



European Food Safety Authority

**Agenda
EFSA Management Board
Palazzo Ducale
Parma 14 September 2004**

**The informal meeting will start at 09.00
The public meeting and webstream will start at 10.00
Lunch will take place in the Palazzo Ducale between 12.30 – 13.30**

Welcome to members and observers

- 1. Adoption of Agenda (Document MB 14.09.2004 -1)**
- 2. Adoption of draft minutes of the previous meeting and matter arising from the minutes (Document MB 14.09.2004 - 2)**
- 3. Information and update from Geoffrey Podger on the move of EFSA to Parma**
- 4. Geoffrey Podger – General update on developments (Document MB 14.09.2004 - 3)**

Management Matters

- 5. Performance Indicators (Document MB 14.09.2004 – 4)**
- 6. Evaluation (Article 61 of 178/2002): Terms of reference (Document MB 14.09.2004 - 5)**

Financial matters

- 7. For adoption: Final Financial Annual Report for 2003 (Document MB 14.09.2004 - 6)**
- 8. Transfers in the EFSA Budget (Document MB 14.09.2004 – 7)**

Procedural matters

- 9. For adoption: Changes to the Rules of Procedure concerning the quorum and the rules for the election of Chair and Vice-Chairs for the EFSA Management Board (Document MB 14.09.2004 – 8)**

MB Doc. 14.09.2004 - 1

Adopted agenda

Any other business

10. Confirmation of 2005 meeting dates

(Document MB 14.09.2004 -9)