



Management Board Meeting

14 September 2004

TRANSFERS IN THE EFSA BUDGET (Art. 23 Financial Regulation)

Whereas

1. Under the provisions of Art.23 of the Financial Regulation, the Executive Director may make transfers from one article to another within each chapter and shall inform the management board as soon as possible of the transfers made.
2. In addition, the Executive Director may make transfers from one title to another and from one chapter to another within a total limit of 10% of the appropriations for the financial year.

The tables hereto attached set out the transfers made from articles to another or from one chapter to another until 31 August 2004. No transfer from one title to another was made.

Regarding the 10 % total limit applicable on transfers from one title to another and from one chapter to another, the figures are as follows:

• Transfers from title to another	:	€	0
• Transfers from chapter to another	:	Title I	€ 167.378
		Title II	€ 367.500
		Title III	€ 90.000
			<hr/>
		Total	€ 624.878

The transfers made under the 10 % limit represent 2.08 % of the appropriations for the financial year.

Annex: Tables

ANNEX

Item	Budget 2004	Adopted budget including Corr.	Transfers	After Transfers
TITLE 1	EXPENSES FOR PERSONNEL LINKED TO THE AUTHORITY	2004	2004	2004
Chap. 11	Personnel in activity			
	<i>Temporary Agents included in the workforce</i>			
1100	Basic salary	5.994.952	-587.876	5.407.076
1101	Family allowance	658.694	-250.004	408.690
1102	Transfer and expatriation allowance	438.701	159.299	598.000
1103	Secretarial allowance	45.000	-10.000	35.000
	<i>Total article 110</i>	7.137.347	-688.581	6.448.766
	<i>Other agents</i>			
1110	Auxiliary agents	836.185	506.005	1.342.190
1112	Local agents	pm	0	pm
	<i>Total article 111</i>	836.185	506.005	1.342.190
	<i>Employer's social security contribution</i>			
1130	Insurance against sickness	192.016	-17.016	175.000
1131	Insurance against accidents and occupational disease	49.133	10.867	60.000
1132	Unemployment insurance for tempory staff	22.590	31.880	54.470
1133	Establishment or maintenance of pension rights for tempory staff	pm	0	pm
	<i>Total article 113</i>	263.739	25.731	289.470
	<i>Miscellaneous allowances and grants</i>			
1140	Birth and death allowance	3.000	0	3.000
1141	Annual leave traveling expenses	168.300	0	168.300
1142	Rent and transport allowances	pm	0	pm
1143	Fixed entertainment allowances	16.000	0	16.000
1144	Fixed local travel allowances	pm	0	pm
1149	Other allowances and repayments	0	20.000	20.000
	<i>Total article 114</i>	187.300	20.000	207.300
	<i>Overtime</i>			
1150	Overtime	55.000	-30.000	25.000
	<i>Total article 115</i>	55.000	-30.000	25.000
	<i>Supplementary services</i>			
1170	Freelance and joint interpreting and conference service interpreters	39.600	0	39.600
1171	Translation centre Luxembourg (administrative matters)	50.000	0	50.000
1172	Payment for administrative assistance from the Community institutions	55.000	0	55.000
1175	Interim services	732.504	-452.503	280.001
1176	Consultancy	125.000	0	125.000
1177	Other services	58.000	-33.000	25.000
	<i>Total article 117</i>	1.060.104	-485.503	574.601
	<i>Recruitment costs and expenses on entering and leaving the service</i>			
1180	Miscellaneous expenditure on recruitment	104.000	0	104.000
1181	Travel expenses (including for members of the family)	89.700	33.000	122.700
1182	Installation, resettlement and transfer allowances	270.042	192.088	462.130
1183	Removal expenses	227.700	218.300	446.000
1184	Temporary daily subsistence allowance	28.173	353.287	381.460
	<i>Total article 118</i>	719.615	796.675	1.516.290
	<i>Salary weightings</i>			
1190	Correction coefficients	179.849	9.951	189.800
1191	Provisional appropriation	pm	0	pm
	<i>Total article 119</i>	179.849	9.951	189.800
	Total chapter 11	10.439.139	154.278	10.593.417

