Managing the List of Competent Organisations

Focal Point Task Force on Art.36 & EFSA Engagement & Cooperation Unit

35th Meeting of the Focal Point Network

Oslo, 18th – 19th April 2018

efsa

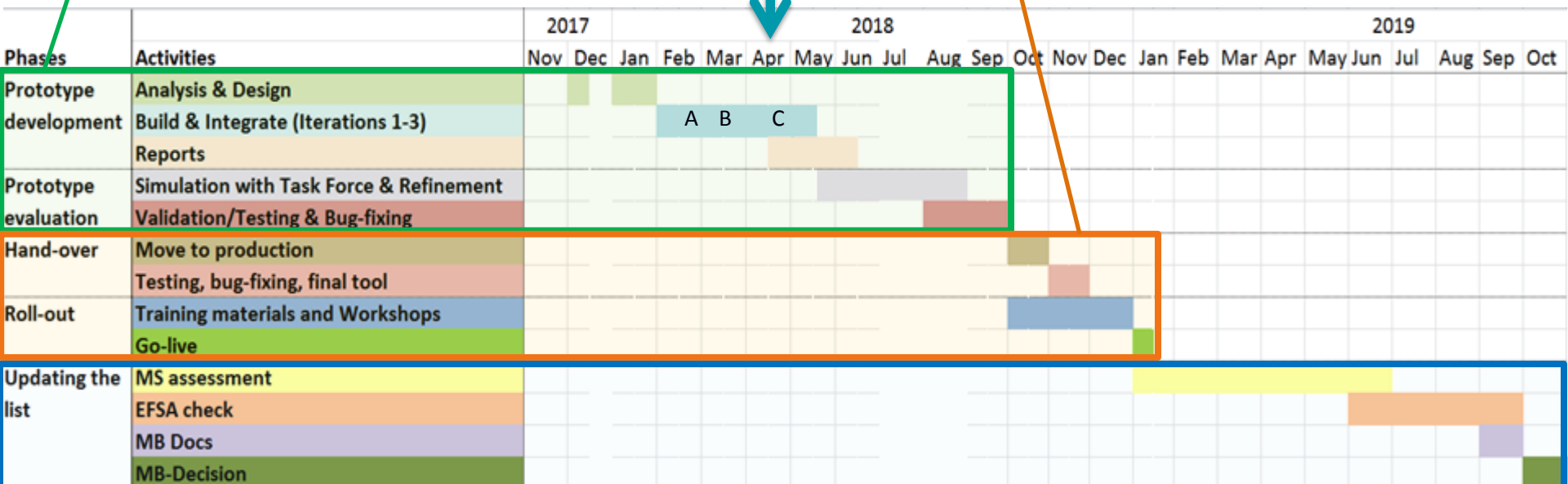European Food Safety Authority

OUTLINE

- Project status and aim
- Overview of main changes
- Supporting the change
- Principles for process & tool
- Process & tool
- FP networking & Training Workshops
- Next steps
- Q&A

1. Building the Prototype

2. Move to production

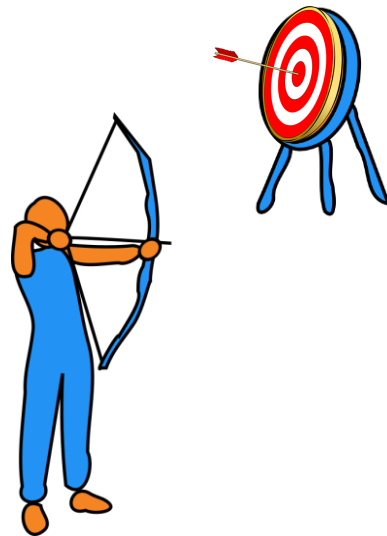| Phases	Activities	2017			2018											2019										
		Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct
Prototype development	Analysis & Design																								
	Build & Integrate (Iterations 1-3)				A	B		C																	
	Reports																								
Prototype evaluation	Simulation with Task Force & Refinement																								
	Validation/Testing & Bug-fixing																								
Hand-over	Move to production																								
	Testing, bug-fixing, final tool																								
Roll-out	Training materials and Workshops																								
	Go-live																								
Updating the list	MS assessment																								
	EFSA check																								
	MB Docs																								
	MB-Decision																								

