



Management Board Meeting

16 December 2004

FOLLOW-UP OF TRANSFERS (Art.23 Financial Regulation)

Whereas

1. Under the provisions of Art.23 of the Financial Regulation, the Executive Director may make transfers from one article to another within each chapter and shall inform the management board as soon as possible of the transfers made.
2. In addition, the Executive Director may make transfers from one title to another and from one chapter to another within a total limit of 10% of the appropriations for the financial year.

Now therefore,

The tables hereto attached summarise the transfers made from one article to another or from one chapter to another up until 30th of November 2004. No transfer from one title to another was made.

Regarding the 10 % total limit applicable on transfers from one title to another and from one chapter to another, the figures are as follows:

• Transfers from title to another	:		€ 0
• Transfers from chapter to another	:	Title I	€ 167.378
		Title II	€ 296.204
		Title III	€ 350.664
			<hr/>
		Total	€ 814.246

The transfers made under the 10 % limit represent 2.81 % of the appropriations for the financial year.

Item	Budget 2004	Adopted budget including Corr.	Transfers	Total	After
				Transfers	Transfers
TITLE 1	EXPENSES FOR PERSONNEL LINKED TO THE AUTHORITY	2004	30/08-30/11/04	2004	2004
Chap. 11	Personnel in activity				
	<i>Temporary Agents included in the workforce</i>				
1100	Basic salary	5.994.952	-382.000	-969.876	5.025.076
1101	Family allowance	658.694		-250.004	408.690
1102	Transfer and expatriation allowance	438.701	135.000	294.299	733.000
1103	Secretarial allowance	45.000		-10.000	35.000
	<i>Total article 110</i>	7.137.347		-935.581	6.201.766
	<i>Other agents</i>				
1110	Auxiliary agents	836.185		506.005	1.342.190
1112	Local agents	pm		0	pm
	<i>Total article 111</i>	836.185		506.005	1.342.190
	<i>Employer's social security contribution</i>				
1130	Insurance against sickness	192.016	45.000	27.984	220.000
1131	Insurance against accidents and occupational disease	49.133		22.867	72.000
1132	Unemployment insurance for tempory staff	22.590	12.000	31.880	54.470
1133	Establishment or maintenance of pension rights for tempory staff	pm		0	pm
	<i>Total article 113</i>	263.739		82.731	346.470
	<i>Miscellaneous allowances and grants</i>				
1140	Birth and death allowance	3.000		0	3.000
1141	Annual leave traveling expenses	168.300		0	168.300
1142	Rent and transport allowances	pm		0	pm
1143	Fixed entertainment allowances	16.000		0	16.000
1144	Fixed local travel allowances	pm		0	pm
1149	Other allowances and repayments	0		20.000	20.000
	<i>Total article 114</i>	187.300		20.000	207.300
	<i>Overtime</i>				
1150	Overtime	55.000		-30.000	25.000
	<i>Total article 115</i>	55.000		-30.000	25.000
	<i>Supplementary services</i>				
1170	Freelance and joint interpreting and conference service interpreters	39.600		0	39.600
1171	Translation centre Luxembourg (administrative matters)	50.000	90.000	90.000	140.000
1172	Payment for administrative assistance from the Community institutions	55.000		0	55.000
1175	Interim services	732.504		-452.503	280.001
1176	Consultancy	125.000		0	125.000
1177	Other services	58.000		-33.000	25.000
	<i>Total article 117</i>	1.060.104		-395.503	664.601
	<i>Recruitment costs and expenses on entering and leaving the service</i>				
1180	Miscellaneous expenditure on recruitment	104.000		0	104.000
1181	Travel expenses (including for members of the family)	89.700		33.000	122.700
1182	Installation, resettlement and transfer allowances	270.042		192.088	462.130
1183	Removal expenses	227.700		218.300	446.000
1184	Temporary daily subsistence allowance	28.173		353.287	381.460
	<i>Total article 118</i>	719.615		796.675	1.516.290
	<i>Salary weightings</i>				
1190	Correction coefficients	179.849		9.951	189.800
1191	Provisional appropriation	pm		0	pm
	<i>Total article 119</i>	179.849		9.951	189.800
	Total chapter 11	10.439.139		54.278	10.493.417

