



BUSINESS SERVICES

mb191218-a4

Budget 2020

Adopted in Parma on 18 December 2019
For the EFSA's Management Board

Jaana Husu-Kallio
Chair of the Management Board

Revenues overview:

Revenues	2018	2019	2020
	2018 executed budget in million EUR	Revenues estimated by the authority	Budget
			forecast
EU contribution	78.2	77.4	101.4
Additional EU funding: ad hoc grants and delegation agreements	0.0	0.5	0.0
Other revenue	1.9	1.9	2.4
Total revenues	80.1	79.8	103.8

Expenditure overview:

Expenditure/title	2018		2019		2020	
	Budget execution Commitments million EUR	Budget execution Payments million EUR	Budget commitment appropriations million EUR	Budget payment appropriations million EUR	Preliminary budget commitment appropriations million EUR	Preliminary budget payment appropriations million EUR
Title I – Staff expenditure	42.6	41.8	44.7	44.7	48.5	48.5
Title II – Infrastructure and operating expenditure	10.6	8.3	9.9	9.9	13.4	13.4
Title III – Operational expenditure	25.9	23.1	25.4	24.7	46.1	41.9
Total expenditure	79.2	73.1	80.0	79.3	108.0	103.8

Statement of revenue:

Title				
Chapter	Heading	Revenue 2018	Budget 2019	Draft Budget 2020
Article				
Item				
1	EUROPEAN COMMUNITY CONTRIBUTION			
10	EUROPEAN COMMUNITY CONTRIBUTION			
100	European Community Contribution			
1000	European Community Contribution	77,758,060	77,091,635	100,970,549
1001	Pre-Accession projects and other organisations		500,000	
1002	Outturn	441,639	310,366	442,464
	Article 100 - Total	78,199,699	77,902,001	101,413,013
	Chapter 10 - Total	78,199,699	77,902,001	101,413,013
	Title 1 - Total	78,199,699	77,902,001	101,413,013
2	PARTICIPATION OF THIRD COUNTRIES			
20	PARTICIPATION OF THIRD COUNTRIES IN EFSA ACTIVITIES			
200	Participation of third countries in EFSA activities			
2000	Participation of third countries in EFSA activities	1,811,763	1,851,441	2,433,390
	Article 200 - Total	1,811,763	1,851,441	2,433,390
	Chapter 20 - Total	1,811,763	1,851,441	2,433,390
	Title 2 - Total	1,811,763	1,851,441	2,433,390
3	REVENUE FROM SERVICES RENDERED			
30	REVENUE FROM SERVICES RENDERED			
300	Revenue from services rendered			
3000	Fees collected			
	Article 300 - Total	0	0	0
	Chapter 30 - Total	0	0	0
	Title 3 - Total	0	0	0
4	REVENUE FROM ADMINISTRATIVE OPERATIONS			
40	REVENUE FROM ADMINISTRATIVE OPERATIONS			
400	Revenue from administrative operations			
4000	Bank interest	59,244	33,344	0
4001	Revenue from sale of publications			
4002	Revenue from the organisation of seminars conferences			
	Article 400 - Total	59,244	33,344	0
	Chapter 40 - Total	59,244	33,344	0
	Title 4 - Total	59,244	33,344	0
9	MISCELLANEOUS REVENUE			
90	MISCELLANEOUS REVENUE			
900	Miscellaneous revenue			
9000	Miscellaneous revenue			
	Article 900 - Total	0	0	0
	Chapter 90 - Total	0	0	0
91	MISCELLANEOUS ASSIGNED REVENUE			
910	Miscellaneous assigned revenue			
9100	Miscellaneous assigned revenue			
	Article 910 - Total	0	0	0
	Chapter 91 - Total	0	0	0
	Title 9 - Total	0	0	0
GRAND TOTAL		80,070,706	79,786,786	103,846,403

Statement of expenditures:

Title Chapter Article Item	Heading 2020	Budget 2018 Commit- ment exe- cution	Budget 2018 Pay- ment exe- cution	Budget 2019 com- mitment ap- propriations	Budget 2019 pay- ment ap- propriations	Budget 2020 Commit- ments Draft Budget	Budget 2020 Payments Draft Budget	Budget comments
1	STAFF							
11	STAFF EXPENDITURE							
110	Salaries and allow- ances							
1100	Salaries and allowances of staff provided for in establishment plan	23,070,995	23,070,995	23,656,327	23,656,327	33,157,000	33,157,000	<p>Appropriation covers entitlements to salaries, allowances and insurance coverage for officials and temporary staff holding posts in the establishment plan, as foreseen in the Staff Regulations of officials of the European Communities.</p> <p>(1) Basic salaries refer to the appropriations intended to cover basic salaries of officials and temporary staff (Articles: 62, 66).</p> <p>(2) Family Allowance refers to the appropriations intended to cover allowances for staff members with families: household, dependent children, pre-school, education, parental leave (Articles: 42, 62, 67, 68; Annex VII Section I).</p> <p>(3) Transfer and Expatriation Allowance: Expatriation and foreign residence allowance (Articles: 62, 69).</p> <p>(4) Secretarial Allowance: secretarial allowance paid to officials and temporary staff in category C*, employed as shorthand-typists, telex operators, typesetters, executive secretaries or principal secretaries, who were entitled in the month before 1 May 2004 (Article 18 (1) of Annex XIII).</p> <p>(5) Salary Weightings: intended to cover the cost of weightings applied to the remuneration of relevant staff and of weightings applied to the part of emoluments transferred to a country other than the country of employment (Articles: 64, 65; Article 17 (3) of Annex thereto).</p> <p>(6) Sickness Insurance- Employer's contribution to sickness insurance (Article 72)</p> <p>(7) Accident and Occupational Disease Insurance: employer's contribution to insurance against accidents and occupational disease and the supplementary expenditure arising from the application of the statutory provisions in this area (Article 73)</p> <p>(8) Unemployment Insurance (for Temporary Staff): insurance for temporary staff against unemployment (Article 28a).</p> <p>(9) Birth and Death Allowance: Childbirth grant. In the event of death of an official: payment of the deceased's full remuneration until the end of the third month after the month in which the death occurred and the cost of transporting the body to the official's place of origin (Articles: 70, 74. 75).</p> <p>(10) Annual Leave Traveling Expenses: lump sum payment of travel costs of relevant staff, their spouses and dependants, from the place of employment to the place of origin (Annex VII, Article 8).</p> <p>(11) Call on Duties: Allowances for shift work or standby duty at the official's place of work or at home (Articles: 56b, 56c).</p>

