

PRELIMINARY MANAGEMENT PLAN OF THE
EUROPEAN FOOD SAFETY AUTHORITY FOR 2010

Document providing the predicted work of the Authority during 2010

Adopted in Prague, Czech Republic
on March 31, 2009

Diana Bánáti
Chair



COVER NOTE TO THE BOARD
(Not part of the Management Plan)

(a) The following draft document describes the anticipated work programme of the European Food Safety Authority for 2010 which is submitted for provisional adoption to the Management Board at its March 2009 meeting. It will provide the basis for the Preliminary Draft Budget (PDB) request from EFSA for the 2010 budget.

(b) After adoption of this draft preliminary version, EFSA will be able to form a clearer view of its work for 2010 taking into account the demands placed on it by risk managers. The document addresses the need for EFSA to demonstrate the allocation of resources to activities identified in the Management Plan.

(c) This draft document will be widely consulted on – through the Advisory Forum, the Scientific Committee, the Stakeholder Consultative Platform and the European Commission. It will also be shared with the European Parliament. Comments from these consultations will be reflected in the final document.

(d) The Budgetary Authority should reach its conclusions on available budget for 2010 in mid-December 2009.

(e) As with previous EFSA Management Plans, it should be noted that this document can only anticipate the workload for 2010. Due to the nature of the work of the Authority, questions may be put to it at any time during 2010 some of which, by their very nature, urgency and level of complexity, may have a significant effect on work in other areas and re-adjustments may need to be made. Any significant impact on this programme will of course be brought back to the Management Board for discussion and decision.

Adoption of the Draft Work Programme for 2010

(f) The Preliminary Management Plan is important in that it provides the basis for the Authority's budget justification and activities in 2010. The final version could be adopted if the Board agrees at the December 2009 meeting. The legal deadline for its adoption is 31st January 2010.

mb 31 03 09 item 6 doc 4 - cover note to the draft Management Plan 2010

The Founding Regulation gives guidance to the Board in relation to its adoption of the Management Plans of the Authority:

1. to consider the budget placed at the disposal of the Authority;
2. to ensure that the Management Plans are consistent with the Community's legislative and policy priorities in the area of food safety.

In this respect, the Preliminary Draft Budget and Establishment Plan 2010 are attached as Document **MB 31 03 09 – item 7 doc 5**.

INTRODUCTION

The work programme outlined in this Preliminary Management Plan is guided primarily by EFSA's *Strategic Plan 2009-2013*¹. The *Strategic Plan* outlines six major strategic objectives for the organisation and its adoption has provided a timely opportunity to review our activities and to align them with those objectives. Coming at a time when EFSA approaches its critical operational size, the revised activities (below) reflect in particular the increasing significance of authorisations and the growing importance of scientific cooperation and data collection in our work.

Key organisational activities (revised Jan 2009)

1. Provision of scientific opinions and advice and risk assessment approaches
2. Evaluation of products, substances and claims subject to authorisation
3. Data collection, scientific cooperation and networking
4. Communication and dialogue

The previous Activity 4 – *Manage and provide administrative support* – has been removed and the associated costs allocated across the four revised activities. EFSA will continue to monitor these costs, as outlined on pp. 17-24 of this document, to ensure that its administrative support is efficient and effective.

The Preliminary Plan also highlights the trend of increasing workload seen in recent years with the expected growth in productivity in 2009 (1398 scientific outputs) being maintained in 2010 (1306 outputs). The goals and actions included in this Plan are designed to address the core business activities while at the same time addressing the challenges facing the organisation such as the impact of new science and technologies and global issues such as international trade and climate change. These continue to engage us and are the reason why we have devoted resource to building our capacity to identify and address emerging risks and are taking steps to enhance EFSA's horizon scanning capacity.

It is imperative therefore that we prioritise cooperation with Member States, stakeholders and other actors in the food chain so that we can collectively make best use of resources to ensure that consumer protection and health policy are backed by the most robust scientific evidence available. It is also important that – as outlined in our recently adopted *Strategic Approach to International Activities*² – we are fully engaged internationally so that we are aware of global food safety challenges and can exchange information and data, identify emerging risks and build coherence in risk communication.

We look forward to the successful implementation of this Plan.

Catherine Geslain-Lanéelle,
Executive Director

¹ See http://www.efsa.europa.eu/cs/BlobServer/DocumentSet/EFSA_strategi_plan_2009_2013_EN.pdf?ssbinary=true

² See <http://www.efsa.europa.eu/cs/BlobServer/DocumentSet/mb090129international.pdf?ssbinary=true>

VISION

EFSA's goal is to be globally recognised by 2013 as the European reference body for risk assessment on food and feed safety, animal health and welfare, nutrition, plant protection and plant health. Its ultimate objective is to protect public health and strengthen consumer confidence in the European food supply. It aims to be an independent, responsive and trusted partner for risk managers and proactive in contributing to the high level of consumer protection chosen by the European Union.

MISSION

EFSA provides transparent and independent scientific advice to underpin the policies and decisions of risk managers in the European Commission, European Parliament and Member States. It also provides effective and timely communication on all risks associated with the food and feed chain to a wide audience, including the public and all interested parties, and promotes coherence in risk communication in cooperation with the Commission and Member States. The Authority is committed to the core values of scientific excellence, independence, openness, transparency and responsiveness.

ACTIVITY 1: PROVISION OF SCIENTIFIC OPINIONS AND ADVICE AND RISK ASSESSMENT APPROACHES

Strategic Objectives 2009-2013

- Focus on providing an integrated approach to delivering scientific advice associated with the food chain from field to plate.
- Position EFSA at the forefront of risk assessment methodologies and practices in Europe and internationally
- Assure the responsiveness, efficiency and effectiveness of EFSA

Key Initiatives

- Develop further the multidisciplinary approach to the provision of scientific advice
- Ensure EFSA has access to the full range of expertise and information required to fulfil its mandate
- Harmonise and advance risk assessment methodologies in Europe
- Ensure that EFSA is fully engaged in international fora to keep abreast of innovation in risk assessment and actively contribute to the development of risk assessment methodologies
- Ensure the responsiveness of EFSA

Overview of priorities for Activity 1 in 2010

EFSA will continue to build a multidisciplinary and integrated approach across all its work, so as to provide comprehensive scientific advice to risk managers. New mandates will be allocated by the Mandates Review Committee to different panels, networks and units in a manner that allows EFSA to benefit from the entire multidisciplinary expertise at its disposal. Based on the risk-benefit opinion adopted by the Scientific Committee in 2009, EFSA's work will also include, where appropriate, comparisons of risk and risk-benefit assessments. To position itself at the forefront of risk assessment methodologies, EFSA will strengthen its overall approaches and harmonisation of methods with Member States and other European and international bodies and will self-task when appropriate. Within the framework of the Authority's *Strategy on Cooperation and Networking* and *Strategy on Data Collection*, cooperation with Member States, EU and international bodies will be enhanced to ensure access to expertise, data and information through networking, Article 36 activities and procurement. EFSA's crisis and fast-track preparedness and management procedures will be reviewed and updated based on the experience gained to date, and a joint crisis exercise with Member States will be organised. This will ensure that the Authority is equipped to identify and respond in a timely manner to any food or feed safety emergencies. The quality of EFSA's scientific outputs will continue to be monitored using the self, internal and external review programme (INEX). Based on the annual experts' survey, the level of support to experts will be further improved. EFSA will work closely with risk managers in order to forecast and prioritise its work. To enhance foresight activities and dialogue with the research community, stakeholders and international organisations, scientific events and workshops will be organised so as to consolidate and enhance EFSA's overall capacity and its position in the risk assessment community. EFSA will continue its dialogue with international risk assessment bodies to strengthen the sharing of information, data and best practices.

