Improving communication: Proper use of EFSA's Catalogue of services

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Technical meeting with applicants on GMOs
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About this presentation

- A bit of context
- The services in practice
- Next steps

- Exchange of experiences

A BIT OF CONTEXT

EFSA's multi-annual project on Interactions with Stakeholders

- **May 2012**:   Stakeholders' needs survey
- **May 2013**:   REPRO Task Force on Customer oriented approach created
- **June 2014**:   Stakeholders' satisfaction survey
- **March 2015**:   Catalogue of support initiatives published
- **Nov. 2015**:   Webinars launched

A BIT OF CONTEXT

Purposes of the Catalogue

- Provide an overview of the support initiatives currently in place for applicants, MS, universities, NGOs, etc.

- Create awareness and mutual understanding on opportunities for dialogue

- Encourage applicants and other parties to use the services

A BIT OF CONTEXT
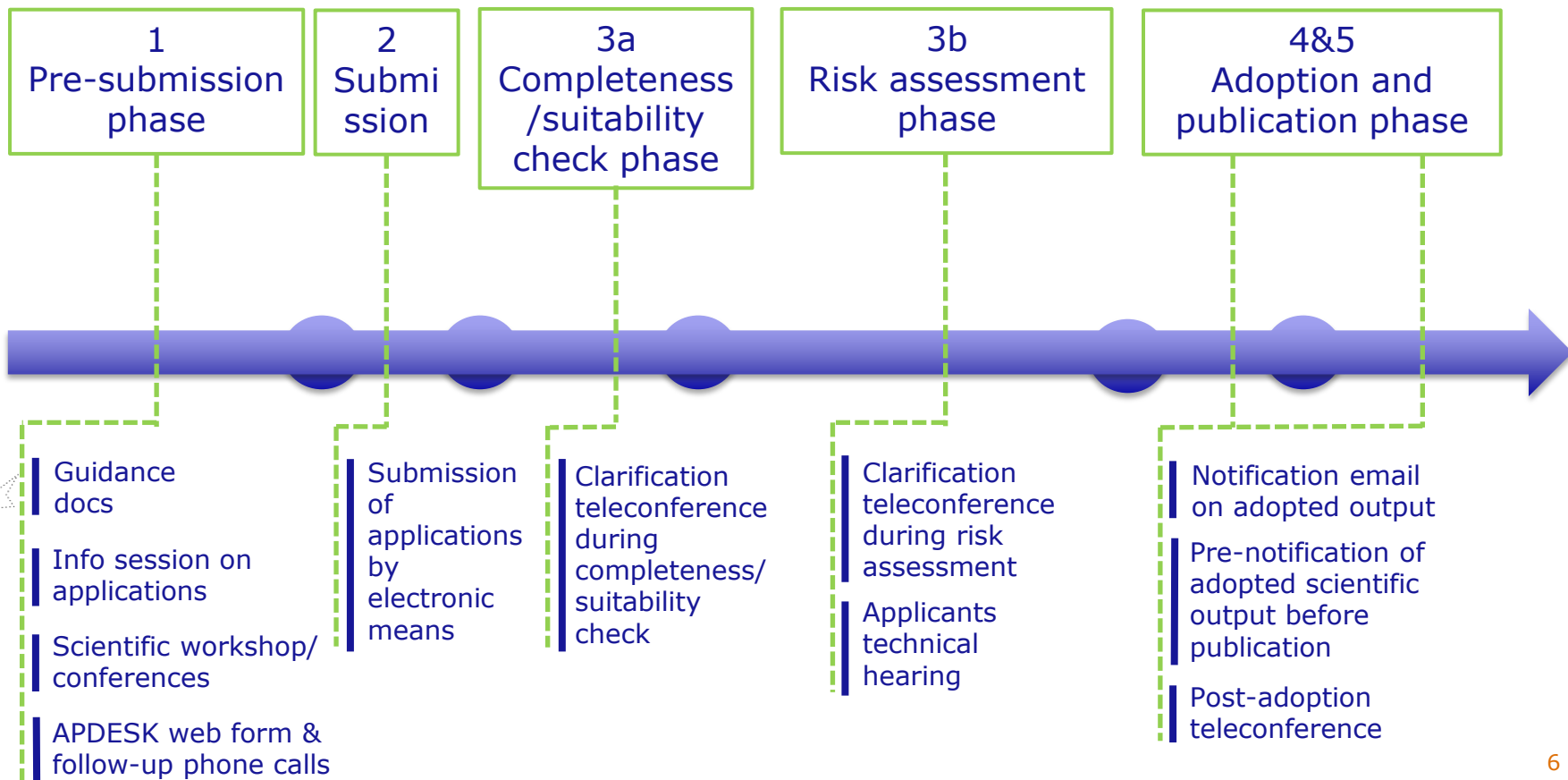
How to use the catalogue:

Phases

1: Pre-submission

2: Submission

3: Evaluation

   3a: Completeness/ suitability check

   3b: Risk assessment

4&5: Adoption and publication of the scientific output

Content

- Who can request it, when and how

- Nature & scope of service

- The format

- Participants

- Type of outcome

WHAT SERVICES IN PRACTICE?

