

ADVISORY FORUM & SCIENTIFIC COOPERATION UNIT

Parma, 16th of July 2014
EFSA/FP/M/2014/125/PUB

Final Minutes
TWENTIETH MEETING BETWEEN FOCAL POINTS AND EFSA
PARMA (ITALY), 04TH - 05TH JUNE 2014

Members

Chair: Stef Bronzwaer

Austria	<i>Melanie Kuffner</i>	Italy	<i>Luca Busani</i>
Belgium	<i>Laurence Ballieux</i>	Latvia	<i>Aija Melngaile</i>
Bulgaria	<i>Donka Popova-Mincheva</i>	Lithuania	<i>Giedrė Čiuberkytė</i>
Croatia	<i>Sanja Miloš</i>	Luxembourg	<i>Elisa Barillozzi</i>
Cyprus	<i>Maru Christodoulidou</i>	Malta	<i>Ingrid Busuttil</i>
Czech Republic	<i>Petr Beneš</i>	Netherlands	<i>Hubert Noteborn</i>
Denmark	<i>Dennis Jensen</i>	Norway	<i>Ingfrid Slaatto Næss</i>
Estonia	<i>Piret Priisalu</i>	Poland	<i>Iwona Wiśniewska</i>
Finland	<i>Kirsi-Maarit Siekkinen</i>	Portugal	<i>Paulo Fernandes</i>
France	<i>Adrienne Pittman</i>	Romania	<i>Alecsandra Dida Cozachevici</i>
Germany	<i>Lea Herges</i>	Slovak Republic	<i>Marica Theiszová</i>
Greece	<i>Gorgias Garofalakis</i>	Slovenia	<i>Blaža Nahtigal</i>
Hungary	<i>Judit Sali</i>	Spain	<i>Cristina Alonso-Andicoberry</i>
Iceland	<i>Ástfríður Sigurðardóttir</i>	Sweden	<i>Melle Säve-Söderbergh</i>
Ireland	<i>Anne-Marie Boland</i>	United Kingdom	<i>Esther Heller</i>

Observers

FYR of Macedonia	<i>Marija Manevska</i>	Switzerland	<i>Barbara Engeli</i>
Montenegro	<i>Nina Milović</i>	Turkey	<i>Nevzat Birişik</i>

Staff of the European Food Safety Authority

<i>Stef Bronzwaer</i>	<i>Silvia Valtueña Martínez</i>
<i>Jeff Moon</i>	<i>Laura Smillie</i>
<i>Sérgio Potier Rodeia</i>	<i>Ilias Papatryphon</i>
<i>Kerstin Gross-Helmert</i>	<i>Isabelle Hubert</i>
<i>Stylianos Koulouris</i>	<i>Elena Marani</i>
<i>Julia Finger</i>	<i>Daniela Benetinova</i>

1 WELCOME BY CHAIR

Stef Bronzwaer, Head of EFSA's Advisory Forum and Scientific Cooperation Unit (AFSCO) and Chair of the meeting opened the 20th meeting between Focal Points (FPs) and EFSA.

The Chair welcomed the representatives from 34 countries, in particular those attending a FP meeting for the first time, namely: Maru Christodoulidou (CY), Lea Herges (DE), Giedrė Čiuberkytė (LT), Elisa Barillozzi (LU) and Marija Manevska (MK). The Chair also wished all the best to Nathalie Welschbillig (LU), who will not be attending FP meetings temporarily due to other professional commitments. Apologies were received from Serbia.

2 ADOPTION OF THE AGENDA, DECLARATIONS OF INTEREST, MINUTES OF LAST FOCAL POINT MEETING, ADMINISTRATIVE MATTERS

Following previous distribution of the draft agenda to FPs on 30.04.2014, additional items were raised by FPs under Point (10) "Issues raised by EFSA and FPs":

- Experiences from Spain on Guest Scientist and Staff Exchange (ES);
- Institutional and laboratory capacity building to ensure food safety (IS);
- Activities during the EU IT Presidency & Foresight exercises on animal health (IT);
- Conflict of interest (DK);
- Feedback on a workshop concerning cooperation between Cyprus and EFSA (CY);

Under Point (11) "AOB", Dennis Jensen (DK) requested a short statement; and from EFSA's side, a brief reference was proposed to be made to the Expert Database (EDB) 5-

year Review Technical Report, soon to be published on EFSA's website. No other issues were raised at the beginning of the meeting. The Chair adopted the final Agenda¹.