Item	Budget 2004	Adopted budget including Corr.	Transfers	Total Transfers	After Transfers
TITLE 1	EXPENSES FOR PERSONNEL LINKED TO THE AUTHORITY	2004	30/08-30/11/04	2004	2004
Chap.13	Missions and duty travel				
	<i>Mission and travel expenses</i>				
1300	Mission and travel expenses	150.000	35.000	35.000	185.000
	<i>Total article 130</i>	150.000		35.000	185.000
	Total chapter 13	150.000		35.000	185.000
Chap 14	Socio-medical infrastructure				
	<i>Restaurants, meals and canteens</i>				
1400	Restaurants, meals and canteens	20.000	15.000	15.000	35.000
	<i>Total article 140</i>	20.000		15.000	35.000
	<i>Medical service</i>				
1410	Medical service	41.400		0	41.400
	<i>Total article 141</i>	41.400		0	41.400
	<i>Further training, language courses and retraining</i>				
1420	Further training, language courses and retraining	133.000	50.000	63.100	196.100
	<i>Total article 142</i>	133.000		63.100	196.100
	Total chapter 14	194.400		78.100	272.500
Chap 15	Exchange of officers and experts				
	<i>Exchanges of officials and experts</i>				
1520	Visiting experts, National Experts on Detachment	585.408		-167.378	418.030
1521	Authority officials temporarily assigned to national civil services, international organisations	pm		0	pm
	<i>Total article 150</i>	585.408		-167.378	418.030
	Total chapter 15	585.408		-167.378	418.030
Chap 16	Social Welfare				
	<i>Special assistance grants</i>				
1600	Special assistance grants	12.000		0	12.000
	<i>Total article 160</i>	12.000		0	12.000
	<i>Social contacts between staff</i>				
1610	Social contacts between staff	40.000		0	40.000
	<i>Total article 161</i>	40.000		0	40.000
	<i>Other interventions</i>				
1620	Other interventions	12.000		0	12.000
	<i>Total article 162</i>	12.000		0	12.000
	<i>Early childhood centres and other creches</i>				
1630	Early childhood centres and other creches	12.000		0	12.000
	<i>Total article 163</i>	12.000		0	12.000
	<i>Complementary aid for the handicapped</i>				
1640	Complementary aid for the handicapped	12.000		0	12.000
	<i>Total article 164</i>	12.000		0	12.000
	Total chapter 16	88.000		0	88.000
Chap 17	Reception and entertainment expenses				
	<i>Reception and entertainment expenses</i>				
1700	Reception and entertainment expenses	40.000		0	40.000
	<i>Total article 170</i>	40.000		0	40.000
	Total chapter 17	40.000		0	40.000
Chap 19	Pensions and pension subsidies				
	<i>Pensions and pension subsidies</i>				
1900	Pensions and pension subsidies	12.000		0	12.000
	<i>Total article 190</i>	12.000		0	12.000
	Total chapter 19	12.000		0	12.000
TITLE 1	TOTAL TITLE 1	11.508.947		0	11.508.947
Total transfers from one chapter to another				167.378	