1 Pre-submission phase	2 Submission	3a Completeness /suitability check phase	3b Risk assessment phase	4&5 Adoption and publication phase

1 Pre-submission phase
- Guidance docs
- Info session on applications
- Scientific workshop/ conferences
- APDESK web form & follow-up phone calls

2 Submission
- Submission of applications by electronic means

3a Completeness /suitability check phase
- Clarification teleconference during completeness/ suitability check

3b Risk assessment phase
- Clarification teleconference during risk assessment
- Applicants technical hearing

4&5 Adoption and publication phase
- Notification email on adopted output
- Pre-notification of adopted scientific output before publication
- Post-adoption teleconference

WHAT SERVICES IN PRACTICE?

Pre-submission and submission phases

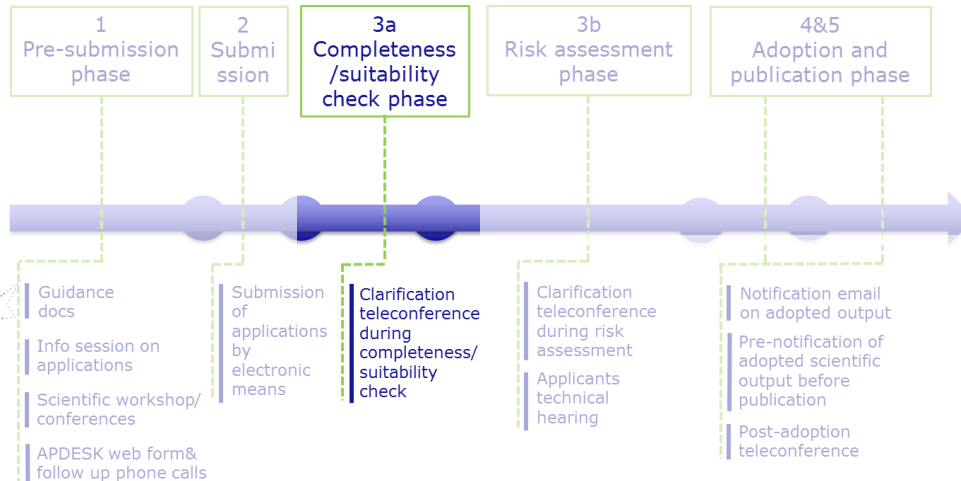| 1 Pre-submission phase	2 Submission	3a Completeness /suitability check phase	3b Risk assessment phase	4&5 Adoption and publication phase
Guidance docs	Submission of applications by electronic means	Clarification teleconference during completeness/ suitability check	Clarification teleconference during risk assessment	Notification email on adopted output
Info session on applications			Applicants technical hearing	Pre-notification of adopted scientific output before publication
Scientific workshop/ conferences				Post-adoption teleconference
APDESK web form& follow up phone calls				

- Guidance documents
- Events (info sessions and workshops)
- Submission of requests via web form on EFSA website
- Electronic means
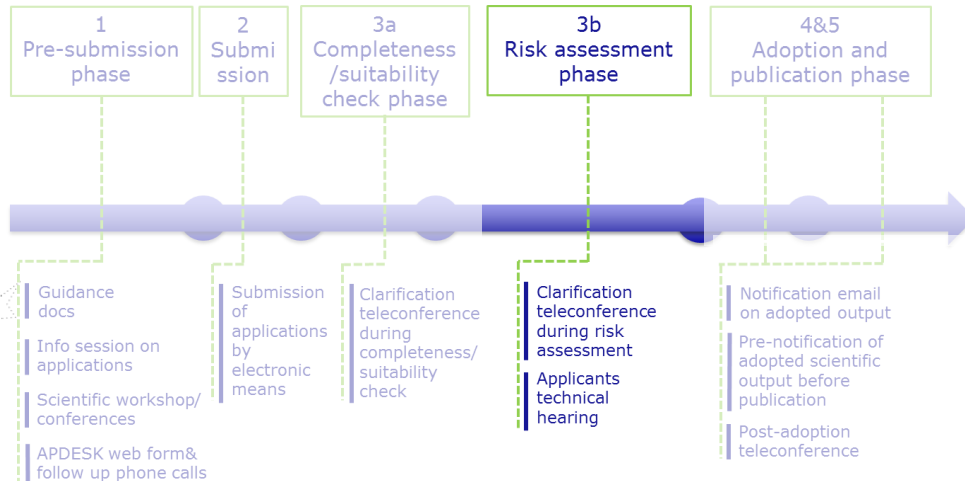
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WHAT SERVICES IN PRACTICE?