3. Newly establishing the List

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PROJECT AIM

Strengthen **European networking** amongst competent organisations and with EFSA

through:

- Establishing a more agile up-to-date **List**

- Enhancing **engagement** of MS & competent organisations in networking
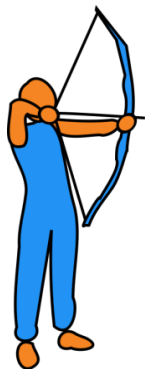
List

- All organisations are designated newly
- Provide better training and guidance
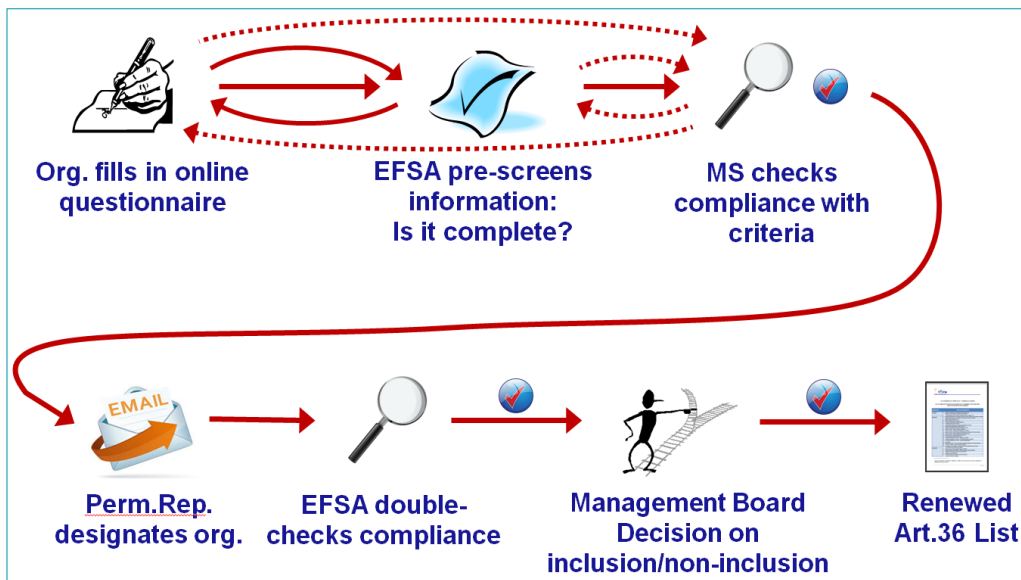- Structured summary of criteria compliance assessment & designation at MS level
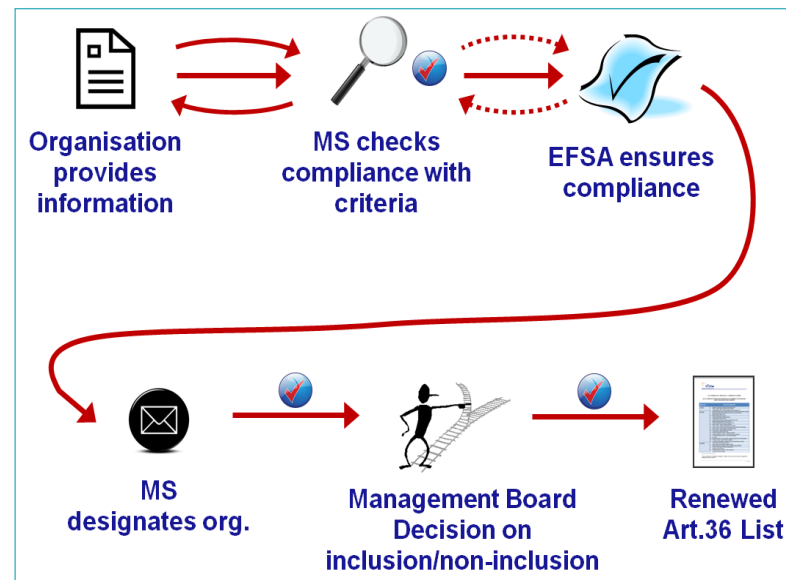
Engagement

