

18 - 19 May 2026

13:30-17:00 / 09:30-13:00

MINUTES - Agreed on 19 June 2026

**Location:** EFSA - Parma/Webconference

**Attendees:**

- Working Group Members:  
McNulty Breige, Berger Nicolas, Gedrich Kurt, Illner Delepine Anne-Kathrin, Lucassen Desiree, Roberts Cairren
- EFSA:  
iDATA Unit: Ioannidou Sofia, Lopes Andreia, Vlachogianni Evelina, Martina Pavlic  
MESE Unit: Horvath Zsuzsanna, Ferreira de Sousa Rita Sofia
- Naska Androniki, Ntzouvani Agathi, participated as tasking grant collaborators (ref. GP/EFSA/DATA/2021/01 Lot 3)

## I. Welcome and apologies for absence

The Chair welcomed the participants.

Apologies were received from Lucassen Desiree for the first day, and Sofia Ioannidou for the second day of the meeting.

## II. Adoption of agenda

The agenda was adopted without changes.

## III. Declarations of Interest of Working Groups members

In accordance with EFSA's Policy on Independence<sup>1</sup> and the Decision of the Executive Director on Competing Interest Management<sup>2</sup>, EFSA screened the Annual Declarations of Interest filled out by the Working Group members invited to the present meeting. No conflicts of interest related to the matters discussed in this meeting were identified during the screening process, and no interests were declared orally by the Working Group members at the beginning of this meeting.

## IV. Agreement of the minutes of the 6<sup>th</sup> Working Group meeting held on 5 and 6 May 2026, via web-conference

The minutes of the 6<sup>th</sup> Working Group meeting were agreed on 6 May 2026.

## V. Scientific topic(s) for discussion

- a. Draft EU Menu guidance updated version ([EFSA-Q-2025-00381](#))

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<sup>1</sup> [https://www.efsa.europa.eu/sites/default/files/corporate\\_publications/files/independence-policy-2024.pdf](https://www.efsa.europa.eu/sites/default/files/corporate_publications/files/independence-policy-2024.pdf)

<sup>2</sup> <https://www.efsa.europa.eu/sites/default/files/2025-11/decision-ed-on-competing-interest-management-25-11.pdf>



The WG discussed the draft scientific EU Menu guidance. After amendments, the draft guidance will be presented at the next WG meeting for further discussion. It was agreed that the draft Guidance will be shared with the Food Consumption Network two weeks before the meeting and will be presented during the Food Consumption Network meeting.

## **VI. Next meeting**

Two additional half-day meetings are tentatively planned for the beginning of September and , to be held via web conference.

5 - 6 May 2026

13:30-17:00 / 09:30-12:30

MINUTES - Agreed on 6 May 2026

**Location:** EFSA - Parma/Webconference

**Attendees:**

- Working Group Members:  
McNulty Breige, Berger Nicolas, Gedrich Kurt, Illner Delepine Anne-Kathrin, Lucassen Desiree, Roberts Cairren
- EFSA:  
iDATA Unit: Ioannidou Sofia, Lopes Andreia, Vlachogianni Evelina, Martina Pavlic  
MESE Unit: Horvath Zsuzsanna, Ferreira de Sousa Rita Sofia
- Naska Androniki, Ntzouvani Agathi, participated as tasking grant collaborators (ref. GP/EFSA/DATA/2021/01 Lot 3)

## I. Welcome and apologies for absence

The Chair welcomed the participants.

Apologies were received from Lucassen Desiree for the first day, and Sofia Ioannidou for the second day of the meeting.

## II. Adoption of agenda

The agenda was adopted without changes.

## III. Declarations of Interest of Working Groups members

In accordance with EFSA's Policy on Independence<sup>1</sup> and the Decision of the Executive Director on Competing Interest Management<sup>2</sup>, EFSA screened the Annual Declarations of Interest filled out by the Working Group members invited to the present meeting. No conflicts of interest related to the matters discussed in this meeting were identified during the screening process, and no interests were declared orally by the Working Group members at the beginning of this meeting.

## IV. Agreement of the minutes of the 5<sup>th</sup> Working Group meeting held on 23 March 2026, in Brussels or via web-conference

The minutes of the 5<sup>th</sup> Working Group meeting were agreed by written procedure on 23 March 2026.

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<sup>1</sup> [https://www.efsa.europa.eu/sites/default/files/corporate\\_publications/files/independence-policy-2024.pdf](https://www.efsa.europa.eu/sites/default/files/corporate_publications/files/independence-policy-2024.pdf)

<sup>2</sup> <https://www.efsa.europa.eu/sites/default/files/2025-11/decision-ed-on-competing-interest-management-25-11.pdf>



## V. Scientific topic(s) for discussion

### a. Draft EU Menu guidance updated version ([EFSA-Q-2025-00381](#))

The WG discussed the draft scientific EU Menu guidance. After amendments, the draft guidance will be presented at the next WG meeting for further discussion.

