

## Management Board 24 June 2008 Ljubljana,Slovenia

## **Austria trend Hotel**

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Meeting:	Man	agement Board, Public Session				
Subject :		sfers in the EFSA Budget				
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## FOLLOW-UP OF TRANSFERS (Art.23 Financial Regulation)

Under the provisions of Art.23 of the Financial Regulation, the Executive Director may make transfers from one article to another within each chapter and shall inform the management board as soon as possible of the transfers made.

In addition, the Executive Director may make transfers from one title to another and from one chapter to another within a total limit of 10% of the appropriations for the financial year.

The attached tables summarise the transfers made from articles to another or from chapters to another until the 15 June 2008.

Regarding the 10 % total limit applicable on transfers from one title to another and from one chapter to another, the figures are as follows:

•	Transfers from Title to Title Transfers from chapter to another	: Title I to II : Title I Title II Title III	€ € €	757.000 20.000 - 819.200
		Total	€	1.596.200

The transfers made under the 10 % limit represent 2.4 % of the appropriations for the financial year. In line with the year-end budget forecast, transfers mainly concern:

- Transfer of € 757.000 from Title I to Title II, as a higher proportion of new comers will join EFSA during the second semester, the budget for salaries can be reduced and transferred to improve building infrastructure and foster the support related to data collection and processing.
- Under Title III, the appropriations have been reallocated in order to increase the budget for scientific meetings in particular for the PRAPeR Unit by reducing internal operational expenditures.

Title Chapter Article Item	Heading	B2008	Total transfers 2008	B2008 after transfers
1	STAFF			
1 1	STAFF IN ACTIVE EMPLOYMENT			
110	Staff in active employment			
1100	Basic salaries	19.315.000,00	-757.000	18.558.000
1 1 0 1	Family allowances	1.662.000,00	25.000	1.687.000
1102	Expatriation and foreign residence allowances	2.609.000,00	-260.000	2.349.000
1103	Secretarial allowances	31.000,00	0	31.000
	Article 1 1 0 — Total	23.617.000	-992.000	22.625.000
111	Other staff			
1110	Auxiliary staff	p.m.	p.m.	p.m.
1112	Local staff	p.m.	p.m.	p.m.
1113	Stagiaires	50.000,00	0	50.000
1115	Contract staff	1.527.000,00	-14.000	1.513.000
	Article 1 1 1 — Total	1.577.000	-14.000	1.563.000
113	Employer's social security contributions			
1130	Insurance against sickness	655.000,00	-60.000	595.000
1131	Insurance against accidents and occupational disease	137.000,00	-11.000	126.000
1132	Unemployment for temporary staff	237.000,00	-15.000	222.000
1133	Establishment or maintenance of pension rights for temporary staff	p.m.	p.m.	p.m.
	Article 1 1 3 — Total	1.029.000	-86.000	943.000
114	Miscellaneous allowances and grants			
1140	Childbirth and death allowances	12.000,00	0	12.000
1141	Annual leave traveling expenses	384.000,00	-30.000	354.000
1142	Rent and transport allowances	p.m.	p.m.	p.m.
1143	Fixed entertainment allowances	p.m.	p.m.	p.m.
1144	Fixed local travel allowances	p.m.	p.m.	p.m.
1147	Call on duties	45.000,00	0	45.000
1149	Other allowances and repayments	p.m.	p.m.	p.m.
	Article 1 1 4 — Total	441.000	-30.000	411.000
115	Overtime			
1150	Overtime	5.000	0	5.000
	Article 1 1 5 — Total	5.000	0	5.000
117	Supplementary services			
1170	Freelance and joint interpreting and conference service interpreters	22.000,00	-20.000	2.000
1171	Translation centre Luxembourg (administrative matters)	223.000,00	10.000	233.000
1172	Payment for administrative assistance from the Community Institutions	200.000,00	0	200.000
1175	Interim services	333.000,00	300.000	633.000
1176	Consultancy	25.000,00	0	25.000
1177	Other services	120.000,00	165.000	285.000
	Article 1 1 7 — Total	923.000	455.000	1.378.000
118	Recruitment costs and expenses on entering and leaving the service			
1180	Miscellaneous expenditure on recruitment	100.000,00	200.000	300.000
1181	Travel expenses (including for members of the family)	46.000,00	0	46.000
1182	Installation, resettlement and transfer allowances	352.000,00	20.000	372.000
1183	Removal expenses	400.000,00	0	400.000
1184	Temporary daily subsistence allowances	437.000,00	-30.000	407.000
	Article 1 1 8 — Total	1.335.000	190.000	1.525.000
119	Salary weightings			
1190	Salary weightings	2.787.000	-300.000	2.487.000
1191	Provisional appropriation	p.m.	p.m.	p.m.
	Article 1 1 9 — Total	2.787.000	-300.000	2.487.000
	CHAPTER 1 1 — TOTAL	31.714.000	-777.000	30.937.000
13	MISSIONS AND DUTY TRAVEL	· · ·	·	· · ·
130	Missions and travel expenses			
1300	Mission and travel expenses	425.000	0	425.000
. 5 5 5	Article 1 3 0 — Total	129.000	0	129.000
	CHAPTER 1 3 — TOTAL			
	CHAPTER 13 — TOTAL	554.000	0	554.000