Actions Activity 1

Subject	Expected outcome	Number	Human resource (full time equivalents, FTE)	Direct operational costs ³ (€ k)
ANS				
Generic issues related to food additives and nutrient sources	Generic opinions	2	1	50
Total			1	50
CEF				
Food contact materials	Generic opinions	3	1.5	17.5
Food irradiation	Generic opinions	1	0.5	17.5
Flavourings	Generic opinions	2	1.5	17.5
Enzymes	Generic opinions	2	0.5	56.5
Generic CEF activities	Member State meetings	10	0.5	10
Total			4.50	119
AHAW				
Animal welfare generic questions	Generic opinions	8	9	395
Workshop on animal welfare risk assessment	1 meeting + 1 scientific report	1	0.25	50
Animal disease generic questions	Generic opinions	8	8.75	395
Stakeholder consultations on generic mandates	Meeting	2	0.5	50
Art 36 call: Genetic selection on broilers and impact on welfare	Technical reports	1	0.75	150
Art 36 call: Guidelines on housing & management	Technical reports	1	0.75	150
Total			20	1,190
BIOHAZ				
TSE	Generic opinions	8	2	160
Foodborne zoonoses	Generic opinions	6	3	170
Antimicrobial resistance (AMR)	Generic opinions, stakeholders meetings	2	2	100
Food hygiene	Generic opinions	4	3	120
Qualified Presumption of Safety (QPS)	Generic opinions	1	1	20
Procurement for QMRA including AMR	Preparatory work for generic opinions	2	1	370
Total			12	940
FEEDAP				
Feed additives	Generic opinions	2	2	36
Total			2	36
NDA				
Dietary reference values	Generic opinions	10	1	105
Nutrition	Generic opinions	5	1	15
Art 36 call: Scientific cooperation related to dietary reference values for micronutrients	Technical reports	1	1	160
Total			3	280
PLH				

³Includes costs incurred to conduct scientific or communication activities such as meetings, subventions or contracts, publications, specific IT developments, translations or missions related to these activities but excludes staff and infrastructure costs.

Subject	Expected outcome	Number	Human resource (full time equivalents, FTE)	Direct operational costs ³ (€ k)
Evaluation of pest risk assessments (PRAs)	Generic opinions	35	5.5	300
Extension of PRAs to the whole Community	Generic opinions	4	4	150
Harmonization of risks assessment methodologies in plant health	Guidance documents (GDs)	1	1.5	101
Art 36 call: Plant Health Risk Assessment	Technical reports	3	1.5	400
Data collection and analysis to support evaluation of risk assessments and extension to the whole Community	Technical reports	2	0.5	150
Total			13	1,101
CONTAM				
Contaminants in food	Generic opinions on food contaminants	10	8	350
Contaminants in food	Statement on food contaminants	1	0.3	25
Contaminants in food	EFSA statement on contaminants in food	1	0.2	25
Contaminants in feed	Generic opinions on feed contaminants	5	3	200
Art 36 call: Brominated flame retardants	Technical reports	1	1	200
Art 36 call: Support for Generic Opinions on contaminants	Technical reports	5	0.5	50
Total			13	850
AMU				
Support for generic opinions/GDs	Scientific reports	11	4	100
Harmonisation of RA and new methodologies	Scientific reports	2	2	100
Total			6	200

Scientific Committee

Subject	Expected outcome	Number	Human resources (FTE)	Direct operational costs (€ k)
Scientific Committee				
Preparation of scientific advice on horizontal subjects	Opinions, GDs or scientific/technical reports	7	7.2	614
Scientific workshops/meetings to collect available data and views on emerging horizontal subjects	Meeting report with conclusions and recommendations for follow-up	1	0.4	36
Article 36: nanotechnology and botanicals	Scientific reports	1	1.4	120
Total			9.0	770

ACTIVITY 2: EVALUATION OF PRODUCTS, SUBSTANCES AND CLAIMS SUBJECT TO AUTHORISATION**Strategic Objectives 2009-2013**

- Provide timely, high-quality evaluation of products, substances and claims subject to the regulatory authorisation process
- Position EFSA at the forefront of risk assessment methodologies and practices in Europe and internationally
- Assure the responsiveness, efficiency and effectiveness of EFSA

Key Initiatives

- Ensure that workflows associated with authorisations are efficient and streamlined
- Make optimal use of resources within EFSA and Member States
- Assure quality of EFSA evaluations
- Harmonise and advance risk assessment methodologies in Europe
- Ensure that EFSA is fully engaged in international fora to keep abreast of innovation in risk assessment and actively contribute to the development of risk assessment methodologies
- Ensure the responsiveness of EFSA

Overview of priorities for Activity 2 in 2010

EFSA will continue to provide timely, high-quality evaluation of products, substances and claims subject to the regulatory authorisation process. The high number of applications anticipated in 2010, notably in health claims and pesticides, will require additional resources in the FEEDAP, NDA and PRAPeR units. Priority will be given to supporting the preparation of guidelines (via Article 36 and procurement) and stakeholder consultations. Efficiency will be further enhanced in line with the recommendations of the external evaluation of application processes completed in 2009. Close cooperation will be fostered with the Commission, industry and other stakeholders to better predict workloads. The prioritisation of tasks will be based on the Roadmap agreed with the Commission. The quality of EFSA's scientific outputs will continue to be monitored using the INEX programme, and the level of support for experts will be enhanced. To enhance EFSA's horizon scanning capacity, promote dialogue with stakeholders, the scientific community and international organisations, and consolidate its position in the risk assessment community, EFSA will organise scientific events and workshops in relation to risk assessment methodologies and best practices.

