

# Tailor-Made Activity 1.12a

## New maintenance concept for the BfR World Food Safety Almanac

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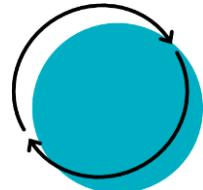


# Background



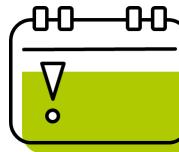
## What is the Almanac for?

- Outlines the public food and feed safety structure of participating countries
- Tool for identifying collaboration partners and promoting harmonization



## Why update the Almanac?

- Ensure accuracy and reflect changes
- Facilitate collaboration
- Boost trust



## Current update process

- Frequency per user initiative
- Problem: profiles might be outdated



## Today's presentation:

- Maintenance concept from TMT 1.12a:
  - Central idea
  - Notification system & helpful documents
  - Sample timeline
- Requested updates for 2023
- Other updates from the Almanac team

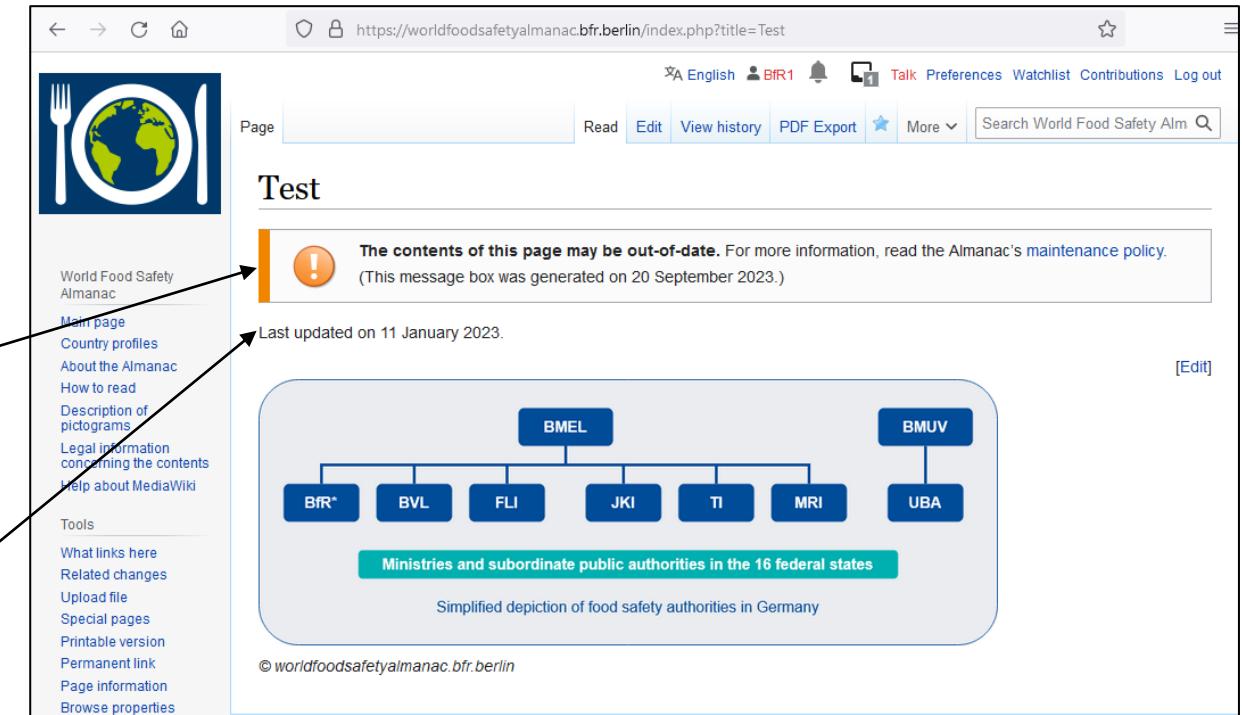
# Maintenance concept from TMT 1.12a: central idea

**If you know of a change:** update immediately

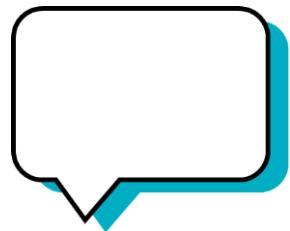
**Once a calendar year:** perform an accuracy check of entire profile & inform German FP

**After two calendar years** without accuracy checks: admin add a message box to the country's profile page

**NEW!** “Last updated” text at the top of each country profile indicates the time of the last full accuracy check.



# Maintenance concept from TMT 1.12a: notification system



1. **Invitation to update:** every March and September
  - Only sent to FPs who have not performed an accuracy check that year
2. **Reminder:** sent January after 1 calendar year without an accuracy check
3. **Final notification:** sent January after 2 calendar years without an accuracy check
  - Message box has been posted

