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89th Advisory Forum Meeting

Online, 4 October 2023

# 89th Advisory Forum Meeting

## Dossier for AF trio advice on tailor-made proposals

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agencia  
española de  
seguridad  
alimentaria y  
nutrición



German Federal Institute for Risk Assessment



## 87th Advisory Forum Meeting. Parma, 15-16 March 2023

### *A PROPOSED NEW APPROACH FOR CLOSER COOPERATION WITH THE AF COMMUNITY*

- **Volunteer trio of MS** MS hosting the past, current and future Presidency of the Council of the EU, upon agreement
- Advisory body - assessment of FP tailor-made proposals (new FP operational framework 2023-2027)

## 88th Advisory Forum Meeting. Stockholm, 27-28 June 2023

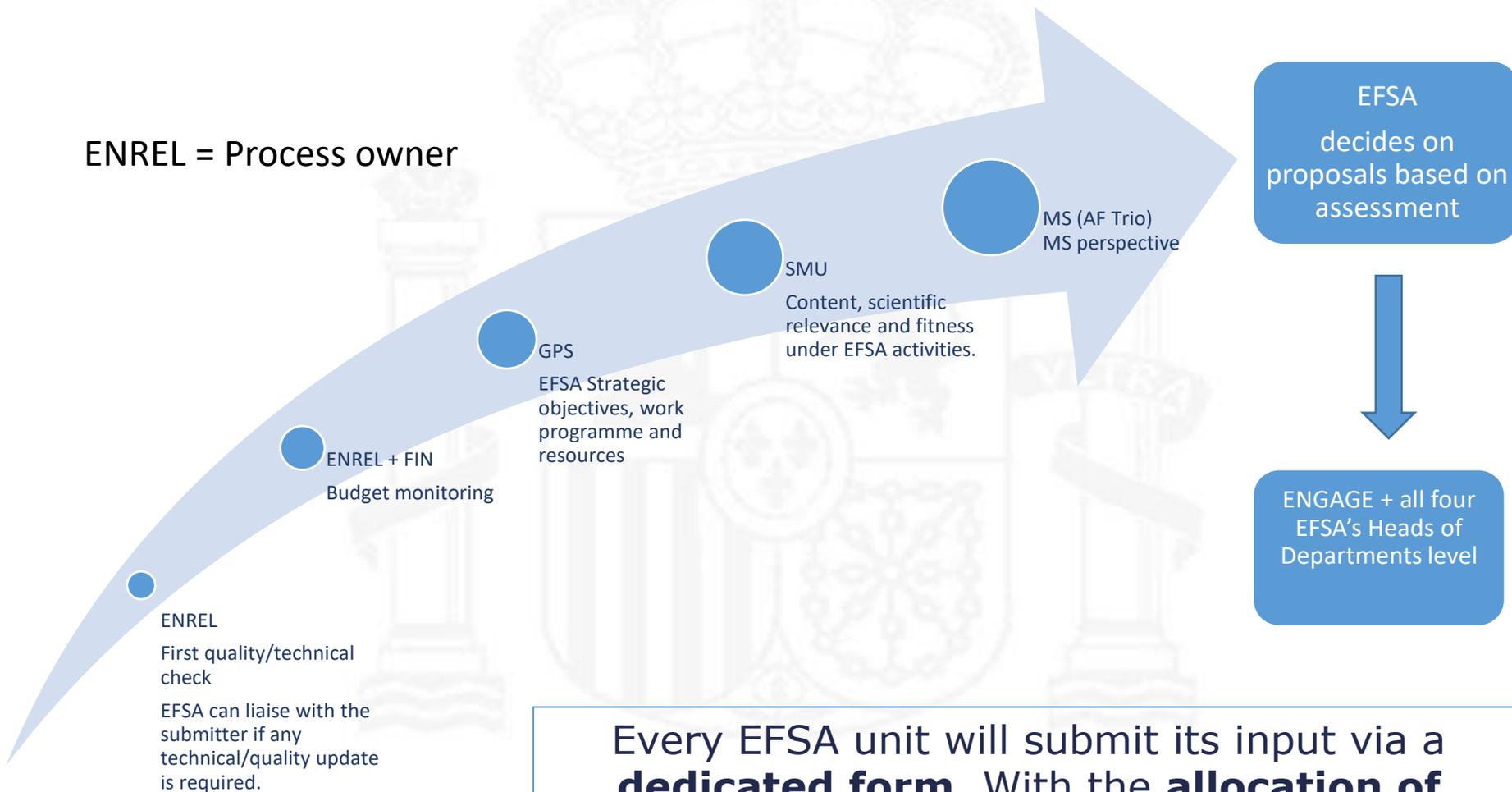
### *OVERVIEW OF DECISION MAKING PROCESS FOR TMT PROPOSALS*

- Quality technical checks of proposed activities and budget availability/allocation
- EFSA decision on proposals based on assessment results and MS AF TRIO advice. MS Perspective/MS priorities
- Living document providing guidance information on FP framework



# TMT assessment process

ENREL = Process owner



Every EFSA unit will submit its input via a **dedicated form**. With the **allocation of points** or the **use of yes/no marks**.