- Strengthen role and recognition of FPs
- Closer linkage of FPs and organisations
- Build a closer Art.36 Community in MS
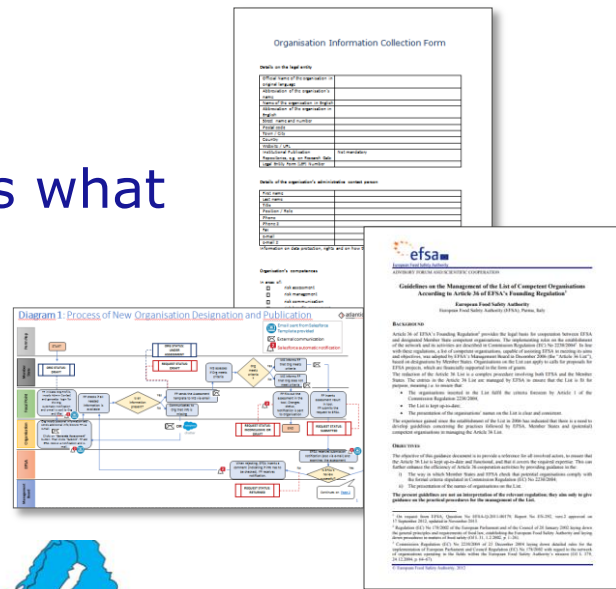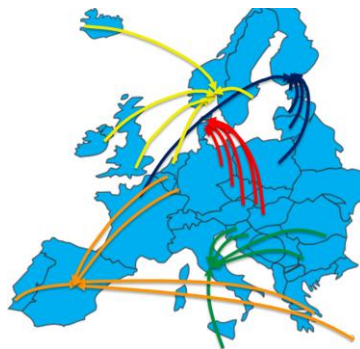- Build profiles with evaluated information, rather than just self-declared

As-Is process

Org. fills in online questionnaire

EFSA pre-screens information: Is it complete?

MS checks compliance with criteria

Perm.Rep. designates org.

EFSA double-checks compliance

Management Board Decision on inclusion/non-inclusion

Renewed Art.36 List

To-Be process

Organisation provides information

MS checks compliance with criteria

EFSA ensures compliance

MS designates org.

Management Board Decision on inclusion/non-inclusion

Renewed Art.36 List

- Info Collection Form
- Detailed processes indicating who does what
- User Manual – tool
- Dashboard
- Guidance document / best practices
- Training workshops
- FP Facilitators
- Communication to all players

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PRINCIPLES FOR PROCESS & TOOL

Tools

- Information on organisations: in organisation profiles in a Customer Relationship Management (CRM) tool
- Networking: using a Collaboration Platform
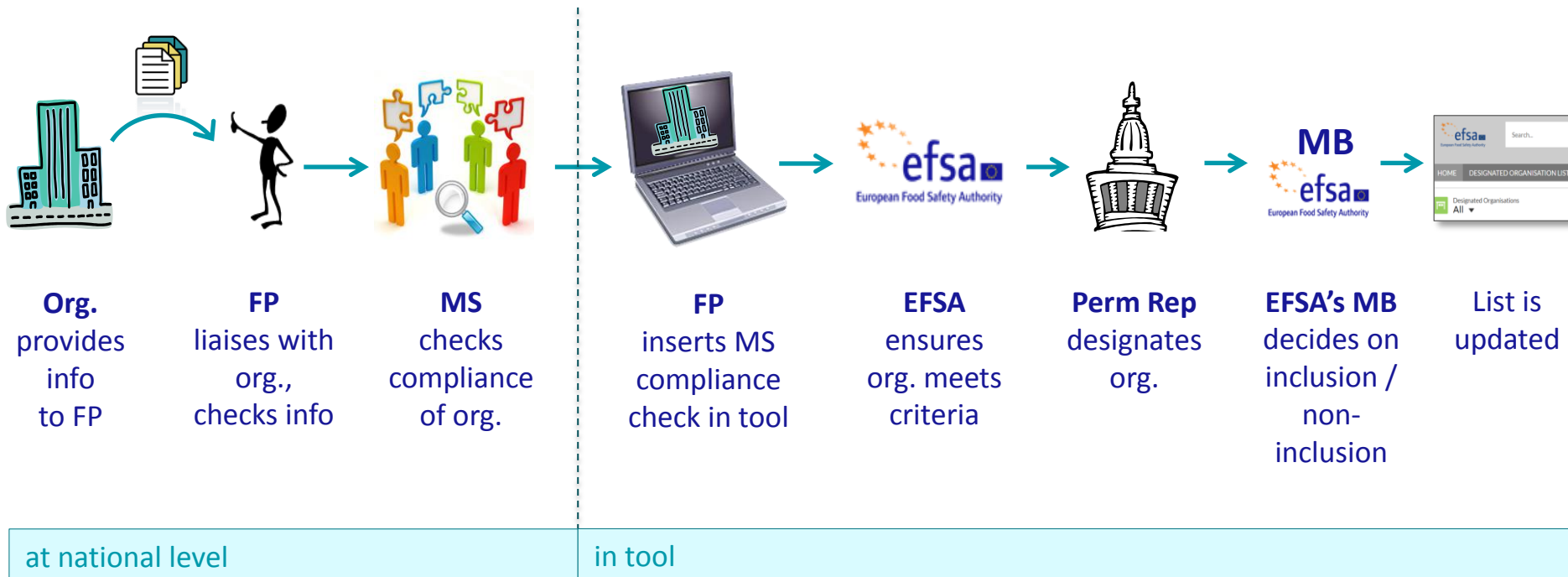- No customisation – only configuration allowed