Item	Budget 2004	Adopted budget including Corr.	Transfers	After
TITLE 1	EXPENSES FOR PERSONNEL LINKED TO THE AUTHORITY	2004	2004	2004
Chap.13	Missions and duty travel			
1300	<i>Mission and travel expenses</i> Mission and travel expenses <i>Total article 130</i>	150.000 150.000	0 0	150.000 150.000
	Total chapter 13	150.000	0	150.000
Chap. 14	Socio-medical infrastructure			
1400	<i>Restaurants, meals and canteens</i> Restaurants, meals and canteens <i>Total article 140</i>	20.000 20.000	0 0	20.000 20.000
1410	<i>Medical service</i> Medical service <i>Total article 141</i>	41.400 41.400	0 0	41.400 41.400
1420	<i>Further training, language courses and retraining for staff</i> Further training, language courses and retraining for staff <i>Total article 142</i>	133.000 133.000	13.100 13.100	146.100 146.100
	Total chapter 14	194.400	13.100	207.500
Chap.15	Exchange of officers and experts			
1520 1521	<i>Exchanges of officials and experts</i> Visiting experts, National Experts on Detachment Authority officials temporarily assigned to national civil services, to international organisations or to public or private institutions <i>Total article 150</i>	585.408 pm 585.408	-167.378 0	418.030 pm 418.030
	Total chapter 15	585.408	-167.378	418.030
Chap. 16	Social Welfare			
1600	<i>Special assistance grants</i> Special assistance grants <i>Total article 160</i>	12.000 12.000	0 0	12.000 12.000
1610	<i>Social contacts between staff</i> Social contacts between staff <i>Total article 161</i>	40.000 40.000	0 0	40.000 40.000
1620	<i>Other interventions</i> Other interventions <i>Total article 162</i>	12.000 12.000	0 0	12.000 12.000
1630	<i>Early childhood centres and other creches</i> Early childhood centres and other creches <i>Total article 163</i>	12.000 12.000	0 0	12.000 12.000
1640	<i>Complementary aid for the handicapped</i> Complementary aid for the handicapped <i>Total article 164</i>	12.000 12.000	0 0	12.000 12.000
	Total chapter 16	88.000	0	88.000
Chap. 17	Reception and entertainment expenses			
1700	<i>Reception and entertainment expenses</i> Reception and entertainment expenses <i>Total article 170</i>	40.000 40.000	0 0	40.000 40.000
	Total chapter 17	40.000	0	40.000
Chap. 19	Pensions and pension subsidies			
1900	<i>Pensions and pension subsidies</i> Pensions and pension subsidies <i>Total article 190</i>	12.000 12.000	0 0	12.000 12.000
	Total chapter 19	12.000	0	12.000
TITLE 1	TOTAL TITLE 1	11.508.947	0	11.508.947
Transfers from one Chapter to another			167.378	

