and temporary staff holding posts on the establishment plan.
1 1 0 1	Family allowance	2,505,293	2,559,000	2,826,000	Staff Regulations of officials of the European Communities, and in particular Articles 42, 62, 67 and 68 thereof and Section I of Annex VII thereto. This appropriation is intended to cover the family allowances: household allowance, dependent child allowance, pre-school allowance, education allowance (including special grants within the provision as decided yearly by the Executive Director), parental leave allowance of relevant staff.
1 1 0 2	Transfer and expatriation allowance	2,561,169	2,723,000	3,008,000	Staff Regulations of officials of the European Communities, and in particular Articles 62 and 69 thereof and Articles 4 of Annex VII thereto. This appropriation is intended to cover the expatriation and foreign residence allowances of relevant staff.
1 1 0 3	Secretarial allowance	11,285	12,000	15,000	Staff Regulation of officials of the European Communities, and in particular Article 18 (1) of Annex XIII thereto. This appropriation is intended to cover the secretarial allowance paid to officials and temporary staff in category C*, employed as shorthand-typists, telex operators, typesetters, executive secretaries or principal secretaries, who were entitled in the month before 1 May 2004.
	<i>Article 1 1 0 — Total</i>	26,612,230	27,583,000	30,126,000	
1 1 1	Other staff				
1 1 1 3	Traineeship	230,222	315,000	350,000	This appropriation is intended to cover the monthly grants of trainees in line with the traineeship program of the Authority.
1 1 1 5	Contract staff	4,342,886	4,765,000	5,196,000	Conditions of employment of other servants of the European Communities, and in particular Article 3a and Title IV thereof. This appropriation is intended to cover the remuneration of contract staff.
	<i>Article 1 1 1 — Total</i>	4,573,108	5,080,000	5,546,000	

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BL	Heading	B 2012 Executed	B 2013	PDB 2014	Budget Comment
1 1 3	<i>Employer's social security contributions</i>				
1 1 3 0	Insurance against sickness	739,655	775,000	865,000	Staff Regulations of officials of the European Communities, and in particular Article 72 thereof. Rules on sickness insurance for officials of the European Communities. This appropriation is intended to cover the employer's contribution.
1 1 3 1	Insurance against accidents and occupational disease	109,477	163,000	181,000	Staff Regulations of officials of the European Communities, and in particular Article 73 thereof. This appropriation is intended to cover the employer's contribution to insurance against accidents and occupational diseases and the supplementary expenditure arising from the application of the statutory provisions in this area.
1 1 3 2	Unemployment insurance for temporary staff	270,858	286,000	318,000	Conditions of employment of other servants of the European Communities, in particular Article 28a thereof. This appropriation is intended to insure temporary staff against unemployment.
1 1 3 3	Establishment or maintenance of pension rights for temporary staff	p.m.	p.m.	p.m.	Conditions of employment of other servants of the European Communities and in particular Article 42 thereof. This appropriation is intended to cover payments by the Authority on behalf of officials and temporary staff in order to constitute or maintain their pension rights in their country of origin
	<i>Article 1 1 3 — Total</i>	1,119,991	1,224,000	1,364,000	
1 1 4	<i>Miscellaneous allowances and grants</i>				
1 1 4 0	Birth and death allowance	3,420	4,000	6,000	Staff Regulations of officials of the European Communities, and in particular Article 70, 74 and 75 thereof. This appropriation is intended to cover: - childbirth grant, -in the event of death of an official, payment of the deceased's full remuneration until the end of the third month after the month in which the death occurred and the cost of transporting the body to the official's place of origin.
1 1 4 1	Annual leave travelling expenses	459,333	494,000	532,000	Staff Regulations of officials of the European Communities, and in particular Article 8 of Annex VII thereto. This appropriation is intended to cover the lump sum payment of travel costs of relevant staff, their spouses and dependants, from the place of employment to the place of origin.
1 1 4 7	Call on duties	28,090	85,000	90,000	Staff Regulations of officials of the European Communities and in particular Article 56b) and 56c) thereto. This appropriation is intended to cover, in respect of officials and temporary staff, allowances for shift work or standby duty at the official's place of work or at home.
1 1 4 9	Other allowances and repayments	14,256	0	0	Staff Regulations of officials of the European Communities, and in particular Article 34 thereof. This allowances is intended to cover allowances in the event of : - dismissal of a probationary official for obvious inadequacy, - cancellation by the Authority of the contract of a relevant staff member
	<i>Article 1 1 4 — Total</i>	505,099	583,000	628,000	