Title Chapter Article Item	Heading 2020	Budget 2018 Commitment execution	Budget 2018 Payment execution	Budget 2019 commitment appropriations	Budget 2019 payment appropriations	Budget 2020 Commitments Draft Budget	Budget 2020 Payments Draft Budget	Budget comments
								(12) Other Allowance and Repayments: Allowances in the event of: dismissal of a probationary official for obvious inadequacy, cancellation by the Authority of the contract of a relevant staff member (Article 34).
1101	Family allowance	3,027,246	3,027,246	3,203,000	3,203,000	n/a	n/a	Budget line merged to line 1100 as of 2020
1102	Transfer and expatriation allowance	2,492,846	2,492,846	2,608,000	2,608,000	n/a	n/a	Budget line merged to line 1100 as of 2020
1103	Secretarial allowance	12,317	12,317	13,000	13,000	n/a	n/a	Budget line merged to 1100 as of 2020
1104	Entitlements on Entering and Leaving the Service	n/a	n/a	n/a	n/a	320,000	320,000	(1) Travel Expenses (including for members of the family): Travel expenses due to relevant staff (including their families) on taking up their duties or leaving the Authority or transfer to another place of employment (Articles: 20, 71; Article 7 of Annex VII). (2) Installation, Resettlement and Transfer Allowances: Installation and resettlement allowances due to relevant staff obliged to change their place of residence on taking up their duties, on transfer to a new place of employment and upon finally leaving the Authority and resettling elsewhere (Articles 5 and 6 of Annex VII). (3) Removal Expenses: Removal expenses due to relevant staff obliged to change their place of residence on taking up their duties, on transfer to a new place of employment and upon finally leaving the Authority and resettling elsewhere (Article 20 and 71, Article 9 of Annex VII). (4) Temporary Daily Subsistence Allowance: Temporary daily subsistence allowances for relevant staff who furnish evidence that they must change their place of residence on taking up their duties or transferring to a new place of employment (Article 20, 71, Article 10 of Annex VII).
Article 110 - Total		28,603,403	28,603,403	29,480,327	29,480,327	33,477,000	33,477,000	
111	Other staff							
1113	Stagiaires	816,769	816,769	899,891	899,891	1,064,000	1,064,000	Monthly grants and ancillary costs of trainees and other study visits in line with the relevant programs of the Authority
1115	Contract staff	6,652,707	6,652,707	7,162,000	7,162,000	7,047,000	7,047,000	Conditions of employment of other servants of the European Communities, and in particular Article 3a and Title IV thereof. This appropriation is intended to cover the remuneration of contract staff.
1116	Visiting experts, National Experts on Detachment	n/a	n/a	n/a	n/a	810,000	810,000	Appropriation is intended to cover the costs of visiting experts from public institutions and other bodies from within and outside the European Union
1117	Authority officials temporarily assigned to national civil services, to international organisations or to public or private institutions	n/a	n/a	n/a	n/a	0	0	Staff Regulations of officials of the European Communities, and in particular Article 38 thereof. This appropriation is intended to cover supplementary expenses arising from the secondment of Authority staff, i.e. to pay the allowances and reimburse the expenditure to which secondment entitles them. It also intended to cover costs relating to special training schemes with authorities and bodies in the Member States and non-member states countries
Article 111 - Total		7,469,476	7,469,476	8,061,891	8,061,891	8,921,000	8,921,000	
112	Interim staff							

Title Chapter Article Item	Heading 2020	Budget 2018 Commitment execution	Budget 2018 Payment execution	Budget 2019 commitment appropriations	Budget 2019 payment appropriations	Budget 2020 Commitments Draft Budget	Budget 2020 Payments Draft Budget	Budget comments
1120	Interim services	n/a	n/a	n/a	n/a	2,000,000	2,000,000	This appropriation is intended to cover: - the employment of interim staff, particularly telephone operators, clerical and secretarial staff, - reproduction and typing which is sent out because it cannot be handled by the Authority, -the cost of computer typesetting for explanatory and supporting documents for the Authority's own requirements and for submission to the budgetary authority.
Article 112 - Total		0	0	0	0	2,000,000	2,000,000	
113	Establishment or maintenance of pension rights for temporary staff							
1130	Insurance against sickness	822,529	822,529	847,000	847,000	n/a	n/a	Budget line merged to 1100 line as of 2020
1131	Insurance against accidents and occupational disease	92,501	92,501	96,000	96,000	n/a	n/a	Budget line merged to line 1100 as of 2020
1132	Unemployment insurance for tempory staff	306,142	306,142	315,000	315,000	n/a	n/a	Budget line merged to line 1100 as of 2020
1133	Establishment or maintenance of pension rights for temporary staff	0	0	0	0	PM	PM	Conditions of employment of other servants of the European Communities and in particular Article 42 thereof. This appropriation is intended to cover payments by the Authority on behalf of officials and temporary staff in order to constitute or maintain their pension rights in their country of origin
Article 113 - Total		1,221,172	1,221,172	1,258,000	1,258,000	0	0	
114	Miscellaneous allowances and grants							
1140	Birth and death allowance	793	793	5,000	5,000	n/a	n/a	Budget line merged to line 1100 as of 2020
1141	Annual leave traveling expenses	264,970	264,970	270,000	270,000	n/a	n/a	Budget line merged to line 1100 as of 2020
1147	Call on duties	43,867	43,867	50,000	50,000	n/a	n/a	Budget line merged to line 1100 as of 2020
1149	Other allowances and repayments	21,676	21,676	20,000	20,000	n/a	n/a	Budget line merged to line 1100 as of 2020
Article 114 - Total		331,307	331,307	345,000	345,000	0	0	
117	Supplementary services							
1171	Translation and interpretation	40,000	29,850	80,000	80,000	n/a	n/a	Budget line moved to Chapter 18 becoming line 1800 as of 2020
1172	Payment for administrative assistance from the Community institutions	244,373	243,373	322,485	322,485	n/a	n/a	Budget line moved to Chapter 18 becoming line 1801 as of 2020
1175	Interim services	892,187	745,940	1,050,000	1,050,000	n/a	n/a	Budget line moved to Chapter 11 becoming line 1120 as of 2020
1176	Consultancy and HR services	282,441	78,344	137,000	137,000	n/a	n/a	Budget line moved to Chapter 18 becoming line 1802 as of 2020
1177	Other services	195,321	86,916	211,200	211,200	n/a	n/a	Budget line moved to Chapter 18 becoming line 1803 as of 2020
Article 117 - Total		1,654,322	1,184,423	1,800,685	1,800,685	0	0	