Completeness check: Clarification teleconference

1 Pre-submission phase	2 Submission	3a Completeness /suitability check phase	3b Risk assessment phase	4&5 Adoption and publication phase
Guidance docs	Submission of applications by electronic means	Clarification teleconference during completeness/ suitability check	Clarification teleconference during risk assessment	Notification email on adopted output
Info session on applications			Applicants technical hearing	Pre-notification of adopted scientific output before publication
Scientific workshop/ conferences				Post-adoption teleconference
APDESK web form& follow up phone calls				

- Upon request by the applicant or EFSA following a letter requesting missing information

- Between APDESK staff and applicant

- 1 hour phone call

- Follow-up email
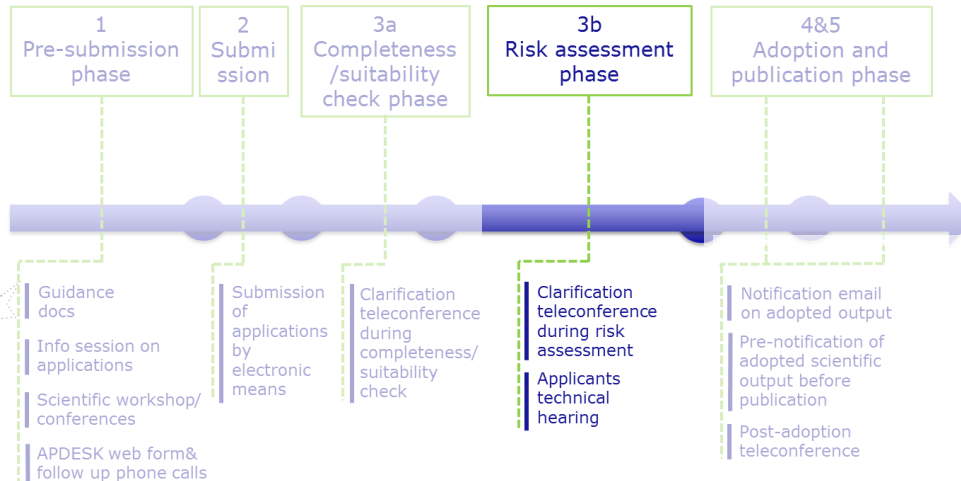
WHAT SERVICES IN PRACTICE?

Risk assessment: Clarification teleconference

1 Pre-submission phase	2 Submission	3a Completeness /suitability check phase	3b Risk assessment phase	4&5 Adoption and publication phase
Guidance docs	Submission of applications by electronic means	Clarification teleconference during completeness/ suitability check	Clarification teleconference during risk assessment	Notification email on adopted output
Info session on applications			Applicants technical hearing	Pre-notification of adopted scientific output before publication
Scientific workshop/ conferences				Post-adoption teleconference
APDESK web form& follow up phone calls				

- Upon request by the applicant following a letter requesting supplementary information

- Between GMO unit staff and applicant

- 1 hour phone call

- Follow-up email
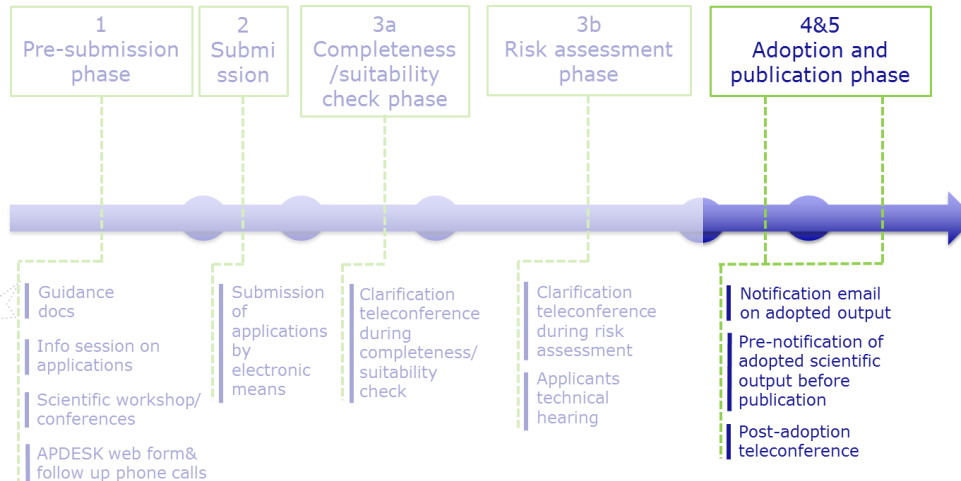
WHAT SERVICES IN PRACTICE?

