

## IMPLEMENTING ACT TO THE POLICY ON DECLARATION OF INTERESTS GUIDANCE DOCUMENT ON DECLARATIONS OF INTEREST

### INTRODUCTION

1. This guidance is part of the scheme implementing Article 37 of Regulation (EC) No 178/2002. It implements the EFSA Policy on Declarations of Interests<sup>1</sup> in line with the Decision concerning the establishment and operations of the Scientific Committee and Panels<sup>2</sup>. This document outlines

- o the importance of providing declarations of interests and
- o the nature of interests that are to be declared.

2. This guidance document aims at giving clear indications on how to declare an interest and is to be cross-read with the Procedure for identifying and handling potential conflicts of interest<sup>3</sup>.

3. It should be noted that according to Regulation (EC) No 178/2002, the responsibility for declaring any possible conflict of interest is placed on the individuals completing their declaration.

4. The Authority recognises that scientific expertise underpins the fulfilment of its mission and tasks and that the quality of such expertise is inherently based on prior experience. It is also to be highlighted that an “interest” declared is not automatically considered a conflict of interest. It is well understood that, in general, individuals who are involved in a particular process inherently have a professional interest in the subject and in being involved in the process as such. Therefore, members of EFSA constitutive bodies mentioned in Article 24 of Regulation (EC) No 178/2002, *i.e.* the Management Board, the Advisory Forum, the Scientific Committee, the Scientific Panels and EFSA staff members, Working Group as well as any other EFSA experts all have a professional interest in the work they are undertaking and in the outcome of these activities. In the work processes of EFSA interests of an intellectual nature are considered as indispensable to safeguard the quality and overall balanced objectivity of the scientific work.

5. The scheme put in place consists of a two-step approach: The Annual Declaration of Interests (ADoI) and the Specific Declaration of Interests (SDoI). The ADoI highlights various interests. These may give rise to a potential conflict of interest in the context of a specific activity. The SDoI is to be filled in at the beginning of each meeting/activity of the Scientific Committee, Scientific Panels and Working Groups. The SDoI is linked to a specific subject matter or set of subject matters (*e.g.* substance/product) and it allows EFSA to assess whether a conflict of interest exists in the context of the specific activity.

6. For scientific experts and members of staff the Policy is implemented through a dedicated IT tool that allows minimising the burden for most of the actors involved. Against that background, the concept of Specific Declaration of Interests shall be meant as an update of the Annual Declaration of Interests.

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<sup>1</sup> MB 11.09.2007 - 5.2.

<sup>2</sup> MB – 17.10.2002.

<sup>3</sup> MB 11.09.2007 - 5.4.

## **WHO SHOULD DECLARE INTERESTS AND WHEN?**

### **A. Annual Declaration of Interests**

The members of the Management Board, the members of the Advisory Forum, the members of the Scientific Committee, the Scientific Panels, Working Groups thereof as well as other EFSA experts and the Executive Director shall undertake to act independently in the public interest. For this purpose, they shall make a Declaration of Commitment (Annex 1), an Annual Declaration of Interests (ADoI) (Annex 2) and a Declaration concerning confidentiality (Annex 4). Those declarations shall be made annually in writing and shall be made public according to Article 38(1)d) of Regulation (EC) No 178/2002.

The aim of the ADoI is to concisely address all possible interests that might be considered relevant to assess independence, including interests that are inherent to the professional background of the individual.

Experts who are working for more than one scientific entity can complete a single ADoI, provided that all the relevant entities with which they cooperate within EFSA are mentioned in the ADoI.

The Executive Director has decided that the requirement to declare interests should also apply to all members of staff in the Authority classified at AD-grade or equivalent (i.e. including also ENDS and Contract Agent F.G. IV).

Other EFSA experts who are not working in a Working Group of the Scientific Committee or Scientific Panel (e.g. persons participating in meetings of EFSA's Networks, ESCO Working groups, PRAPeR, the Communication working group and the stakeholder platform) are encouraged to fill in an ADoI.

### **B. Specific Declaration of Interests**

In order to address interests of relevance which are linked to a specific activity, the legal framework foresees that interests are to be declared at the beginning of each meeting.

The members of the Management Board, the members of the Advisory Forum, the members of the Scientific Committee, the Scientific Panels, Working Groups as well as other EFSA experts, including hearing experts, are asked to declare any interests that might be considered prejudicial to their independence in relation to the items on the agenda at the beginning of each meeting. Any declared interests will be recorded in the minutes. Furthermore, the members of the Scientific Committee, Scientific Panels, Working Groups as well as other EFSA experts, shall declare for each meeting such interests, using the Specific Declaration of Interests (SDoI) provided in Annex 3.