Organisation profiles

- To contain limited information only

CRM access

- Restricted licence availability

PROCESS: HIGH-LEVEL

Org.
provides
info
to FP

FP
liaises with
org.,
checks info

MS
checks
compliance
of org.

FP
inserts MS
compliance
check in tool

EFSA
ensures
org. meets
criteria

Perm Rep
designates
org.

EFSA's MB
decides on
inclusion /
non-
inclusion

List is
updated

at national level	in tool

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FP INITIATES PROFILES IN TOOL

New Account: Competent Organisation

Account Information

* Account Name

Name Abbreviated

English Name

English Name Abbreviated

* Legal Entity Form (LEF) Number

Cancel   Save & New   Save

New Contact: Competent Organisation

* Name

First Name

Account Name

Istituto Superiore della Sanità

* Last Name

* Email

Cancel   Save & New   Save

ORGANISATION CONTACT PERSON INSERTS INFO

Account Information

Organisation's name & address

* Account Name
Test organisation name

English Name

English Name Abbreviated

Website

Institutional Public Repositories

* Legal Entity Form (LEF) Number
Test organisation's LEF number

Address Information

Billing Address

Billing Country Code
--None--

Billing Street

Billing Zip/Postal Code

Billing City

Billing State/Province Code
--None--

Description Information

Status

Cancel   Save & New   Save

Organisation's competences & related contact person(s)

Competences - Specific

Plant Health ☐

Plant Health Contact Person
Search Contacts...

Plant Protection Products ☑

Plant Protection Products Contact Person
Bruno Bianchi ✕

Genetically Modified Organisms ☐

GMO Contact Person
Search Contacts...

Additives, Enzymes ☑

Additives, Enzymes Contact Person
Bru

🔍 "Bru" in Contacts

Bruno Bianchi
Istituto Superiore della Sanità

＋ New Contact

Animal Health ☐

Biological Hazards ☐

Cancel   Save

Indication of compliance per criterion:

Fill Out Assessment

Criterion 1:

Organisations must carry out scientific and technical support tasks in the field within EFSA's mission.

* The organisation carries out:

○ scientific activities in the fields within EFSA's remit
○ technical activities in the fields within EFSA's remit
○ The organisation does not carry out scientific or technical activities in fields within EFSA's remit

Specifically, the organisation's task/activities include (but are not limited to):

○ Collection and analysis of data connected with risk identification
○ Risk exposure
○ Risk assessment
○ food or feed safety assessment
○ scientific or technical studies
○ scientific or technical assistance for risk managers

* In conclusion, the organisation:

○ Complies with this criterion
○ Does not comply with this criterion

Indication where relevant information is provided:

In making the above the assessment, the following formal documents have been taken into consideration:

Document

☑ Establishment Act or Decree
☐ Statute or Mission statement
☑ Annual or Activity Report
☐ Other, please specify

Next

Fill Out Assessment

with this criterion. The organization is designated to (1) perform the types of tasks referred to in Article 4 of Commission Regulation (EC) No 2230/2004 which may be entrusted to the organization, and (2) to operate in a network on scientific actions as referred to in Article 3 of the Implementing Rules in the following areas of competence:

Specifically:

- ✔ Plant Health
- ☐ Plant Protection Products ⓘ
- ☐ Genetically Modified Organisms
- ✔ Additives, Enzymes
- ☐ Animal Health
- ☐ Biological Hazards
- ☐ Chemical Contaminants

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efsa
European Food Safety Authority

Search... | Search | LOGIN

🏠 | COMPETENT ORGANISATIONS

Competent Organisations
All ▼

5 items • Sorted by Risk Management • Updated a few seconds ago

⚙️▼ | ▦▼ | ↻ | ◔ | ▼

	ORGANISATION NAME ∨	RISK ASSESSME... ∨	RISK COMMUNI... ∨	RISK MANAG... ↓∨	
1	Bundesinstitut für Risikobewertung	☑	☑	☐	▼
2	Atlantic Technologies Spa	☑	☐	☑	▼
3	Agence nationale de sécurité sanitaire de l'alimentation, de l'environnement et	☑	☐	☐	▼
4	Università degli Studi di Parma	☐	☑	☐	▼
5	Istituto Superiore della Sanità	☐	☐	☐	▼

Competent Organisation
Bundesinstitut für Risikobewertung

DETAILS

Organisation Name	**Name Abbreviated**
Bundesinstitut für Risikobewertung	BfR
English Name	**English Name Abbreviated**
Federal Institute for Risk Assessment	
Website	
http://www.bfr.bund.de/en/home.html	

Address Information

Country
Germany

Street
Max-Dohrn-Straße 8

Zip / Postal Code
10589

City
Berlin

State / Province

Competences - General

DASHBOARD FOR FPs

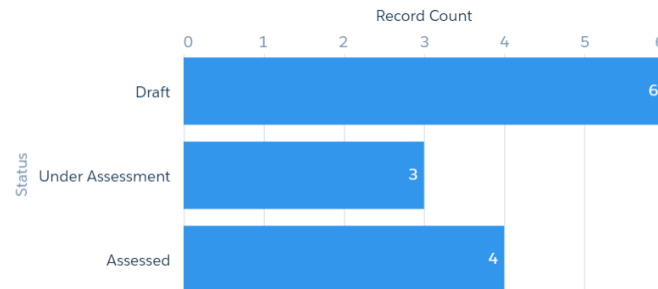## Status of organisations and their assessment requests

Total Number of Competent Organisations in the Country

13

View Report (Art. 36 Organisation By Status)

Competent Organisations grouped by Status

Number of Organisations for each Status

Status	Record Count
Draft	6
Under Assessment	3
Assessed	4

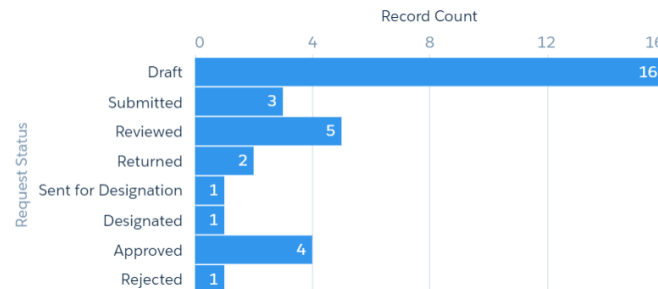View Report (Art. 36 Organisation By Status)

Total Number of Assessment Requests in the Country

33

View Report (Assessment Request by Status)

Number of Assessment Requests in the Status 'Draft'

16

Open Assessment Requests)

Assessment Requests grouped by Status

Number of requests for each Status

Request Status	Record Count
Draft	16
Submitted	3
Reviewed	5
Returned	2
Sent for Designation	1
Designated	1
Approved	4
Rejected	1