In accordance with EFSA's Policy on Declarations of Interests, EFSA screened the Annual Declarations of Interest (ADoIs) of meeting participants. No conflicts of interest related to the issues discussed in this meeting were identified during the screening process. The Chair asked for any Oral Declarations of Interest (ODOI). No additional interests were declared. The Chair also informed that the final minutes of the 19th FP meeting were approved by written procedure and published on EFSA's website on the 26.03.2014².

3 EFSA'S RISK ASSESSMENT IN RELATION TO FOOD ALLERGENS

The Chair introduced Silvia Valtueña Martínez, Senior Scientific Officer from EFSA's Nutrition Unit, who presented to FPs EFSA's risk assessment (RA) activities made in relation to food allergens. The speaker clarified that EFSA, upon request of stakeholders, provides advice on the allergenicity of foods and products thereof, i.e. the likelihood of triggering (severe) allergic reactions in susceptible individuals upon consumption of a foodstuff. Reference was also made to the currently ongoing public consultation on a draft scientific opinion on the evaluation of allergenic foods and food ingredients for labelling purposes³. During plenary discussion, FR expressed the view that it would be good to have a pre-notification system of upcoming public consultations in order to best plan the work concerning the provision of input by relevant experts/organisations. The Chair mentioned that AFSCO will investigate this possibility.

4 UPCOMING RISK ASSESSMENT ACTIVITIES

The Chair introduced Jeff Moon, Deputy Head of the AFSCO Unit, who briefed FPs on the current plans for keeping AF members up-to-date on upcoming RA activities in MS. The procedure being implemented determined the phasing out of the ScienceNet table on planned RA activities (no longer available) and will generate a new table where information collated at national level will be shared with AF members ahead of AF meetings. To this end, FPs will continue to play an important role on the exchange and collation of such information at national level.

The Chair clarified that the new table is to be filled in 4 times a year (ahead of AF meetings) and is to be kept confidential. After discussion, it was suggested that, along with the sharing of the template of the table with FPs, brief procedures on how to fill in the table are established, clarifying the type (and level of detail) of the information to be inserted.

Action 1: AFSCO to share with FPs the template of the new table on upcoming risk assessment activities, along with the relevant guidance on its use.

5 CURRENT AND NEW FOCAL POINT TASKS

The Chair introduced Sérgio Potier Rodeia, Scientific Officer of the AFSCO Unit, who briefly reviewed the current and new FPs tasks, in preparation of the breakout session to occur following his presentation. A detailed draft list of tasks was presented as

¹ <http://www.efsa.europa.eu/en/events/event/140604a.htm>

² <http://www.efsa.europa.eu/en/events/event/140219.htm>

³ <http://www.efsa.europa.eu/en/consultations/call/140523.htm>

background document. The final agreed text is intended to be used as a basis for the description of FP tasks to be included on the new FP Agreements as of 2015.

6 BREAKOUT SESSION ON FOCAL POINT TASKS

The Chair explained to participants how the breakout session was going to take place. A total of 4 breakout groups were set up to discuss in detail the FP tasks as described on the draft background document. EFSA facilitators were designated and each group appointed also a *rapporteur* to debrief the outcome of discussions of each group in plenary. A debate followed the discussions occurred on the breakout groups. The outcome of the discussions resulted on a revised list of FP tasks, to be made available on ScienceNet⁴ for final comments from FPs.

Action 2: FPs to provide any comments on the revised list of FP tasks available on ScienceNet⁴ by Friday 27.06.2014.