Actions Activity 2

Subject	Expected outcome	Number	Human Resource (FTE)	Direct operational costs (€ k)
ANS				
Additives - new applications	Opinions on applications	20	5.5	234
Additives - Re-evaluation of food colours	Opinions on applications	20	5	132
Additives - Re-evaluation of preservatives	Opinions on applications	5	1	46
Re-evaluation of other food additives	Pre-evaluation documents	5	0.5	302
Evaluation of nutrient sources and other substances	Opinions on applications	5	2	92
Guidance on food additives	Guidance opinions	1	1	9
Total			15	815
CEF				
Food contact materials	Opinions on applications	25	2.5	239
Recycling process	Opinions on applications	15	1	84
Active and intelligent packaging materials	Opinions on applications	5	1	83
Processing aids	Opinions on applications	2	1	23
Flavourings	Opinions on applications	25	2.5	337
Smoke flavourings	Opinions on applications	5	1	64

Subject	Expected outcome	Number	Human Resource (FTE)	Direct operational costs (€ k)
Art 36 call: Smoke flavourings	Technical reports	1	0.5	20
Art 36 call: Nanoparticles/materials	Technical reports	1	0.5	20
Art 36 call: Plasticisers	Technical reports	1	0.5	20
Total			10.50	890
BIOHAZ				
Animal by-product (ABP) applications	Opinions on applications, stakeholder meetings	7	0.75	90
Reg 853/2004 Art 3 (2) on decontamination of food of animal origin	Opinions on applications	1	0.25	10
Evaluation of applications related to TSE testing	Opinions on applications	6	0.5	80
Update guidance on ABPs applications	Guidance opinions	1	0.5	20
Total			2	200
FEEDAP				
Article 4 of Regulation (EC) 1831/2003 on new additives or new uses for a feed additive-	Opinions on applications	20	5	400
Article 10 of Regulation (EC) 1831/2003 on the re-evaluation of a feed additive.	Opinions on applications	15	4	120
Article 13 of Regulation (EC) 1831/2003 on modification of existing applications	Opinions on applications	10	2.0	80
Linked with Regulation(EC) 1831/2003	Opinions on applications after negative/inconclusive opinions	5	1.5	25
Feed Additive applications	Technical hearings with applicants	8	1	5
Guidance on support for applicants in the preparation and presentation of applications	GDs on generic issues	4	0.5	20
Prepare replies to third parties on issues related with the assessment of dossiers	Provision of information, FEEDADDITIVES Mailbox, INFOBOX.	50	1	4
Procurement for background documents for the re-evaluation of feed additives	Technical reports	1	1	50
Art 36 call: Data collection on issues related with feed additives	Technical reports	1	1	300
Total			17	1,004
GMO				
Applications received under D2001/18/EC	Opinions on applications	1	0.5	20
Applications received under R1829/2003 & R1831/2003	Opinions on applications	14	14	469
EC requests on adopted opinions	Generic opinions	7	5	160
GMO applications	Meetings with stakeholders	1	0.3	1
Guidance on applications	Guidance opinions	2	2	25
Grants for Guidance development	Technical report	2	1.7	85
Total			23.5	760
NDA				
Article 14 and 13.5 claims	Opinions on applications	120	6	219

Subject	Expected outcome	Number	Human Resource (FTE)	Direct operational costs (€ k)
Article 13 claims	Opinions on applications	350	7.5	421
Novel Foods	Opinions on applications, GDs	11	1.5	108
Other applications (allergies, infant formulae)	Opinions on applications	4	1	26
Total			16	774
PPR				
Developing and updating EU GDs on toxicology, ecotoxicology, environmental fate and pesticide residues	Guidance opinions, scientific workshops	10	10	630
Art 36 call: developing guidance documents	Technical reports	2	0.3	200
Procurement: Support for preparing guidance documents	Technical reports	5	0.7	500
Total			11	1,330
AMU				
Support for the evaluation of products, substances and claims	Scientific reports	4	2	75
Total			2	75
PRAPeR				
Dir. 91/414/EEC, Art 6	Conclusions on new active substances	15	6	200
Reg. 33/2008, Art. 13-22	Conclusions on active substances resubmitted for Annex I inclusion	60	25	795
Reg. 2229/2004, Art 25a	Conclusions on active substances of stage 4 included in Annex I through the 'green track' procedure	10 ⁴	3	130
Inclusion directives	Conclusions on confirmatory data	20	2	
Total			36	1,125

ACTIVITY 3: DATA COLLECTION, SCIENTIFIC COOPERATION AND NETWORKING

Strategic Objectives

- Coordinate the collation, dissemination and analysis of data in the fields within EFSA's remit
- Position EFSA at the forefront of risk assessment methodologies and practices in Europe and internationally

Key Initiatives

- Develop and provide access to pan-European databases in the fields within EFSA's remit
- Enhance EFSA's capacity to identify emerging risks
- Harmonise and advance risk assessment methodologies in Europe
- Ensure that EFSA is fully engaged in international fora to keep abreast of innovation in risk assessment and
- actively contribute to the development of risk assessment methodologies

⁴Assumes that the Commission agrees to postpone the evaluation of 42 substances until 2011

Overview of priorities for Activity 3 in 2010

Within the framework of the Authority's *Strategy on Cooperation and Networking* and *Strategy on Data Collection*, cooperation with Member States will continue to be enhanced to ensure access to expertise, data and information through networking, joint Article 36 activities and procurement. Thus, cooperation between Member States and EFSA will be fostered in all fields of common interest. In 2010, it will be necessary to consolidate the efficiency of cooperation with the Member States through the Advisory Forum, Focal Points, and dedicated networks so as to optimise data and information exchange, consultation, and work sharing. A key initiative is to establish and gradually implement a programme for harmonization of risk assessment between the Member States. Besides the Advisory Forum, Focal Points and dedicated data collection and risk assessment networks, activities will include:

- maintaining and enhancing the database of scientific experts to provide EFSA and Member States with the full range of expertise needed;
- developing the network of Article 36 organisations;
- facilitating the exchange of scientific information between EFSA and Member States and international partners through the Information Exchange Platform and colloquia;
- establishing ESCO Working Groups on specific topics of common interest;
- organising a joint crisis exercise with Member States: an assessment will be made of lessons learned from the emergency request exercise with Member States.

Priorities for cooperation in the area of collection, analysis and exchange of data will include the following:

- harmonisation of data collection methodologies;
- efficiency of transfer, storage, and access to stored data for risk assessment activities by staff in EFSA and in competent organisations in Member States. This will gradually consolidate and integrate the individual databases in the data warehouse through which all the different types of data can be accessed;
- further development of the data analysis and reporting methodologies to improve the incidence of and trends in these hazards.

The ability to systematically search and analyse information and data for the identification of emerging risks will continue to be developed. In 2010 EFSA will:

- publish its first annual report on emerging risks;
- coordinate a European network on emerging risks;
- facilitate systematic access to existing databases on hazards and their characterization.

The Authority will further develop and promote use of the *EFSA Journal* amongst the scientific community to ensure visibility, recognition and referencing of EFSA's scientific outputs. With the adoption of its *Strategic Approach to International Activities* in 2009, EFSA will continue to strengthen its international activities in order to build close working partnerships and exchange information and data in areas of common interest.