Item	Budget 2004	Adopted budget including Corr.	Transfers	Total	After
				Transfers	Transfers
TITLE 2	BUIDING EQUIPMENT & MISCELLANEOUS OPERATING EXPENDITURE LINKED TO THE AUTHORITY		30/08-30/11/04		
		2004		2004	2004
Chap. 20	Investments in immovable property, rental of building and associated costs				
2000	<i>Rent</i> Rent <i>Total article 200</i>	1.747.200 1.747.200	-137.543	-526.823 -526.823	1.220.377 1.220.377
2010	<i>Insurance</i> Insurance <i>Total article 201</i>	15.600 15.600	-3.557	10.213 10.213	25.813 25.813
2020	<i>Water, gas, electricity and heating</i> Water, gaz, electricity and heating <i>Total article 202</i>	145.600 145.600	-14.924	-16.814 -16.814	128.786 128.786
2030	<i>Cleaning and maintenance</i> Cleaning and maintenance <i>Total article 203</i>	270.400 270.400	-44.842	-189.022 -189.022	81.378 81.378
2040	<i>Refurbishment of premises/ Fitting out</i> Refurbishment of premises/ Fitting out <i>Total article 204</i>	424.750 424.750	71.398	864.648 864.648	1.289.398 1.289.398
2050	<i>Security and surveillance of buildings</i> Security and surveillance of buildings <i>Total article 205</i>	48.000 48.000	17.429	15.929 15.929	63.929 63.929
2080	<i>preliminary to construction, acquisition or rental</i> preliminary to construction, acquisition or rental <i>Total article 208</i>	25.000 25.000	-19.509	-19.509 0	5.491 5.491
2090	<i>Other expenditure on buildings</i> Other expenditure on buildings <i>Total article 209</i>	234.000 234.000	-3.911	-147.911 -147.911	86.089 86.089
	Total chapter 20	2.910.550		10.220	2.901.261
Chap.21	Expenditure on data processing				
2100	<i>Purchase and maintenance of IT for administration and non operational</i> Purchase/ Maintenance of equipment	300.000	84.508	129.608	429.608
2101	Purchase / Maintenance of software	200.000	115.535	95.535	295.535
2103	Software development	175.000	10.183	10.183	185.183
2104	User Support <i>Total article 210</i>	198.000 873.000	-38.400	-152.400 82.926	45.600 955.926
	Total chapter 21	873.000		82.926	955.926
Chap. 22	Movable property and associated costs				
2200	<i>Technical equipment and installations</i> Technical equipment and installations	96.800	27.560	7.760	104.560
2201	Hire or leasing of technical equipment and installations	30.000	-13.560	-30.000	0
2202	Maintenance and repair of technical equipement and installations <i>Total article 220</i>	0 126.800		0 -22.240	0 104.560
2210	<i>Furniture</i> Furniture	310.400	1.870	210.000	520.400
2211	Hire of furniture	0		0	0
2212	Maintenance and repair of furniture <i>Total article 221</i>	0 310.400		0 210.000	0 520.400

Item	Budget 2004	Adopted budget including Corr.	Transfers	Total	After
				Transfers	Transfers
TITLE 2	BUIDING EQUIPMENT & MISCELLANEOUS OPERATING EXPENDITURE LINKED TO THE AUTHORITY	2004	30/08-30/11/04	2004	2004
	<i>Transport equipment</i>				
2230	Purchase of vehicles	pm		pm	pm
2231	Hire or leasing of vehicles	20.000		0	20.000
2232	Maintenance and repair of vehicles	0		0	0
	<i>Total article 223</i>	20.000		0	20.000
	<i>Documentation and library expenditure</i>				
2250	Library stocks, purchase and preservation of books	12.000		0	12.000
2251	Special library, documentation and reproduction	8.000		0	8.000
2255	Subscriptions and purchase of information media	14.000		0	14.000
	<i>Total article 225</i>	34.000		0	34.000
	Total chapter 22	491.200		187.760	678.960
Chap. 23	Current administrative expenditure				
	<i>Stationery and office supplies</i>				
2300	Stationery and office supplies	57.900	4.000	4.000	61.900
	<i>Total article 230</i>	57.900		4.000	61.900
	<i>Financial charges</i>				
2320	Bank charges	9.600		0	9.600
2321	Other financial charges	pm		0	pm
	<i>Total article 232</i>	9.600		0	9.600
	<i>Legal expenses</i>				
2330	Legal expenses	10.800		10.000	20.800
	<i>Total article 233</i>	10.800		10.000	20.800
	<i>Damages</i>				
2340	Damages	2.000		0	2.000
	<i>Total article 234</i>	2.000		0	2.000
	<i>Other operating expenditure</i>				
2350	Miscellaneous insurance	pm		pm	pm
2353	Removals and associated handling	72.600	-11.849	-64.449	8.151
2359	Other operating expenditure	236.000		-236.000	0
	<i>Total article 235</i>	308.600		-300.449	8.151
	<i>Publications</i>				
2390	Publications	8.800		0	8.800
	<i>Total article 239</i>	8.800		0	8.800
	Total chapter 23	397.700		-286.449	111.251
Chap. 24	Postal charges and telecommunications				
	<i>Postal charges</i>				
2400	Postal charges	58.800		0	58.800
	<i>Total article 240</i>	58.800		0	58.800
	<i>Telecommunications</i>				
2410	Telecommunications subscriptions and charges	283.900	-61.498	7.942	291.842
2411	Purchase and installation of equipment	127.140	17.110	17.110	144.250
	<i>Total article 241</i>	411.040		25.052	436.092
	Total chapter 24	469.840		25.052	494.892
Chap. 25	Expenditure on formal and other meetings				
	<i>Management Board meetings</i>				
2500	Management Board meetings	377.673		0	377.673
	<i>Total article 250</i>	377.673		0	377.673
	Total chapter 25	377.673		0	377.673
TITLE 2	TOTAL TITLE 2	5.519.963		19509	5.519.963
Total transfers from one chapter to another				296.204	