BL	Heading	B 2012 Executed	B 2013	PDB 2014	Budget Comment
1 1 7	Supplementary services				
1 1 7 1	Translation and interpretation	180,000	180,000	180,000	This appropriation is intended to cover the cost of translations, including payments made to the Translations Centre in Luxembourg for all texts not directly connected with the implementation of the Authority's work programme. It also covers the fees and travel expenses of free-lance interpreters and conference operators including the reimbursement of services provided by Commission interpreters for all meetings not directly connected with the implementation of the Authority's work programme.
1 1 7 2	Payment for administrative assistance from the Community institutions	235,961	250,000	266,000	This appropriation is intended to cover the reimbursement of expenditure incurred by the Commission for administrative assistance given to the Authority, for example the computerised payroll service.
1 1 7 5	Interim services	1,123,337	590,000	530,000	This appropriation is intended to cover: - the employment of interim staff, particularly telephone operators, clerical and secretarial staff, - reproduction and typing which is sent out because it cannot be handled by the Authority, -the cost of computer typesetting for explanatory and supporting documents for the Authority's own requirements and for submission to the budgetary authority.
1 1 7 6	Consultancy	56,718	99,000	84,000	This appropriation is intended to cover expenditure for external HR consultancy in relation to staff survey, assessment center, HR processes,...
1 1 7 7	Other services	163,616	150,000	215,000	This appropriation is intended to cover expenditure for management consultancy in the fields of audit, coaching, QM, resources and support services,...
	<i>Article 1 1 7 — Total</i>	1,759,632	1,269,000	1,275,000	
1 1 8	Recruitment costs and expenses on entering and leaving the service				
1 1 8 0	Miscellaneous expenditure on recruitment	111,315	107,000	143,000	Staff Regulations of officials of the European Communities, and in particular Article 27 to 31 and 33 thereof and Annex III thereto. This appropriation is intended to cover expenditure arising from recruitment procedures, including: -publication costs, travel/ subsistence costs and accident insurance for candidates called for examinations and interviews, costs directly linked to the promotion and organisation of group recruitment tests (hire of rooms, furniture, machines and miscellaneous equipment, fees for the preparation and correction of tests, etc.),- pre-recruitment medical examinations.
1 1 8 1	Travel expenses (including for members of the family)	10,020	20,000	26,000	Staff Regulation of officials of the European Communities, and in particular Art. 20 and 71 thereof and Article 7 of Annex VII thereto. This appropriation is intended to cover the travel expenses due to relevant staff (including their families) on taking up their duties or leaving the Authority or transfer to another place of employment.

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BL	Heading	B 2012 Executed	B 2013	PDB 2014	Budget Comment
1 1 8 2	Installation, resettlement and transfer allowances	53,809	161,000	348,000	Staff Regulations of officials of the European Communities, and in particular Article 5 and 6 of Annex VII thereto. This appropriation is intended to cover installation and resettlement allowances due to relevant staff obliged to change their place of residence on taking up their duties, on transfer to a new place of employment and upon finally leaving the Authority and resettling elsewhere.
1 1 8 3	Removal expenses	112,136	161,000	135,000	Staff Regulations of officials of the European Communities, and in particular Article 20 and 71 thereof and Article 9 of Annex VII thereto. This appropriation is intended to cover removal expenses due to relevant staff obliged to change their place of residence on taking up their duties, on transfer to a new place of employment and upon finally leaving the Authority and resettling elsewhere.
1 1 8 4	Temporary daily subsistence allowance	83,717	86,000	187,000	Staff Regulation of officials of the European Communities, and in particular Article 20 and 71 thereof and Article 10 of Annex VII thereto. This appropriation is intended to cover temporary daily subsistence allowances for relevant staff who furnish evidence that they must change their place of residence on taking up their duties, or transferring to a new place of employment.
	<i>Article 1 1 8 — Total</i>	370,998	535,000	839,000	
1 1 9	Salary weightings				
1 1 9 0	Salary weightings	1,526,389	1,274,000	1,356,000	Staff Regulations of officials of the European Communities, and in particular Article 64 and 65 thereof and Article 17 (3) of Annex VII thereto. This appropriation is intended to cover the cost of weightings applied to the remuneration of relevant staff. It also covers the cost of weightings applied to the part of emoluments transferred to a country other than the country of employment.
	<i>Article 1 1 9 — Total</i>	1,526,389	1,274,000	1,356,000	
	CHAPTER 1 1 — TOTAL	36,467,447	37,548,000	41,134,000	

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BL	Heading	B 2012 Executed	B 2013	PDB 2014	Budget Comment
1 3	MISSIONS AND DUTY TRAVEL				
1 3 0	Missions and travel expenses				
1 3 0 0	Mission and travel expenses	79,456	110,000	90,000	Staff Regulations of officials of the European Communities, and in particular Article 11 to 13 of Annex VII thereto. This appropriation is intended to cover expenditure on travel expenses, the payment of daily mission allowances and ancillary or exceptional expenses incurred in carrying out missions, including off-site meetings, by Authority staff covered by the Staff Regulations and by national or international experts or officials seconded to the Authority.
1 3 0 1	Shuttles for missions and duty	43,000	40,000	40,000	This appropriation is intended to cover the cost of connecting the seat of the Authority in Parma to the airports for staff going on administrative missions, experts and visiting experts for the same purpose. It also covers ad-hoc interurban transport.
	<i>Article 1 3 0 — Total</i>	122,456	150,000	130,000	
	CHAPTER 1 3 — TOTAL	122,456	150,000	130,000	
1 4	SOCIOMEDICAL INFRASTRUCTURE				
1 4 0	Restaurants, meals and canteens				
1 4 0 0	Restaurants, meals and canteens	50,750	45,000	45,000	This appropriation is intended to cover the cost of running restaurants, cafeterias, canteens and catering services during meetings, including maintenance facilities. It is intended to cover also routine expenditure on replacement of existing equipment and purchase of new equipment which is not suitable for inclusion in current expenditure, and the cost of consultancy fees.
	<i>Article 1 4 0 — Total</i>	50,750	45,000	45,000	
1 4 1	Medical service				
1 4 1 0	Medical service	167,129	240,000	240,000	Staff Regulations of officials of the European Communities, and in particular Article 59 thereof and Article 8 of Annex II thereto. Apart from doctors' fees, this appropriation is intended to cover the cost of check-ups (special examination analyses, etc.), consumables (dressings, medicines, etc.), special equipment and fittings and the administrative costs of the Invalidation Committee.
	<i>Article 1 4 1 — Total</i>	167,129	240,000	240,000	
1 4 2	Further training, language courses and retraining for staff				
1 4 2 0	Further training, language courses and retraining for staff	688,190	750,000	820,000	
	<i>Article 1 4 2 — Total</i>	688,190	750,000	820,000	
	CHAPTER 1 4 — TOTAL	906,069	1,035,000	1,105,000	

