



European Food Safety Authority

Draft Agenda

Date: 18/19 September 2002

Venue: Centre Borschette, Rue Froissart, Brussels

Day 1: 18th September 2002

Address to the Management Board by Commissioner Byrne (10.00 – 10.30)

Open 10.30 – 12.30

1. Adoption of the agenda
2. Outline of the role and objectives of the European Food Safety Authority, the role of the different components **(Paper MB/18.9.02/1).**

Presentation on the status of project, history and challenges.
3. Outline of the day's programme with presentations on key agenda items including the rules of procedure, the financial regulation of the Authority

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Administrative part of the meeting – closed 14.00 – 18.00

4. Discussion on the language regime
5. Adoption of Rules of Procedure **(Paper MB/18.9.09/2)**
6. Discussion on the election of the Chair and the Vice Chair including nominations
7. Discussion on the Financial Regulations of the Authority **(Paper MB 18.9.02/3)**
8. Discussion on the budget 2002, work programme and management plan. **(Paper MB18.9.02/4)**

Close of day one



European Food Safety Authority

Day 2: 19th September, 2002

Open meeting 09.00 – 11.00

9. Possible vote - Adoption of the Financial Regulations of the Authority (Paper MB 18.9.02/3)
10. Possible vote - Adoption of the budget 2002, with outline of set up costs and staffing plan. (Paper MB 18.9.02/4)

Administrative part of the meeting – closed 11.15 – 15.00

Any matters brought over from the previous day's closed session

11. Vote - Chair and Vice Chair
12. Discussion on the selection procedure for the Executive Director and on the candidates (Refer to paper 18.9.02/02 Annex 4)
13. Discussion on provisional arrangements for financial and personnel matters
14. Any other business
Dates and venues of next meetings

16.00 Press reception at the Crowne Plaza Europa Brussels Hotel