

Annex 7

Video-Surveillance at EFSA

Specific Privacy Statement

Images on individuals captured by the CCTV camera system of EFSA constitutes personal data, the processing of which shall comply with Regulation (EC) N° 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data.

1. Purpose

EFSA operates the video-surveillance system for controlling the access to its premises and for ensuring the safety and security of buildings, assets, staff and visitors. The Video-surveillance Policy of EFSA describes the CCTV system and the safeguards that EFSA takes to protect the personal data, privacy and other fundamental rights and legitimate interests of those caught on the cameras.

2. Which kind of personal information is collected?

Images of persons and objects captured in live monitoring, operating 24 hours per day, 7 days per week and stored in video-footage records of the EFSA Video Surveillance system, from which individuals are recognisable in a direct or indirect manner (e.g. identification from images in combination with other information).

3. Who has access to your information and to whom is it disclosed?

Access to video-footage (live & records) is limited to the CCTV system's users, namely:

- the EFSA Security Officer (SO) and the staff of the Site Management Team of the Corporate Services Unit (CORSER);
- The security guards team leader and security guards having a 24/7 permanence on EFSA premises

In case of security incidents or inquiries thereto, access to the CCTV footage may be transferred and disclosed to other persons. All transfers and disclosures outside the CORSER Unit and the security guards team are possible only after permission of the Security Officer and such transfers are documented in a specific register. Each transfer is subject to a rigorous assessment of the necessity of such transfer and the

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compatibility with the initial security and access control purpose. Under these circumstances, access may be given to:

- Local police or Carabinieri if needed to investigate or prosecute criminal offences.
- The European Anti-fraud Office (OLAF) in the framework of an investigation carried out by OLAF or the investigation panel or the disciplinary board in the framework of an administrative inquiry or disciplinary proceeding, under the rules set forth in Annex IX of the Staff Regulations and in the EFSA Implementing Rules on Administrative Inquiries and Disciplinary Proceedings, provided that it can be reasonably expected that the transfers may help the investigation or prosecution of a sufficiently serious disciplinary or criminal offence.

4. How do we protect and safeguard your information?

Access to the CCTV system is password protected.

5. How can you consult the CCTV footage EFSA recorded on you?

In case you want to consult the images of the EFSA CCTV system on which you are captured, please contact the CORSER Unit of EFSA by using the contact information below and by specifying your request.

Please note that on-the-spot notices with the CCTV pictogramme mark the areas within the EFSA building perimeter covered by video surveillance.

6. How long do we keep your data?

The general retention period of recorded CCTV footage is 7 calendar days. For footage covering public spaces outside the EFSA perimeter the retention period is limited to 2 working days. After this period, the records are automatically overwritten on the EFSA servers.

7. Contact Information

In case you wish to consult CCTV images captured on you or in case you want to receive a copy of the EFSA Video Surveillance decision, please contact the Controller of the system using these contact details:

SecurityOfficer@efsa.europa.eu

8. Recourse

As a data subject in the sense of the Regulation you can further contact the Data Protection Officer of EFSA (DataProtectionOfficer@efsa.europa.eu) and you have the right at any time to have recourse to the [European Data Protection Supervisor](#).