## VI. Any Other Business

### o Update on the on the status of the SMART EU Menu project

EFSA staff gave an update on the progress of the SMART EU Menu project. More specifically, the progress on the software specifications and the FPQ lists were discussed, and some questions related to WP2 that have been raised during the SMART EU Menu meetings.

## VII. Next meeting

The next meeting will be held on 18 and 19 June 2026, in Parma or via web conference.

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23 March 2026

09:30 – 17:00

MINUTES - Agreed on 23 March 2026

**Location:** Brussels, Webconference

**Attendees:**

- Working Group Members:  
McNulty Breige, Berger Nicolas, Gedrich Kurt, Illner Delepine Anne-Kathrin, Lucassen Desiree, Roberts Cairren
- EFSA:  
iDATA Unit: Ioannidou Sofia, Lopes Andreia, Vlachogianni Evelina, Martina Pavlic  
MESE Unit: Horvath Zsuzsanna, Ferreira de Sousa Rita Sofia
- Valanou Elissavet Maria, Ntzouvani Agathi, Androniki Naska participated as Contractors (tasking grant contractors (ref. GP/EFSA/DATA/2021/01 Lot 3)).

## 1. Welcome and apologies for absence

The Chair welcomed the participants. Apologies for absence were received from Mouratidou Theodora.

## 2. Adoption of agenda

The agenda was adopted without changes.

## 3. Declarations of Interest of Panel members

In accordance with EFSA's Policy on Independence<sup>1</sup> and the Decision of the Executive Director on Competing Interest Management<sup>2</sup>, EFSA screened the Annual Declarations of Interest filled out by the Working Group members invited to the present meeting and the preparatory meetings listed under agenda item "Preparatory meeting/s with Risk Assessment". No conflicts of interest related to the issues discussed in these meetings have been identified during the screening process, and no interests were declared orally by the Working Group members at the beginning of these meetings.

## 4. Agreement of the minutes of the 5<sup>th</sup> Working Group meeting on the EU Menu Guidance update held on 23 March 2026, held in Brussels and via Webconference

The minutes of the 5<sup>th</sup> Working Group meeting were agreed on 23 March 2026.

## 5. Scientific output(s) submitted for discussion/adoption

### 5.1 Draft EU Menu guidance updated version ([EFSA-Q-2025-00381](#))

Discussion in the draft guidance. After amendments, the draft guidance will be presented at the next WG meeting for further discussion.

<sup>1</sup> [https://www.efsa.europa.eu/sites/default/files/corporate\\_publications/files/independence-policy-2024.pdf](https://www.efsa.europa.eu/sites/default/files/corporate_publications/files/independence-policy-2024.pdf)

<sup>2</sup> [https://www.efsa.europa.eu/sites/default/files/corporate\\_publications/files/decision-ed-on-competing-interest-management-2024.pdf](https://www.efsa.europa.eu/sites/default/files/corporate_publications/files/decision-ed-on-competing-interest-management-2024.pdf)



## **6. Other scientific for information/discussion**

EFSA staff gave an update on the progress of the SMART EU Menu project. More specifically, the progress on the software specifications and the FPQ lists were discussed, and some questions related to WP2 that have been raised during the SMART EU Menu meetings.

## **7. Next meeting**

The next meeting will be held on the 5th of May from 13:30 to 17:00 and on the 6th of May from 09:30 to 13:00, via teleconference.

12 and 13 February 2026  
13:30 – 17:00 and 09:00 – 12:30  
MINUTES - Agreed on 13 February 2026

**Location:** EFSA, Webconference

**Attendees:**

- Working Group Members:  
McNulty Breige, Berger Nicolas, Gedrich Kurt, Illner Delepine Anne-Kathrin, Lucassen Desiree, Mouratidou Theodora, Roberts Caireen
- EFSA:  
iDATA Unit: Ioannidou Sofia, Lopes Andreia, Vlachogianni Evelina  
MESE Unit: Horvath Zsuzsanna, Ferreira de Sousa Rita Sofia, Oliveira Beatriz
- Valanou Elissavet Maria, Ntzouvani Agathi, Androniki Naska participated as Contractors (tasking grant contractors (ref. GP/EFSA/DATA/2021/01 Lot 3)).

## 1. Welcome and apologies for absence

The Chair welcomed the participants.

## 2. Adoption of agenda

The agenda was adopted without changes.