When a working group is dealing with only one mandate leading to the adoption of a single output, an ADoI referring to the mandate covers all meetings of that Working Group and no SDoI will be required for that Working Group. If several mandates are to be dealt with by a specific Working Group, an ADoI and an SDoI for each meeting are needed.

Other EFSA experts who are not working in a Working Group of the Scientific Committee or Scientific Panel (e.g. persons participating and attending meetings of EFSA's Networks, ESCO Working groups, PRAPeR, the Communication working group and the stakeholder platform) are kindly invited at the beginning of each meeting to declare any interests which might be considered prejudicial to their independence in relation to the items on the agenda. Any declared interests will be recorded in the minutes.

Finally, observers attending the meetings identified above, staff of the European Commission or of other European Community agencies, observers sent on behalf of the European Parliament, the OIE, the WHO or other relevant international bodies, Pre-accession countries and third Countries are kindly

invited to declare any interests which might be considered prejudicial to their independence in relation to the items on the agenda. Any declared interests will be recorded in the minutes.

## WHAT TO DECLARE?

### A. Annual Declaration of Interests

It should be noted that when completing in the DoI form the appropriate response to each Yes/No question must be selected.

The nature of the activities listed below shall be declared in the ADol. These activities can be current or past (see the “other definitions” below).

#### Nature of the activities

I. **Ownership or other investments, including shares** is to be interpreted as meaning any financial interests in a company/entity operating in the food or feed business<sup>4</sup>, including holding of stocks and shares, equity, bonds, partnership interests<sup>5</sup> in the capital of a company, one of its subsidiaries or a company in which it has a holding. The holding of financial interests connected with a pension scheme or an equivalent financial instrument would not be considered a financial interest, provided that the individual has no influence on its financial management.

II. **Member of a Managing Body or equivalent structure** is to be interpreted as meaning any participation in the internal decision-making (e.g. board membership, directorship) of a company, trade association or equivalent entity operating in a domain falling within EFSA's remit.

III. **Member of a Scientific Advisory Body** is to be interpreted as meaning that the person concerned is participating or has participated in the works of a Scientific Advisory Body operating in a domain falling within EFSA's remit with a right to vote on the outputs of that entity (e.g. voting on scientific output adopted by that entity).

IV. **Employment** is to be interpreted as covering all forms of employment, part-time and full-time, either paid or unpaid, in any organisation whose activities fall within EFSA's remit.

V. **Consultancy/Advice** is to be interpreted as an activity in which the concerned person charges or does not charge a fee for providing advice or services in a particular field falling within EFSA's remit. Any contracts or collaborations with the EFSA falling outside the work of the Panel/Working Group/Scientific Committee as identified above should also be specified under this activity. The subject matter should only indicate the domain in which the consultancy is/has been active.

VI. **Research funding** is to be interpreted as meaning any funding for research in relation to matter or work financed by a private or public entity, including grants, rents, sponsorships and fellowships and received in a personal capacity and falling within EFSA's remit. Research projects may be grouped together without stating the title of each project, provided that a relationship between them exists.

VII. **Intellectual property rights** are to be interpreted as meaning rights granted to creators and owners of works that are the result of human intellectual creativity and that pertain to a domain falling within EFSA's remit. These can be publications or can be in the industrial, scientific and artistic domain. They

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<sup>4</sup> By reference to the definitions set out in Article 3 of Regulation (EC) No 178/2002, food or feed business should be taken to mean any undertaking, whether for profit or not and whether public or private, carrying out any of the activities related to any stage of production, processing and distribution of food or feed.

<sup>5</sup> When declaring financial interests e.g. stock and shares, only the kind, company name need to be stated.

can be in the form of an invention, a manuscript, a suite of software, or a business name (e.g. copyrights, patents, trademarks *et cetera*).

VIII. **Other membership or affiliation** is to be interpreted as any membership or affiliation other than the above that can be perceived as an interest in the field of activity of the EFSA.

IX. **Interests of close family member** are to be interpreted as meaning that they include known interests held by family members and relatives belonging to the same household or under the care of the members of the household in a domain falling within EFSA's remit. In order to maintain privacy, their names do not need to be declared. The relationship (e.g. wife) should not be specified.

X. **Other** is to be interpreted as meaning any activities or interests other than the above that can be perceived as an interest in an activity falling within EFSA's remit.

