

### 34th Meeting of the EFSA Management Board

Meeting date:	23 January 2008
Venue:	
Meeting Hours:	09h00 – 15h30 on 23 January
Chair:	Professor Patrick Wall

#### *Draft Agenda*

#### Open Session

TIME	#	ITEMS	EFSA DOCUMENT	FORMAT
9H00	1	Welcome and opening of the meeting		
	2	Adoption of the agenda	MB 23.01.08 - 1	Ms Word
	3	Adoption of the draft minutes of the previous meeting and matters arising from the minutes	MB 23.01.08 - 2	Ms Word
	4	For information: Executive Director Progress Report	MB 23.01.08 – 3	Ms Word/ Ppt.
	5	For comment: Draft Annual Activity Report 2007	MB 23.01.08 – 4	Ms Word/ Ppt
	6	For adoption: Amending budget 2008	MB 23.01.08 – 5	Ms Word
	7	Presentation of the activities of the Advisory Forum by Mr Busk (Swe) and Mr Reilly (Irl)		Ppt
	8	For adoption: rules of the Advisory Forum	MB 23.01.08 - 6	Ms Word
12H30-13H30		LUNCH		

TIME	#	ITEMS	EFSA DOCUMENT	FORMAT
13H30	9	For Adoption: rules of the Management Board	MB 23.01.08 - 7	Ms Word
	10	Presentation from Panel Chair – Mr Vannier (AHAW)		Ppt
	11	For information: Staff Policy Plan 2008-2011	MB 23.01.08 - 8	Ms Word/ Ppt.
	12	Update from the audit committee		
	13	For information: transfers	MB 23.01.08 - 9	Ms Word
	14	Any other business		Ms Word
15H00		END OF MEETING		Ms Word