Item	Budget 2004	Adopted budget including Corr. & BRS 2004	Transfers 30/08-30/11/04	Total Transfers 2004	After Transfers 2004
TITLE 3	OPERATING EXPENDITURE LINKED TO THE AUTHORITY				
Chap. 30	Scientific activities				
	<i>Scientific Committee</i>				
3000	Reports, evaluations, studies and Scientific coop.	500.000	-322.935	-322.935	177.065
3001	Subventions studies and evaluations	50.000		0	50.000
3002	Travel / subsistence and indemnities expenses for members and WG members	646.000		-200.000	446.000
	<i>Total article 300</i>	1.196.000		-522.935	673.065
	<i>Food additives, flavourings, processing aids and materials in contact with food</i>				
3010	Reports, evaluations, studies and Scientific coop.	250.000		0	250.000
3011	Subventions for studies and evaluations	pm			pm
3012	Travel / subsistence and indemnities expenses for members and WG members	650.000		0	650.000
	<i>Total article 301</i>	900.000		0	900.000
	<i>Additives and products or substances used in animal feed</i>				
3020	Reports, evaluations, studies and Scientific coop.	pm			pm
3021	Subventions for studies and evaluations	pm			pm
3022	Travel / subsistence and indemnities expenses for members and WG members	628.000		0	628.000
	<i>Total article 302</i>	628.000		0	628.000
	<i>Plant health, plant protection products and their residues</i>				
3030	Reports, evaluations, studies and Scientific coop.	pm			pm
3031	Subventions for studies and evaluations	pm			pm
3032	Travel / subsistence and indemnities expenses for members and WG members	568.000		0	568.000
3033	Pesticide Risk assessment peer review	800.000		0	800.000
3034	MRL	pm			pm
	<i>Total article 303</i>	1.368.000		0	1.368.000
	<i>Genetically modified organisms</i>				
3040	Reports, evaluations, studies and Scientific coop.	200.000		0	200.000
3041	Subventions for studies and evaluations	pm			pm
3042	Travel / subsistence and indemnities expenses for members and WG members	784.000		0	784.000
	<i>Total article 304</i>	984.000		0	984.000
	<i>Dietetic products, nutrition and allergies</i>				
3050	Reports, evaluations, studies and Scientific coop.	pm			pm
3051	Subventions for studies and evaluations	pm			pm
3052	Travel / subsistence and indemnities expenses for members and WG members	276.000		0	276.000
	<i>Total article 305</i>	276.000		0	276.000
	<i>Biological hazards</i>				
3060	Reports, evaluations, studies and Scientific coop.	361.000		-100.000	261.000
3061	Subventions for studies and evaluations	pm			pm
3062	Travel / subsistence and indemnities expenses for members and WG members	730.000		150.000	880.000
3063	Geographical BSE Risk and BSE TSE testing	160.000		310.000	470.000
	<i>Total article 306</i>	1.251.000		360.000	1.611.000
	<i>Contaminants in the food chain</i>				
3070	Reports, evaluations, studies and Scientific coop.	200.000		0	200.000
3071	Subventions for studies and evaluations	pm			pm
3072	Travel / subsistence and indemnities expenses for members and WG members	828.000		-320.000	508.000
	<i>Total article 307</i>	1.028.000		-320.000	708.000