Title Chapter Article Item	Heading 2020	Budget 2018 Commitment execution	Budget 2018 Payment execution	Budget 2019 commitment appropriations	Budget 2019 payment appropriations	Budget 2020 Commitments Draft Budget	Budget 2020 Payments Draft Budget	Budget comments
118	Recruitment costs and expenses on entering and leaving the service							
1180	Miscellaneous expenditure on recruitment	130,359	111,013	102,750	102,750	n/a	n/a	Budget line moved to Chapter 12 becoming line 1200 as of 2020
1181	Travel expenses (including for members of the family)	4,578	4,578	15,000	15,000	n/a	n/a	Budget line merged to line 1104 as of 2020
1182	Installation, resettlement and transfer allowances	98,357	98,357	150,000	150,000	n/a	n/a	Budget line merged to line 1104 as of 2020
1183	Removal expenses	11,568	11,568	80,000	80,000	n/a	n/a	Budget line merged to line 1104 as of 2020
1184	Temporary daily subsistence allowance	49,529	49,529	60,000	60,000	n/a	n/a	Budget line merged to line 1104 as of 2020
Article 118 - Total		294,391	275,045	407,750	407,750	0	0	
119	Salary weightings							
1190	Salary weightings	0	0	0	0	n/a	n/a	Budget line merged to line 1100 as of 2020
Article 119 - Total		0	0	0	0	0	0	
CHAPTER 11 Total		39,574,071	39,084,826	41,353,653	41,353,653	44,398,000	44,398,000	
12	EXPENDITURE RELATING TO STAFF RECRUITMENT							
120	Expenditure relating to Staff recruitment							
1200	Miscellaneous expenditure on recruitment	n/a	n/a	n/a	n/a	172,000	172,000	Expenditures arising from recruitment procedures, including publication costs, travel/ subsistence costs and accident insurance for candidates called for examinations and interviews, costs directly linked to the promotion and organisation of group recruitment tests (hire of rooms, furniture, machines and miscellaneous equipment, fees for the preparation and correction of tests, etc.) it also covers pre-recruitment medical examinations (Articles: 27-31, 33, Annex III).
Article 120 - Total		0	0	0	0	172,000	172,000	
CHAPTER 12 - TOTAL		0	0	0	0	172,000	172,000	
13	MISSIONS AND DUTY TRAVEL							
130	Missions and travel expenses							
1300	Missions and travel expenses	215,000	193,601	215,000	215,000	250,000	250,000	Staff Regulations of officials of the European Communities, and in particular Article 11 to 13 of Annex VII thereto. This appropriation is intended to cover expenditure on travel expenses, the payment of daily mission allowances and ancillary or exceptional expenses incurred in carrying out missions, including off-site meetings, by Authority staff covered by the Staff Regulations and by national or international experts or officials seconded to the Authority.
1301	Shuttles for missions and duty	64,000	56,264	80,000	80,000	60,000	60,000	This appropriation is intended to cover the cost of connecting the seat of the Authority in Parma to the airports for staff going on administrative missions, experts and visiting experts for the same purpose. It also covers ad-hoc interurban transport.

Title Chapter Article Item	Heading 2020	Budget 2018 Commitment execution	Budget 2018 Payment execution	Budget 2019 commitment appropriations	Budget 2019 payment appropriations	Budget 2020 Commitments Draft Budget	Budget 2020 Payments Draft Budget	Budget comments
	Article 130 - Total	279,000	249,866	295,000	295,000	310,000	310,000	
	CHAPTER 13 - TOTAL	279,000	249,866	295,000	295,000	310,000	310,000	
14	SOCIOMEDICAL INFRA-STRUCTURE							
140	Restaurants, meals and canteens							
1400	Restaurants, meals and canteens	43,489	40,687	55,000	55,000	n/a	n/a	Budget line moved to Title III, Chapter 35 becoming line 3515 as of 2020
	Article 140 - Total	43,489	40,687	55,000	55,000	0	0	
141	Medical service							
1410	Medical service	251,221	193,907	270,000	270,000	240,000	240,000	Staff Regulations of officials of the European Communities, and in particular Article 59 thereof and Article 8 of Annex II thereto. Apart from doctors' fees, this appropriation is intended to cover the cost of check-ups (special examination analyses, etc.), consumables (dressings, medicines, etc.), special equipment and fittings and the administrative costs of the Invalidity Committee.
	Article 141 - Total	251,221	193,907	270,000	270,000	240,000	240,000	
142	Further training, language courses and retraining for staff							
1420	Further training, language courses and retraining for staff	598,390	307,049	575,000	575,000	n/a	n/a	Budget line moved to Chapter 15 becoming line 1500 as of 2020
	Article 142 - Total	598,390	307,049	575,000	575,000	0	0	
	CHAPTER 14 - TOTAL	893,100	541,643	900,000	900,000	240,000	240,000	
15	EXCHANGE OF OFFICIALS AND EXPERTS - UNTIL 2019							
1 5 2	Exchange of officials and experts							
1520	Visiting experts, National Experts on Detachment	647,136	647,136	797,440	797,440	n/a	n/a	Budget line moved to Chapter 11 becoming line 1116 as of 2020
1521	Authority officials temporarily assigned to national civil services, to international organisations or to public or private institutions	0	0	0	0	n/a	n/a	Budget line moved to Chapter 11 becoming line 1117 as of 2020
	Article 152 - TOTAL	647,136	647,136	797,440	797,440	0	0	
	CHAPTER 15 - TOTAL	647,136	647,136	797,440	797,440	0	0	
15	TRAINING - AS OF 2020							
150	Training, language courses and retraining for staff							