Title Chapter Article Item	Heading	B2008	Total transfers 2008	B2008 after transfers
2	BUILDINGS, EQUIPMENT AND MISCELLANEOUS OPERATING EXPENDITURE LINKED TO THE AUTHORITY			
20	INVESTMENTS IN IMMOVABLE PROPERTY, RENTAL OF BUILDING AND ASSOCIATED COSTS			
200	Rent			
2 0 0 0	Rent	2.480.000	-90.000	2.390.000
	Article 2 0 0 — Total	2.480.000	-90.000	2.390.000
201	Insurance			
2010	Insurance	50.000	0	50.000
202	Article 2 0 1 — Total  Water, gas, electricity and heating	50.000	0	50.000
2020	Water, gas, electricity and heating	410.000	0	410.000
2020	Article 2 0 2 — Total	410.000	0	410.000
203	Cleaning and maintenance	410.000	0	410.000
2030	Maintenance	132.000	90.000	222.000
2031	Cleaning	231.000	-50.000	181.000
	Article 2 0 3 — Total	363.000	40.000	403.000
204	Refurbishment of premises/ Fitting-out			
2040	Refurbishment of premises/ Fitting-out	250.000	240.000	490.000
	Article 2 0 4 — Total	250.000	240.000	490.000
205	Security and surveillance of buildings			
2050	Security and surveillance of buildings	520.000	65.000	585.000
	Article 2 0 5 — Total	520.000	65.000	585.000
208	Preliminary expenditure relating to construction, acquisition or rental of immovable property			
2080	Preliminary expenditure relating to construction, acquisition or rental	120.000	-65.000	55.000
	Article 2 0 8 — Total	120.000	-65.000	55.000
209	Other expenditure on building			
2090	Other expenditure on building	80.000	0	80.000
	Article 2 0 9 — Total	80.000	0	80.000
	CHAPTER 2 0 — TOTAL	4.273.000	190.000	4.463.000
2 1 <b>2 1 0</b>	EXPENDITURE ON DATA PROCESSING  Purchase and maintenance of IT for administration and non			
0.4.0.0	operational			
2100	Purchase / Maintenance of equipment	742.000,00	-124.000	618.000
2101	Purchase/ Maintenance of software	557.000,00	-56.000	501.000
2103	Software development	1.500.000,00	315.000	1.815.000
2104	User support  Article 2 1 0 — Total	176.000,00	177.000	353.000
	CHAPTER 2 1 — TOTAL	2.975.000	312.000	3.287.000
0.0		2.975.000	312.000	3.287.000
2 2 2 2 0	MOVABLE PROPERTY AND ASSOCIATED COSTS			
2200	Technical equipment and installations  Technical equipment and installations	04.000	70.000	470.000
2200	Hire or leasing of technical equipment and installations	94.000	76.000	170.000
2201	Maintenance and repair of technical equipment and installations	37.000 22.000	-37.000 -14.000	8.000
2202	Article 2 2 0 — Total	153.000	25.000	178.000
221	Furniture	133.000	25.000	170.000
2210	Purchase of furniture	50.000	0	50.000
2211	Hire of furniture	p.m.	p.m.	p.m.
2212	Maintenance and repair of furniture	p.m.	p.m.	p.m.
	Article 2 2 1 — Total	50.000	0	50.000
223	Transport equipment			
2230	Purchases of vehicles	p.m.	p.m.	p.m.
2231	Hire or leasing of vehicles	20.000	-20.000	0
2232	Maintenance and repair of vehicles	p.m.	p.m.	p.m.
	Article 2 2 3 — Total	20.000	-20.000	0
225	Documentation and library expenditure			
2250	Library stocks, purchase and preservation of books	9.000,00	0	9.000
2251	Special library, documentation and reproduction equipment	8.000,00	0	8.000
2255	Subscriptions and purchase of information media	13.000,00	0	13.000
	Article 2 2 5 — Total	30.000	0	30.000
	CHAPTER 2 2 — TOTAL	253.000	5.000	258.000