Item	Budget 2004	Adopted budget including Corr.	Transfers	After Transfers
TITLE 2	BUIDING EQUIPMENT & MISCELLANEOUS OPERATING EXPENDITURE LINKED TO THE AUTHORITY	2004	2004	2004
Chap. 20	Investments in immovable property, rental of buiding and associated costs			
2000	<i>Rent</i> Rent <i>Total article 200</i>	1.747.200 1.747.200	-389.280 -389.280	1.357.920 1.357.920
2010	<i>Insurance</i> Insurance <i>Total article 201</i>	15.600 15.600	13.770 13.770	29.370 29.370
2020	<i>Water, gaz, electricity and heating</i> Water, gaz, electricity and heating <i>Total article 202</i>	145.600 145.600	-1.890 -1.890	143.710 143.710
2030	<i>Cleaning and maintenance</i> Cleaning and maintenance <i>Total article 203</i>	270.400 270.400	-144.180 -144.180	126.220 126.220
2040	<i>Refurbishment of premises/ Fitting out</i> Refurbishment of premises/ Fitting out <i>Total article 204</i>	424.750 424.750	793.250 793.250	1.218.000 1.218.000
2050	<i>Security and surveillance of buidings</i> Security and surveillance of buidings <i>Total article 205</i>	48.000 48.000	-1.500 -1.500	46.500 46.500
2080	<i>preliminary to construction, acquisition or rental of immovable property</i> preliminary to construction, acquisition or rental of immovable property <i>Total article 208</i>	25.000 25.000	0 0	25.000 25.000
2090	<i>Other expenditure on buildings</i> Other expenditure on buildings <i>Total article 209</i>	234.000 234.000	-144.000 -144.000	90.000 90.000
	Total chapter 20	2.910.550	126.170	3.036.720
Chap.21	Expenditure on data processing			
2100	<i>Purchase and maintenance of IT for adminstration and non operationnel</i> Purchase/ Maintenance of equipment	300.000	45.100	345.100
2101	Purchase / Maintenance of software	200.000	-20.000	180.000
2103	Software development	175.000	0	175.000
2104	User Support	198.000	-114.000	84.000
	<i>Total article 210</i>	873.000	-88.900	784.100
	Total chapter 21	873.000	-88.900	784.100
Chap. 22	Movable property and associated costs			
2200	<i>Technical equipment and installations</i> Technical equipment and instalations	96.800	-19.800	77.000
2201	Hire or leasing of technical equipement and instalations	30.000	-16.440	13.560
2202	Maintenance and repair of technical equipement and installations <i>Total article 220</i>	0 126.800	0 -36.240	0 90.560
2210	<i>Furniture</i> Furniture	310.400	208.130	518.530
2211	Hire of furniture	0	0	0
2212	Maintenance and repair of furniture <i>Total article 221</i>	0 310.400	0 208.130	0 518.530
	<i>Transport equipment</i>			
2230	Purchase of vehicles	pm	pm	pm
2231	Hire or leasing of vehicles	20.000	0	20.000

2232	Maintenance and repair of vehicles	0	0	0
	<i>Total article 223</i>	20.000	0	20.000

<i>Item</i>	<i>Budget 2004</i>	Adopted budget including Corr.	Transfers	After
TITLE 2	BUIDING EQUIPMENT & MISCELLANEOUS OPERATING EXPENDITURE LINKED TO THE AUTHORITY	2004	2004	2004
	<i>Documentation and library expenditure</i>			
2250	Library stocks, purchase and preservation of books	12.000	0	12.000
2251	Special library, documentation and reproduction equipment	8.000	0	8.000
2255	Subscriptions and purchase of information media	14.000	0	14.000
	<i>Total article 225</i>	34.000	0	34.000
	Total chapter 22	491.200	171.890	663.090
Chap. 23	Current administrative expenditure			
	<i>Stationery and office supplies</i>			
2300	Stationery and office supplies	57.900	0	57.900
	<i>Total article 230</i>	57.900	0	57.900
	<i>Financial charges</i>			
2320	Bank charges	9.600	0	9.600
2321	Other financial charges	pm	0	pm
	<i>Total article 232</i>	9.600	0	9.600
	<i>Legal expenses</i>			
2330	Legal expenses	10.800	10.000	20.800
	<i>Total article 233</i>	10.800	10.000	20.800
	<i>Damages</i>			
2340	Damages	2.000	0	2.000
	<i>Total article 234</i>	2.000	0	2.000
	<i>Other operating expenditure</i>			
2350	Miscellaneous insurance	pm	pm	pm
2353	Removals and associated handling	72.600	-52.600	20.000
2359	Other operating expenditure	236.000	-236.000	0
	<i>Total article 235</i>	308.600	-288.600	20.000
	<i>Publications</i>			
2390	Publications	8.800	0	8.800
	<i>Total article 239</i>	8.800	0	8.800
	Total chapter 23	397.700	-278.600	119.100
Chap. 24	Postal charges and telecommunications			
	<i>Postal charges</i>			
2400	Postal charges	58.800	0	58.800
	<i>Total article 240</i>	58.800	0	58.800
	<i>Telecommunications</i>			
2410	Telecommunications subscriptions and charges	283.900	69.440	353.340
2411	Purchase and installation of equipment	127.140	0	127.140
	<i>Total article 241</i>	411.040	69.440	480.480
	Total chapter 24	469.840	69.440	539.280
Chap. 25	Expenditure on formal and other meetings			
	<i>Management Board meetings</i>			
2500	Management Board meetings	377.673	0	377.673
	<i>Total article 250</i>	377.673	0	377.673
	<i>Start up expenditure related to organs</i>			
2510	Management Board	pm	0	pm
2511	Executive Director	pm	0	pm
2512	Scientific Committees ex EFTA/AC	pm	0	pm
2513	enlargment	pm	0	pm
	<i>Total article 251</i>	0	0	0
	Total chapter 25	377.673	0	377.673
TITLE 2	TOTAL TITLE 2	5.519.963	0	5.519.963