Title Chapter Article Item	Heading 2020	Budget 2018 Commitment execution	Budget 2018 Payment execution	Budget 2019 commitment appropriations	Budget 2019 payment appropriations	Budget 2020 Commitments Draft Budget	Budget 2020 Payments Draft Budget	Budget comments
1500	Further training, language courses and retraining for staff	n/a	n/a	n/a	n/a	500,000	500,000	Staff Regulations of officials of the European Communities, and in particular Article 24a thereof. This appropriation is intended to cover the cost of introduction courses for new recruits, staff development courses, retraining, courses on the use of modern techniques, seminars, information sessions on EU matters etc. It also covers the purchase of equipment and documentation and the hiring of organising consultants
Article 150 - Total		0	0	0	0	500,000	500,000	
CHAPTER 15 - TOTAL		0	0	0	0	500,000	500,000	
16	SOCIAL WELFARE							
160	Special assistance grants, other interventions and complementary aid for disabled							
1600	Special assistance grants, other interventions and complementary aid for disabled	0	0	0	0	10,000	10,000	1)Special Assistance Grants: Expenditure on gifts, loans or advances which may be made to an official, a former official or survivors of an official who are in particularly difficult circumstances (Article 76). 2)Complementary Aid for Disabled: Support to the following categories of disabled persons, as part of a policy to assist the disabled: officials and temporary staff in active employment, spouses of officials and temporary staff in active employment, all dependent children within the meaning of the Staff Regulations of officials of the European Communities 3)Other Interventions: Expenditure not specifically provided for in the other articles of the chapter 16
Article 160 - Total		0	0	0	0	10,000	10,000	
161	Social contacts between staff							
1610	Social contacts between staff	35,660	30,451	65,000	65,000	35,000	35,000	This appropriation is intended to cover part of the costs of the recreation centre, cultural activities, subsidies to staff clubs, the management of, and extra equipment for, sports centres, and projects to promote social contact between staff of different nationalities.
Article 161 - Total		35,660	30,451	65,000	65,000	35,000	35,000	
162	Other interventions							
1620	Other interventions	0	0	0	0	n/a	n/a	Budget line merged to line 1600 as of 2020
Article 162 - Total		0	0	0	0	0	0	
163	Early childhood centres and other creches							
1630	Early childhood centres, creches and EU school contribution	1,206,859	1,206,859	1,250,000	1,250,000	1,410,000	1,410,000	This appropriation is intended to cover expenditure relating to early childhood centres, crèches and accredited European Schools' contribution.
Article 163 - Total		1,206,859	1,206,859	1,250,000	1,250,000	1,410,000	1,410,000	
164	Complementary aid for the handicapped							
1640	Complementary aid for the handicapped	1,024	1,024	10,000	10,000	n/a	n/a	Budget line merged to line 1600 as of 2020

Title Chapter Article Item	Heading 2020	Budget 2018 Commitment execution	Budget 2018 Payment execution	Budget 2019 commitment appropriations	Budget 2019 payment appropriations	Budget 2020 Commitments Draft Budget	Budget 2020 Payments Draft Budget	Budget comments
	Article 164 - Total	1,024	1,024	10,000	10,000	0	0	
	CHAPTER 16 - TOTAL	1,243,544	1,238,334	1,325,000	1,325,000	1,455,000	1,455,000	
17	RECEPTION AND ENTERTAINMENT EXPENSES							
170	Reception and entertainment expenses							
1700	Reception and entertainment expenses	5,327	2,861	8,000	8,000	n/a	n/a	Budget line merged to line 3520 as of 2020
	Article 170 - Total	5,327	2,861	8,000	8,000	0	0	
	CHAPTER 17 - TOTAL	5,327	2,861	8,000	8,000	0	0	
18	EXTERNAL SERVICES							
180	External services							
1800	Translation and interpretation	n/a	n/a	n/a	n/a	100,000	100,000	This appropriation is intended to cover the cost of translations, including payments made to the Translations Centre in Luxembourg for all texts not directly connected with the implementation of the Authority's work programme. It also covers the fees and travel expenses of free-lance interpreters and conference operators including the reimbursement of services provided by Commission interpreters for all meetings not directly connected with the implementation of the Authority's work programme.
1801	Payment for administrative assistance from the Community institutions	n/a	n/a	n/a	n/a	272,000	272,000	This appropriation is intended to cover the reimbursement of expenditure incurred by the Commission for administrative assistance given to the Authority, for example the computerised payroll service.
1802	Consultancy and HR services	n/a	n/a	n/a	n/a	605,000	605,000	This appropriation is intended to cover expenditure for external HR consultancy and services in relation to staff survey, assessment centre, HR processes...
1803	Other services	n/a	n/a	n/a	n/a	454,000	454,000	This appropriation is intended to cover expenditure for management consultancy in the fields of audit, coaching, QM, resources and support services...
	Article 180 - Total	0	0	0	0	1,431,000	1,431,000	
	CHAPTER 18 - TOTAL	0	0	0	0	1,431,000	1,431,000	
	TITLE 1 - TOTAL	42,642,178	41,764,667	44,679,093	44,679,093	48,506,000	48,506,000	
2	BUILDINGS, EQUIPMENT AND MISCELLANEOUS OPERATING EXPENDITURE LINKED TO AUTHORITY							
20	INVESTMENTS IN IMMOVABLE PROPERTY, RENTAL OF BUILDING AND ASSOCIATED COSTS							
200	Building							
2000	Rent	90,000	64,914	47,000	47,000	90,000	90,000	This appropriation is intended to cover the payment of rents relating to occupied buildings or part of buildings and the renting of store-rooms, garages, off-site storage and parking facilities.
2001	Acquisition	2,364,335	2,364,335	1,733,344	1,733,344	1,675,000	1,675,000	This appropriation is intended to cover the payment relating to the acquisition of EFSA operating seat.