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BL	Heading	B 2012 Executed	B 2013	PDB 2014	Budget Comment
1 5	EXCHANGE OF OFFICIALS AND EXPERTS				
1 5 2	Exchange of officials and experts				
1 5 2 0	Visiting experts, National Experts on Detachment	886,372	900,000	900,000	This appropriation is intended to cover the costs of visiting experts from public institutions and other bodies from within and outside the European Union.
1 5 2 1	Authority officials temporarily assigned to national civil services, to international organisations or to public or private institutions	51,000	0	0	Staff Regulations of officials of the European Communities, and in particular Article 38 thereof. This appropriation is intended to cover supplementary expenses arising from the secondment of Authority staff, i.e. to pay the allowances and reimburse the expenditure to which secondment entitles them. It also intended to cover costs relating to special training schemes with authorities and bodies in the Member States and non member states countries.
	<i>Article 1 5 2 — Total</i>	937,372	900,000	900,000	
	CHAPTER 1 5 — TOTAL	937,372	900,000	900,000	
1 6	SOCIAL WELFARE				
1 6 0	Special assistance grants				
1 6 0 0	Special assistance grants	0	0	0	Staff Regulations of officials of the European Communities, and in particular Article 76 thereof. This appropriation is intended to cover expenditure on gifts, loans or advances which may be made to an official, a former official or survivors of an official who are in particularly difficult circumstances.
	<i>Article 1 6 0 — Total</i>	0	0	0	
1 6 1	Social contacts between staff				
1 6 1 0	Social contacts between staff	50,618	70,000	50,000	This appropriation is intended to cover part of the costs of the recreation centre, cultural activities, subsidies to staff clubs, the management of, and extra equipment for, sports centres, and projects to promote social contact between staff of different nationalities.
	<i>Article 1 6 1 — Total</i>	50,618	70,000	50,000	
1 6 2	Other interventions				
1 6 2 0	Other interventions	0	0	0	This appropriation is intended to cover expenditure not specifically provided for in the other articles of this chapter 16.
	<i>Article 1 6 2 — Total</i>	0	0	0	
1 6 3	Early Childhood Centre and other crèches				
1 6 3 0	Early Childhood Centre and other crèches	75,201	80,000	84,000	This appropriation is intended to cover expenditure relating to early childhood centres and crèches.
	<i>Article 1 6 3 — Total</i>	75,201	80,000	84,000	

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BL	Heading	B 2012 Executed	B 2013	PDB 2014	Budget Comment
1 6 4	Complementary aid for the handicapped				
1 6 4 0	Complementary aid for the handicapped	0	11,000	11,000	This appropriation is intended to cover the following categories of disabled persons, as part of a policy to assist the disabled: - officials and temporary staff in active employment, - spouses of officials and temporary staff in active employment, - all dependent children within the meaning of the Staff Regulations of officials of the European Communities.
	<i>Article 1 6 4 — Total</i>	0	11,000	11,000	
	CHAPTER 1 6 — TOTAL	125,819	161,000	145,000	
1 7	RECEPTION AND ENTERTAINMENT EXPENSES				
1 7 0	Reception and entertainment expenses				
1 7 0 0	Reception and entertainment expenses	4,624	15,000	5,000	This appropriation is intended to cover expenditure on the Authority's obligations in respect of entertainment and representation. This expenditure may be incurred by authorized staff individually in the fulfilment of their duties and as part of the Authority's activities.
	<i>Article 1 7 0 — Total</i>	4,624	15,000	5,000	
	CHAPTER 1 7 — TOTAL	4,624	15,000	5,000	
	Title 1 — Total	38,563,788	39,809,000	43,419,000	

Statement of revenue and expenditure of the European Food Safety Authority for the financial year 2014 Title II

