

SCIENTIFIC COOPERATION UNIT

Parma, 4<sup>th</sup> March 2008  
Ref BB/KGH/sg(2008) out-2682604

**1<sup>st</sup> MEETING BETWEEN FOCAL POINTS AND EFSA**

Meeting date:	5 <sup>th</sup> March – 6 <sup>th</sup> March 2008
Venue:	Grand Hotel de la Ville L.go Calamandrei, 11 43100 – Parma
Meeting Hours	14h00 – 18h00 on 5 <sup>th</sup> March 09h00 – 13h00 on 6 <sup>th</sup> March
Chair	Bernhard Berger

***Draft Agenda***

Thursday 5 <sup>th</sup> March 2008		
<i>Time</i>	<i>#</i>	<i>Items</i>
14h00	1	WELCOME AND OPENING OF THE MEETING
14h10	2	ADOPTION OF THE AGENDA
14h15	3	FOCAL POINTS AND THEIR ROLE
14h25	4	WORK OF THE ADVISORY FORUM
14h40	5	INTRODUCTION OF PARTICIPANTS (TOUR DE TABLE)
15h30		<i>COFFEE BREAK</i>
16h00	5	INTRODUCTION OF PARTICIPANTS (cont.)
17h00	6	EFSA'S SCIENCE DIRECTORATES
17h10	7	EXPECTATIONS OF FPs FROM THE SCIENCE DIRECTORATES (DISCUSSION)
17h30	8	EFSA'S RISK COMMUNICATION
17h45	9	DATABASE OF SCIENTIFIC EXPERTS
18h00		<i>CLOSURE OF THE MEETING ON THE FIRST DAY</i>

## Friday 6<sup>th</sup> March 2008

<i>Time</i>	<i>#</i>	<i>Items</i>
	<b>10</b>	<b>SESSION ON TASKS OF THE FOCAL POINTS</b>
09h00	10.1	INFORMATION SESSIONS
09h05	10.1.1	PRESENTATION FROM IRELAND
09h15	10.1.2	WORK UNDER ARTICLE 36
09h25	10.1.3	EXCHANGE OF SCIENTIFIC INFORMATION
09h35	10.2	INTRODUCTION TO GROUP DISCUSSIONS
09h45	10.3	BREAK-OUT GROUPS
<b>10h40</b>		<b><i>COFFEE BREAK</i></b>
11h10	10.3	SUMMARY OF BREAK-OUT GROUPS, DISCUSSION AND CONCLUSIONS
<b>12h00</b>	<b>11</b>	<b>REPORTING ON FOCAL POINT ACTIVITIES AND FINANCIAL ISSUES</b>
<b>12h30</b>	<b>12</b>	<b>EXTERNAL/INSTITUTIONAL RELATIONS</b>
<b>12h40</b>	<b>13</b>	<b>FUTURE MEETINGS</b>
<b>12h45</b>	<b>14</b>	<b>AOB</b>
<b>13h00</b>		<b><i>Closure of the meeting</i></b>
<b>Following the Meeting</b>		
<b>14h00</b> <b>16h00</b>		<b>EXTRANET TRAINING SESSION</b>