

Tailor-Made Activity 1.12a

New maintenance concept for the BfR World Food Safety Almanac

27.09.2023

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International Affairs

German EFSA Focal Point

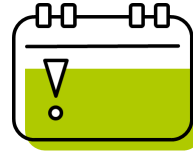


Background



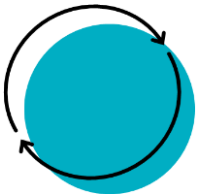
What is the Almanac for?

- Outlines the public food and feed safety structure of participating countries
- Tool for identifying collaboration partners and promoting harmonization



Current update process

- Frequency per user initiative
- Problem: profiles might be outdated



Why update the Almanac?

- Ensure accuracy and reflect changes
- Facilitate collaboration
- Boost trust



Today's presentation:

- Maintenance concept from TMT 1.12a:
 - Central idea
 - Notification system & helpful documents
 - Sample timeline
- Requested updates for 2023
- Other updates from the Almanac team

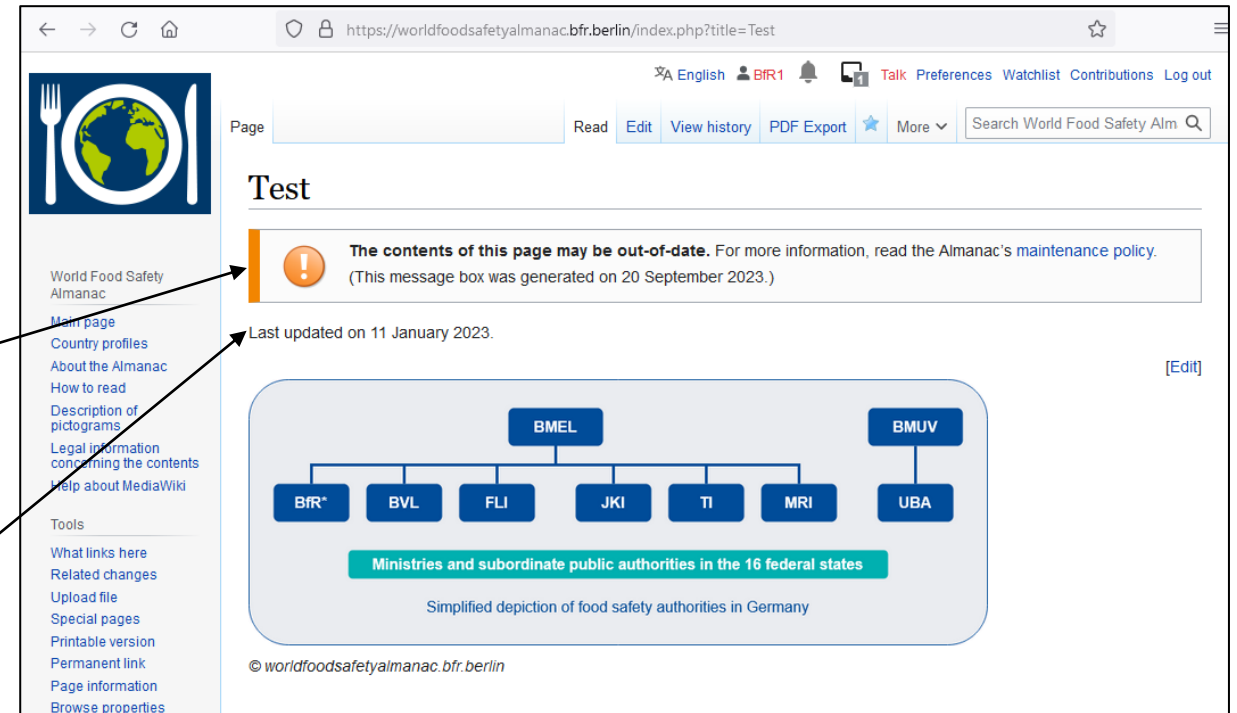
Maintenance concept from TMT 1.12a: central idea

If you know of a change: update immediately

Once a calendar year: perform an accuracy check of entire profile & inform German FP

After two calendar years without accuracy checks: admin add a message box to the country's profile page

NEW! “Last updated” text at the top of each country profile indicates the time of the last full accuracy check.



