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**EXECUTIVE OFFICE**

**Management Board  
14 June 2012  
Parma**

<b>Meeting :</b>		<b>Management Board - Open session</b>	
<b>Document number:</b>		mb 14 06 12 - item 2 doc 1	
<b>Submitted by :</b>		Executive Office	
<b>Document for :</b>			Information
			Discussion
		X	Possible adoption

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**EXECUTIVE OFFICE**
**Public Session Meeting of the EFSA Management Board**

<b>Meeting date:</b>	<b>14 June 2012</b>
<b>Venue:</b>	<b>Parma</b>
<b>Meeting Hours:</b>	<b>9.00 – 16.30</b>

***Draft Agenda***

#	Items	EFSA Document	Format
1	Welcome and opening of the meeting		
2	Adoption of the draft agenda	mb 14 06 12 item 2 doc 1	doc
3	Executive Director progress report	mb 14 06 12 item 3 doc 2	doc/ppt
4	Appointment of members of the Scientific Committee and eight Scientific Panels and placement of suitable candidates in the reserve list	mb 14 06 12 item 4 doc 3	doc/ppt
5	Draft Multi-annual staff policy plan 2013-2015	mb 14 06 12 item 5 doc 4	doc/ppt
6	Accounts 2011 financial statement	mb 14 06 12 item 6 doc 5	ppt
7	2013 work programme on Grants and Procurement	mb 14 06 12 item 7 doc 6	doc
8	Amendments to the Art. 36 list of organisations	mb 14 06 12 item 8 doc 7	doc
9	Renewal of the Stakeholders Consultative Platform	mb 14 06 12 item 9 doc 8	doc/ppt
10	Update on the Commission's impact assessment study on fees		
11	Gender balance and geographical diversity: actions to encourage applications for Panel membership from all Member States	mb 14 06 12 item 11 doc 9	doc/ppt
12	2012 Budget execution and Budget transfers	mb 14 06 12 item 12 doc 10	doc/ppt
13	Update from the Audit Committee		
14	Update on the external evaluation of EFSA		
15	AOB		
	End of Meeting		