7 GUIDELINE FOR THE INFORMATION FLOW BETWEEN AF MEMBERS, FOCAL POINTS AND NATIONAL REPRESENTATIVES IN EFSA'S SCIENTIFIC NETWORKS

The Chair gave the floor to Sérgio Potier Rodeia who reminded participants on the key objectives of this guideline. Information was also provided on the outcome of discussions occurred at the last AF meeting and internally in EFSA amongst the coordinators of EFSA's scientific networks on this draft guideline. Sérgio Potier Rodeia briefed participants on the updates made on the guideline as a result of comments received, in particular the alignment of the text description of the information flow and the respective summary table; and as well a clearer description of the role of EFSA on the information flow. The Chair asked participants for any additional comments. FR suggested the inclusion of a reference to the guidelines on the revised ToR of the scientific networks. Jeff Moon replied that such reference was not included on the ToR already updated and that reference is already made to the need for national liaison on this matter. The final version of the guideline⁵ was adopted by the FP network.

Action 3: AFSCO to upload on ScienceNet the final version of the guideline⁵ for the information flow between AF members, FPs and national representatives in EFSA's scientific networks.

8 RELEVANT ISSUES FROM THE LAST ADVISORY FORUM MEETING

The Chair gave the floor to Jeff Moon, who briefed FPs on key issues discussed at the last (51st) AF meeting, held in Athens on 05-06.03.2014. Key strategic discussions included the Single Programming Document 2014-2016⁶; key outcomes of the AF Discussion Group on Scientific Cooperation; the development of an EU Risk Assessment Agenda; and work planning for 2014, aiming the identification and prevention of diverging scientific opinions. A breakout session was held which considered the key topic "data collection and data access".

⁴ https://sciencenet.efsa.europa.eu/portal/server.pt/gateway/PTARGS_32_0_229_0_-1_47/http://bea-aps.efsa.eu.int;11930/collab/do/document/overview?projID=91473&folderID=1438344

⁵ https://sciencenet.efsa.europa.eu/portal/server.pt/gateway/PTARGS_32_0_229_0_-1_47/http://bea-aps.efsa.eu.int;11930/collab/do/document/overview?projID=91473&folderID=1424616

⁶ <http://www.efsa.europa.eu/en/corporate/pub/amp1416.htm>

Special reference was made to some of the recommendations made by the AF Discussion Group on Scientific Cooperation which have a direct impact on the FP work, in particular the sharing of work plans; the expansion of the role of FPs; and the continuation of the BTSF RA training courses on the coming 4 years.

During discussion, the Chair made reference to some important and recently published EFSA reports concerning cooperation projects, in particular, the EDB 5-year Review Report⁷, the FP Activities Report for 2013⁸, the Annual Report for 2013 concerning the Information Exchange Platform (IEP)⁹, the Activities Report of the Article 36 List and participation of Article 36 organisations in EFSA's grant and procurement schemes¹⁰ and the report on Enhancing Scientific Cooperation between EFSA and MS¹¹.

9 RELEVANT ISSUES FROM THE LAST AFCWG MEETING

The Chair introduced Laura Smillie, Senior EFSA Communications Officer, who briefed FPs on key issues on the Agenda of the last AFCWG meeting occurred in Parma on 11-12.03.2014. The presentation addressed the adopted revised Terms of Reference (ToR) of the AFCWG, which now includes a new section concerning commitments made from EFSA's side on the role of this WG; the AFCWG work plan for 2014; and a multi-annual training plan. Specific reference was made to the Interactive Collaborative Platform (Yammer) being used not only AFCWG members - for informal exchange of information - but also in EFSA and as well by certain FPs. Reference was finally made to the ongoing analysis of the results of the stakeholder mapping, which will be later shared with FPs.

10 ISSUES RAISED BY EFSA AND FOCAL POINTS

10.1 UPDATE ON GRANTS & PROCUREMENT

The Chair introduced Ilias Papatryfon, Team Leader of the P&M Team of the RASA Department, who briefed participants on upcoming grants and procurement calls. Special reference was made to thematic grants versus framework partnership agreements and procurement procedures. FR mentioned that in certain occasions (e.g. calls running during the month of August) there is a short response timeframe for interested parties to apply. Ilias Papatryphon acknowledged this point as a constrain, referring also that, upon request, EFSA will consider the possibility to extend the abovementioned deadlines.