Actions Activity 3

Subject	Expected outcome	Number	Human Resource (FTE)	Direct operational costs (€ k)
ANS				
Metabolites and related substances	Databases	1	1	209
Total			1	209
AHAW				
Animal health and welfare	Member State-Advisory Forum meetings	1	0.25	0.02
Total			0.25	0.02
BIOHAZ				
QMRA and TSE	Meetings with Member States	2	0.75	30

Subject	Expected outcome	Number	Human Resource (FTE)	Direct operational costs (€ k)
Antimicrobial resistance	Workshop and supplement published in a scientific journal	1	0.5	20
Networking with stakeholders on Salmonella in broilers and Campylobacter	Stakeholder meetings	2	0.75	20
Total			2	70
FEEDAP				
Networking with Member States and different Stakeholders	Stakeholder meetings on feed additives	1	1	100
Total			1	100
GMO				
EFSA-Member State GMO network	Meetings, meeting reports	2	1	44
Scientific colloquia	Reports	1	0.25	70
Stakeholder engagement	Meetings	1	0.25	1
Total			1.5	45
NDA				
Scientific cooperation in relation to NDA activities	Networking and meetings on scientific issues	1	1	14.4
Total			1	14.4
AMU				
Support for data collection	Scientific reports	5	2	50
	Databases	5		
Emerging animal or plant diseases	Scientific reports	2	2	200
Systematic literature review	Scientific reports	2	3	100
	Databases	2		
Library services			3	500
Total			18	850
DATEX				
Data collection for contaminants and other chemical substances	Exposure assessment reports	8	8	112
	Datasets	10		
Data collection for nutrients	Datasets	1	0.5	10
Food consumption data collections	Datasets	2	3	45
Integration of disparate food consumption data sources	Project reports	3	0.5	750
Probabilistic exposure approaches	Scientific reports	3	3	45
Food market intelligence	Datasets/reports	5	1	80
Total			16	1,042
EMRISK				
Monitoring the Rapid Alert System for Food and Feed (RASFF)	Monthly reports, Annual reports	1	2.0	80
Import surveillance	Monthly reports, Annual reports	1	1.0	40
Bioactive compounds	Databases	1	0.5	100
Modelling Emerging Risks	Models, Technical reports	1	1.0	120
EU Network on Emerging Risks	Quarterly reports, Annual reports	5	1.0	60

Subject	Expected outcome	Number	Human Resource (FTE)	Direct operational costs (€ k)
Crisis management	Simulation exercise and support in situations of urgent requests	1	1.0	90
Total			6.5	490
PRAPeR				
Reg. 396/2005, Art. 32	Annual Reports on Pesticide Residues	1	1.25	136.6
Reg. 396/2005, Art. 10	Reasoned opinions on applications concerning MRLs	50	1.25	N/A ⁵
Reg. 396/2005, Art. 12(1)	Reasoned opinions on MRLs for active substances included or non-included in Annex I	80	2	73.2
Reg. 396/2005, Art. 12(2)	Reasoned opinions on MRLs for active substances included in Annex I before 01/09/08 but peer reviewed in 2009 (refined risk assessment)	130	2.75	73.2
Reg. 396/2005, Art. 43	Scientific opinions at request of the Commission	10	0.5	N/A
Total			7.75	283
SCO				
Focal Point network (including 27 contracts with Member States)	Final report on Focal Point activities	1	5.0	845
Article 36 network	List of organisations (updated)	1	2.0	N/A
	Article 36/contracts	1		
	Annual report on work plan	1		
Expert database	Expert database IT tool	1 database	1.5	N/A
	Quarterly reports	4		
	Annual reports	1		
Information Exchange Platform	Expert database IT tool	1 database	1.5	N/A
	Monthly summary reports	12		
Organisation of scientific and other events	Colloquia and colloquia reports	2	1	35
	Seminar with the "Eastern" ENP partner countries	1		
Scientific cooperation projects with Member States	Final reports	3	2.5	125
Recognition and visibility of EFSA's scientific work	Online EFSA Journal		1.5	45

⁵ N/A: not applicable – a separate direct cost cannot be identified for this activity.

Subject	Expected outcome	Number	Human Resource (FTE)	Direct operational costs (€ k)
Total			15	1,050
Zoonoses				
Community Summary Reports on zoonoses	Scientific reports	3	5	650
Baseline survey analyses	Scientific reports	4	5	240
Harmonisation of monitoring and reporting	Guidance documents	3	4	100
Database application	New web application, XML scheme	2	1	100
Total		12	15	1,090
Library				
Library	Support experts and staff with information services	2	Library user satisfaction survey Number of documents provided	45
Advisory Forum				
Advisory Forum plenary meetings	Successful meeting organization and follow up	4	2.2	186
Special Advisory Forum meetings on animal health and plant health	Successful meeting organization and follow up	2	1.1	93
National expert meetings	Successful meeting organization and follow up	1	1.0	80
Steering Group on Cooperation meetings	Successful meeting organization and follow up	2	0.3	25
Total			4.6	384
International activities				
Multilateral and bilateral Community activities	Develop an agreed framework with the Commission for EFSA's support to the Community's multi- and bilateral international activities	1	0.2	N/A
Data and information exchange	Develop overview of useful data exchanges with Third Countries and international organisations Build contacts responsible for collecting and analysing data related to handling emerging risks	1 N/A	0.3	N/A
Bilateral international cooperation	Consolidate cooperation with Japan, USA, New Zealand, Australia, China and Canada	N/A	0.2	N/A

Subject	Expected outcome	Number	Human Resource (FTE)	Direct operational costs (€ k)
International risk assessment (RA)	Meet annually with JEMRA, JECFA and JMPR secretariats to share information and identify priorities Quarterly exchange of information with secretariats of RA committees Participate in Commission and other initiatives to promote harmonisation of RA methodologies and actively seek cooperation with international partners and bodies	N/A	0.3 0.5	N/A

Performance indicators for Activities 1, 2 and 3

1. Planning for the electronic submission of applications is completed
2. 70% of new experts invited to WGs are identified from the expert database
3. All experts have approved annual DOIs and specific DOIs before the first meeting of the group takes place
4. INEX process is fully implemented
5. SOPs for science and communication are implemented
6. 95% of scientific advice delivered within agreed/legal timelines
7. 80% of adopted scientific outputs published within 15 working days of adoption
8. All mandates on applications received before 2005 have been finished
9. Implement an action plan based on the results of the experts' survey
10. Updated Crisis/Emergency Manual and successful implementation of crisis exercises
11. Support the Community's international activities in line with the framework agreed with the European Commission
12. Comprehensive overview of EFSA's data and information exchange with international partners delivered
13. Annual meeting with secretariats of risk assessment committees and quarterly information exchange system in place
14. International network for exchange of data particularly in relation to emerging risks in place
15. Participation in key international risk assessment methodology activities