View Report (Assessment Request by Status)

organizer

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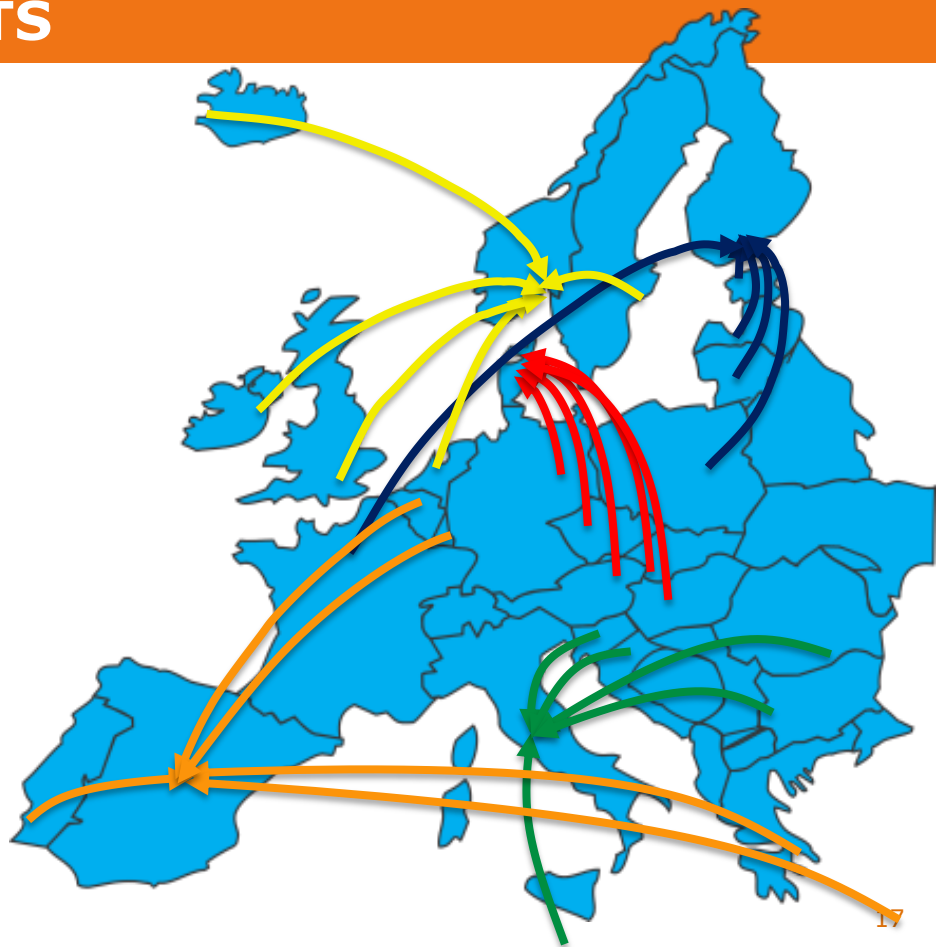![efsa - European Food Safety Authority]

NETWORKING OF FOCAL POINTS

Groups

- MS clustered in 5 groups, linked to a facilitator

→ enhances networking & support

Training Workshops

- 5 one-day training workshops
- on new process & tool
- using interactive case-studies
- for 2 people / MS
  → ensures sustainability

GROUPS

Facilitator	Partners	Date(s)	Location
DK	DE, CZ, SK, AT, HU	14-15 Nov [1]	Copenhagen
FI	EE, LA, LT, FR, PO	20 Nov [2]	Helsinki
ES	PT, GR, CY, BE, LU	22 Nov [2]	Madrid
IT	MT, SL, HR, RO, BG	29-30 Nov [1]	Rome
NO	IR, IS, UK, SE, NL	5-6 Dec [1]	Oslo

[1] 2 half-days; [2] 1 full day

Identify 2 people per country, block the date
Ensure participation

Project

- Next version of prototype end April 2018

- Simulation in June 2018

- 5 Training Workshops in Nov-Dec 2018

- New process: launch Jan 2019

- New designations completed: end June 2019

- List re-established: Oct 2019

Focal Points

- Identify two training participants

- Ensure their participation in the same WS

- Indicate number of org. expected to be designated using the new process, from 2019 (=licences)