10.2 REVIEW OF FOCAL POINT AGREEMENTS

The Chair briefed participants on the current state-of-play of the review of FP Agreements, namely on how they will be framed as of 2015. Following discussions with the European Commission, which considers that cooperation tasks fall within the spirit of Article 36 of EFSA's founding Regulation, as of next year all FP Agreements will be grant agreements. One of the consequences of such decision is that all designated FP organisations need to be included in the Article 36 List should they wish to sign a FP Agreement. In addition, and with the same purpose, other activities are running in parallel (under the coordination of an EFSA internal FP Task Force) in order to prepare the future FP Agreements. These include, as mentioned under Points (5) and (6) above, a review of

⁷ <http://www.efsa.europa.eu/en/supporting/pub/613e.htm>

⁸ <http://www.efsa.europa.eu/en/supporting/pub/580e.htm>

⁹ <http://www.efsa.europa.eu/en/supporting/pub/570e.htm>

¹⁰ <http://www.efsa.europa.eu/en/supporting/pub/612e.htm>

¹¹ <http://www.efsa.europa.eu/en/supporting/pub/567e.htm>

the FP tasks; the preparation of the draft FP Agreements themselves, along with the respective reporting templates; and the methodology to be used for calculating the amount to be co-financed to each country under the FP Agreements. The Chair also anticipated that the overall amount to be committed to FP Agreements will increase 25% as of 2015.

Action 4: FPs, with the support of AFSCO, to ensure that their FP organisations are included in the Article 36 List as of 2015, in order to allow them to sign the new FP Agreements.

10.3 CALL FOR THE SCIENTIFIC COMMITTEE AND PANELS

The Chair introduced Isabelle Hubert, Officer of the EFSA Communications Channels Unit, who briefed FPs on the current state-of-play of the call for the Scientific Committee (SC) and 8 scientific Panels. Particular reference was made to the lower number of submitted applications, when compared to previous calls, and to the relatively high number of initiated but non-submitted applications. Justifications for these facts are hard to identify but may relate to EFSA's stricter policy concerning declarations of interest and/or with the current economic situation (which prevents experts from national RA public institutes from applying). Given that the timeline for the call will be extended, FPs were invited to continue promoting the call by e.g. in relevant national scientific events, making use of the updated factsheets (available in 4 languages - EN, FR, IT and DE)¹² and as well of the updated PowerPoint presentation¹³.

Action 5: FPs to continue promoting the call for the SC and Panels e.g. in relevant national scientific events, making use of updated factsheets (available in 4 languages - EN, FR, IT and DE)¹² and as well of the updated PowerPoint presentation¹³.

10.4 TEMPLATE FOR EXCHANGE OF INFORMATION

The Chair gave the floor to Sérgio Potier Rodeia who briefed participants on experiences had so far on the use of this template. To date, six entries have been registered in the respective numbering table. FPs were asked for any difficulties in using the template. FR reported that it would be useful to unprotect the template, allowing the insertion of hyperlinks in the text boxes, while SE suggested that issues concerning risk management should not be circulated through the FP network. Finally, a demonstration on the use of the Excel file for registering requests was presented to FPs. The Chair concluded that comments were noted and proposed for now the adoption of the template on its current format. Participants endorsed this proposal.

10.5 EXPERIENCES FROM SPAIN ON GUEST SCIENTIST AND STAFF EXCHANGE

The Chair introduced Cristina Alonso Andicoberry, ES FP, who shared with participants a recent pilot experience of an ES Guest Scientist being hosted in EFSA. The exchange scheme aimed the gaining of experience on two different working areas, relevant to the work of AECOSAN: EFSA's EDB and risk ranking. The speaker concluded that the experience was positive, meeting the objectives of enhancing cooperation and knowledge sharing.