Title Chapter Article Item	Heading	B2008	Total transfers 2008	B2008 after transfers
23	CURRENT ADMINISTRATIVE EXPENDITURE			
230	Stationery and office supplies			
2300	Stationery and office supplies	160.000	0	160.000
	Article 2 3 0 — Total	160.000	0	160.000
232	Financial charges			
2320	Bank charges	6.000	0	6.000
2321	Other financial charges	p.m.	p.m.	p.m.
	Article 2 3 2 — Total	6.000	0	6.000
233	Legal expenses			
2330	Legal expenses	40.000	50.000	90.000
	Article 2 3 3 — Total	40.000	50.000	90.000
234	Damages			
2 34 0	Damages	10.000	0	10.000
	Article 2 3 4 — Total	10.000	0	10.000
235	Other operating expenditure			
2350	Miscellaneous insurance	23.000	0	23.000
2353	Removals and associated handling	25.000	0	25.000
2359	Other operating expenditure	p.m.	p.m.	p.m.
	Article 2 3 5 — Total	48.000	0	48.000
239	Publications			
2390	Publications	36.000	100.000	136.000
	Article 2 3 9 — Total	36.000	100.000	136.000
	CHAPTER 2 3 — TOTAL	300.000	150.000	450.000
2 4	POSTAL CHARGES AND TELECOMMUNICATIONS			
240	Postal charges			
2400	Postal charges	110.000	0	110.000
	Article 2 4 0 — Total	110.000	0	110.000
2 4 1	Telecommunications			
2410	Telecommunications subscriptions and charges	225.000	-12.700	212.300
2411	Purchase and installation of equipment	286.000	12.700	298.700
	Article 2 4 1 — Total	511.000	0	511.000
	CHAPTER 2 4 — TOTAL	621.000	0	621.000
25	EXPENDITURE ON FORMAL AND OTHER MEETINGS			
250	Management Board meetings			
2500	Management Board meetings	290.000	100.000	390.000
	Article 2 5 0 — Total	290.000	100.000	390.000
	CHAPTER 2 5 — TOTAL	290.000	100.000	390.000
	Title 2 — Total	8.712.000	757.000	9.469.000
Total transfe	ers from one chapter to another			0
	ers from one title to another			757.000