BL	Heading	B 2012 Executed	B 2013	PDB 2014	Budget Comment
2	BUILDINGS, EQUIPMENT AND MISCELLANEOUS OPERATING EXPENDITURE LINKED TO THE AUTHORITY				
2 0	Investments In Immovable Property, Rental Of Building And Associated Costs				
2 0 0	Rent				
2 0 0 0	Rent	590,082	190,000	165,000	This appropriation is intended to cover the payment of rents relating to occupied buildings or part of buildings and the renting of storerooms, garages, off-site storage and parking facilities.
2 0 0 1	Acquisition	2,714,827	1,905,000	2,215,000	This appropriation is intended to cover the payment relating to the acquisition of EFSA operating seat.
	<i>Article 2 0 0 — Total</i>	3,304,910	2,095,000	2,380,000	
2 0 1	Insurance				
2 0 1 0	Insurance	39,550	40,000	35,500	This appropriation is intended to cover the payment of insurance premiums on the buildings or parts of buildings occupied by the Authority, as well as for contents, civil liability and professional liability.
	<i>Article 2 0 1 — Total</i>	39,550	40,000	35,500	
2 0 2	Water, gas, electricity and heating				
2 0 2 0	Water, gas, electricity and heating	1,003,134	870,000	870,000	This appropriation is intended to cover the payment of water, gas, electricity and heating costs.
	<i>Article 2 0 2 — Total</i>	1,003,134	870,000	870,000	
2 0 3	Cleaning and maintenance				
2 0 3 0	Maintenance	219,720	238,000	255,000	This appropriation is intended to cover maintenance costs for premises, lifts, central heating, air-conditioning equipment; the expenditure occasioned the purchase of maintenance products, and by repainting, repairs and supplies. It also covers purchase, rental and maintenance of plants.
2 0 3 1	Cleaning	300,000	313,000	330,000	This appropriation is intended to cover regular and specific cleaning operations, the purchase of washing, laundry and dry-cleaning products, etc.
	<i>Article 2 0 3 — Total</i>	519,720	551,000	585,000	
2 0 4	Refurbishment of premises/ Fitting-out				
2 0 4 0	Refurbishment of premises/ Fitting-out	250,480	48,000	150,000	This appropriation is intended to cover the fitting-out of buildings, e.g. alterations to partitioning, alterations to technical installations and other specialist work on locks, electrical equipment, plumbing, painting, floor coverings, etc. It also covers the necessary equipment.
	<i>Article 2 0 4 — Total</i>	250,480	48,000	150,000	

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BL	Heading	B 2012 Executed	B 2013	PDB 2014	Budget Comment
2 0 5	Security and surveillance of buildings				
2 0 5 0	Security and surveillance of buildings	839,008	631,000	656,000	This appropriation is intended to cover various expenses concerned with the security of persons and buildings, especially contracts for the guarding of buildings, the purchase, the hire, the lease and the maintenance of security and fire-fighting equipment, the replacement of equipment for fire pickets and statutory inspection costs, including recurrent expenditure on, for instance, badges, access cards etc. It also covers technical assistance.
	<i>Article 2 0 5 — Total</i>	839,008	631,000	656,000	
2 0 8	Preliminary expenditure relating to construction, acquisition or rental of immovable property				
2 0 8 0	Preliminary expenditure relating to construction, acquisition or rental	98,590	90,000	100,000	This appropriation is intended to cover the cost of the financial and technical consultancy fees prior to the acquisition and construction of buildings. It also covers technical assistance fees relating to major fitting-out operations for premises.
	<i>Article 2 0 8 — Total</i>	98,590	90,000	100,000	
2 0 9	Other expenditure on building				
2 0 9 0	Other expenditure on buildings	543,602	460,000	610,000	This appropriation is intended to cover expenditure on buildings not specifically provided for in the other articles of this chapter, in particular management fees for multiple-tenanted buildings, costs of surveys of premises and charges for utilities (municipal taxes, refuse collection etc.).
	<i>Article 2 0 9 — Total</i>	543,602	460,000	610,000	
	CHAPTER 2 0 — TOTAL	6,598,994	4,785,000	5,386,500	
2 1	EXPENDITURE ON DATA PROCESSING				
2 1 0	Purchase and maintenance of IT for administration and non operational				
2 1 0 0	Purchase / Maintenance of IT equipment	479,897	235,000	310,000	This appropriation is intended to cover the procurement of computing and other similar electronic office equipment and hardware (printers, fax machines, scanners, photocopiers...), including initial equipment with EFSA standard software, installation, configuration and maintenance, which is needed for the operation of the Authority.
2 1 0 1	Purchase/ Maintenance of software	324,195	364,000	245,000	This appropriation is intended to cover the procurement and maintenance of program packages and software necessary for the operation of the Authority.
2 1 0 3	Software development	1,771,744	1,375,000	1,250,000	This appropriation is intended to cover expenditure on IT services to support the organisational activities of the Authority. IT services include IT Requirements Managers, Software Architects, Software Developers, IT Testers, IT Project Managers and IT Infrastructure Specialists.
2 1 0 4	User support	709,695	637,000	625,000	This appropriation is intended to cover expenditure on outside staff and services, for help desk, training and user support activities of the Authority.
	<i>Article 2 1 0 — Total</i>	3,285,531	2,611,000	2,430,000	
	CHAPTER 2 1 — TOTAL	3,285,531	2,611,000	2,430,000	