Tranfers from one Chapter to another			367.500	
Item	Budget 2004	Adopted budget including Corr. & BRS	Transfers	After Transfers
TITLE 3	OPERATING EXPENDITURE LINKED TO THE AUTHORITY	2004	2004	2004
Chap. 30	Scientific activities			
	<i>Scientific Committee</i>			
3000	Reports, evaluations, studies and Scientific co-opération	500.000	0	500.000
3001	Subventions studies and evaluations	50.000	0	50.000
3002	Travel / subsistence and indemnities expenses for members and WG members	646.000	-200.000	446.000
	<i>Total article 300</i>	1.196.000	-200.000	996.000
	<i>Food additives, flavourings, processing aids and materials in contact with food</i>			
3010	Reports, evaluations, studies and Scientific co-opération	250.000	0	250.000
3011	Subventions for studies and evaluations	pm	pm	pm
3012	Travel / subsistence and indemnities expenses for members and WG members	650.000	0	650.000
	<i>Total article 301</i>	900.000	0	900.000
	<i>Additives and products or substances used in animal feed</i>			
3020	Reports, evaluations, studies and Scientific co-opération	pm	pm	pm
3021	Subventions for studies and evaluations	pm	pm	pm
3022	Travel / subsistence and indemnities expenses for members and WG members	628.000	0	628.000
	<i>Total article 302</i>	628.000	0	628.000
	<i>Plant health, plant protection products and their residues</i>			
3030	Reports, evaluations, studies and Scientific co-opération	pm	pm	pm
3031	Subventions for studies and evaluations	pm	pm	pm
3032	Travel / subsistence and indemnities expenses for members and WG members	568.000	0	568.000
3033	Pesticide Risk assessment peer review	800.000	0	800.000
3034	MRL	pm	pm	pm
	<i>Total article 303</i>	1.368.000	0	1.368.000
	<i>Genetically modified organisms</i>			
3040	Reports, evaluations, studies and Scientific co-opération	200.000	0	200.000
3041	Subventions for studies and evaluations	pm	pm	pm
3042	Travel / subsistence and indemnities expenses for members and WG members	784.000	0	784.000
	<i>Total article 304</i>	984.000	0	984.000
	<i>Dietetic products, nutrition and allergies</i>			
3050	Reports, evaluations, studies and Scientific co-opération	pm	pm	pm
3051	Subventions for studies and evaluations	pm	pm	pm
3052	Travel / subsistence and indemnities expenses for members and WG members	276.000	0	276.000
	<i>Total article 305</i>	276.000	0	276.000
	<i>Biological hazards</i>			
3060	Reports, evaluations, studies and Scientific co-opération	361.000	-100.000	261.000
3061	Subventions for studies and evaluations	pm	pm	pm
3062	Travel / subsistence and indemnities expenses for members and WG members	730.000	150.000	880.000
3063	Geographical BSE Risk and BSE TSE testing	160.000	310.000	470.000
	<i>Total article 306</i>	1.251.000	360.000	1.611.000
	<i>Contaminants in the food chain</i>			
3070	Reports, evaluations, studies and Scientific co-opération	200.000	0	200.000
3071	Subventions for studies and evaluations	pm	pm	pm
3072	Travel / subsistence and indemnities expenses for members and WG members	828.000	-320.000	508.000