Predicted scientific outputs 2010⁶

	SC	AHAW	ANS	BIOHAZ	CEF	CONTAM	FEEDAP	GMO	NDA	PLH	PPR	PRAPeR	AMU	DATEX	Em Risk	SCO	Zoonoses	Total
Application opinions	-	-	51	15	77	-	50	17	485	-	-	-	-	-	-	-	-	695
Generic opinions	2	16	2	21	8	15	2	7	15	39	10	10	-	-	-	-	-	147
Statements (SC/Panels)	-	-	-	-	-	1	-	-	-	-	-	-	-	-	-	-	-	1
EFSA Statements	-	-	-	-	-	1	-	-	-	-	-	-	-	-	-	-	-	1
Guidance documents (SC/Panels)	2	-	1	-	-	-	4	-	-	1	-	-	-	-	-	-	3	11
EFSA Guidance Documents	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Conclusions	-	-	-	-	-	-	-	-	-	-	-	95	-	-	-	-	-	95
Reasoned opinions	-	-	-	-	-	-	-	-	-	-	-	260	-	-	-	-	-	260
Reports	3	3	-	-	3	6	2	3	1	5	7	1	26	19	8	2	7	96
Total	7	19	54	36	88	23	58	27	501	45	17	366	26	19	8	2	10	1306

⁶ For definition of EFSA's scientific outputs, see http://www.efsa.europa.eu/EFSA/ScientificOpinionPublicationReport/efsa_locale-1178620753812_1211902186929.htm

ACTIVITY 4: COMMUNICATION AND DIALOGUE**Strategic Objectives 2009-2013**

- Reinforce confidence and trust in EFSA and the EU food safety system through effective risk communication and dialogue with partners and stakeholders.

Key Initiatives

- Increase confidence in EFSA and the EU food safety system in general
- Increase coherence and relevance of risk communications messages across the EU
- Enhance dialogue with stakeholders

Overview of priorities for 2010

EFSA will pursue its communication activities taking into consideration the revision of its Communications Strategy in 2009. EFSA's overriding objective will be to promote coherence in communications through strengthened co-operation with relevant authorities at national, European and international levels. In cooperation with the Advisory Forum and Focal Points and working closely with the Advisory Forum Working Group on Communications, EFSA will continue to increase its outreach in the Member States, highlighting the impact and benefits of its work. The Authority will seek to develop integrated communications programmes to disseminate clearly understandable messages, utilising the full communications mix available both on- and offline, and integrating greater use of multi-media. The Advisory Forum and dedicated meetings of national experts on specific topics will continue to serve as a platform for dialogue with the Member States on EFSA's work. The Focal Point network will assist EFSA in further expanding its outreach in Member States, supporting the development of tailored, relevant messages for national audiences. A major conference on risk communications will be organised involving key players in the international arena, with a view to sharing experiences and best practices. EFSA will continue to ensure good working institutional relations, especially in the context of the newly-designated European Commission and the newly-elected European Parliament. In addition, EFSA will continue to ensure effective involvement of all relevant stakeholders making the process more transparent and efficient. EFSA will strengthen its policy for pre-notifying international partners and build further the platform for the exchange of best practices established in 2009.

Actions Activity 4

Subject	Expected outcome	Number	Human resources (FTE)	Direct operational costs (€ k)
Revision of EFSA's communications strategy following input from consultation	Final revised communications strategy	1	1	N/A
Support for development of EFSA's communications strategy	AGRC meetings	N/A	1	35
Platform for risk communication	Further develop the Platform for risk communication with international and third country food agencies	N/A	N/A	N/A
Total			2	35
Press				
Communicate EFSA scientific advice to the media	Press releases/ statements/ news stories	70	8.2	N/A
	Press briefings	5	0.4	79
	Media responses to questions/ interviews	800	1.7	N/A
Build media relationships to achieve better understanding/ coverage of EFSA	Face-to-face meetings with the media	5	0.2	10

	Media training for scientists	4	0.1	N/A
	Press contacts database	1	0.2	N/A
Ensure coherent risk communications through close liaison with EU institutions, national food safety authorities and international partners	AFWGC meetings	3	1.1	85
	Exchanges with relevant international partners on pre-notification of opinions	5	0.1	N/A
Evaluation of EFSA-related media coverage	Media monitoring and analysis reports (quarterly and annual)	5	2	350
Total			14	524
PIE				
Visibility and recognition of EFSA's work	Newsletters	20	2.8	170
	Scientific publications (reports, colloquia reports, posters etc.)	26	2.3	276
	Scientific events (EFSA supported, EFSA led)	24	3.9	538
Improve overall understanding of EFSA work within context of EU food safety system	Corporate publications (including all EU languages versions)	88	2.9	234
	Multilingual communications (on/offline)	210	3	N/A
	Corporate multimedia products	5	0.5	136
	Corporate events	8	2.8	290
	Joint events with Member States	6	0.8	48
Total			19	1,692
Web				
Enhance transparency and understanding of EFSA's operations and outputs through online media	Publishing content to the website in EFSA's 4 working languages	4800	3	N/A
	Webcasting Management Board and other key meetings	7	0.3	400
Enhance simplicity and usability of EFSA website and online services	Implement accessibility improvements project following results of accessibility audit	1	0.1	20
	Implement new multimedia initiatives	2	0.29	20
	Implement further usability improvements	30	4	30
	Provide more high quality content	50	2.3	N/A
	Manage subscription services (weekly highlights, email alerts etc.)	100	0.1	N/A
	Management of public enquiries via EFSA infobox	3200	0.7	N/A
	Continued support to online EFSA Journal	24	0.1	N/A
	Monitoring and analysis of online services	40	0.1	N/A
Total			11	470

Performance indicators

<ol style="list-style-type: none">1. Increased use, uptake or participation in communication activities as measured by: media coverage analysis; web metrics; number of subscribers; participation in scientific conferences; linking to EFSA's website; publication of EFSA's scientific outputs in scientific journals; and references to EFSA's work2. Number of communication outputs and initiatives3. Coherence of risk communication messages (qualitative media analysis for key message uptake)4. Timely information available on website5. Acknowledge media queries on the same working day and respond to meet journalists' deadlines6. User satisfaction for event participants, web and publications7. Increased outreach in Member States (e.g. recipients of EFSA targeted newsletters)8. Meetings of EFSA staff with the European Parliament9. Meetings with EU Presidencies10. Positive feedback from EU Institutions11. Organise 3 meetings of the Stakeholder Platform12. Increased number of stakeholder consultations13. Programme of training activities and colloquia in place14. Exchange of pre-notification material with key partners
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ADMINISTRATIVE SUPPORT

<p>Strategic Objective(s)</p> <ul style="list-style-type: none">• Assure the responsiveness, efficiency and effectiveness of EFSA <p>Key Initiatives</p> <ul style="list-style-type: none">• Ensure that EFSA's management systems and infrastructure are appropriate and can adapt to evolving priorities and operating environment• Provide a stimulating and rewarding working environment for both staff and experts• Ensure the responsiveness of EFSA