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BL	Heading	B 2012 Executed	B 2013	PDB 2014	Budget Comment
2 2	MOVABLE PROPERTY AND ASSOCIATED COSTS				
2 2 0	Technical equipment and installations				
2 2 0 0	Technical equipment and installations	98,992	100,000	100,000	This appropriation is intended to cover the purchase of technical equipment and in particular expenditure on audiovisual, reproduction, archive, library and interpreting equipment. It also covers installations and equipment for handicapped officials.
2 2 0 1	Hire or leasing of technical equipment and installations	13,550	420,000	110,000	This appropriation is intended to cover hiring / leasing of technical equipment and in particular expenditure on audiovisual, reproduction, archive, library and interpreting equipment. It also covers installations and equipment for handicapped officials.
2 2 0 2	Maintenance and repair of technical equipment and installations	0	25,000	25,000	This appropriation is intended to cover expenditure relating to the maintenance and repair of the equipment referred to in Item 2 2 0 0 as well as the costs for technical assistance. It also covers the maintenance and repair of installations and equipment for handicapped persons.
	<i>Article 2 2 0 — Total</i>	112,542	545,000	235,000	
2 2 1	Furniture				
2 2 1 0	Purchase of furniture	37,185	50,000	60,000	This appropriation is intended to cover the purchase of office and specialized furniture, including ergonomic furniture, shelving for archives etc.
2 2 1 1	Hire of furniture	p.m.	p.m.	p.m.	This appropriation is intended to cover the hiring of office and specialized furniture, including ergonomic furniture, shelving for archives etc.
2 2 1 2	Maintenance and repair of furniture	p.m.	p.m.	p.m.	This appropriation is intended to cover the maintenance of office and specialized furniture, including shelving for archives etc.
	<i>Article 2 2 1 — Total</i>	37,185	50,000	60,000	
	CHAPTER 2 2 — TOTAL	143,776	595,000	295,000	
2 3	CURRENT ADMINISTRATIVE EXPENDITURE				
2 3 0	Stationery and office supplies				
2 3 0 0	Stationery and office supplies	149,999	128,000	136,500	This appropriation is intended to cover the cost of purchasing paper, envelopes, office supplies as well as supplies for reprographics and external printing.
	<i>Article 2 3 0 — Total</i>	149,999	128,000	136,500	

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BL	Heading	B 2012 Executed	B 2013	PDB 2014	Budget Comment
2 3 2	Financial charges				
2 3 2 0	Bank charges	522	2,000	2,000	This appropriation is intended to cover bank charges (commission, agios, miscellaneous expenditure) and the cost of connecting to the interbank telecommunications network.
2 3 2 1	Other financial charges	p.m.	p.m.	p.m.	This item is intended to accommodate, if necessary, an appropriation to cover any possible cash differences, loss or depreciation in value of funds and securities.
	<i>Article 2 3 2 — Total</i>	522	2,000	2,000	
2 3 3	Legal expenses				
2 3 3 0	Legal expenses	6,478	20,000	20,000	This appropriation is intended to cover preliminary legal costs and the services of lawyers or other experts called in to advise the Authority. It also covers costs awarded against the Authority by the Court of Justice, or other Courts.
	<i>Article 2 3 3 — Total</i>	6,478	20,000	20,000	
2 3 4	Damages				
2 3 4 0	Damages	0	0	0	This appropriation is intended to cover expenses for damages and the cost of settling claims against the Authority (civil liability).
	<i>Article 2 3 4 — Total</i>	0	0	0	
2 3 5	Other operating expenditure				
2 3 5 0	Miscellaneous insurance	9,031	10,000	10,000	This appropriation is intended to cover various types of insurance (mission insurance, third-party liability, insurance against theft, etc.)
2 3 5 3	Removals and associated handling	0	5,000	16,000	This appropriation is intended to cover departmental removals and regrouping and handling costs (reception, storage, placing) in respect of equipment, furniture and office supplies.
	<i>Article 2 3 5 — Total</i>	9,031	15,000	26,000	
2 3 9	Publications				
2 3 9 0	Publications	2,288	14,000	14,000	This appropriation is intended to cover publishing expenses not covered in Title 3, in particular expenses for the publication in the O.J. like for instance of the Authority's budgets, statement of revenue and expenditure,
	<i>Article 2 3 9 — Total</i>	2,288	14,000	14,000	
	CHAPTER 2 3 — TOTAL	168,319	179,000	198,500	