### **Other definitions**

- **Current** is to be interpreted as meaning activities that are currently ongoing.
- **Past period** is to be interpreted as meaning activities that are no longer ongoing and that have been completed in the five years preceding the filling in of the DoI.
- **Name of entity or organization** is to be interpreted as meaning name, location and nature of all organisations (private, public, etc.) that relate to EFSA's remit. Thus, for the purpose of the declarations of interests the involvement in public bodies needs to be included as well.
- **Subject matter** is to be interpreted as meaning the domain in which the activity was or is carried out (e.g. zoonoses, fish welfare, mycotoxins, food additives, novel foods). Any data collection and any other interest stemming from prior experience or affiliation of the individual with private or public institutions should equally be declared.

### **B. Specific Declaration of Interests**

For members of the Scientific Committee, Scientific Panels, Working Groups as well as other EFSA experts the activities defined below shall be declared in the Specific Declarations of Interests for the time period specified under "other definitions" below. The specific interests apply in relation to the procedure for which the participation of the expert is envisaged.

When a working group is dealing with only one mandate leading to the adoption of a single output, an ADol referring to the mandate covers all meetings of that Working Group and no SDol will be required for that Working Group. If several mandates are to be dealt with by a specific Working Group, an ADol and an SDol for each meeting are needed.

It should be noted that if the meeting or assignment involves a particular matter involving specific parties, with an interest in the meeting or assignment, the experts should identify them to the extent feasible. For a meeting or assignment related to a product being assessed, the entities with a financial interest may include the sponsor and firms who would manufacture or market (1) the product/substance being reviewed, (2) products/substances that would be used in conjunction with the one being reviewed, and (3) products/substances that would compete with the one being reviewed. Thus, a financial interest in a "competing product"/substance and/or a competitor company is relevant to the conflict of interest analysis. Such determinations need to be based on scientific and economic considerations taken on a case-by-case basis.

It should be noted that when completing the SDol form the appropriate response to each Yes/No question must be clearly selected.

## Nature of the activities

I. **Ownership or other investments, including shares** is to be interpreted as meaning any financial interests in a company/entity whose product or substance is being reviewed or a company that is a competitor in this area or a company that manufactures or markets products or substances used in an activity falling within EFSA's remit or in conjunction with the one being reviewed, including holding of stocks and shares, equity, bonds, partnership interests<sup>6</sup> in the capital of a company, one of its subsidiaries or a company of which it has a holding. The holding of financial interests connected with a pension scheme would not be considered as a financial interest provided that the individual has no influence on its financial management.

II. **Member of a Managing Body or equivalent structure** is to be interpreted as meaning any participation in the internal decision-making of a company, trade association or equivalent entity (e.g. board membership, directorship) whose product or substance is being reviewed or a company that is a competitor in this area or a company that manufactures or markets products or substances used in an activity included in EFSA's remit or in conjunction with the one being reviewed or the one from a competitor.

III. **Member of a Scientific Advisory Body** is to be interpreted as meaning that the person concerned is participating or has participated, with a right to vote on the outputs, in the works of a Scientific Advisory Body which has expressed an opinion, a statement or an advice about the product or substance at issue or about a competing product or about products or substances used in conjunction with the one in question or the one from a competitor.

IV. **Employment** is to be interpreted as covering all forms of employment, part-time and full-time, either paid or unpaid, in any organisation (private or public) whose product or substance is being reviewed or which has been involved in any way in the development or assessment of the product or substance or in a company that is a competitor in this area or a company that manufactures or markets products or substances used in conjunction with the one being reviewed or the one from a competitor.

V. **Consultancy/Advice** is to be interpreted as an activity where the concerned person charges or does not charge a fee for providing advice or services in a particular field such as 1) the development of the product or substance 2) a competitor product or substance or a substance or product used in conjunction either with the one being reviewed or the one from a competitor. Any contracts or collaborations with the EFSA falling outside the work of the Panel/Working Group/Scientific Committee as identified above should be specified under this activity. The subject matter should only indicate the domain in which the consultancy is/has been active.

VI. **Research funding** is to be interpreted as meaning any funding for research on the development of the product or substance or a competitor product or substance or a substance or product used in conjunction either with the one being reviewed or the one from a competitor if financed by a private or public entity, including grants, rents, sponsorships and fellowships and received in a personal capacity. Research projects can be grouped together without stating the title of each project provided that a relationship between them exists.

VII. **Intellectual property rights** are to be interpreted as meaning rights granted to creators and owners of works that are the result of human intellectual creativity. These can be publications or can be in the industrial, scientific and artistic domain. They can be in the form of an invention, a document, a suite of software, or a business name (e.g. copyrights, trademarks, patents on the product or substance or a competitor product or substance or a substance or product used in conjunction with the one being reviewed or the one from a competitor).