Title Chapter Article Item	Heading 2020	Budget 2018 Commitment execution	Budget 2018 Payment execution	Budget 2019 commitment appropriations	Budget 2019 payment appropriations	Budget 2020 Commitments Draft Budget	Budget 2020 Payments Draft Budget	Budget comments
2002	Studies and technical assistance in connection with building projects	n/a	n/a	n/a	n/a	690,000	690,000	This appropriation is intended to cover the cost of the financial and technical consultancy fees prior to the acquisition and construction of buildings. It also covers technical assistance fees relating to major fitting-out operations for premises.
2003	Refurbishment of premises/fitting out	n/a	n/a	n/a	n/a	1,278,053	1,278,053	This appropriation is intended to cover the fitting-out of buildings, e.g. alterations to partitioning, alterations to technical installations and other specialist work on locks, electrical equipment, plumbing, painting, floor coverings, etc. It also covers the necessary equipment.
Article 200 - Total		2,454,335	2,429,249	1,780,344	1,780,344	3,733,053	3,733,053	
201	Insurance							
2010	Insurance	32,656	32,656	39,000	39,000	n/a	n/a	Budget line moved to Art 202 becoming line 2024
Article 200 - Total		32,656	32,656	39,000	39,000	0	0	
202	Expenditure on buildings							
2020	Water, gas, electricity and heating	513,523	462,163	525,000	525,000	530,000	530,000	This appropriation is intended to cover the payment of water, gas, electricity and heating costs.
2021	Cleaning and maintenance	n/a	n/a	n/a	n/a	673,000	673,000	This appropriation is intended to cover maintenance costs for premises, lifts, central heating, air-conditioning equipment, purchase of maintenance products, and by repainting, repairs, supplies and plants. It also covers regular and specific cleaning operations, the purchase of washing, laundry and dry-cleaning products, etc.
2023	Security and surveillance of buildings	n/a	n/a	n/a	n/a	731,000	731,000	This appropriation is intended to cover expenditure related to the security and safety of persons, assets and buildings. It encompasses guards' services, the purchase, hire or lease and the maintenance of security, safety and fire-fighting equipment, technical trainings and statutory inspection costs. It also covers technical assistance and recurrent expenditure for badges, access cards, etc.
2024	Insurance	n/a	n/a	n/a	n/a	35,000	35,000	This appropriation is intended to cover the payment of insurance premiums on the buildings or parts of buildings occupied by the Authority, as well as for contents, civil liability and professional liability
2025	Other expenditure on buildings	n/a	n/a	n/a	n/a	850,000	850,000	This appropriation is intended to cover expenditure on buildings not specifically provided for in the other articles of this chapter, in particular outsourcing of services, department removals and handling cost and charges for utilities (municipal taxes, refuse collection, etc.),
Article 202 - Total		513,523	462,163	525,000	525,000	2,819,000	2,819,000	
203	Cleaning and maintenance							
2030	Maintenance	341,382	254,935	355,000	355,000	n/a	n/a	Budget line moved to Art 202, merged to line 2021 as of 2020
2031	Cleaning	289,900	228,152	290,000	290,000	n/a	n/a	Budget line moved to Art 202, merged to line 2021 as of 2020
Article 203 - Total		631,282	483,087	645,000	645,000	0	0	
204	Refurbishment of premises/ Fitting-out							
2040	Refurbishment of premises/ Fitting out	582,924	112,677	398,000	398,000	n/a	n/a	Budget line moved to Art 200 becoming line 2003 as of 2020

Title Chapter Article Item	Heading 2020	Budget 2018 Commitment execution	Budget 2018 Payment execution	Budget 2019 commitment appropriations	Budget 2019 payment appropriations	Budget 2020 Commitments Draft Budget	Budget 2020 Payments Draft Budget	Budget comments
	Article 204 - Total	582,924	112,677	398,000	398,000	0	0	
205	Security and surveillance of buildings							
2050	Security and surveillance of buildings	765,075	568,445	770,000	770,000	n/a	n/a	Budget line moved to Art 202 becoming line 2023 as of 2020
	Article 205 - Total	765,075	568,445	770,000	770,000	0	0	
208	Preliminary expenditure relating to construction, acquisition or rental of immovable property							
2080	Preliminary to construction, acquisition or rental of immovable property	377,189	151,890	208,500	208,500	n/a	n/a	Budget line moved to Art 200 becoming line 2002 as of 2020
	Article 208 - Total	377,189	151,890	208,500	208,500	0	0	
209	Other expenditure on building							
2090	Other expenditure on buildings	873,149	752,465	816,000	816,000	n/a	n/a	Budget line moved to Art 202 and merged to line 2025 as of 2020
	Article 208 - Total	873,149	752,465	816,000	816,000	0	0	
	CHAPTER 20 - TOTAL	6,230,133	4,992,632	5,181,844	5,181,844	6,552,053	6,552,053	
21	INFORMATION TECHNOLOGY AND EXPENDITURE ON DATA PROCESSING							
210	Purchase and maintenance of IT for administration and non-operational							
2100	Purchase and maintenance of IT equipment and standard software	985,114	536,586	835,949	835,949	3,295,797	3,295,797	This appropriation is intended to cover the procurement of computing and other similar electronic office equipment and hardware as well as purchase, subscriptions and maintenance of standard software. It also covers hardware, software and services to increase the security of the IT services and Cloud resources as a service to support the organizational needs of the Authority.
2101	Purchase/ maintenance of software	1,074,314	1,029,430	1,095,390	1,095,390	n/a	n/a	Budget line merged to line 2100 as of 2020
2103	External services for the operation, implementation and maintenance of software and user support	830,328	668,448	1,024,569	1,024,569	2,412,000	2,412,000	This appropriation is intended to cover the external IT services (outsourced services and consultancy), such as user support (helpdesk), procurement, development and maintenance of program packages and software necessary for the operation of the Authority.
2104	User support	699,123	600,170	715,069	715,069	n/a	n/a	Budget line merged to line 2103 as of 2020
	Article 210 - Total	3,588,879	2,834,634	3,670,977	3,670,977	5,707,797	5,707,797	
	CHAPTER 21 - TOTAL	3,588,879	2,834,634	3,670,977	3,670,977	5,707,797	5,707,797	
22	MOVABLE PROPERTY AND ASSOCIATED COSTS							
220	Technical equipment and installations							