Risk assessment: Applicant's hearing

| 1 Pre-submission phase | 2 Submission | 3a Completeness /suitability check phase | 3b Risk assessment phase | 4&5 Adoption and publication phase |

- Guidance docs
- Info session on applications
- Scientific workshop/ conferences
- APDESK web form& follow up phone calls

- Submission of applications by electronic means

- Clarification teleconference during completeness/ suitability check

- Clarification teleconference during risk assessment
- Applicants technical hearing

- Notification email on adopted output
- Pre-notification of adopted scientific output before publication
- Post-adoption teleconference

- Requested by EFSA WG/Panel upon submission of suppl. info to clarify outstanding issues

- Applicant attends EFSA WG/Panel meeting

- 2 hours maximum

- Attendance reported in minutes and follow-up letter to applicant

WHAT SERVICES IN PRACTICE?

Adoption and publication: post-adoption teleconference

| 1 Pre-submission phase | 2 Submission | 3a Completeness /suitability check phase | 3b Risk assessment phase | 4&5 Adoption and publication phase |

Guidance docs

Info session on applications

Scientific workshop/ conferences

APDESK web form& follow up phone calls

Submission of applications by electronic means

Clarification teleconference during completeness/ suitability check

Clarification teleconference during risk assessment

Applicants technical hearing

Notification email on adopted output

Pre-notification of adopted scientific output before publication

Post-adoption teleconference

- Upon applicant request
- Between EFSA staff and applicant
- Following publication of a negative or inconclusive output
- To clarify scientific rationale
- 2 hours phone call
- Follow-up letter

WHAT SERVICES IN PRACTICE?

Throughout the applications life cycle: Webinars

Webinar on the calculation tool annexed to the pesticides guidance document on non-dietary exposure of workers and bystanders to pesticides

19 November 2015
10:30 – 12:30 (GMT+01:00)

www.efsa.europa.eu

- Upon request by EFSA
- Between EFSA staff and interested audience
- To communicate specific topics
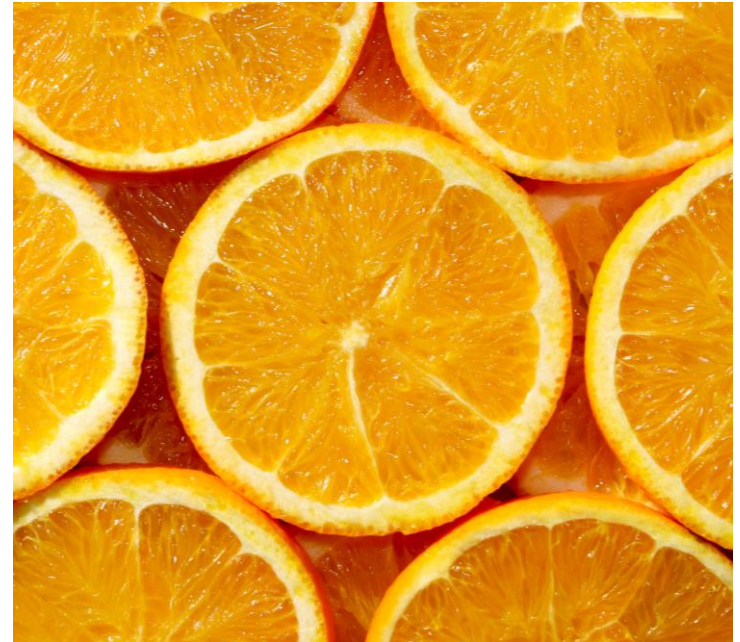- 2 hours
- Event recorded and available online

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NEXT STEPS

- Keep monitoring needs and satisfaction
- Continue assessing new support initiatives
- Update the Catalogue
- Full electronic submission: MATRIX project

Thank you!

- Want to read the Catalogue? Go to the EFSA's website

- Want to have an overview of the support initiatives? Try the interactive tool

- Looking for information on regulated products? Check the APDESK section

- Have a question? Contact us via the: APDESK Webform

EXCHANGE OF EXPERIENCES

Exchange of Experiences