## 3. Declarations of Interest of Panel members

In accordance with EFSA's Policy on Independence<sup>1</sup> and the Decision of the Executive Director on Competing Interest Management<sup>2</sup>, EFSA screened the Annual Declarations of Interest filled out by the Working Group members invited to the present meeting and the preparatory meetings listed under agenda item "Preparatory meeting/s with Risk Assessment". No conflicts of interest related to the issues discussed in these meetings have been identified during the screening process, and no interests were declared orally by the Working Group members at the beginning of these meetings.

## 4. Agreement of the minutes of the 4<sup>th</sup> Working Group meeting on the EU Menu Guidance update held on 12 and 13 February 2026, held in Parma and via Webconference

The minutes of the 4<sup>th</sup> Working Group meeting were agreed on 13 February 2026.

## 5. Scientific output(s) submitted for discussion/adoption

### 5.1 Draft EU Menu guidance updated version ([EFSA-Q-2025-00381](#))

Discussion in the draft guidance. After amendments, the draft guidance will be presented at the next WG meeting for further discussion.

<sup>1</sup> [https://www.efsa.europa.eu/sites/default/files/corporate\\_publications/files/independence-policy-2024.pdf](https://www.efsa.europa.eu/sites/default/files/corporate_publications/files/independence-policy-2024.pdf)

<sup>2</sup> [https://www.efsa.europa.eu/sites/default/files/corporate\\_publications/files/decision-ed-on-competing-interest-management-2024.pdf](https://www.efsa.europa.eu/sites/default/files/corporate_publications/files/decision-ed-on-competing-interest-management-2024.pdf)



## **6. Other scientific for information/discussion**

EFSA staff gave an update on the progress of the SMART EU Menu project related to the specifications and the gap analysis of self-administered tools.

## **7. Next meeting**

The next meeting will be held on 23 of March 2026, in Brussels.

January 2026

09:00 – 16:00

MINUTES - Agreed on 12 January 2026

**Location:** EFSA, Webconference

**Attendees:**

- Working Group Members:  
McNulty Breige, Berger Nicolas, Gedrich Kurt, Illner Delepine Anne-Kathrin, Lucassen Desiree, Mouratidou Theodora, Roberts Caireen
- EFSA:  
iDATA Unit: Ioannidou Sofia, Lopes Andreia, Vlachogianni Evelina  
MESE Unit: Horvath Zsuzsanna, Ferreira de Sousa Rita Sofia, Oliveira Beatriz
- Valanou Elissavet Maria, Ntzouvani Agathi, Androniki Naska participated as Contractors (tasking grant contractors (ref. GP/EFSA/DATA/2021/01 Lot 3)).

## 1. Welcome and apologies for absence

The Chair welcomed the participants.

## 2. Adoption of agenda

The agenda was adopted without changes.

## 3. Declarations of Interest of Panel members

In accordance with EFSA's Policy on Independence<sup>1</sup> and the Decision of the Executive Director on Competing Interest Management<sup>2</sup>, EFSA screened the Annual Declarations of Interest filled out by the Working Group members invited to the present meeting and the preparatory meetings listed under agenda item "Preparatory meeting/s with Risk Assessment". No conflicts of interest related to the issues discussed in these meetings have been identified during the screening process, and no interests were declared orally by the Working Group members at the beginning of these meetings.

## 4. Agreement of the minutes of the 2<sup>nd</sup> Working Group meeting on the EU Menu Guidance update held on 3 December 2025, in Parma

The minutes of the 2<sup>nd</sup> Working Group meeting were agreed on 12 January 2026.

## 5. Scientific output(s) submitted for discussion/adoption

### 6.1 Draft EU Menu guidance updated version ([EFSA-Q-2025-00381](#))

Discussion in the draft guidance. After amendments, the draft guidance will be presented at the next WG meeting for further discussion.

<sup>1</sup> [https://www.efsa.europa.eu/sites/default/files/corporate\\_publications/files/independence-policy-2024.pdf](https://www.efsa.europa.eu/sites/default/files/corporate_publications/files/independence-policy-2024.pdf)

<sup>2</sup> [https://www.efsa.europa.eu/sites/default/files/corporate\\_publications/files/decision-ed-on-competing-interest-management-2024.pdf](https://www.efsa.europa.eu/sites/default/files/corporate_publications/files/decision-ed-on-competing-interest-management-2024.pdf)



## **6. Next meeting**

The next meeting will be held on 12 afternoon and 13 morning of February 2026, online.