Title Chapter Article Item	Heading	B2008	Total transfers 2008	B2008 after transfers
3	OPERATING EXPENDITURE LINKED TO THE AUTHORITY			
3 0	RISK ASSESSMENT			
300	Food additives and nutrient sources added to food (ANS)			
3000	FAN : Scientific co-operation with external experts	p.m.	p.m.	p.m.
3001	FAN: Subventions for studies and evaluations	p.m.	p.m.	p.m.
3002	FAN:Travel / subsistence and indemnities expenses for members of the Panel and its Working Groups	p.m.	p.m.	p.m.
0.0.4	Article 3 0 0 — Total	p.m.	p.m.	p.m.
301	Food contact materials, enzymes, flavourings and processing aids (CEF)			
3010	FCE:Scientific co-operation with external experts	624.000	100.000	724.000
3011	FCE:Subventions for studies and evaluations	100.000	-100.000	0
3012	FCE:Travel / subsistence and indemnities expenses for members of the Panel and its Working Groups	820.000	0	820.000
	Article 3 0 1 — Total	1.544.000	0	1.544.000
302	Additives and products or substances used in animal feed (FFEDAP)			
3020	Scientific co-operation with external experts	100.000	0	100.000
3021	Subventions for studies and evaluations	120.000	-20.000	100.000
3022	Travel / subsistence and indemnities expenses for members of the Panel and its Working Groups	650.000	0	650.000
	Article 3 0 2 — Total	870.000	-20.000	850.000
303				
3030	Plant Health (PLH)	25.000	25.000	50.000
3031	Scientific co-operation with external experts Subventions for studies and evaluations	100.000	100.000	200.000
3032	Travel / subsistence and indemnities expenses for members of the Panel and its Working Groups	565.000	0	565.000
	Article 3 0 3 — Total	690.000	125.000	815.000
304	Plant protection products and their residues (PPR)			
3040	PPR: Scientific co-operation with external experts	300.000	105.000	405.000
3041	PPR: subventions for studies and evaluations	100.000	35.000	135.000
3042	PPR: travel / subsistence and indemnities expenses for members of the Panel and its Working Groups	650.000	-135.000	515.000
	Article 3 0 4 — Total	1.050.000	5.000	1.055.000
305	Genetically modified organism (GMO)			
3050	Scientific co-operation with external experts	200.000	-30.000	170.000
3051	Subventions for studies and evaluations	155.000	-155.000	0
3052	Travel / subsistence and indemnities expenses for members of the Panel and its Working Groups	870.000	250.000	1.120.000
306	Article 3 0 5 — Total  Dietetic products, nutrition and allergies (NDA)	1.225.000	65.000	1.290.000
3060	Scientific co-operation with external experts	150.000	-80.000	70.000
3061	Subventions for studies and evaluations	100.000	-100.000	0
3062	Travel / subsistence and indemnities expenses for members of the Panel and its Working Groups	505.000	80.000	585.000
	Article 3 0 6 — Total	755.000	-100.000	655.000
307	Biological hazards (BIOHAZ) & BSE- TSE			
3070	BIOHAZ & BSE-TSE: Scientific co-operation with external experts	150.000	20.000	170.000
3071	BIOHAZ & BSE-TSE: subventions for studies and evaluations  BIOHAZ & BSE-TSE: Travel / subsistence and indemnities expenses for members of the Panel and its Working Groups	170.000 856.000	0	170.000 856.000
	Article 3 0 7 — Total			
308	Contaminants in the food chain (CONTAM)	1.176.000	20.000	1.196.000
3080	Scientific co-operation with external experts	20.000	0	20.000
3081	Subventions for studies and evaluations	200.000	0	200.000
3082	Travel / subsistence and indemnities expenses for members of the Panel and its Working Groups	580.000	0	580.000
	Article 3 0 8 — Total	800.000	0	800.000
	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	222.000	<u> </u>	