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BL	Heading	B 2012 Executed	B 2013	PDB 2014	Budget Comment
2 4	POSTAL CHARGES AND TELECOMMUNICATIONS				
2 4 0	Postal charges				
2 4 0 0	Postal charges	49,000	49,000	52,000	This appropriation is intended to cover expenditure on postal and delivery charges for ordinary mail, on reports and publications, on postal and other packages sent by air, sea or rail.
	<i>Article 2 4 0 — Total</i>	49,000	49,000	52,000	
2 4 1	Telecommunications				
2 4 1 0	Telecommunications subscriptions and charges	271,016	284,157	300,000	This appropriation is intended to cover fixed rental costs, maintenance fees, repairs and maintenance of equipment, subscription charges, and the cost of communications (telephone, telex, telegraph, Internet, television, audio-and videoconferencing, including data transmission). It also covers the purchase of directories.
2 4 1 1	Purchase and installation of equipment	296,700	297,000	251,000	This appropriation is intended to cover expenditure on equipping buildings with cabling, purchase, hire, leasing, installation and maintenance of Telecom equipment and data transmission equipment. It also covers the purchase of mobile telephones and ancillary equipment as well as the cost of technical assistance.
	<i>Article 2 4 1 — Total</i>	567,716	581,157	551,000	
	CHAPTER 2 4 — TOTAL	616,716	630,157	603,000	
2 5	GOVERNANCE EXPENDITURE				
2 5 0	Governance Expenditure				
2 5 0 0	Management Board meetings	111,657	150,000	110,000	This appropriation is intended to cover travel, subsistence and incidental expenses of Members of the Management Board. It also intended to cover the costs of the infrastructure and technical expenditure related to Management Boards events.
2 5 0 1	Quality Management & Strategy	4,900	73,000	93,000	This appropriation is intended to cover the cost to develop, implement, maintain and increase systems and procedures which assure recognized quality standards.
2 5 0 2	Institutional Cooperation	4,564	17,000	17,000	This appropriation covers direct costs required to the organisation and attendance to EFSA meetings by EU and Member States Institutions and bodies' representatives
	<i>Article 2 5 0 — Total</i>	121,122	240,000	220,000	
	CHAPTER 2 5 — TOTAL	121,122	240,000	220,000	
	Title 2 — Total	10,934,458	8,920,000	9,133,000	

Statement of expenditure of the European Food Safety Authority for the financial year 2014 Title III

BL	Heading	B 2012 Commitments Execution	B 2012 Payments Execution	B 2013 Commitments	B 2013 Payments	PDB 2014 Commitments	PDB 2014 Payments	Budget Comment
3	OPERATING EXPENDITURE LINKED TO THE AUTHORITY							
3 0	SCIENTIFIC EVALUATION of REGULATED PRODUCTS							
3 0 1	REPRO GRANTS & PROCUREMENT							
3010	Repro Grants & Procurement	2,383,519	1,983,923	3,220,000	2,198,000	2,650,000	2,424,000	This appropriation is intended to cover scientific cooperation with Member States organisations. It covers outsourcing of scientific studies and scientific services, preparatory evaluations or reports to scientific or research organisations via grants or contracts as framed by regulation (EC) 178/2002 (specifically Article 36), the relevant sector legislations and the relevant provisions of the financial regulations.
	<i>Article 3 0 1 — Total</i>	2,383,519	1,983,923	3,220,000	2,198,000	2,650,000	2,424,000	
3 0 2	REPRO EXPERT MEETINGS							
3020	Repro Expert Meetings	4,495,849	4,212,923	4,584,000	4,584,000	3,934,000	3,934,000	Regulation (EC) 178/2002 and in particular Article 23, 28,,29 and 42. This appropriation is intended for direct costs incurred linked to the organization and attendance of meetings by Members of the Scientific Panel, its Working Groups and by independent experts.
	<i>Article 3 0 2 — Total</i>	4,495,849	4,212,923	4,584,000	4,584,000	3,934,000	3,934,000	
	CHAPTER 3 0 — TOTAL	6,879,368	6,196,846	7,804,000	6,782,000	6,584,000	6,358,000	
3 1	RISK ASSESSMENT & SCIENTIFIC ASSISTANCE							
3 1 1	RASA GRANTS & PROCUREMENT							
3110	Rasa Grants & Procurement	5,434,537	4,797,090	5,440,000	4,586,000	4,990,000	3,932,000	This appropriation is intended to cover scientific cooperation with Member States organisations. It covers outsourcing of scientific studies and scientific services, preparatory evaluations or reports to scientific or research organisations via grants or contracts as framed by regulation (EC) 178/2002 (specifically Article 36), the relevant sector legislations and the relevant provisions of the financial regulations.
	<i>Article 3 1 1 — Total</i>	5,434,537	4,797,090	5,440,000	4,586,000	4,990,000	3,932,000	
3 1 2	RASA EXPERT MEETINGS							
3120	Rasa Expert Meetings	3,293,930	3,181,849	3,360,000	3,360,000	3,188,000	3,188,000	Regulation (EC) 178/2002 and in particular Article 23, 28 and 33. This appropriation is intended for direct costs incurred linked to the organization and attendance of meetings by Members of the Scientific Panel, its Working Groups and by independent experts.
	<i>Article 3 1 2 — Total</i>	3,293,930	3,181,849	3,360,000	3,360,000	3,188,000	3,188,000	
	CHAPTER 3 1 — TOTAL	8,728,467	7,978,938	8,800,000	7,946,000	8,178,000	7,120,000	

