



UPDATED GUIDELINES FOR NETWORK PARTICIPANTS

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THE OLD GUIDELINES GUIDELINES

THE NEW

Definitions	1. Network members are network representative	1. Network members are participants and alternate participants
Establishment (legislative background)	1. Reference to EFSA's Founding Regulation, Regulation (EC) No. 178/2002 2. Management Board Decision (7 April 2010)	1. More detailed reference to EFSA's Founding Regulation, Regulation (EC) No. 178/2002 2. Transparency Regulation EU 2019/1381 3. Management Board Decision (25 June 2021)
The role of network members	1. Role at national level is stressed 2. Provide national input and collect feedback of national relevance to the work of each Network. 3. The Network Representatives represent the national designated organisations and Member States. 4. They present the national scientific input of their country 5. Cooperate closely with their national FP on Network related activities.	1. Role in the context of scientific cooperation is stressed 2. Provide input and collect feedback within the remit of each Network. 3. The Network Participants are affiliated to a Member Organisation 4. They present input about the activities of their Networks, at European level. 5. Cooperate closely with the FP on Network activities to enhance scientific cooperation among MSs and EFSA
Terms of Reference	1. Each Network operates according to their Terms of Reference.	1. Besides ToRs, reference to network outputs (e.g. agenda, minutes) publicly available on the EFSA website
Competing interest management	1. Section related to the Annual Declaration of interest integrated in the paragraph "Confidentiality"	1. Dedicated section on submission of an Annual Declaration of Interest (AdoI) .
Confidentiality	1. To adhere to confidentiality requirements signing a declaration of confidentiality	1. To adhere to confidentiality requirements accessing the EFSA collaboration platforms through Office 365 Multi-Factor Authentication (MFA)



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Personal data protection	1. Generally mentioned	1. Specific reference to Regulation (EU) 2018/1725 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies.
Nomination procedures	1. Advisory Forum nominate a Representative and Alternate 2. The nomination procedure is done via written communication (e-mail) to EFSA 3. Nomination changes communicated by Network Representative /Alternate through the AF to EFSA AF secretariat via written procedure/e-mail	1. Advisory Forum establish the names of Network Participants and Alternates with support of Member States and Focal Points 2. The appointment procedure is done via a dedicated nomination form. 3. Nomination changes communicated by the AF or FP on behalf of the AF via dedicated nomination form.
Basic logistics and administrative procedures	1. General information on invitation letter, travel arrangements (flight tickets and shuttle requests) and reimbursement.	1. More detailed information provided via EFSA's Experts Corner (including support for the use of collaboration tools) .

Link to

<https://www.efsa.europa.eu/sites/default/files/afguidelinesnetworkrepresentatives.pdf>



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