## Accuracy check for 2023

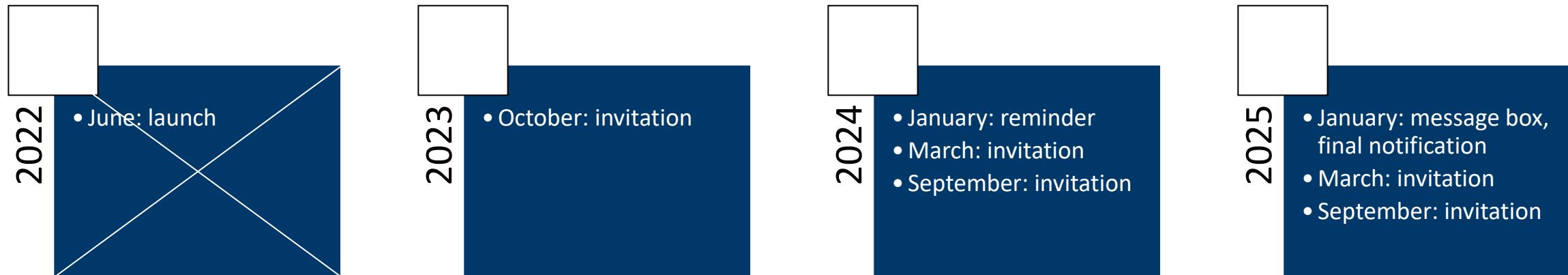
**Early October 2023:** first invitation to update will be sent to all WFSA contact persons

- If you have already performed an accuracy check in 2023, please let us know ([efsa-focal-point@bfr.bund.de](mailto:efsa-focal-point@bfr.bund.de)).
- If you have not performed an accuracy check in 2023, we invite you to do so.

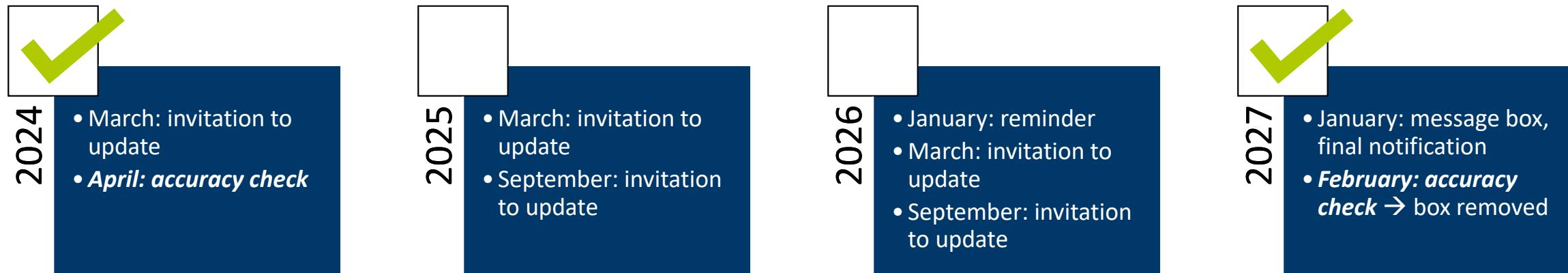


# Sample timelines

## Case 1: no accuracy checks 2022-2025



## Case 2: accuracy checks in Apr 2024, Feb 2027



# Maintenance concept from TMT 1.12a: helpful documents

All emails come with:



- 1. Manuals, 2023 guidance + checklist** on how to perform a full accuracy check
- 2. Link to FP SharePoint/Teams with other helpful materials:**
  - Tips for performing an accuracy check, whether you update yourself or outsource
  - Sample letters to organisations
  - Letter of support from the BfR

**1. "Last updated" text**

**1.1. Introduction**

We are introducing a text at the top of each page to indicate the date of the last full accuracy check. This will let readers know how up-to-date each page's contents are. The text will read "Last updated on DD Month YYYY". Please note that this date should indicate the last full accuracy check.

Example: Suppose the last accuracy check of the German page was 11 January 2023. The text would read "Last updated on 11 January 2023". Readers could be confident that all of the information on the German page was accurate at least as of 11 January 2023. If the German Focal Point were to change one section of the page on 30 January 2023, the "last updated" text would not be changed. The "last updated" text would only be changed the next time that the entire German profile is checked for accuracy and brought up-to-date.