Title Chapter Article Item	Heading	B2008	Total transfers 2008	B2008 after transfers
309	Animal health and welfare (AHAW)			
3090	Scientific co-operation with external experts	60.000	0	60.000
3091	Subventions for studies and evaluations	340.000	100.000	440.000
3092	Travel / subsistence and indemnities expenses for members of the Panel and its Working Groups	1.320.000	0	1.320.000
	Article 3 0 9 — Total	1.720.000	100.000	1.820.000
	CHAPTER 3 0 — TOTAL	9.830.000	195.000	10.025.000
31	SCIENTIFIC COOPERATION & ASSISTANCE			
310	Scientific cooperation & assistance			
3100	Scientific co-operation	400.000	-180.000	220.000
3101	Subventions for studies and evaluations  Travel / subsistence and indemnities expenses	100.000 232.000	-100.000 0	232.000
3102	Article 3 1 0 — Total	732.000	-280.000	452.000
311	Data collection exposure	732.000	-280.000	432.000
3110	Data collection exposure	190.000	393.000	583.000
3111	Data collection exposure: subventions for studies and evaluations	790.000	-177.000	613.000
3112	Travel / subsistence and indemnities expenses	175.000	-75.000	100.000
	Article 3 1 1 — Total	1.155.000	141.000	1.296.000
312	Emerging risks			
3120	Emerging risks	0	0	0
3121	Emerging risks: subventions for studies and evaluations	120.000	0	120.000
3122	Travel / subsistence and indemnities expenses	95.000	0	95.000
	Article 3 1 2 — Total	215.000	0	215.000
313	Assessment methodology			
3130	Assessment methodology	220.000	0	220.000
3131	Assessment methodology: subventions for studies and evaluations	150.000	0	150.000
3132	Travel / subsistence and indemnities expenses	95.000	-62.300	32.700
	Article 3 1 3 — Total	465.000	-62.300	402.700
<b>314</b> 3 1 4 0	Pesticides (PRAPeR)  PRAPER (Pesticide Risk Assessment Peer Review) Scientific co- operation with external experts	0	0	0
3141	PRAPER subventions for studies and evaluations	400,000	400,000	
3142	PRAPER subvertions for studies and evaluations  PRAPER travel / subsistence and indemnities expenses for members of the Expert Group and its Working Groups	100.000 495.000	-100.000 736.500	1.231.500
3143	MRL (Maximum Residue Levels): Scientific co-operation with external experts	p.m.	185.000	185.000
3144	MRL: subventions for studies and evaluations	470.000	-370.000	100.000
3145	MRL: travel / subsistence and indemnities expenses for members of the Expert Group and its Working Groups	36.000	19.000	55.000
	Article 3 1 4 — Total	1.101.000	470.500	1.571.500
315	Zoonoses (Data collection)			
3150	ZOONOSES: Scientific co-operation with external experts	563.000	0	563.000
3151	ZOONOSES: subventions for studies and evaluations	150.000	0	150.000
3152	ZOONOSES: travel / subsistence and indemnities expenses for members of the Task Force and its Working Groups	244.000	145.000	389.000
	Article 3 1 5 — Total	957.000	145.000	1.102.000
2.0	CHAPTER 3 1 — TOTAL	4.625.000	414.200	5.039.200
3 2 3 2 0	SCIENTIFIC COMMITTEE & ADVISORY FORUM			
320	Advisory Forum Advisory Forum Plenary	044.000	00.000	004.000
3200	Advisory Forum WG COM	214.000	80.000	294.000 90.000
3201	Advisory Forum WG IT	90.000	0	53.000
3202	Advisory Forum horizontal WG	114.000	0	114.000
3204	Advisory Group on Risk Communication (AGRC)	48.000	0	48.000
	Article 3 2 0 — Total	519.000	80.000	599.000
321	Scientific Committee (SC)			
3210	SC:Scientific co-operation with external experts	p.m.	p.m.	p.m.
3211	SC:Subventions for studies and evaluations	120.000	0	120.000
3212	SC:Travel / subsistence and indemnities expenses for members of the Scientific Committee and its Working Groups	640.000	130.000	770.000
	Article 3 2 1 — Total	760.000	130.000	890.000
	CHAPTER 3 2 — TOTAL	1.279.000	210.000	1.489.000