¹² <http://www.efsa.europa.eu/en/corporate/pub/factsheetpanelsrenewal.htm>

¹³ https://sciencenet.efsa.europa.eu/portal/server.pt/gateway/PTARGS_32_0_229_0_-1_47/http://bea-aps.efsa.eu.int;11930/collab/do/document/overview?projID=91473&documentID=1437634

10.6 INSTITUTIONAL AND LABORATORY CAPACITY BUILDING TO ENSURE FOOD SAFETY

The Chair introduced Ástfríður Sigurdardóttir, IS FP, who briefed participants on an ongoing German – Icelandic twinning programme called Safe Food. The main aim of the project is to improve food safety and consumer protection by increasing the monitoring of undesirable substances in the food chain.

10.7 ACTIVITIES DURING THE EU IT PRESIDENCY & FORESIGHT EXERCISES ON ANIMAL HEALTH

The Chair introduced Luca Busani, IT FP, who briefed participants on Mediterranean and EU foresight workshops as well on initiatives planned to be undertaken during the IT EU presidency semester in 2014. On the latter, FPs were asked to contact Luca Busani in case they have any particular interest on the activities presented.

10.8 CONFLICT OF INTEREST (CoI)

The Chair introduced Dennis Jensen, DK FP, who informed participants how in DK the National Food Institute deals with issues concerning CoI. The speaker noted the existence of some differences with regards to EFSA's policy on DoI. The National Food Institute accepts collaborations with the industry and publishes collaborative projects on their website or in publications. Obvious conflicts of interests are avoided by the Institute's management up front and, in case of doubts, external experts are consulted.

10.9 FEEDBACK ON A WORKSHOP CONCERNING COOPERATION BETWEEN CYPRUS AND EFSA

The Chair introduced Maru Christodoulidou, CY FP, who provided feedback to participants on a recent workshop organized by the CY FP in collaboration with the respective AF member at the State General Laboratory, in Nicosia, Cyprus. The workshop focused on cooperation activities between EFSA and CY, and was attended by 33 participants, including 12 representatives in EFSA's scientific networks.

11 ANY OTHER BUSINESS (AOB)

11.1 FOCAL POINT MEETINGS IN 2014 AND 2015

The Chair gave the floor to Sérgio Potier Rodeia who informed participants that the upcoming FP meeting (21st) will take place on the 8th and 9th of October in Berlin, Germany, following a kind invitation from BfR. Given the importance of stimulating an efficient information flow between FPs and AF members, EFSA has decided to organise, as of 2015, 4 FP meetings (as opposed to the current 3), aligning them with AF meetings. The dates for the 2015 FP meetings are yet to be established. One of these FP meetings will take place in Brussels, Belgium.

11.2 PUBLICATION OF THE PROJECT ON NORDIC NUTRITION RECOMMENDATIONS 2012 (SE)

The Chair gave the floor to Melle Sæve-Söderbergh (SE) who briefed FPs on a cooperation activity between Nordic countries that led to the publication of the 2012 Nordic Nutrition Recommendations (NNR). The NNR have been published every eight years since the 1960s and set the guidelines for dietary composition and recommended intakes of nutrients that form the

basis of the national dietary recommendations in the Nordic countries. More information on this extensive set of recommendations can be found online¹⁴.

11.3 SHORT STATEMENT FROM DENMARK

The Chair gave the floor to Dennis Jensen who took the opportunity to thank all FPs for the good work and moments lived together while FP representative for DK. He mentioned that this was his last FP meeting and wished all the best to all FPs and EFSA. The Chair thanked Dennis for his kind words and, on behalf of the whole FP network, wished him all the best for his future personal and professional life.

12 INTERACTIVE SESSION ON THE IMPLEMENTATION OF FOCAL POINT TASKS

12.1 INFORMATION EXCHANGE

A. THE INFORMATION EXCHANGE PLATFORM (IEP)

The Chair introduced Stylianos Koulouris, Scientific Officer of the AFSCO Unit, who provided a brief overview of the key objectives of this tool, referring also to its future evolution and current best practices to optimise its use. During plenary discussion it was agreed that DE would provide the individual PDF files of each country profile, as described on the EU Food Safety Almanac¹⁵, for each country to upload on the respective area of the IEP. The Chair also reminded FPs to subscribe and/or stimulate subscriptions to the IEP monthly reports; and as well to cascade the monthly reports through relevant national networks.