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<sup>6</sup> When declaring financial interests e.g. stock and shares, only the kind and company name need to be stated.

VIII. Other membership or affiliation is to be interpreted as any membership or affiliation other than the above that can be perceived as an interest in the field of activity of EFSA.

IX. **Interests of close family members** are to be interpreted as meaning *inter alia* known interests held by family members and relatives belonging to the same household or under the care of the members of the household and that relate to the development of the product or substance or a competitor product or substance or a substance or product used in conjunction either with the one being reviewed or the one from a competitor. In order to maintain privacy, their names do not need to be declared. The relationship (e.g. wife) should not be specified.

X. **Other** is to be interpreted as meaning that the person concerned has any activities or interests other than the above that can be perceived as an interest in the field of activity of EFSA.

### Other definitions

- **Current** is to be interpreted as meaning the activities that are currently ongoing.
- **Past period** is to be interpreted as meaning activities that are no longer ongoing and which have been completed in the five years preceding the filling in of the DoI.
- **Name of entity or organization** is to be interpreted as meaning name, location and nature of all organisations (private, public, etc.) that relate to the item on the agenda or in the mandate. Thus, for the purpose of the declarations of interests the involvement in public bodies needs to be included as well.
- **Item on the agenda or in the mandate** is to be interpreted as meaning the item(s) in the agenda or the mandate that is of concern e.g. types of substances, products, guidance documents, processes or policies. Any data collection and any other interest stemming from prior experience or affiliation of the individual with private or public institution should be equally declared.

### **CONSEQUENCES OF NOT DECLARING<sup>7</sup>**

1. Only experts whose ADol has already been submitted to EFSA may be invited to a Working Group, Panel or any other EFSA scientific meeting and only experts who have submitted an SDol at the latest one EFSA working day before that meeting may attend a meeting they have been invited to.
2. Failure to submit a complete ADol or SDol in accordance with the requests received from the competent Secretariat will result in the expert's impossibility either to be invited to (ADol), or to attend (SDol), the relevant meeting, as appropriate.
3. Failure to fulfil in a timely and complete manner any of the obligations outlined in this act will be considered as a *prima facie* breach of trust towards EFSA. Because of that failure, appropriate actions, including the dismissal of the concerned persons, might be taken by EFSA.

### **I. Completing the information**

1. In case EFSA has knowledge of information that is not consistent with the declaration of interest of an expert and an initial internal assessment of the information implies that the interest is a declarable interest, a letter to the expert shall be issued by the Executive Director seeking additional background information with regard to the information that was not declared. At the same time, the expert shall be asked to update the missing details of the relevant DoI.

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<sup>7</sup> This paragraph shall apply exclusively to Members of the Scientific Committee, Scientific Panels and EFSA external experts.

2. Upon completion of the update, the relevant DoI shall be processed and screened in accordance with the Procedure for identifying and handling potential conflicts of interests.
3. On the basis of the outcome of that operation, EFSA may take a remedial action regarding the expert's participation to EFSA activity pursuant to the said Procedure.

## **II. The process regarding omissions and breaches to EFSA's Policy on DoI**

1. On the basis of the assessment of the updated DoI, EFSA shall start an internal procedure in order to establish whether the omission of the expert needs to be considered as a breach of trust vis-à-vis the Authority if it is found that:
  - a. The information missing from the relevant Dols is a declarable interest according to EFSA's Guidance; and
  - b. The expert did not declare the missing information intentionally or through gross negligence or he/she failed otherwise to meet his obligations under EFSA's Policy on DoI.
2. The expert shall be notified of the opening of the procedure and of the possible consequences of this procedure leading to a potential dismissal. Upon request, the expert shall have access to all documents related to the procedure.
3. The expert shall be invited to a hearing in order to gather his views on the facts in question. The hearing shall be organised before any decision be taken. During the hearing, he/she shall have the possibility of expressing his/her point of view. EFSA shall take account of any comments or documents submitted before and during the hearing.
4. The reasoned decision on the submission to the Management Board is notified to the expert within seven calendar days as of the day the decision is signed. Within fourteen calendar days, starting from the date of notification the expert may submit to EFSA a complaint against the above-mentioned decision.
5. When EFSA has concluded its position in favour of the dismissal, the decision on the submission to the Management Board and the complaint (if any) shall be submitted to the Management Board for the final decision.
6. The decision to dismiss a member of a Panel or the Scientific Committee shall be taken by the Management Board on a proposal of the Executive Director<sup>8</sup>.
7. If EFSA finds an expert to be in breach of the present rules, the Executive Director shall ask the Internal Audit Capability to carry out a review of the scientific outputs adopted by the scientific entity(ies) to which that expert was providing his/her input. The IAC will clarify whether, and if appropriate the extent to which, that expert influenced the scientific outputs adopted by those scientific entities. The IAC will report his/her findings to the Executive Director and to the Audit Committee.

