



## CLARIFICATION N°12

**Call reference: EUBA-EFSA-2023-ENREL-01**

**Call title: Selection of hosting sites and fellows for EFSA's European Food Risk Assessment Fellowship (EU-FORA) Programme**

**Question 1:** We have submitted both our proposals (2) to the EU-FORA call. In the case of one of the proposals the signature we received in one of the Annexes from the partner needs to be repeated. The partner institution is closed today and we hope to receive the updated signature by the deadline. In any case we have submitted all the documents signed as they are to make sure we meet the deadline. All documents are signed, but if possible we would re-upload a re-signed version of ANNEX 3 for one of the 2 proposals.

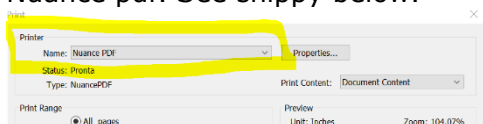
If the signature is not updated in time will it be possible to send it past the deadline as a clarification? In the case there is an issue with the signed ANNEX.

**Answer 1:** It is not possible to submit documents after the deadline has passed. If the evaluation committee needs to request clarifications these questions will be sent via email to the consortium leader and updated documentation can be provided by the consortium. Please also refer to Clarification n.9 Question & Answer 3.

**Question 2:** Regarding Annex 3 the procedure described in the Call is as follows "THE DECLARATION ON HONOUR ON EXCLUSION CRITERIA. Annex 3, available to download in the Funding and Tenders Portal under Part B Templates. The applicant and the partner must complete and sign separate forms. The applicant (consortium leader) must convert the two declarations on honour on exclusion into one single pdf and upload the single document in the relevant field under Part B and Annexes of the Funding and Tenders Portal".

However, when I merge two e-signed documents they are saved as the Portfolio PDF that cannot be changed to single pdf file without the loss of the e-signs. And the Portfolio PDF cannot be uploaded in the system (I attach the print screen from the EU system).

**Answer 2:** You can overcome this issue with e-signed documents by printing the document in Nuance pdf. See snippy below.



For any technical issue, please contact the e-Submission helpdesk: [EC-FUNDING-TENDER-SERVICE-DESK@ec.europa.eu](mailto:EC-FUNDING-TENDER-SERVICE-DESK@ec.europa.eu) or +32 2 29 92222

**Question 3:** I am nearly finished with my application for the EUBA-EFSA-2023-ENREL-01 and I am trying to upload the CVs in EUROPASS as "Other Annexes". However, it gives me a message "The pdf you selected is not supported because it contains attachments. Please choose a regular PDF." Do I need to upload the CVs as part of Annex 5? The reason I am asking is that CVs are generated as PDFs from EUROPASS. I would appreciate any guidance.

**Answer 3:** As stated in the Call for proposals under section 2.4 SELECTION CRITERIA B) '*For requirements 1-8 a template (Annex 5) is available to download in the Funding and Tenders Portal. The applicant must upload the completed template (a single pdf document of all requirements including CVs) in the relevant field under Part B and Annexes of the Funding and Tenders Portal*'.

For any technical issue, please contact the e-Submission helpdesk: [EC-FUNDING-TENDER-SERVICE-DESK@ec.europa.eu](mailto:EC-FUNDING-TENDER-SERVICE-DESK@ec.europa.eu) or +32 2 29 92222