Maintenance concept from TMT 1.12a: notification system



1. **Invitation to update:** every March and September
 - Only sent to FPs who have not performed an accuracy check that year
2. **Reminder:** sent January after 1 calendar year without an accuracy check
3. **Final notification:** sent January after 2 calendar years without an accuracy check
 - Message box has been posted

Accuracy check for 2023

Early October 2023: first invitation to update will be sent to all WFSA contact persons

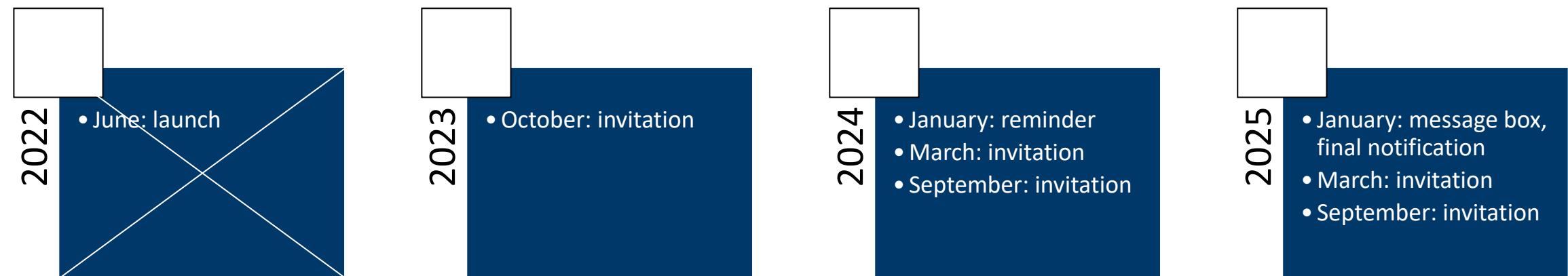
- If you have already performed an accuracy check in 2023, please let us know (efsa-focal-point@bfr.bund.de).
- If you have not performed an accuracy check in 2023, we invite you to do so.

2022 will not count as a potential calendar year to do an accuracy check. 2023 will count.

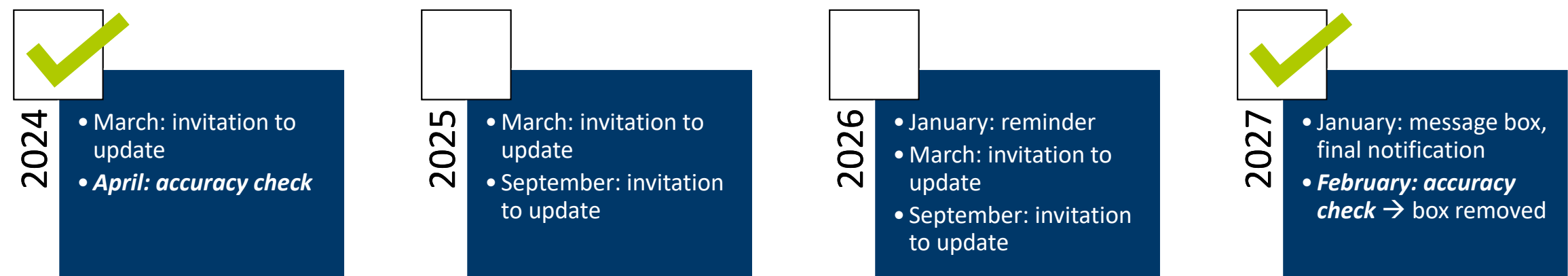


Sample timelines

Case 1: no accuracy checks 2022-2025



Case 2: accuracy checks in Apr 2024, Feb 2027



Maintenance concept from TMT 1.12a: helpful documents

All emails come with:



1. **Manuals, 2023 guidance + checklist** on how to perform a full accuracy check
2. **Link to FP SharePoint/Teams** with other helpful materials:

- Tips for performing an accuracy check, whether you update yourself or outsource
- Sample letters to organisations
- Letter of support from the BfR

1. "Last updated" text

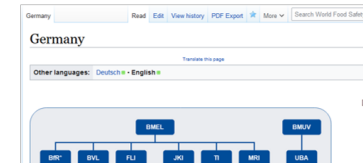
1.1. Introduction

We are introducing a text at the top of each page to indicate the date of the last full accuracy check. This will let readers know how up-to-date each page's contents are. The text will read "Last updated on DD Month YYYY".

Please note that this date should indicate the last full accuracy check.

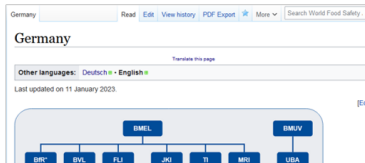
Example: Suppose the last accuracy check of the German page was 11 January 2023. The text would read "Last updated on 11 January 2023". Readers could be confident that all of the information on the German page was accurate at least as of 11 January 2023. If the German Focal Point were to change one section of the page on 30 January 2023, the "last updated" text would not be changed. The "last updated" text would only be changed the next time that the entire German profile is checked for accuracy and brought up-to-date.