# TMT assessment criteria (EFSA Level)

## Engagement and external relations (ENREL) with Finance Unit (FIN) support

- Clarity and comprehensiveness of proposal
- Fit under areas of work of FPA
- Clear estimation of tasks, deliverables, budget and timeframe
- Budget availability

## Global Performance Services Unit (GPS)

- Duplication/overlap with EFSA activities/initiatives
- Fit with EFSA Strategic Objectives
- Fit with EFSA BAU/PII/DEV activities
- Resources availability (budget and FTEs)

## Subject Matter Units (SMU)

- **EXCLUSION CRITERIA**
- Duplication/overlap with EFSA activities/initiatives
- Impact on EFSA workload and FTEs requirements
- Support to BAU and/or DEV
- **ASSESSMENT CRITERIA**
- Ecosystem for partnerships
- Support to preparedness for future risk analysis needs
- Benefit in the short-medium term

**Exclusion criteria (Y/N)**

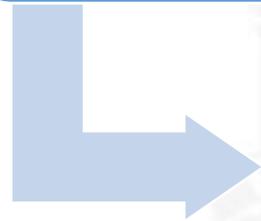
**Exclusion and assessment/evaluation criteria**



# TMT assessment process (TRIO Level)

Assessment window

EFSA notifies via email AF MS Trio about the proposals received  
Kick off and deadline of AF MS Trio is communicated by EFSA with a follow up email, following EFSA's assessment



AF TRIO

Express their feedback within a period of 2/3 weeks depending on the number of proposals received



Feed back

Free to proceed either in written or via dedicated meetings in order to express their collegial feedback

AF Trio private Teams channel!

## AF TRIO ROLE

- **Bring MS perspective** on the proposals.
- AF Trio will provide **collegial feedback** on proposals:
  - Fit under national plans
  - Support/address MS food safety/risk assessment needs and priorities
  - Fit under Trio Presidencies' priorities
  - Benefit to all or most of MS
  - Support for existing or creation of new partnerships

### In case of conflict of interest:



- Declaration to EFSA and MS trio via email in free form
- Not take part in advising on proposal submitted by the country they represent!



# TEMPLATES

### Title

(To be considered an informative template for information sharing on tailor-made activity proposals by EU Member State Food Plans. This form is not mandatory and may be adapted as appropriate)

### Background

(Short description of relevant background information, including description of current situation, highlighting importance of issue raised, short description of main topics addressed through project, benefits gained from the activity, short description of the link between the proposal and MS/MSA national plans, short description of how the proposal supports/address MS food safety/risk assessment needs and priorities, possibly including links to supporting documents (in English))

Short description of the proposal (100 words)

### 1. Objectives/main goals and deliverables

(Short description of main objectives/goals of the activity and of expected deliverables)

### Deliverables

Deliverable No.	Description	Due date
1	Brief description of the deliverable	XX month from start of project

### 2. Task/action description

(Short description of specific activities/tasks to be implemented under the proposal)

### 3. Expected timelines and total duration of action (length of the project)

(The timeline of main activities, deadlines for main deliverables and estimated total duration of proposed activity)

### 4. Estimated budget

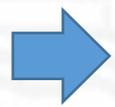
(Estimation of the budget of the activity proposal. Estimation can be proposed based on previous experience and/or calculations based on expected hours and/or other relevant way of budget calculation. A written description to explain how and on which basis the amount has been calculated is needed. It is to be understood that this proposed amount is an initial estimation, which needs to be analysed and confirmed by EFSA. The final amount agreed might be different from the initially proposed amount. EFSA is publishing yearly a [report on the website](#) with name of beneficiary and amount awarded)

## TEMPLATE FOR SUBMITTING TMTs BY MS

- Background
- Short description of the proposal (100 words)
- Objectives/main goals and deliverables
- Task/action description
- Expected timelines and total duration of action (length of the project)
- Estimated budget
- Partners involved (if applicable)
- Main contact person for the activity proposal



TEMPLATE FOR AF TRIO TO EXPRESS ITS COLLEGIAL ADVICE ON PROPOSALS



Link to the proposal:		Insert here link to the proposal		
No	Criteria	Yes	No	Additional comment - qualitative feedback
1	Does the proposal fit under MS national plans?			
2	Does the proposal support/address MS food safety/risk assessment needs and priorities?			
3	Does the proposal fit under Trio Presidencies' priorities?			
4	Does the proposal bring benefit to all or most of MS?			
5	Does the proposal support existing or creation of new partnerships?			



# Thank you!

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