Action 6: DE to provide the individual PDF files of each country profile, as described on the EU Food Safety Almanac¹⁵; once received, FPs to upload their country profile onto the IEP.

Action 7: FPs to subscribe and/or stimulate subscriptions to the IEP monthly reports; and as well to cascade the IEP monthly reports through relevant national networks.

B. INFORMATION EXCHANGE ON SPECIFIC REQUESTS & THE TEMPLATE FOR INFORMATION EXCHANGE

The Chair gave the floor to Sérgio Potier Rodeia who briefed participants on the main aim of this FP activity, referring also to the nature of the information to be exchanged and tools available for such purpose. During plenary discussion, the key issues raised concerned reaching out the right target audiences; obtaining replies from organisations on requests for information; and having short timelines allocated to some requests for exchange of information. It was also mentioned that, in general, the use of the template for exchange of information¹⁶ improved the abovementioned constraints.

12.2 KEY TO ARTICLE 36 COOPERATION: UPDATED ARTICLE 36 LIST

The Chair introduced Kerstin Gross-Helmert, Senior Scientific Officer of the AFSCO Unit, who briefed participants on the current state-of-play of the updating of

¹⁴ <http://www.norden.org/en/theme/nordic-nutrition-recommendation>

¹⁵ http://www.bfr.bund.de/en/press_information/2011/33/food_safety_in_europe_who_is_responsible_for_what_-_127285.html

¹⁶ https://sciencenet.efsa.europa.eu/portal/server.pt/gateway/PTARGS_32_0_229_0_-1_47/http://bea-aps.efsa.eu.int;11930/collab/do/document/overview?projID=91473&folderID=1230277

organisations' profiles included on the Article 36 List and on the associated key tools and procedures. During plenary discussion, the key issue raised concerned whether organisations (or their parts) are considered (or not) legal entities. The speaker clarified that AFSCO can provide support on this evaluation process in case of doubts. Overall, FPs expressed that the effort and support being provided by AFSCO on this process has been excellent.

12.3 COOPERATION THROUGH THE EXPERT DATABASE

The Chair gave the floor to Stylianos Koulouris, Scientific Officer in charge of the EDB, who reminded FPs of the key objectives of this tool. The speaker also presented the main conclusions of the EDB 5-year Review Report⁷, referring to the future evolution of the EDB tool and to current best practices to optimise its use.

12.4 NETWORKING AND RAISING EFSA'S AND MS SCIENTIFIC VISIBILITY

The Chair gave the floor to Sérgio Potier Rodeia who provided an overview of the main aim of this FP activity, including how to make the best use of existing tools and promotional materials. Reference was made to the catalogue of all EFSA publications¹⁷ and corresponding electronic versions¹⁸ (free of charge), and to printed EFSA publications available only through EFSA's "print-on-demand" policy¹⁹. Finally, reference was also made to EFSA's own branded stationery and other exhibition materials (order form available on ScienceNet²⁰) that can be used by FPs e.g. in national scientific events.

12.5 PROMOTION OF TRAINING IN RISK ASSESSMENT AT NATIONAL LEVEL

The Chair gave the floor to Sérgio Potier Rodeia who briefed FPs on how to best support the BTSF RA training courses and stimulate the planning of RA training courses at national/regional level, making the best possible use of the BTSF material. During plenary discussion, FPs expressed the view that it seems difficult to implement RA training courses at national level with the same framework as the BTSF ones. FPs also clarified that their role on such task is to support the implementation of the courses rather than implementing the courses themselves. The Chair suggested that FPs support the implementation of a simplified and less advanced version of these RA training courses. To this end, the material generated in the context of the induction RA training courses²¹ (set up under the Pre-Accession programme) will be shared with FPs.

