



Update FP reporting in 2016 & renewal of FP Agreement for 2017

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**29th Meeting of the
Focal Point Network**


FP REPORTING 2016 – KEY DATES AND FIGURES

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1. Launch of **reporting season** on **08.09.2016**
 2. Timeline for submission of **draft reports** set to **07.10.2016**
 3. First draft report submitted on **19.09.2016**
 4. Overall, **15 draft reports** submitted, **11 by the set timeline**
 5. Reminder sent on **15.10.2016**, last notification on **31.10.2016**
 6. By **31.10.2016**, **27 final reports submitted** + 1 draft report
 7. By **31.10.2016**, **21 final reports approved** + 1 being audited

FP REPORTING 2016 – WHAT WENT FINE


1. First reports submitted **well ahead of timeline** -> allowing for **EFSA assessment work** to start **early in time**
2. Overall, **better understanding of FP tasks** (compared to last year) -> leading to **higher quality** of information in reports
3. Submission of **draft reports** allowed for **provision of detailed comments** on reports by EFSA
4. Good **take-up of comments** -> increased **detail & quality** of information on final reports -> **to be promoted further**
5. Table on **main forthcoming RA activities & list of messages** exchanged within FP network -> good tools to support reporting
6. Use of **DMS did not** lead to **major IT constrains**

FP REPORTING 2016 – WHAT CAN BE IMPROVED IN GENERAL

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1. Technical Reports submitted **by end of October** each year, **as laid down on the FP Agreements** -> otherwise **breach in agreements**
 2. Recommend **submission of draft reports** by a given timeline, **promoting reports with higher quality** and **preventing duplication of work** (e.g. re-submission of signed reports & letters)
 3. Ensure **clear understanding** of **all FP tasks** set under the 6 main FP activities, through e.g. provision of examples on the reporting template
 4. Reassess **feasibility of all FP tasks** (i.e. that they remain up-to-date) and the **nature of mandatory tasks** -> **review reporting template for 2017**
 5. Ensure **harmonised information**, across different FPs, reported in **Part 2 of the reporting template** ("Comments from FPs")

FP REPORTING 2016 – WHAT CAN BE IMPROVED

A. EXCHANGE OF SCIENTIFIC INFORMATION

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- **Wider use** of the **table on main forthcoming RA activities** (4 countries do not use it) as a tool to report planned & concluded scientific activities
 - **Reference to IEP replaced** by a more generic reference to the **(possible) use of a platform for information** sharing (SCAIE project could kick-off in 2017)
 - Provision of **sufficient detail** on the **examples chosen** for the **different tasks reported** (e.g. emails disseminated)

FP REPORTING 2016 – WHAT CAN BE IMPROVED

B. COOPERATION THROUGH ARTICLE 36

- Implementation of **procedures** that ensure an active **review of the Art. 36 List** at least **every 3 years**
- More active role of FPs in ensuring the **notification to EFSA & withdrawal of organisations** from the Art. 36 List when **no longer meeting formal criteria**
- More active role of FPs in stimulating Art. 36 org. to **apply to calls for proposals/tenders** (e.g. through improved networking mechanisms and/or communication channels)

FP REPORTING 2016 – WHAT CAN BE IMPROVED

B. COOPERATION THROUGH DB/NETWORKS OF EXPERTS

- **Proper description** of the **databases or networks of experts** being used to disseminate information

C. RAISING THE VISIBILITY AND OUTREACH OF EFSA

- **Updated FP webpages** + proper **description of content** + **concrete examples** of use made year round
- FP maintaining networks / distribution **lists of stakeholders** other than Art. 36 List or databases/networks of experts – **no longer mandatory**
- More details needed on **communication initiatives** / **materials** prepared jointly with **AFCWG member**

FP REPORTING 2016 – WHAT CAN BE IMPROVED

D. TRAINING OPPORTUNITIES IN RISK ASSESSMENT

- No major issues reported or detected

D. COORDINATION OF EFSA'S SCIENTIFIC NETWORKS


- Provision **to AF member** of relevant information regarding **SN meetings – mandatory when relevant**
- Recommend use of **EFSA guidance document** (or other national guidance) on setting an **information flow** between **FP, AF and SN representatives**
- Promote an **annual meeting** between **FP, AF and SN representatives** to discuss issues of common interest

FP REPORTING 2016 – WHAT CAN BE IMPROVED

F. INTERNATIONAL COOPERATION

- Current **mandatory activity** often **not carried out** i.e. sharing of **planned international cooperation activities**
- Proposed reworded **mandatory activity**:
 - ***FP disseminates to relevant national networks / contacts information about international scientific cooperation activities on risk assessment provided by other FPs or EFSA (e.g. projects, meetings, workshops, events, trainings, etc.)***
- **Reminder: “international”** means activities **outside the EU and EEA/EFTA countries**

FP RENEWAL FOR 2017 – PROCEDURES TO FOLLOW

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1. Launch of **renewal procedure** on **31.10.2016** by email
 2. Procedure to occur via **mutual exchange of letters**:
 - a. FPs request renewal of Grant Agreements for 2017 (template provided) by **23.11.2016**
 - b. EFSA replies by letter confirming the renewal
 3. Letter exchange to occur **after approval of 2016 FP report**
 4. Letters from both parties to be **digitally signed/certified**
 5. Payment of first instalment (70% of the grant) to occur **max. 30 days** after EFSA confirms renewal