BEFORE



World Food Safety Almanac: Guidance on 2023 updates

AFTER



page 4

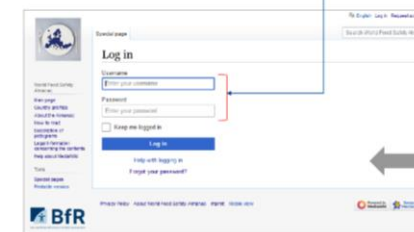


1. Get started

1.1. Log in

Login information has been sent to one or two persons per country. If you did not receive your login data, please contact us (efsa-focal-point@bfr.bund.de).

1. Click **Log in** at the top right corner of the page.
2. Enter your username and password.



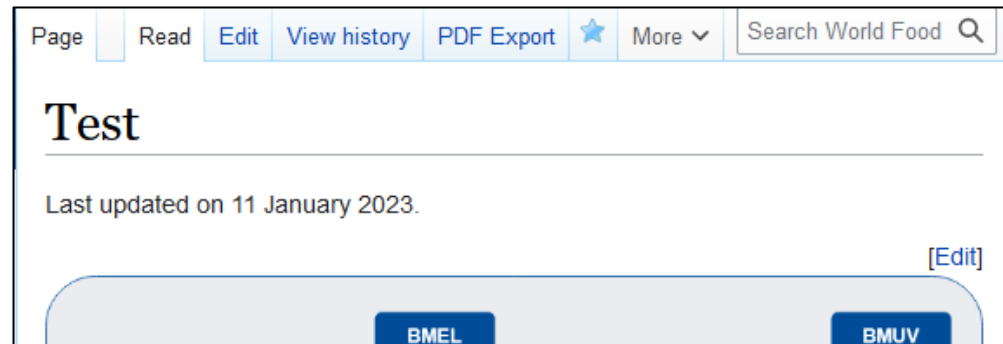
World Food Safety Almanac: User Manual

page 5

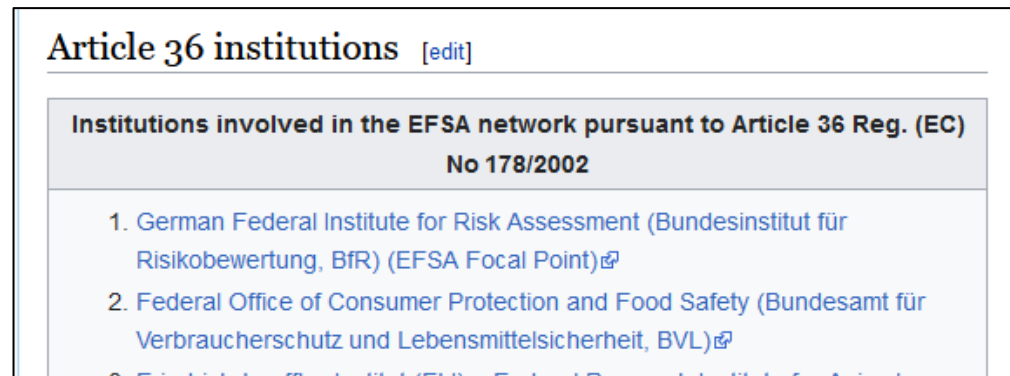


Requested updates for 2023

1. “Last updated” text



3. Add links to Art.36 institutions (from 2022)



2. Indication of FP host institution

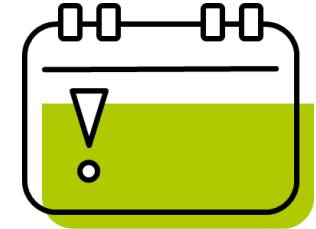


Other updates from the Almanac team

Mid October – Almanac homepage will be updated

26 October 2023 – Presentation from TMT 1.12b, launch of two feedback surveys

End of 2023 – Communication guidelines and promotional materials will be made available



Thank you!

The TMT 1.12a project group:

- Ekaterina and Emil (Bulgaria)
- Allan and Piret (Estonia)
- Ákos, Erika, Renáta and Tamara (Hungary)
- Gráinne (Ireland)
- Alessandra (Italy)
- Janis (Latvia)
- Blaza (Slovenia)
- Beatriz, Laura and María José (Spain)
- Martina (EFSA)

EFSA

FP network

BfR communication department



REPUBLIC OF ESTONIA
MINISTRY OF RURAL AFFAIRS



REPUBLIKA SLOVENIJA
MINISTRSTVO ZA KMETIJSTVO,
GOZDARSTVO IN PREHRANO



Thank you

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