Title Chapter Article Item	Heading 2020	Budget 2018 Commitment execution	Budget 2018 Payment execution	Budget 2019 commitment appropriations	Budget 2019 payment appropriations	Budget 2020 Commitments Draft Budget	Budget 2020 Payments Draft Budget	Budget comments
2200	Technical equipment and installations	71,573	47,518	95,000	95,000	125,000	125,000	This appropriation is intended to cover the purchase, hire, leasing and maintenance of technical equipment and in particular expenditure on audio-visual, reproduction, archive, library and interpreting equipment. It also covers installations and equipment for disabled persons.
2201	Hire or leasing of technical equipment and installations	0	0	0	0	n/a	n/a	Budget line merged to line 2200 as of 2020
2202	Maintenance and repair of technical equipment and installations	0	0	0	0	n/a	n/a	Budget line merged to line 2200 as of 2020
Article 220 - Total		71,573	47,518	95,000	95,000	125,000	125,000	
221	Furniture							
2210	Furniture	105,009	17,498	434,000	434,000	409,669	409,669	This appropriation is intended to cover the purchase, hire and maintenance of office and specialised furniture, including ergonomic furniture, shelving for archives, special library equipment (card indexes, shelving, catalogue units..) etc.
2211	Hire of furniture	0	0	0	0	n/a	n/a	Budget line merged to line 2210 as of 2020
2212	Maintenance and repair of furniture	0	0	0	0	n/a	n/a	Budget line merged to line 2210 as of 2020
Article 221 - Total		105,009	17,498	434,000	434,000	409,669	409,669	
CHAPTER 22 - TOTAL		176,582	65,016	529,000	529,000	534,669	534,669	
23	CURRENT ADMINISTRATIVE EXPENDITURE							
230	Stationery and office supplies							
2300	Stationery and office supplies	56,997	50,924	56,500	56,500	56,500	56,500	This appropriation is intended to cover the costs related to office supplies (including branding promotional supplies) and in particular, but not exhaustively, the expenditure related to paper, envelopes, pencils and other ad-hoc external printing
Article 230 - Total		56,997	50,924	56,500	56,500	56,500	56,500	
232	Financial charges							
2320	Bank and other financial charges	150	70	1,000	1,000	1,000	1,000	This appropriation is intended to cover bank charges (commission, agios, miscellaneous expenditure...) and the cost of connecting to the interbank telecommunications network as well as any possible cash differences, loss or depreciation in value of funds and securities
Article 232 - Total		150	70	1,000	1,000	1,000	1,000	
233	Legal expenses							
2330	Legal expenses and damages	41,730	22,605	85,000	85,000	220,000	220,000	This appropriation is intended to cover preliminary legal costs and the services of lawyers or other experts called in to advise the Authority. It also covers costs awarded against the Authority by the Court of Justice, or other Courts. It also covers expenses for damages and the cost of settling claims against the Authority (civil liability).
Article 233 - Total		41,730	22,605	85,000	85,000	220,000	220,000	

Title Chapter Article Item	Heading 2020	Budget 2018 Commitment execution	Budget 2018 Payment execution	Budget 2019 commitment appropriations	Budget 2019 payment appropriations	Budget 2020 Commitments Draft Budget	Budget 2020 Payments Draft Budget	Budget comments
234	Damages							
2340	Damages	0	0	0	0	n/a	n/a	Budget line moved to Art 233 and merged to line 2330 as of 2020
	Article 235 - Total	0	0	0	0	0	0	
235	Other operating expenditure							
2350	Miscellaneous insurance	5,523	4,419	7,000	7,000	9,000	9,000	This appropriation is intended to cover various types of insurance (mission insurance, third-party liability, insurance against theft, etc.)
2353	Removals and associate dhandling	0	0	0	0	n/a	n/a	Budget line moved to Art 202 merged to line 2025 as of 2020
	Article 235 - Total	5,523	4,419	7,000	7,000	9,000	9,000	
239	Publications							
2390	Publications	3,531	2,708	10,000	10,000	11,000	11,000	This appropriation is intended to cover publishing expenses not covered in Title 3, in particular expenses for the publication in the O.J. like for instance of the Authority's budgets, statement of revenue and expenditure.
	Article 239 - Total	3,531	2,708	10,000	10,000	11,000	11,000	
	CHAPTER 23 - TOTAL	107,931	80,726	159,500	159,500	297,500	297,500	
24	POSTAL CHARGES AND TELECOMMUNICATIONS							
240	Postal charges and telecommunications							
2400	Postal charges and telecommunications	22,000	14,649	30,000	30,000	228,660	228,660	This appropriation is intended to cover expenditure on postal, delivery and telecommunication charges (telephone, telex, telegraph, Internet, television, audio-and videoconferencing, including data transmission). It also covers the telecommunication equipment, directories, cabling, and data transmission equipment, purchase of mobile telephones and ancillary equipment as well as the cost of technical assistance.
	Article 240 - Total	22,000	14,649	30,000	30,000	228,660	228,660	
241	Postal charges and telecommunications							
2410	Telecommunications subscriptions and charges	253,217	69,620	160,325	160,325	n/a	n/a	Budget line merged to line 2400 as of 2020
2411	Purchase and installation of equipment	147,436	136,856	114,238	114,238	n/a	n/a	Budget line merged to line 2400 as of 2020
	Article 240 - Total	400,653	206,476	274,563	274,563	0	0	
	CHAPTER 24 - TOTAL	422,653	221,125	304,563	304,563	228,660	228,660	
25	GOVERNANCE EXPENDITURES							
250	Governance expenditures							