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BL	Heading	B 2012 Commitments Execution	B 2012 Payments Execution	B 2013 Commitments	B 2013 Payments	PDB 2014 Commitments	PDB 2014 Payments	Budget Comment
3 2	SCIENCE STRATEGY & COORDINATION							
3 2 0	Cooperation with Member States							
3200	Advisory Forum Plenary and Working Groups' meetings	151,047	122,147	165,000	165,000	165,000	165,000	Regulation (EC) 178/2002 and in particular Article 27. This appropriation is intended to cover travel expenses of the members of the Advisory Forum and Advisory Forum workgroup, as well as infrastructure and interpretation cost associated with these meetings
3201	Focal Points: Agreements	953,911	809,761	808,000	808,000	785,000	785,000	This appropriation is intended to cover scientific cooperation with Member States organisations. It covers outsourcing of scientific studies and scientific services, preparatory evaluations or reports to scientific or research organisations via grants or contracts as framed by regulation (EC) 178/2002 (specifically Article 36), the relevant sector legislations and the relevant provisions of the financial regulations.
3202	Focal Points: Working groups meetings	58,063	58,063	56,000	56,000	53,500	53,500	Regulation (EC) 178/2002. This appropriation is intended for direct costs incurred linked to the organisation and attendance of meetings and working groups by external experts and Focal Points
	<i>Article 3 2 0 — Total</i>	1,163,021	989,971	1,029,000	1,029,000	1,003,500	1,003,500	
3 2 1	SCISTRAT GRANTS & PROCUREMENT							
3210	SCISTRAT Grants & Procurement	656,640	240,732	1,052,000	396,000	645,000	810,000	This appropriation is intended to cover scientific cooperation with Member States organisations. It covers outsourcing of scientific studies and scientific services, preparatory evaluations or reports to scientific or research organisations via grants or contracts as framed by regulation (EC) 178/2002 (specifically Article 36), the relevant sector legislations and the relevant provisions of the financial regulations.
	<i>Article 3 2 1 — Total</i>	656,640	240,732	1,052,000	396,000	645,000	810,000	
3 2 2	SCISTRAT EXPERT MEETINGS							
3220	SCISTRAT Expert Meetings	503,359	438,029	844,000	844,000	801,500	801,500	Regulation (EC) 178/2002 and in particular Article 23, 28 and 33. This appropriation is intended for direct costs incurred linked to the organization and attendance of meetings by Members of the Scientific Panel, its Working Groups and by independent experts.
	<i>Article 3 2 2 — Total</i>	503,359	438,029	844,000	844,000	801,500	801,500	

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BL	Heading	B 2012 Commitments Execution	B 2012 Payments Execution	B 2013 Commitments	B 2013 Payments	PDB 2014 Commitments	PDB 2014 Payments	Budget Comment
3 2 3	Stakeholders & International Cooperation							
3231	Stakeholder relationships	34,938	34,338	55,000	55,000	47,000	47,000	This appropriation is intended for direct costs incurred linked to the organisation and attendance of meetings by stakeholders.
3232	International Cooperation	0	0	10,000	10,000	3,000	3,000	This appropriation is intended for direct costs incurred linked to the organization and attendance of meetings by International bodies and non-EU national bodies
	<i>Article 3 2 3 — Total</i>	34,938	34,338	65,000	65,000	50,000	50,000	
3 2 4	Emerging risks							
3240	Crisis support	6,360	1,360	20,000	20,000	10,000	10,000	This appropriation is intended to cover a crisis fund to allow the Authority's crisis unit to function instantaneously: e.g. to convene experts, hire infrastructures and equipment, prepare scientific advice, provide data
	<i>Article 3 2 4 — Total</i>	6,360	1,360	20,000	20,000	10,000	10,000	
	CHAPTER 3 2 — TOTAL	2,364,318	1,704,430	3,010,000	2,354,000	2,510,000	2,675,000	

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	Heading	B 2012 Commitments Execution	B 2012 Payments Execution	B 2013 Commitments	B 2013 Payments	PDB 2014 Commitments	PDB 2014 Payments	Budget Comment
3 4	COMMUNICATIONS							
3 4 0	Digital							
3400	Web management	160,205	117,531	128,000	128,000	128,000	128,000	Regulation (EC) 178/2002 and in particular Article 40. This appropriation is intended to cover the cost of consultancy and evaluation services to support the Authority's online communications activities and any other activities and costs related to the public websites and online products incurred in raising awareness of the Authority and its activities supporting its risk communications mandate.
	<i>Article 3 4 0 — Total</i>	160,205	117,531	128,000	128,000	128,000	128,000	
3 4 1	Offline							
3410	Communications activities and materials	376,907	283,089	351,000	351,000	321,000	321,000	Regulation (EC) 178/2002 and in particular Article 40. This appropriation is intended to cover the cost of (1) development of communication campaigns; (2) development of communications/design concepts; (3) development, production and dissemination of communication/information material, in whichever form (i.e. printed, electronic, multimedia, etc., including the sourcing of materials) and (4) any other costs related to the development, implementation and management of communications tools and channels incurred in raising awareness of the Authority
	<i>Article 3 4 1 — Total</i>	376,907	283,089	351,000	351,000	321,000	321,000	
3 4 2	Cooperation, evaluation & research							
3420	Advisory Forum Working group, Advisory Group on Risk Communications, Evaluation and Media Monitoring	363,234	208,897	421,000	421,000	391,000	391,000	Regulation (EC) 178/2002 and in particular Article 40. This appropriation is intended * for direct costs incurred linked to the organisation and attendance of meetings by Members and independent experts of the Communication Advisory Forum Working Group as well as Experts Advisory Group on Risk Communications. * to cover the cost of survey, evaluation (covering all qualitative and quantitative research tools) within the fields of the Authority mission * to cover the cost of media monitoring and support.
	<i>Article 3 4 2 — Total</i>	363,234	208,897	421,000	421,000	391,000	391,000	
	CHAPTER 3 4 — TOTAL	900,345	609,517	900,000	900,000	840,000	840,000	