Action 8: AFSCO to share with FPs the documentation concerning the Induction RA Training Courses set up under the Pre-Accession Programme²¹.

12.6 NATIONAL COORDINATION OF EFSA'S SCIENTIFIC NETWORKS

The Chair introduced Julia Finger, Scientific Officer of the AFSCO Unit, who presented participants the key aspects concerning the review of EFSA's Scientific Networks and the

¹⁷ <http://www.efsa.europa.eu/en/corporate/pub/publicationscatalogue13.htm>

¹⁸ <http://www.efsa.europa.eu/en/publications.htm>

¹⁹ http://bookshop.europa.eu/en/efsa-print-on-demand-publications-2013-cbS7mep2OwlhEAAAE9og8s_hcL/

²⁰ https://sciencenet.efsa.europa.eu/portal/server.pt/gateway/PTARGS_32_0_229_0_-1_47/http://bea-aps.efsa.eu.int;11930/collab/do/document/overview?projID=91473&documentID=1381423

²¹ https://sciencenet.efsa.europa.eu/portal/server.pt/gateway/PTARGS_32_0_229_0_-1_47/http://bea-aps.efsa.eu.int;11930/collab/do/document/overview?projID=91473&folderID=1433688

coordinating role that FPs may play in the future on this activity. In this context, specific reference was made to the recommendation made at the last AF meeting on the Report on the Self review of EFSA's Scientific Networks, indicating that *"The role of Focal Points in facilitating the exchange of information between Network members at national level should be further considered during the review of Focal Point activities"*.

During plenary discussion, FPs mentioned that to carry out this task it is important to have it clearly described on the revised list of FP tasks as of 2015. In that context, FPs recommended that the national representatives in EFSA's scientific networks are made aware of the revised ToR of the respective scientific networks (where the need for national liaison is mentioned) and as well of the guideline mentioned under Point 7; and that attendance of scientific network meetings is carried out by the national representatives in the capacity of MS representatives, as opposed to individual experts, with the subsequent obligation to report back activities to their AF members, via or not the FPs. Finally, the Chair informed participants that, as agreed, FPs have been granted access rights to the ScienceNet workspaces of EFSA's scientific networks. FPs were kindly asked to test such accesses and in case of problem report back to EFSA.

Action 9: FPs to test the access to the ScienceNet workspaces of EFSA's scientific networks and, in case of problems, report back to EFSA.

CLOSURE OF MEETING

The Chair closed the meeting, thanking participants for their attendance and active contributions in the various discussions. He wished for a continued and fruitful collaboration between EFSA and FPs during the second semester of 2014.

SUMMARY OF ACTION ITEMS

Reference	Who	What
Action 1	AFSCO	to share with FPs the new table on upcoming risk assessment activities along with the relevant guidance on its use
Action 2	FPs	to provide any comments on the revised list of FP tasks available on ScienceNet ⁴ by Friday 27.06.2014
Action 3	AFSCO	to upload on ScienceNet the final version of the guideline ⁵ for the information flow between AF members, FPs and national representatives in EFSA's scientific networks
Action 4	FPs	with the support of AFSCO, to ensure that their FP organisations are included in the Article 36 List as of 2015 in order to allow them to sign the new FP Agreements
Action 5	FPs	to continue promoting the call for the SC and Panels e.g. in relevant national scientific events, making use of updated factsheets (available in 4 languages - EN, FR, IT and DE) ¹² and as well of the updated PowerPoint presentation ¹³
Action 6	Germany FPs	to provide the individual PDF files of each country profile, as described on the EU Food Safety Almanac ¹⁵ ; once received, FPs to upload their country profile onto the IEP.
Action 7	FPs	to subscribe and/or stimulate subscriptions to the IEP monthly reports and to cascade the IEP monthly reports through relevant national networks
Action 8	AFSCO	to share with FPs the documentation concerning the Induction RA Training Courses set up under the Pre-Accession Programme ²¹
Action 9	FPs	to test the access to the ScienceNet workspaces of EFSA's scientific networks and, in case of problems, report back to EFSA