**BEFORE**



**AFTER**



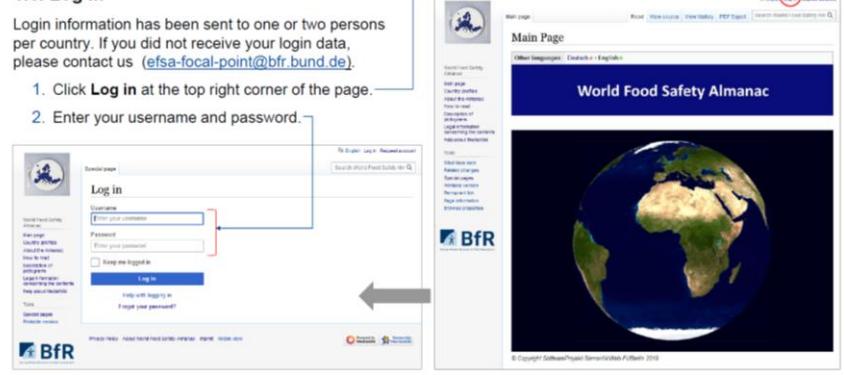
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**1. Get started**

**1.1. Log in**

Login information has been sent to one or two persons per country. If you did not receive your login data, please contact us ([efsa-focal-point@bfr.bund.de](mailto:efsa-focal-point@bfr.bund.de)).

1. Click Log in at the top right corner of the page.
2. Enter your username and password.



World Food Safety Almanac: User Manual

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# Requested updates for 2023

## 1. “Last updated” text

A screenshot of a web page with a header containing 'Page', 'Read', 'Edit', 'View history', 'PDF Export', 'More', and a search bar. The main content area has a title 'Test' and a timestamp 'Last updated on 11 January 2023.' Below the timestamp is a blue button with the text '[Edit]'. At the bottom of the page are two blue buttons labeled 'BMEL' and 'BMUV'.

## 2. Indication of FP host institution

A screenshot of a page titled 'Germany' showing the structure of food safety authorities. At the top, it says 'Translate this page; This page has changes since it was last marked for translation.' Below that, 'Other languages: Deutsch • English' are listed. A large diagram shows 'BMEL' at the top, connected to 'BfR\*', 'BVL', 'FLI', 'JKI', 'TI', 'MRI', and 'UBA'. A green box at the bottom of the diagram says 'Ministries and subordinate public authorities in the 16 federal states'. Below the diagram, it says 'Simplified depiction of food safety authorities in Germany'. At the bottom, it says '© worldfoodsafetyalmanac.bfr.berlin' and 'Host institution of the national EFSA Focal Point. For information on the EFSA Focal Point network, please see the EFSA website'. The text at the very bottom states: 'The central legal foundation for food legislation in Germany is the Food and Feed Code (Lebensmittel- und Futtermittelgesetzbuch), and the legislative responsibilities lie almost exclusively with the Federal Ministry of Food and Agriculture (BMEL) and its subordinate public authorities.'

## 3. Add links to Art.36 institutions (from 2022)

A screenshot of a page titled 'Article 36 institutions' with an 'edit' link. It contains a table with the following information:

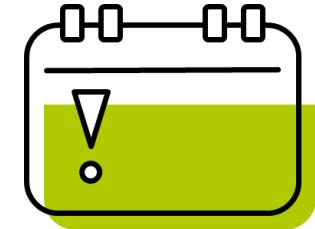
Institutions involved in the EFSA network pursuant to Article 36 Reg. (EC) No 178/2002	
1.	German Federal Institute for Risk Assessment (Bundesinstitut für Risikobewertung, BfR) (EFSA Focal Point)
2.	Federal Office of Consumer Protection and Food Safety (Bundesamt für Verbraucherschutz und Lebensmittelsicherheit, BVL)
3.	Friedrich Loeffler Institute (FLI) - Federal Research Institute for Animal

## Other updates from the Almanac team

Mid October – Almanac homepage will be updated

26 October 2023 – Presentation from TMT 1.12b, launch of two feedback surveys

End of 2023 – Communication guidelines and promotional materials will be made available



# Thank you!

The TMT 1.12a project group:

- Ekaterina and Emil (Bulgaria)
- Allan and Piret (Estonia)
- Ákos, Erika, Renáta and Tamara (Hungary)
- Gráinne (Ireland)
- Alessandra (Italy)
- Janis (Latvia)
- Blaza (Slovenia)
- Beatriz, Laura and María José (Spain)
- Martina (EFSA)



EFSA  
FP network  
BfR communication department

# Thank you

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German Federal Institute for Risk Assessment  
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