Title Chapter Article Item	Heading 2020	Budget 2018 Commitment execution	Budget 2018 Payment execution	Budget 2019 commitment appropriations	Budget 2019 payment appropriations	Budget 2020 Commitments Draft Budget	Budget 2020 Payments Draft Budget	Budget comments
2500	Management Board meetings	73,219	58,540	80,000	80,000	80,000	80,000	This appropriation is intended to cover travel, subsistence and incidental expenses of Members of the Management Board. It also intended to cover the costs of the infrastructure and technical expenditure related to Management Boards events.
	Article 250 - Total	73,219	58,540	80,000	80,000	80,000	80,000	
	CHAPTER 25 - TOTAL	73,219	58,540	80,000	80,000	80,000	80,000	
	TITLE 2 - TOTAL	10,599,398	8,252,673	9,925,884	9,925,884	13,400,679	13,400,679	
3	OPERATING EXPENDITURE LINKED TO AUTHORITY							
30	SCIENTIFIC EVALUATION OF REGULATED PRODUCTS							
302	REPRO Experts Meetings							
3020	REPRO Experts Meetings	3,035,897	2,913,694	3,110,200	3,110,200	5,749,444	5,749,444	Regulation (EC) 178/2002 and in particular Articles 23, 28, 29 and 42. This appropriation is intended for direct costs incurred linked to the organisation and attendance of meetings by Members of the Scientific Panel, its Working Groups and by independent experts.
	Article 302 - Total	3,035,897	2,913,694	3,110,200	3,110,200	5,749,444	5,749,444	
	CHAPTER 30 - TOTAL	3,035,897	2,913,694	3,110,200	3,110,200	5,749,444	5,749,444	
31	RISK ASSESSMENT AND SCIENTIFIC ASSISTANCE							
312	RASA Experts Meetings							
3120	RASA Experts Meetings	2,412,673	2,260,264	2,622,500	2,622,500	4,898,090	4,898,090	Regulation (EC) 178/2002 and in particular Articles 23, 28 and 33. This appropriation is intended for direct costs incurred linked to the organisation and attendance of meetings by Members of the Scientific Panel, its Working Groups and by independent experts.
	Article 312 - Total	2,412,673	2,260,264	2,622,500	2,622,500	4,898,090	4,898,090	
313	Crisis support							
3130	Crisis support	0	0	6,850	6,850	PM	PM	This appropriation is intended to cover a crisis fund to allow the Authority's crisis unit to function instantaneously: e.g. to convene experts, hire infrastructures and equipment, prepare scientific advice, provide data
	Article 313 - Total	0	0	6,850	6,850	0	0	
	CHAPTER 31 - TOTAL	2,412,673	2,260,264	2,629,350	2,629,350	4,898,090	4,898,090	
32	EFSA SCIENTIFIC COOPERATION							
321	EFSA Grants & Procurement							
3210	EFSA Grants & Procurement	8,905,811	9,488,938	7,625,985	6,865,585	11,489,899	7,286,004	This appropriation is intended to cover scientific cooperation with Member States organisations. It covers outsourcing of scientific studies and scientific services, preparatory evaluations or reports to scientific or research organisations via grants or contracts as framed by

Title Chapter Article Item	Heading 2020	Budget 2018 Commitment execution	Budget 2018 Payment execution	Budget 2019 commitment appropriations	Budget 2019 payment appropriations	Budget 2020 Commitments Draft Budget	Budget 2020 Payments Draft Budget	Budget comments
								regulation (EC) 178/2002 (specifically Article 36), the relevant sectorial legislations and the relevant provisions of the financial regulations.
Article 321 - Total		8,905,811	9,488,938	7,625,985	6,865,585	11,489,899	7,286,004	
322	Scientific Cooperation meetings							
3220	Scientific Cooperation meetings	45,667	44,058	79,000	79,000	225,586	225,586	Regulation 178/2002 and in particular articles 23, 27 and 36. This appropriation is intended to cover direct costs of the Advisory forum and Focal point sub-groups (e.g. discussion groups) as well as the international and interagency cooperation meetings, meetings with national bodies and other meetings linked to the articles above.
Article 322 - Total		45,667	44,058	79,000	79,000	225,586	225,586	
323*	Pre-accession and European Neighbourhood Programmes							
3230	Pre-accession programme	0	0	0	0	0	0	Regulation (EC) 178/2002 and in particular Article 49. This appropriation is intended to cover the cost of activities of the Authority for which special subsidies / funding was made available in the light of facilitating the participations of these countries in the work program of the authority
3231	ENPI (European Neighbourhood programme)	0	0	0	0	0	0	Regulation (EC) 178/2002 and in particular Article 49. This appropriation is intended to cover the cost of activities of the Authority for which special subsidies / funding was made available in the light of facilitating the participations of these countries in the work program of the authority
Article 323 - Total		0	0	0	0	0	0	
CHAPTER 32 - TOTAL		8,951,478	9,532,996	7,704,985	6,944,585	11,715,485	7,511,590	
34	COMMUNICATIONS							
341	Risk Communication							
3410	Risk Communication, Web management, communication activities and materials	1,027,954	851,112	1,202,000	1,202,000	2,489,000	2,489,000	Regulation (EC) 178/2002 and in particular Articles 22, 23 (j) and 40. This appropriation is intended to cover the cost of communication activities (including conceptualisation, production, dissemination, evaluation), communication material and communication/publication platforms including the cost related to development, hosting and maintenance of the website and other online communication platforms and cost of EFSA Journal Editorial Advisory Board. It also covers consultancy, subscriptions, tools and services related to the above described activities.
Article 341 - Total		1,027,954	851,112	1,202,000	1,202,000	2,489,000	2,489,000	
342	External Relations							
3420	External Relations	144,509	116,045	235,000	235,000	1,005,000	1,005,000	Regulation (EC) 178/2002 and in particular Article 22, 23 (j), 40 and 42. This appropriation is intended to cover costs for the development and enhancement of external relations with stakeholders, European institutions, national and local authorities, and the media. It covers also