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BL	Heading	B 2012 Commitments Execution	B 2012 Payments Execution	B 2013 Commitments	B 2013 Payments	PDB 2014 Commitments	PDB 2014 Payments	Budget Comment
3 5	HORIZONTAL OPERATIONS							
3 5 0	Operational IT Systems							
3500	Operational IT Systems	6,157,948	1,811,262	5,850,000	5,850,000	5,330,000	5,330,000	<p>Regulation (EC) 178/2002 and notably Article 33 and 40, Commission Regulation 2230/2003. This appropriation is intended to cover the IT costs related to support :</p> <ul style="list-style-type: none"> - Collecting, collating, analyzing and summarizing relevant scientific and technical data in the fields within the Authority's mission. - The networking with organisations in the fields within the Authority's mission - The delivery of scientific opinions and advices - The submission of applications - The Communication and Outreach activities. <p>IT costs include purchase and maintenance of hardware, purchase and maintenance of software, acquisition of specialized IT services (IT Requirements Managers, Software Architects, Software Developers, IT Testers, IT Project Managers, IT Infrastructure Specialists).</p> <p>This appropriation also intends covering the cost of archiving and scanning of all types of operational documents collected or produced within the execution of the Authority mandate.</p>
	<i>Article 3 5 0 — Total</i>	6,157,948	1,811,262	5,850,000	5,850,000	5,330,000	5,330,000	
3 5 1	Operational support							
3511	Translation, Interpretation, Linguistic proofreading and editing	275,918	246,185	230,000	230,000	230,000	230,000	<p>Regulation (EC) 178/2002 and in particular Article 40. This appropriation is intended to cover cost of translations, including payments made to the Translations Centre in Luxembourg for all texts directly connected with the implementation of the Authority's work programme, It also covers fees and travel expenses of free-lance interpreters and conference operators including the reimbursement of services provided by Commission interpreters for all meetings directly connected with the implementation of the Authority's work programme. It also cover the proofreading and editing of all public documents at large.</p>

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BL	Heading	B 2012 Commitments Execution	B 2012 Payments Execution	B 2013 Commitments	B 2013 Payments	PDB 2014 Commitments	PDB 2014 Payments	Budget Comment
3512	Library	280,758	262,277	330,000	330,000	330,000	330,000	This appropriation is intended to cover the cost of the purchase of books, documents and other non-periodic publications and the updating of existing volumes required by Authority departments. Subscriptions to newspapers, specialist periodicals, journals, papers, statistics, various bulletins, the cost of subscriptions and access to electronic information services and external data bases and the acquisition of electronic media (CD-ROMs, etc.), other specialized publications and library services.
3513	Mission of staff related to operational duties	787,000	698,602	810,000	810,000	720,000	720,000	Staff Regulations of officials of the European Communities, and in particular Article 11 to 13 of Annex VII thereto. This appropriation is intended to cover expenditure on travel expenses, the payment of daily mission allowances and ancillary or exceptional expenses incurred in carrying out missions, including off-site meetings, by Authority staff covered by the Staff Regulations and by national or international experts or officials seconded to the Authority, if the justification for such a mission is linked to the performance of operational tasks.
3514	Shuttles for experts and staff related to operational duties	865,000	828,268	890,000	890,000	840,000	840,000	This appropriation is intended to cover the cost of connecting the seat of the Authority in Parma to the airports for staff going on operational missions, experts and visiting experts for the same purpose. It also covers ad-hoc interurban transport.
	<i>Article 3 5 1 — Total</i>	2,208,676	2,035,332	2,260,000	2,260,000	2,120,000	2,120,000	
3 5 3	Conferences and Outreach							
3530	Conferences and Outreach	957,324	609,841	698,000	698,000	763,000	763,000	Regulation (EC) 178/2002 and in particular Article 40. This appropriation is intended to cover the cost of corporate, public, media and scientific conferences, events, scientific colloquia, i.e. webcasting, infrastructure, technical, insurance, local transport, security, production of communication tools, travel, subsistence and other indemnities to the participants. Photo shoots, media relation and promotional activities as well as the development and production of branded materials for internal and external use are covered by this appropriation as well as expenditure for audio and videoconferencing related to expert meetings.
	<i>Article 3 5 3 — Total</i>	957,324	609,841	698,000	698,000	763,000	763,000	
	CHAPTER 3 5 — TOTAL	9,323,948	4,456,435	8,808,000	8,808,000	8,213,000	8,213,000	
	Title 3 — Total	28,196,445	20,946,165	29,322,000	26,790,000	26,325,000	25,206,000	
	Grand Total	77,694,691	67,278,597	78,051,000	75,519,000	78,877,000	77,758,000	