Item	Budget 2004	Adopted budget including Corr. & BRS 2004	Transfers 30/08-30/11/04	Total Transfers 2004	After Transfers 2004
TITLE 3	OPERATING EXPENDITURE LINKED TO THE AUTHORITY				
3080	<i>Animal health and welfare</i> Reports, evaluations, studies and Scientific coop.	0		0	0
3081	Subventions for studies and evaluations	0		0	0
3082	Travel / subsistence and indemnities expenses for members and WG members	472.000		-50.000	422.000
	<i>Total article 308</i>	472.000		-50.000	422.000
3090	<i>Horizontal services</i> Expert services	0		300.000	300.000
3091	Crisis support	50.000		0	50.000
	<i>Total article 308</i>	50.000		300.000	350.000
	Total chapter 30	8.153.000		-232.935	7.920.065
Chap. 31	Meetings				
	<i>Meetings</i>				
3100	Advisory Forum	550.000		0	550.000
3101	Other Travel from 3rd parties non Sc com/panels	167.000		0	167.000
3102	Mission of staff related to operational duties	250.000		0	250.000
	<i>Total article 310</i>	967.000		0	967.000
	Total chapter 31	967.000		0	967.000
Chap. 32	Translation & Interpretation expenses				
	<i>Translation & Interpretation expenses</i>				
3200	Translation	400.000		0	400.000
3201	Interpretation	50.000		0	50.000
	<i>Total article 320</i>	450.000		0	450.000
	Total chapter 32	450.000		0	450.000
Chap. 33	Data collection and networking				
	<i>Data collection and networking</i>				
3300	data collection IT	160.000	-27.729	-27.729	132.271
3301	Networking of organisations	100.000		0	100.000
3302	Scientific Co-operation	190.000		-90.000	100.000
	<i>Total article 330</i>	450.000		-117.729	332.271
	Total chapter 33	450.000		-117.729	332.271
Chap. 34	Information & Publication				
	<i>Information & Publication</i>				
3400	Communications	600.000		0	600.000
3401	Publications	250.000		0	250.000
3402	Conferences	230.000		0	230.000
3403	Web	pm		pm	pm
	<i>Total article 340</i>	1.080.000		0	1.080.000
	Total chapter 34	1.080.000		0	1.080.000
Chap. 35	Operational expenditure on systems				
	<i>Operational expenditure on systems</i>				
3500	Dedicated IT systems to support the operations	600.000	27.729	27.729	627.729
3501	Quality Management / Studies	150.000		0	150.000
3502	Access to databases/ documents	100.000		0	100.000
	<i>Total article 350</i>	850.000		27.729	877.729
	Total chapter 35	850.000		-27.729	877.729
Chap. 36	Emerging risk				
	<i>Emerging risk</i>				
3600	Emerging risks	0	322.935	322.935	322.935
	<i>Total article 360</i>	0		322.935	322.935
	Total chapter 36	0		-322.935	322.935

Item	Budget 2004	Adopted budget including Corr.	Transfers	Total Transfers	After Transfers
TITLE 3	OPERATING EXPENDITURE LINKED TO THE AUTHORITY	& BRS 2004	30/08-30/11/04	2004	2004
Chap. 37	Technical advice	pm			pm
3700	<i>Technical advice</i> Studies, works assessments, reports, <i>Total article 370</i>	pm			pm
	Total chapter 37	pm			pm
Chap. 38	Special Projects				
3800	<i>Projects</i> Enlargement	pm			pm
3801	Other	pm			pm
	<i>Total article 370</i>	pm			pm
	Total chapter 38	pm			pm
TITLE 3	TOTAL TITLE 3	11.950.000		0	11.950.000
Total transfers from one chapter to another				350.664	