Title Chapter Article Item	Heading 2020	Budget 2018 Commitment execution	Budget 2018 Payment execution	Budget 2019 commitment appropriations	Budget 2019 payment appropriations	Budget 2020 Commitments Draft Budget	Budget 2020 Payments Draft Budget	Budget comments
								the cost of media subscriptions, paid-for media visits, meetings and events, consultancy and services related to the areas above described.
	Article 342 - Total	144,509	116,045	235,000	235,000	1,005,000	1,005,000	
	CHAPTER 34 - TOTAL	1,172,463	967,157	1,437,000	1,437,000	3,494,000	3,494,000	
35	HORIZONTAL OPERATIONS							
350	Operational IT Systems							
3500	Operational IT Systems	4,479,842	2,563,817	4,959,274	4,959,274	11,996,200	11,996,200	This appropriation is intended to cover the Information Technology support to the scientific and communication activities at large. This encompasses technology management cost in the fields of Data collection, Expert services, Networking of organisation, application in the regulated product area, risk assessment, web development, communication and outreach
3501	Multiannual operational IT projects	0	67,551	0	60,400	0	60,400	This appropriation is intended to cover Information Technology cost for multiannual transformation projects to support the scientific and communication activities at large. This encompasses the technology management costs supporting projects in the fields of Data collection, Expert services, Networking of organisation, application in the regulated product area and risk assessment, web development, communication and outreach.
	Article 350 - Total	4,479,842	2,631,368	4,959,274	5,019,674	11,996,200	12,056,600	
351	Operational support							
3511	Translation, Interpretation, Linguistic Proofreading and Editing	130,000	110,936	180,000	180,000	190,000	190,000	Regulation (EC) 178/2002 and in particular Article 40. This appropriation is intended to cover cost of translations, including payments made to the Translations Centre in Luxembourg for all texts directly connected with the implementation of the Authority's work programme, It also covers fees and travel expenses of free-lance interpreters and conference operators including the reimbursement of services provided by Commission interpreters for all meetings directly connected with the implementation of the Authority's work programme. It also covers the proofreading and editing of all public documents at large.
3512	Library	569,035	477,887	580,000	580,000	620,000	620,000	This appropriation is intended to cover the cost of the purchase of books, documents and other non-periodic publications and the updating of existing volumes required by Authority departments. Subscriptions to newspapers, specialist periodicals, journals, papers, statistics, various bulletins, the cost of subscriptions and access to electronic information services and external data bases and the acquisition of electronic media (CD-ROMs, etc.), other specialized publications and library services.

Title Chapter Article Item	Heading 2020	Budget 2018 Commitment execution	Budget 2018 Payment execution	Budget 2019 commitment appropriations	Budget 2019 payment appropriations	Budget 2020 Commitments Draft Budget	Budget 2020 Payments Draft Budget	Budget comments
3513	Mission of staff related to operational duties	692,000	664,565	850,000	850,000	900,000	900,000	Staff Regulations of officials of the European Communities, and in particular Article 11 to 13 of Annex VII thereto. This appropriation is intended to cover expenditure on travel expenses, the payment of daily mission allowances and ancillary or exceptional expenses incurred in carrying out missions, including off-site meetings, by Authority staff covered by the Staff Regulations and by national or international experts or officials seconded to the Authority, if the justification for such a mission is linked to the performance of operational tasks.
3514	Shuttles and prepaid travels for experts and shuttle for staff related to operational duties	2,017,000	1,967,348	2,050,000	2,050,000	2,050,000	2,050,000	This appropriation is intended to cover the cost of connecting the seat of the Authority in Parma to the airports for staff going on operational missions, experts and visiting experts for the same purpose. This appropriation is also intended to cover the prepaid travel for experts. It also covers ad-hoc interurban transports.
3515	Catering	n/a	n/a	n/a	n/a	50,000	50,000	This appropriation covers catering services mainly for scientific meetings, including maintenance facilities. It also covers cost of water dispensers situated in the building.
Article 351 - Total		3,408,035	3,220,736	3,660,000	3,660,000	3,810,000	3,810,000	
352	Conference & outreach							
3520	Conferences, outreach and representation cost	1,216,514	1,046,800	521,000	521,000	1,095,000	1,095,000	This appropriation is intended to cover the costs related to Art 40 of (EC) 178/2002 regulation and in particular, but not exhaustively, the expenditure related to the organisation and participation to scientific or corporate conferences/events/public hearings and regular meeting with EU member states representatives and experts. It also covers expenditure on the Authority's obligations in respect of entertainment and representation. This expenditure may be incurred by authorized staff individually in the fulfilment of their duties and as part of the Authority's activities.
Article 352 - Total		1,216,514	1,046,800	521,000	521,000	1,095,000	1,095,000	
353	Operational development, control and quality							
3530	Operational Development, Control and Quality	1,157,496	478,825	1,160,000	1,160,000	3,325,000	3,325,000	This appropriation is intended to cover the costs of commissioning studies and services geared to the scientific and business transformation and development of the strategy and prospective relevant to improving EFSA's value, effectiveness and efficiency. It also covers the cost to implement and maintain recognised quality standards and ISO recommendations.
Article 353 - Total		1,157,496	478,825	1,160,000	1,160,000	3,325,000	3,325,000	
354	Quality management							
3540	Quality Management	107,609	39,950	200,000	200,000	n/a	n/a	Budget line merged to line 3530 as of 2020
Article 353 - Total		107,609	39,950	200,000	200,000	0	0	
CHAPTER 35 - TOTAL		10,369,496	7,417,680	10,500,274	10,560,674	20,226,200	20,286,600	
TITLE 3 - TOTAL		25,942,007	23,091,791	25,381,809	24,681,809	46,083,219	41,939,724	

Title Chapter Article Item	Heading 2020	Budget 2018 Commit- ment exe- cution	Budget 2018 Pay- ment exe- cution	Budget 2019 com- mitment appropria- tions	Budget 2019 pay- ment ap- propriations	Budget 2020 Commit- ments Draft Budget	Budget 2020 Payments Draft Budget	Budget comments
	GRAND TOTAL	79,183,582	73,109,131	79,986,786	79,286,786	107,989,898	103,846,403	

Schedule of payments due in subsequent financial years to meet budget commitments entered into in earlier financial years:

Under Title III, the contracts and grants launched under the Scientific Cooperation programme have execution spanning over several years. From 2017, also multiannual projects with IT component is managed as differentiated credits.

Year of origin	Forecasted payment year			
	2020	2021	2022	2023
2014	298,200	0	0	0
2015	262,500	0	0	0
2016	948,089	225,500	0	0
2017	731,570	667,846	0	0
2018	1,676,769	821,502	64,477	103,477
2019	2,329,224	1,021,898	133,045	235,640
TOTAL	6,246,351	2,736,746	197,522	339,117