Overview of priorities for 2010

The priority objective is to support EFSA's scientific experts while providing a modern and professional administration by:

- Ensuring that the human, financial and IT resources are allocated to EFSA's objectives in accordance with the principles of efficiency, accountability and value for money
- Delivering professional and effective services such as human and financial resource management and reporting, personnel policy implementation, IT and logistics assistance, legal support and policy advice

EFSA will continue to ensure sound financial management and to make resources available in accordance with its policy objectives. As regards accounting and treasury management, the Authority will closely adhere to EC accounting rules and will provide financial statements as required. In addition, EFSA will provide timely information to EFSA Management, Court of Auditors, IAS and other EU institutions. It will ensure efficient implementation of payment transactions, collection of revenue and recovery of amounts. In 2010, the ABAC financial system will be implemented. EFSA will prioritise IT & Operations to improve and facilitate the work of its staff and experts. Compliance with the highest EC standards on health, safety and security at work will remain a priority as will the provision of support for crisis management. Particular attention will be directed at implementing the EC Human Resources policy and the promotion of an efficient personnel policy in order to attract and develop talents in a rewarding working environment. The Authority will continue to provide sound legal advice, to carry out legal research and analysis, to prevent litigation if possible and ensure appropriate defence if needed. EFSA will further build the legal and policy framework agreed with the European Commission in 2009 to assist the Community in fulfilling its bilateral and international obligations. It will also continue to ensure effective working relations with the European

institutions, especially in the context of the newly-designated European Commission and the newly-elected European Parliament. In addition, stakeholder participation will be enhanced in order to make EFSA more transparent and efficient. An appropriate level of protection of personal data will be provided with a view to attaining full compliance with Regulation (EC) 45/2001. The Authority will place great emphasis in consolidating its relations with the Italian Authorities to ensure that the outstanding settlement issues related to the Final Seat, the European School and transport links to Parma are fully addressed.

Administrative Support Outcomes and Performance Indicators

Subject/Actions	Expected outcome	Human Resources (FTE)	Performance Indicators	Direct operational costs (€ k)
Accounts				
Execution of payments and collection of revenue	Efficient execution of payments	2	Payment delays less than 2.8 days	7
Establishment of EFSA accounts	EFSA annual financial accounts report	0.5	Publication of EFSA final accounts in the OJ	7
Liaison with Court of Auditors	Audit findings <5	0.5	Audit findings <5	N/A
ABAC implementation	Successful implementation of ABAC	2	Successful implementation	N/A
Finance				
Budget Management and ABB	<p>Make budget resources available to conduct the planned activities</p> <p>Monitor and report on the relationship between the financial resources employed and the results achieved (efficiency)</p> <p>Monitor the budget, its financial execution & forecast and report to Management</p>	1.5	<p>Budget execution rate >97%</p> <p>Transfers from/to chapters <5% of budget</p> <p>Carry-forward <20% of budget</p>	20
Finance Management	<p>Implement changes in Financial Regulation and related guides or procedures and train the staff</p> <p>Verify the adequacy of the financial resources used to conduct an activity within the principles of economy</p> <p>Monitor and report on invoice payments in compliance with Regulation and best practises</p>	5.5	<p>Invoice payments well before the Regulation deadlines</p> <p>Financial verification well below the Internal rules</p> <p>Regular financial training</p>	N/A
Procurement & Grant Management	<p>Provide support and guidelines to the organisation with regards to regulation and financial aspects of procurement and grants</p> <p>Set up, monitor and launch the procurement and grant programme</p> <p>Disseminate knowledge and best practice through training and streamlining of procedures</p>	6.5	<p>Timely launch of tenders and calls, according to programme</p> <p>Audit findings < 5 observations</p> <p>Establish improved reporting and management tools</p>	N/A

Workflow Management	<p>Develop further the automation tools aiming at streamlining the financial, mission and order workflows</p> <p>Improve the management of the centralised budget lines in order to enhance support to the organisation and generate efficiency gains</p> <p>Implement the migration to the ABAC financial system and provide ongoing training on the financial tools</p>	6.8	<p>Successful migration to ABAC financial system</p> <p>Integration of flight order into mission workflow</p> <p>Automatic upload of mission payments into financial system</p> <p>Centralisation of meeting organisation and processing</p>	287
Human Resources				
Budget and staff resources	<p>Analyse, monitor and report on Human Resources budget allocation, including workload/workforce relationships and planning of resource allocation in line with EFSA's objectives and priorities</p> <p>Ensure timely and accurate payment of all salaries, entitlements and other allowances for all staff, provide staff with clear and comprehensive information, and advise staff on their statutory rights</p> <p>Monitor the Human Resources budget, its financial execution & forecast, and report to Management and Line Management</p>	4	<p>Budget execution rate >97%</p> <p>Establishment plan: staff in post</p>	230
Administration	<p>Refine and develop the time-tracking tool in order to allow forecasting and planning of staff allocations; assist staff at any time</p> <p>Record and report on absence and manage all types of leave requests</p>	1	Average flexi leave days: average of working days	220
Recruitment	<p>Execute the Recruitment Plan and the Establishment Plan</p> <p>Develop tools to facilitate accurate reporting and forecasting</p>	5	<p>Limit vacant posts to 3% of Establishment Plan</p> <p>Audit findings < 5 no observations</p>	300
Training and Development	<p>Set priorities for training, in line with the development of the Authority</p> <p>Develop specific training schemes in order to develop the scientific, administrative, managerial and relational skills and competences of staff</p> <p>Develop training and development programmes to enhance teamwork and team spirit within the organisation</p>	3	<p>8 training days per staff member per year</p> <p>Number of staff receiving training: total staff</p>	565

Performance and competence management	<p>Review the performance evaluation (CDAC) and reclassification processes, in order to enhance coherence, equality and understanding across the organisation and provide the necessary support and guidelines to staff and management</p> <p>Set up, monitor and launch the promotion of Officials and reclassification of Contract Agents processes</p> <p>Develop and implement a proper competence management system</p>	3	<p>Staff evaluation completed on time: total staff to evaluate</p> <p>Staff with job descriptions: total staff</p> <p>Probationary period reports received on time: total probationary period reports</p> <p>Number of further review requests and of appeals</p>	N/A
Internal Communication	<p>Enhance internal communication within the organisation, through the use of appropriate tools, such as a portal, decentralised task forces and other internal communication actions</p> <p>Implementation of ICN (Internal Communications Network) best practice</p> <p>Efficient and transparent management of the portal</p>	1.5	<p>Staff satisfaction expressed in staff survey</p> <p>Number of hits</p> <p>Reduction of HR staff time devoted to individual queries</p>	N/A
Staff wellbeing	<p>Continue to promote staff wellbeing and stress reduction based on actions derived from the 2009 staff survey</p>	2.5	<p>Number of days lost due to illness</p> <p>Staff turnover <10%</p> <p>Increase of 10% in overall satisfaction in staff survey</p>	90
IT and Operations				
Provide adequate support to EFSA Scientific Activities	<p>Data Collection and Food and Feed Quantitative Risk Assessment</p> <p>Data Warehouse, Management</p> <p>Support tools and workload tracking applications</p> <p>Expansion of Extranet functionality to support Networking with Member States</p> <p>Electronic Submission and evaluation of Application Dossiers</p>	4.5	<p>Completion of relevant projects and products</p> <p>Staff satisfaction survey</p>	520
Provide adequate support to EFSA Risk Communication Activities	<p>Support the EFSA Website for new functionalities such as multimedia and media monitoring</p>	1.5	<p>Completion of relevant projects and products</p> <p>Staff satisfaction survey</p>	515