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03 December 2025

09:30-16:30

MINUTES - Agreed on 3 December 2025

**Location:** EFSA, Webconference

**Attendees:**

- Working Group Members:  
McNulty Breige, Berger Nicolas, Gedrich Kurt, Illner Delepine Anne-Kathrin, Lucassen Desiree, Mouratidou Theodora, Roberts Caireen
- EFSA:  
iDATA Unit: Ioannidou Sofia, Lopes Andreia, Vlachogianni Evelina  
MESE Unit: Horvath Zsuzsanna, Ferreira de Sousa Rita Sofia
- Others:  
Valanou Elissavet Maria, Ntzouvani Agathi participated as tasking grant contractors (ref. GP/EFSA/DATA/2021/01 Lot 3)

## I. Welcome and apologies for absence

The Chair welcomed the participants.

## II. Adoption of agenda

The agenda was adopted without changes.

## III. Declarations of Interest of Working Groups members

In accordance with EFSA's Policy on Independence<sup>1</sup> and the Decision of the Executive Director on Competing Interest Management<sup>2</sup>, EFSA screened the Annual Declarations of Interest filled out by the Working Group members invited to the present meeting and the preparatory meetings listed under agenda item "Preparatory meeting/s with Risk Assessment". No conflicts of interest related to the issues discussed in these meetings have been identified during the screening process, and no interests were declared orally by the Working Group members at the beginning of these meetings.

## IV. Scientific topic for discussion

### **Draft EU Menu guidance updated version**

Discussion in the draft guidance. After amendments, the draft guidance will be presented at the next WG meeting for further discussion.

## V. Any Other Business

EFSA staff gave an update on the progress of the SMART EU Menu project related to the compendium of facets, central FPQ and self-administered tools.

## VI. Next meeting

The next meeting will be held on 12 January 2026, via webconference.

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<sup>1</sup> [https://www.efsa.europa.eu/sites/default/files/corporate\\_publications/files/independence-policy-2024.pdf](https://www.efsa.europa.eu/sites/default/files/corporate_publications/files/independence-policy-2024.pdf)

<sup>2</sup> [https://www.efsa.europa.eu/sites/default/files/corporate\\_publications/files/decision-ed-on-competing-interest-management-2024.pdf](https://www.efsa.europa.eu/sites/default/files/corporate_publications/files/decision-ed-on-competing-interest-management-2024.pdf)

# 1st Working Group meeting on the EU Menu Guidance update



3 November 2025

09:00-16:00

MINUTES - Agreed on 03 November 2025

**Location:** Webconference

**Attendees:**

- Working Group Members:  
McNulty Breige, Berger Nicolas, Gedrich Kurt, Illner Delepine Anne-Kathrin, Lucassen Desiree, Mouratidou Theodora
- EFSA:  
iDATA Unit: Ioannidou Sofia, Lopes Andreia  
MESE Unit: Horvath Zsuzsanna, Ferrera de Sousa Rita Sofia
- Others:  
Naska Androniki, Valanou Elissavet Maria, Ntzouvani Agathi participated as tasking grant contractors (ref. GP/EFSA/DATA/2021/01 Lot 3)

## I. Welcome and apologies for absence

The Chair welcomed the participants.  
Apologies were received from Roberts Caireen.  
Naska Androniki did not participate in agenda point V.

## II. Adoption of agenda

The agenda was adopted without changes.

## III. Declarations of Interest of Working Groups members

In accordance with EFSA's Policy on Independence<sup>1</sup> and the Decision of the Executive Director on Competing Interest Management<sup>2</sup>, EFSA screened the Annual Declarations of Interest filled out by the Working Group members invited to the present meeting and the preparatory meetings listed under agenda item "Preparatory meeting/s with Risk Assessment". No conflicts of interest related to the issues discussed in these meetings have been identified during the screening process, and no interests were declared orally by the Working Group members at the beginning of these meetings.

## IV. Update/feedback from past and ongoing projects and activities relevant to the guidance update

The EFSA staff provided a brief update/feedback on past and ongoing projects and activities that are relevant and will feed the work of the update of the guidance.

## V. Scientific topic for discussion

- a. **Draft guidance on the EU Menu methodology ([EFSA-O-2025-00381](#))**

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<sup>1</sup> [https://www.efsa.europa.eu/sites/default/files/corporate\\_publications/files/independence-policy-2024.pdf](https://www.efsa.europa.eu/sites/default/files/corporate_publications/files/independence-policy-2024.pdf)

<sup>2</sup> [https://www.efsa.europa.eu/sites/default/files/corporate\\_publications/files/decision-ed-on-competing-interest-management-2024.pdf](https://www.efsa.europa.eu/sites/default/files/corporate_publications/files/decision-ed-on-competing-interest-management-2024.pdf)



The WG discussed the input from the past and ongoing projects and activities relevant to the guidance update and decided on the section each working group member will lead drafting. After amendments, the draft guidance will be presented at the next WG meeting for further discussion.

## **VI. Any Other Business**

No other business was reported

## **VII. Next meeting**

The next meeting will be held on 3rd December 2025, in Parma and via webconference.

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