



## Privacy statement concerning the processing of personal data on the occasion of EFSA meetings and events

Personal data will be processed in accordance with Regulation (EU) 2018/1725 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC. In accordance with Article 15 and 16 of the Regulation, the following information is provided:

### Data controller:

The controller of the personal data is the Unit or Department of EFSA in charge of the organisation of the relevant meeting or event, specified in the invitation letter or in the event registration tool.

### Purpose:

The purpose of the personal data processing is the organisation and management of EFSA meetings and events, including the management of contact lists, invitations and participants.

### Categories of personal data collected and further processed:

- Identification data necessary for the organisation and management of the meeting or event, such as the name, profession, contact details, including the postal address, e-mail and phone number of participants and speakers. For most of the meetings and events organised by EFSA, the attendance list with the names and affiliation details is rendered public on the relevant EFSA webpage;
- EFSA may organize photo shoots and spread information including photos by means of EFSA's corporate social media accounts such as Twitter. These tools are only applied after due notification to the event audience offering the possibility to opt-out;
- In the context of certain meetings EFSA may organize live web streaming and video or audio recording. In case of video recording, EFSA will as possible arrange for an opt-out facility for meeting participants who prefer their images are not recorded;
- Information about the arrangements for travelling & accommodation and banking information, in order to reimburse travel expenses or to pay allowances.

### Who has access to your information and to whom is it disclosed?

EFSA staff, EFSA's contractor for the organisation of meeting and events, conference organisers and participants, EFSA's travelling agency as concerns information on travelling arrangements and accommodation, without prejudice to a possible transmission to bodies in charge of a monitoring, auditing or inspection task in accordance with European Union legislation.

Attendance lists, presentations and pictures as well as any web streaming and/or audio/video recording may be made available on the website of EFSA and/or on social media (see above).

### How long do we keep your data?

Collected personal data are stored as long as follow-up actions are needed in the context of the meeting or event concerned. For the purpose of contacting audiences in the future in the context of EFSA's activities, EFSA may retain personal data in a database, specifically



designed for this purpose. If you do not agree with this, please contact the Controller by using the contact Information in the invitation letter of in the event registration tool.

### **What are your rights and how you can exercise them?**

Should you require further information concerning the processing of your personal data or exercise your rights as a data subject, including your right to access your data or to rectify any inaccurate or incomplete data in the context of EFSA meeting and events, please use the Contact Information mentioned in the event registration tool or in the invitation letter to the meeting or event concerned. You also may contact EFSA's data protection officer, writing to [DataProtectionOfficer@efsa.europa.eu](mailto:DataProtectionOfficer@efsa.europa.eu)

### **Right of recourse:**

As a data subject, you have the right to lodge a complaint regarding the processing of your personal data in the context of EFSA meetings and events with European Data Protection Supervisor - [edps@edps.europa.eu](mailto:edps@edps.europa.eu)

### **Legal basis for the data processing:**

The processing is necessary for the performance of tasks carried out by EFSA in the public interest on the basis of Regulation (EC) No 178/2002 laying down the general principles and requirements of food law, establishing the European Food Safety Authority and laying down procedures in matters of food safety. This implies that EFSA organizes meetings and events within its remit.