

Animal and Plant Health Unit

Minutes of the 1st meeting of the Working Group on the SIGMA data collection project

**Held on 26-27 February 2018, Parma (Italy)
and by WEB-conference**

(Agreed on 07 March 2018)

Participants

- **Working Group Members:**

Søren Saxmose Nielsen

Marta Bedrioiva

Jose Luis Gonzales Rojas

Helen Roberts (via teleconference on the second day)

Paolo Calistri and Hans-Herman Thulke have participated via teleconference on the first day. Apologies received for the second day.

- **Hearing Experts:**

Not Applicable

- **European Commission and/or Member States representatives:**

Not Applicable

- **EFSA:**

ALPHA Unit: Gabriele Zancanaro; Alessandro Broglia

DATA Unit: Mario Monguidi; Giulio Di Piazza

AMU Unit: José Cortiñas Abrahantes; Federica Barrucci

BIOCONTAM Unit: Frank Boelaert

- **Others:**

Not Applicable

1. Welcome and apologies for absence

The Chair welcomed the participants.

2. Adoption of agenda

The agenda was adopted with changes: the discussion on the data model was anticipated to the first day and the discussion on the technical report postponed to the second day.

3. Declarations of Interest of Working Groups members

In accordance with EFSA's Policy on Independence and Scientific Decision-Making Processes¹ and the Decision of the Executive Director on Declarations of Interest², EFSA screened the Annual Declaration of Interest and the Specific Declaration of Interest filled in by the working group members invited for the present meeting. No Conflicts of Interest related to the issues discussed in this meeting have been identified during the screening process or at the Oral Declaration of Interest at the beginning of this meeting.

4. Scientific topic(s) for discussion³

4.1. Presentation & discussion on the Data Model

Discussion and final agreement on which entities, attributes and enumeration to be included in the SIGMA Data Model. Agreement on the most critical definitions.

4.2. Revision of and discussion on the technical report (Introduction and methodology)

The technical report was discussed. Further improvements are required.

4.3. Task allocation

5. Any Other Business

Not Applicable

¹ <http://www.efsa.europa.eu/en/keydocs/docs/independencepolicy.pdf>

² <http://www.efsa.europa.eu/en/keydocs/docs/independencerules2014.pdf>

³ <http://registerofquestions.efsa.europa.eu/roqFrontend/questionLoader?question=EFSA-Q-2018-00080>

6. Next meeting

Next meeting on the 26th March 2018 - webconference

Animal and Plant Health Unit

Minutes of the 2nd meeting of the Working Group on the SIGMA data collection project

**Held on 26 March 2018
by WEB-conference**

(Agreed on 26 March 2018)

Participants

- **Working Group Members:**

Søren Saxmose Nielsen

Marta Bedriova

Jose Luis Gonzales Rojas

Helen Roberts

Apologies were received from Paolo Calistri and Hans-Herman Thulke

- **Hearing Experts:**

Not Applicable

- **European Commission and/or Member States representatives:**

Not Applicable

- **EFSA:**

ALPHA Unit: Gabriele Zancanaro

DATA Unit: Mario Monguidi; Giulio Di Piazza

BIOCONTAM Unit: Frank Boelaert

- **Others:**

Not Applicable

1. Welcome and apologies for absence

The Chair welcomed the participants.

2. Adoption of agenda

The agenda was adopted without changes.

3. Declarations of Interest of Working Groups members

In accordance with EFSA's Policy on Independence and Scientific Decision-Making Processes¹ and the Decision of the Executive Director on Declarations of Interest², EFSA screened the Annual Declaration of Interest and the Specific Declaration of Interest filled in by the working group members invited for the present meeting. No Conflicts of Interest related to the issues discussed in this meeting have been identified during the screening process or at the Oral Declaration of Interest at the beginning of this meeting.

4. Scientific topic(s) for discussion³

4.1. Scientific Report

Discussion on the comments and contribution received.

Agreement on revising the structure of the document to include a better overview of the SIGMA project and to include more detailed user cases and a section to highlight the benefits.

4.2. SIGMA Data Model

Discussion and agreement on the 'Holding' entity, 'Structure' attribute.

4.3. Task allocation

5. Any Other Business

Not Applicable

¹ <http://www.efsa.europa.eu/en/keydocs/docs/independencepolicy.pdf>

² <http://www.efsa.europa.eu/en/keydocs/docs/independencerules2014.pdf>

³ <http://registerofquestions.efsa.europa.eu/roqFrontend/questionLoader?question=EFSA-Q-2018-00080>

6. Next meeting

Next meeting on the 13th April 2018 - web conference