



RETROPLANNER 2024

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28 September 52nd FP meeting

RETROPLANNER 2023

Retroplanner 2023 - FP Operational Framework

2024

Retroplanner 2023 - FP Operational Framework															2024		
	Steps	Q1			Q2			Q3			Q4			Q1			
		January	February	March	April	May	June	July	August	September	October	November	December	January	February	March	
Tailor-made proposal country-specific Proposals submitted by one or a group of MS (not meant to be open for expression of interests of all MS)	Submission and collection of country specific tailor-made activities proposals from MS / EFSA (3 windows per year)		Window 1 (Deadline: 30th of March)			Window 2 (Deadline: 15th June)					Window 3 (Deadline: 15th October)						
	Assessment of the tailor-made activities proposals (subsequent month after the submission period)				Assessment 1 (EFSA/MS) (Deadline: 15th May)			Assessment 2 (EFSA/MS) (Deadline: 30 July)			Assessment 3 (EFSA/MS) (Dedline:15th November)						
	Presentation of the overview of the tailor-made proposals during relevant meetings (every 6 months)					Presentation of the Overview							Presentation of the Overview				
	Signature (specific agreements will be prepared by EFSA on the basis of the proposal submitted and assessed)					Signature Window 1 (15 may-15 June)					Signature Window 2 (15 Sep - 15 Oct)			Signature Window 3 (after 15th Jan)			
Tailor-made proposal with collaborative nature Proposals submitted by one or more MS meant to be open for expression of interests of all MS during the planning exercise	Submission and collection of tailor-made activities proposals with collaborative nature from MS / EFSA		Window 1 (Deadline: 30th of March)			Window 2 (Deadline: 15th June)					Window 3 (Deadline: 15th October)						
	Assessment of the tailor-made activities proposals (1 months after submission period)				Assessment 1 (EFSA/MS) (Deadline: 15th May)			Assessment 2 (Deadline: 30 July)			Assessment 3 (Dedline:15th November)						
	Presentation of the overview of the tailor-made proposals (every 6 months)					Presentation of the Overview							Presentation of the Overview				
	Planning exercise (formal collection of expression of interests from MS who want to subscribe to the activities)					Planning (15 May-15 Jun)							Planning (15 Nov- 15 Dec)				
	Signature (specific agreements will be prepared by EFSA on the basis of the plan submitted)						Signature (15Jun-15 Jul)								Signature (after 15th Jan)		
Principal activities	Planning for the subsequent year (MS to submit their yearly plan)										Planning						
	Signature of the specific agreement for the subsequent year (EFSA to prepare the specific agreement on the basis of MS plan)											Signature					
	Reporting on the previous year (MS submission of the annual activity report)													Reporting			
Meetings 2023	Focal Point Meetings					24-25 May						27-28 September			15-16 November		
	Advisory Forum Meetings			15-16 March				27-28 June					4-5 October		30 Nov-1 Dec		
	MB Meetings			22-23 March				21-22 June							13-14 December		

DRIVERS FOR UPDATES



MS and EFSA concerns on complexity of current process and retroplanner



Experience gained on the submission and assessment process during the pilot year



Resource requiring process from both MS and EFSA



- Reduced number of submission and assessment windows 3 -> 2
- No separation between so called country specific and collaborative tailor-made activities
- Reduction of number of steps
- More strict agreement to follow set deadlines -> EFSA to sign at once all SA on one specific activity when all participating FP have signed SA for its implementation
- TM activities as standing item in both AF and FP meetings -> visibility and partner search opportunities



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Activity	Steps	2024											
		Q1			Q2			Q3			Q4		
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Tailor- made activities	Submission of the proposals through the dedicated tool				Submission Window 1 (01-30 April)						Submission Window 2 (15th Sept-15 Oct)		
	EFSA assessment (results to be communicated also to AF Trio)					Assessment Window 1 EFSA						Assessment Window 2 EFSA	
	MS Trio advice (timely notifications to AF Trio, pre-notifications on proposals received)					Advice Window 1 AF Trio						Advice Window 2 AF Trio	
	Planning exercise for activities in which additional partner search is envisaged						Planning TM activities (end of June - mid-July)						Planning TM activities
	Signatures of specific agreements of prioritized TM activities	Signature Window 1 (for proposals prioritized year before)								Signature Window 2 (for proposals prioritized during 1st Submission Window)			
Principal activities	Planning for subsequent year											Planning (mid Oct- mid Nov)	
	Signatures of specific agreements for subsequent year												Signatures (no later then end of Dec)
	Reporting on previous year	Reporting											

- To be integrated in the FP calendar and to be made available in Teams channel
- Retroplanner to be shared as supporting document also to AF



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