33		B2008	Total transfers 2008	B2008 after transfers
	EXTERNAL RELATIONS			
330	External Relations			
3300	Stakeholder relations	96.000	0	96.000
3301	Crisis support	68.000	0	68.000
3302	International & Institutional Liaison	58.000	0	58.000
	Article 3 3 0 — Total	222.000	0	222.000
331	Special Projects			
3310	Pre-accession Pre-accession	p.m	p.m	p.m
3311	Other	p.m	p.m	p.m
	Article 3 3 1 — Total	p.m.	p.m.	p.m.
332	Strategy & Prospective	'	•	
3320	Strategy & Prospective	88.000	0	88.000
	Article 3 3 2 — Total	88.000	0	88.000
	CHAPTER 3 3 — TOTAL	310.000	0	310.000
3 4	COMMUNICATIONS	0.0.000		0.0.000
340	Media Activities			
3400	Media Relations	147.000	FF 000	02.000
3400	Media Monitoring	147.000	-55.000	92.000
3401	Article 3 4 0 — Total	p.m 147.000	p.m	92.000
3 4 1	Web activities	147.000	-55.000	92.000
3410	Web Development			
3410	web Development	45.000	0	45.000
3 4 1 1	Webstreamings (all)	432.000	0	432.000
	Article 3 4 1 — Total	477.000	0	477.000
3 4 2	Conferences & events			
3420	Public C&E	92.000	100.000	192.000
3 4 2 1	Scientific C&E	405.000	-100.000	305.000
3 4 2 2	Press/Media C&E	170.000	-30.000	140.000
	Article 3 4 2 — Total	667.000	-30.000	637.000
3 4 3	Publications			
3 4 3 0	Publications	496.000	0	496.000
	Article 3 4 3 — Total	496.000	0	496.000
344	Publicity/Marketing Material		-	
3 4 4 0	Publicity/Marketing Material	77.000	0	77.000
	Article 3 4 4 — Total	77.000	0	77.000
3 4 5	Evaluation			
3450	Evaluation	540.000	-250.000	290.000
	Article 3 4 5 — Total	540.000	-250.000	290.000
3 4 6	Communications Support Activities	340.000	-230.000	290.000
3460	Communications Support Activities  Communications Support Activities	12.000	•	12.000
3400	Article 3 4 6 — Total	12.000	0	12.000
	CHAPTER 3 4 — TOTAL	12.000 2.416.000	-335.000	12.000 2.081.000

Title Chapter Article Item	Heading	B2008	Total transfers 2008	B2008 after transfers
3 5	OPERATIONAL SUPPORT			
350	IT Data collection and networking			
3501	Data collection IT	520.000	66.300	586.300
3502	Networking of organization	98.000	-9.000	89.000
3503	Dedicated IT systems to support the operations	578.000	24.500	602.500
	Article 3 5 0 — Total	1.196.000	81.800	1.277.800
3 5 1	Operational expenditure			
3511	Quality Management/ Studies	214.000	0	214.000
3512	Library: access to databases / documents	138.000	0	138.000
3513	Mission of staff related to operational duties	1.265.000	-200.000	1.065.000
3514	Shuttles	1.020.000	-150.000	870.000
3515	Archives and scanning	340.000	-200.000	140.000
	Article 3 5 1 — Total	2.977.000	-550.000	2.427.000
352	Translation & interpretation expenses			
3520	Translation	453.000	0	453.000
3521	Interpretation	18.000	-16.000	2.000
	Article 3 5 2 — Total	471.000	-16.000	455.000
	CHAPTER 3 5 — TOTAL	4.644.000	-484.200	4.159.800
	Title 3 — Total	23.104.000	0	23.104.000

## Total transfers from one chapter to another Title III

819.200

Total of appropriation (Title I, II & III)

65.900.000

Total transfers from one chapter to another (all Titles)

839.200

Total transfers from one Title to another

757.000

Percentage of transfers against appropriation

2,42%