Provide adequate support to streamlining and cost reduction of EFSA Administrative Processes: new Financial Workflows for Contracts and Grants management, Flight management, Meetings and Reimbursement Management; new HR workflows, new Intranet Portal	Completion of Financial Workflows for Contracts and Grants management and Reimbursement Management Completion of HR workflows Completion of new Intranet Portal	2.5	Completion of relevant projects and products Staff satisfaction survey	1120
Building services (to provide adequate support to EFSA staff in the field)	Follow up the Final Seat construction Maintain EFSA's current premises Ensure optimum use of space and equipment allocated to EFSA	2.4	Satisfaction staff survey related to Buildings	4866
General services (to provide adequate support to EFSA staff in the field)	Maintain the EFSA (non-IT) inventory Manage acquisition and delivery of office furniture and IT equipment	5.4	Number of internal/external meetings supported Number of documents recorded in the Chrono-in/Chrono-out	404
Health Safety & Security (to provide adequate support to EFSA staff in the field)	Compliance with EC standards on the working environment: health, safety and security Meet the statutory requirements for the number of evacuations and achievement of an appropriate time period from alarm activation to all-clear	1.4	15 minutes for FRATTI building 20 minutes for DUS buildings A and D 15 minutes for DUS building B	622
IT services (to provide adequate support to EFSA staff in the field)	Maintain the EFSA (IT) inventory Manage acquisition and delivery of office furniture and IT equipment Keep the IT infrastructure technologically up to date	8.4	Number of video,- audio- and web-conferences supported Number of requests to Service Desk Results of the inventory testing	1950
Archives				
Effective document management system	Implement the archiving policy adopted in 2009	2	Inventory of archives	N/A
Legal and Policy Affairs				
Legal and Regulatory advice	Maintain current knowledge and awareness of all legislation relevant to EFSA Maintain uniform application and interpretation of relevant legislation Provide input for the Legislator when relevant Development of internal rules	3.5	Avoid inconsistencies in EFSA's application of the regulatory framework Feedback from Units on responsiveness Increased awareness and compliance with internal rules	N/A

Prevent Legal Risk	Prevent litigations and provide appropriate defence	3.5	Positive outcome of court cases for EFSA	195
Management and coordination of relations with EU Institutions	Direct, support and coordinate EFSA's relations with the European Parliament, the European Commission, and the Council	3	EFSA attendance at all relevant EP meetings (e.g. ENVI Committee) Participation in Council Working Groups as required and coordination with EU Presidency as appropriate Coordinate EFSA attendance at the DG-SANCO Advisory Group Organise at least 5 EFSA/DG-SANCO bilaterals	N/A
Cooperation with stakeholders	Reinforce stakeholder consultation processes with a view to improving stakeholder engagement	1	Organise at least 3 meetings of the Stakeholder Platform	N/A
International activities	Legal and administrative support for bilateral agreements Coordination of EFSA participation in international meetings supporting the Commission (e.g. Codex Alimentarius) Support of international visits to EFSA	1	Foster network of contacts in international organisations	N/A
Coordination of EFSA's Pre-Accession and Neighbourhood activities	Organise Pre-accession and Neighbourhood programme events and training and assist candidate countries and their relevant competent authorities	2	Coordination and management of seminars, training, etc.	N/A
Data Protection				
Notifications to DPO by data controllers on processing operations under their supervision involving personal data	All 'ex post' notifications on existing processing operations in EFSA completed	0.25	Feedback from data subjects & EDPS	N/A
Establishment or a register of personal data processing operations at EFSA	Register available for in-house consultation (eventually it should also be available online, probably after 2010)	0.25	Idem	N/A
Advice and awareness raising on data protection with data controllers	Timely responses provided to data controllers	0.25	Awareness level and sensitivity to data protection within EFSA	N/A
Maintain contacts with the EDPS – European Data Protection Supervisor	Enhanced collaboration	0.25	Feedback from EDPS	N/A

Audit				
Programming and planning	Risk assessment at least once every 3 years; Design and implementation of annual work programme; Approve the internal audit workplan and monitor the audit cycle	0.5	Proportion of audit reports in the audit work plan that are reviewed by the Audit Committee Proportion of recommendations on which actions have been implemented for the IAS, CoA or EFSA Internal Audit Proportion of recommendations closed for the IAS, CoA or EFSA Internal Audit	N/A
Perform internal audit assignments	Carry out independent audit assessments; Advise EFSA on dealing with risks, by issuing independent opinions and recommendations	0.5		N/A
Follow-up of audits	Take decisions at the appropriate level of Management on the internal audit recommendations; Assist in the design and implementation of action plans as a result of those recommendations; Follow up and report at each Management Board meeting on implementation	0.5		N/A
Liaison	Act as contact point with DG-SANCO; Communicate to the IAS and the CoA all the compulsory information in a timely manner; Act as contact point between EFSA and OLAF (European Anti-Fraud Office)	0.5		N/A
Quality Management				
Quality Management System (QMS)	Document, implement and maintain the QMS; Enhance the effectiveness of the QMS through the use of a quality policy, quality objectives, improvement actions (Plan-Do-Check-Act) and audit results; Update the annual Quality Management Plan	0.4	Number of implemented Standard Operating Procedures Outcome of IAS audits	N/A
Continuous improvement	Implement the principles of continuous improvement in a structured and systematic manner; Provide guidance to process and procedure owners in EFSA; Monitor the quality of the documented processes and procedures	0.3		N/A
INEX (Self, Internal and External Quality Review Programme)	Implement the external review component of the INEX project Execute continuous self and internal review	0.2	Annual report on the review of INEX	N/A
Business Continuity Plan	Draft and implement EFSA's Business Continuity Plan	0.1	Business Continuity Plan and report	N/A
Strategy & Prospective				
Foresight	In the context of the work programme for 2010 – 2014 of the New European	1	Number of regular overviews	43