	<i>Total article 307</i>	1.028.000	-320.000	708.000
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Item	Budget 2004	Adopted budget including Corr. & BRS	Transfers	After Transfers
TITLE 3	OPERATING EXPENDITURE LINKED TO THE AUTHORITY	2004	2004	2004
	<i>Animal health and welfare</i>			
3080	Reports, evaluations, studies and Scientific co-opération	0	0	0
3081	Subventions for studies and evaluations	0	0	0
3082	Travel / subsistence and indemnities expenses for members and WG members	472.000	-50.000	422.000
	<i>Total article 308</i>	472.000	-50.000	422.000
	<i>Horizontal services</i>			
3090	Expert services	0	300.000	300.000
3091	Crisis support	50.000	0	50.000
	<i>Total article 308</i>	50.000	300.000	350.000
	Total chapter 30	8.153.000	90.000	8.243.000
Chap. 31	Meetings			
	<i>Meetings</i>			
3100	Advisory Forum	550.000	0	550.000
3101	Other Travel from 3rd parties non Sc Com+Panels	167.000	0	167.000
3102	Mission of staff related to operational duties	250.000	0	250.000
	<i>Total article 310</i>	967.000	0	967.000
	Total chapter 31	967.000	0	967.000
Chap. 32	Translation & Interpretation expenses			
	<i>Translation & Interpretation expenses</i>			
3200	Translation	400.000	0	400.000
3201	Interpretation	50.000	0	50.000
	<i>Total article 320</i>	450.000	0	450.000
	Total chapter 32	450.000	0	450.000
Chap. 33	Data collection and networking			
	<i>Data collection and networking</i>			
3300	data collection IT	160.000	0	160.000
3301	Networking of organisations	100.000	0	100.000
3302	Scientific Co-operation	190.000	-90.000	100.000
	<i>Total article 330</i>	450.000	-90.000	360.000
	Total chapter 33	450.000	-90.000	360.000
Chap. 34	Information & Publication			
	<i>Information & Publication</i>			
3400	Communications	600.000	0	600.000
3401	Publications	250.000	0	250.000
3402	Conferences	230.000	0	230.000
3403	Web	pm	pm	pm
	<i>Total article 340</i>	1.080.000	0	1.080.000
	Total chapter 34	1.080.000	0	1.080.000
Chap. 35	Operational expenditure on systems			
	<i>Operational expenditure on systems</i>			
3500	Dedicated IT systems to support the operations	600.000	0	600.000
3501	Quality Management / Studies	150.000	0	150.000
3502	Access to databases/ documents	100.000	0	100.000
	<i>Total article 350</i>	850.000	0	850.000
	Total chapter 35	850.000	0	850.000
Chap. 36	Emerging risk			
	<i>Emerging risk</i>			
3600	Emerging risks	pm	pm	pm
	<i>Total article 360</i>	pm	pm	pm

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Total chapter 36 pm

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pm

Item	Budget 2004	Adopted budget including Corr. & BRS 2004	Transfers 2004	After Transfers 2004
TITLE 3	OPERATING EXPENDITURE LINKED TO THE AUTHORITY			
Chap. 37	Technical advice	pm		pm
3700	<i>Technical advice</i> Studies, works assessments, reports, <i>Total article 370</i>	pm		pm
	Total chapter 37	pm		pm
Chap. 38	Special Projects			
3800 3801	<i>Projects</i> Enlargement Other <i>Total article 370</i>	pm pm pm		pm pm pm
	Total chapter 38	pm		pm
TITLE 3	TOTAL TITLE 3	11.950.000	0	11.950.000
Transfers from one Chapter to another			90.000	