	<p>Commission, provide an overview of the medium and longer term impact on EFSA's activities</p> <p>In relation to the planning cycle of the European institutions, consider the impact of the planning period for the next financial perspective 2013 – 2020 particularly in relation to the predicted workload</p>		<p>Preparation of a report to be finalised in 2011 on foresight activities</p>	
Strategy	<p>Provide regular overviews of strategic activities at the international, European and national level which may impact on EFSA</p> <p>Review Strategic Plan 2009 – 2013 and other existing strategies and report on their implementation</p>	1	<p>Report to Management Board on implementation of EFSA's strategies</p>	30
Secretariat of EFSA Management Board				
Progress reporting	<p>Provide regular progress reporting on all aspects of EFSA's work including progress indicators where appropriate. In particular provide efficient reporting on budget, accounts and establishment plan, staff-related issues, press coverage, and legislation pertinent to EFSA</p>	N/A	<p>Deliver weekly updates on EFSA's work</p> <p>Provide progress reporting at Board Meetings</p>	N/A
Support for Board meetings	<p>Provide effective logistical support for Board meetings</p> <p>Produce accurate and timely records of Board meetings</p> <p>Provide Board Members with clear corporate documents and strategy documents</p>	N/A	<p>Send all Board documentation to Members at least 2 weeks in advance of meeting</p> <p>Circulate draft minutes of meetings within 2 weeks of meeting</p> <p>Number of policies, strategies and corporate documents adopted by the Board</p>	N/A
Support for Board members	<p>Respond promptly to requests for information from Board Members</p> <p>Provide presentations for Board Members as requested</p> <p>Invite Board Members to participate in key EFSA events</p>	N/A	<p>Number of EFSA events in which Board Members participate</p>	N/A

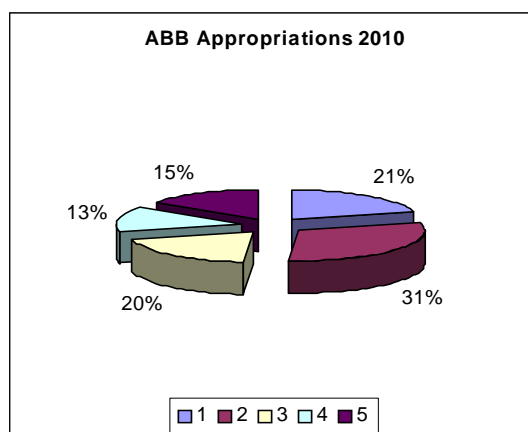
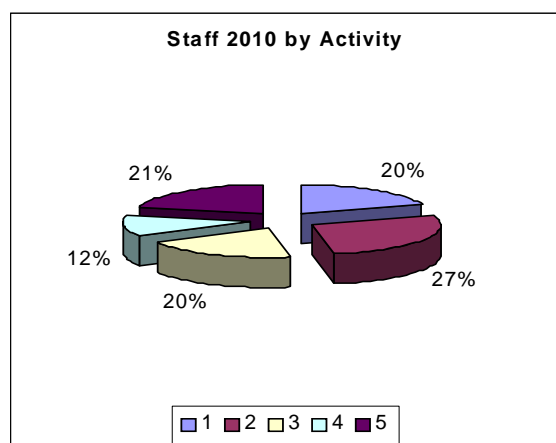
Annex A: Resources

Human Resources 2010

Activity	Officials & Temporary staff	Contractual Agents	Seconded national experts	Total
A1 Scientific opinions & advices	70	16	5	91
A2 Evaluation of products	98	24	7	129
A 3 Data collection & scientific cooperation	69	17	5	91
A4 Communication & dialogue	39	13	3	54
Administrative support	84	16	0	100
TOTAL	360	85	20	465

Financial Resources (M€) 2010

Activity	Operational expenditure	Administrative Expenditure	Total
A1 Scientific opinions & advice	15.6	0.0	15.6
A2 Evaluation of products	22.7	0.0	22.7
A 3 Data collection & scientific cooperation	14.9	0.0	14.9
A4 Communication & dialogue	10.0	0.0	10.0
Administrative support	0.0	11.2	11.2
TOTAL	63.2	11.2	74.4



Glossary

AFC Panel – Panel on food additives, flavourings, processing aids and materials in contact with food
AFWGC – Advisory Forum Working Group on Communications
AGRC – Advisory Group on Risk Communication
AHAW Panel – Panel on animal health and welfare
AMU – Assessment Methodology Unit
ANS – Panel on Food Additives and Nutrient Sources Added to Food
BIOHAZ Panel – Panel on biological hazards
BSE – Bovine Spongiform Encephalopathy
CEF – Panel on Contact Materials, Enzymes, Flavourings and Processing Aids
CoA – Court of Auditors
CONTAM Panel – Panel on contaminants in the food chain
CRL – Community Reference Laboratory
CVO – Chief Veterinary Officer
DATEX – Data Collection and Exposure Unit
DG ENV – Directorate General Environment
DG RDT – Directorate General Research and Technical Development
DG SANCO – Directorate General for Health and Consumers
DOI – Declaration of Interest
ECDC – European Centre for Disease Prevention and Control
ECB – European Chemicals Bureau
ECHA – European Chemical Agency
EEA – European Environment Agency
EMA – European Medicines Agency
END – Seconded National Expert
ENP – European Neighbourhood Policy
ENVI – The European Parliament Committee for Environment, Public Health and Food Safety
EP – European Parliament
EPO – European Patent Office
ESCO – EFSA Scientific Cooperation projects
FAO – Food and Agriculture Organization
FDA – Food and Drug Administration (US)
FEEDAP Panel – Panel on Additives and Products or Substances Used in Animal Feed
GD – Guidance Document
GMO Panel – Panel on Genetically Modified Organisms
IAS – Internal Audit Service of the European Commission
INEX – Self, Internal and External Quality Review programme
JECFA – Joint FAO/WHO Expert Committee on Food Additives
JEMRA – Joint FAO/WHO Meetings on Microbiological Risk Assessment
JMPPR – Joint FAO/WHO Meetings on Pesticide Residues
JRC – Joint Research Centre of the European Commission
MRL – Maximum residue Levels
MS – EU Member States
NDA Panel – Panel on Dietetic Products, Nutrition and Allergies
NGO – Non-Governmental Organisation
OIE – Office International des Epizooties
OECD – Organisation for Economic Cooperation and Development
OJ – Official Journal
PLH – Panel on Plant Health
PPR Panel – Panel on Plant Protection Products and Their Residues
PRA – Pest risk assessment
PRAPeR – Pesticides Risk Assessment Peer Review Unit
QMRA – Quantitative Microbiological Risk Assessment
QPS – Qualified Presumption of Safety
SC – Scientific Committee
SCA – EFSA Scientific Cooperation & Assistance Directorate
SCO – EFSA Scientific Cooperation Unit
SOP – Standard Operating Procedure
TSE – Transmissible Spongiform Encephalopathy
USDA – United States Department of Agriculture
WHO – World Health Organization

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