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<sup>8</sup> See Article 24 of EFSA's Management Board Decision on the establishment and operations of its Scientific Committee and Scientific Panels.

## **PUBLICATION**

The **ADols** will be made public in accordance with Article 38 of Regulation (EC) No 178/2002.

## **COMPLIANCE WITH PROVISIONS ON PROTECTION OF PERSONAL DATA, INCLUDING INFORMATION ON THE CONSERVATION PERIOD OF DECLARATIONS OF INTEREST**

Without prejudice to Regulation (EC) No 178/2002, EFSA shall process Annual Declarations of Interest and Specific Declarations of Interest pursuant to Regulation (EC) N° 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data.

The purpose of the data processing is to safeguard the independency of EFSA and its constituent bodies.

The legal basis for Declaration of Interests processing is provided in:

- Article 37 and 38 of Regulation (EC) N° 178/2002 of 28 January 2002, laying down the general principles and requirements of food law, establishing the European Food Safety Authority and laying down procedures in matters of food safety;
- Article 13 of the Decision of the Executive Director concerning the Selection of Members of the Scientific Committee, Scientific Panels and External Experts to Assist EFSA with its Scientific Work;
- As concerns Annual Declarations of Interest of EFSA staff, Article 11 and 11, litt. (a) of the Staff Regulations,

The EFSA Executive Director is identified as the controller of handling the declarations of interest.

The nature of interests to declare, the obligation to do so, as well as possible consequences of not declaring and the publication of Declarations, are explained in the Dol Guidance document, available on the EFSA website.

The recipients of the Declarations of Interest are the persons and bodies identified in the document "Procedure for Identifying and Handling Potential Conflicts of Interest", without prejudice to the publicity requirement regarding specifically Annual Declarations of Interest laid down in Article 38(1) litt. (d) of Regulation (EC) No 178/2002. Furthermore, Declarations of Interest may be transferred to bodies in charge of a monitoring or inspection task in conformity with Community Law, including the European Court of Auditors, the Internal Audit Service, OLAF, the European Ombudsman and the European Data Protection Supervisor.

The conservation period of Declarations of Interest per category of data subjects:

- Members of EFSA constituent bodies (Management Board, Advisory Forum, Scientific Committee and Scientific Panels) as well as external experts: Dols are kept for 5 years after the discharge for the budgetary year to which the Dol relates;
- Executive Director: All Dols since the start of the EFSA mandate of the Executive Director are kept until 5 years after the discharge for the budgetary year in which the Executive Director terminates the mandate at EFSA;
- EFSA staff: ADols of EFSA staff are kept for a maximum period of 5 years.

Data subjects with active EFSA involvements have a right to access their Declaration of Interest and to update or correct it at any time. The Dol electronic system, available upon username/password authentication, allows the permanent accessible tool to meet this right of data subjects. In case EFSA

has knowledge of information that is not consistent with the declared interest, or in case of failure to submit a Declaration of Interest, the data subject concerned will be contacted with the purpose to update the Declaration on the missing information. In case an internal procedure is opened as referred to in the section "Consequences of not declaring" of the DoI Guidance document, the data subject will be notified.

Data subjects also are entitled to have recourse at any time to the European Data Protection Supervisor: <http://www.edps.europa.eu>

Done at Parma, on 8/9/2009

Signed by

Catherine Geslain-Lanéelle

Executive Director of the European Food Safety Authority

ANNEXES:

1. Declaration of commitment
2. Annual Declaration of interests
3. Specific Declaration of Interests
4. Declaration concerning confidentiality

**ANNEX 1: DECLARATION OF COMMITMENT**

Title (Ms., Mr., Dr., Prof.): \_\_\_\_\_

**First Name:** \_\_\_\_\_

**Surname:** \_\_\_\_\_

**Position:**

- Member of the Management Board
- Member of the Advisory Forum
- Member of the Scientific Committee
- Member of Panel on \_\_\_\_\_
- External expert of Working Group(s) on \_\_\_\_\_
- Member of a Network on** \_\_\_\_\_

Pursuant to Article 37 of Regulation (EC) No 178/2002 establishing the European Food Safety Authority, I hereby undertake to make all reasonable efforts to attend and participate in the meetings of the above body and to act independently of any external influence. In particular, I know that I am obliged to make and sign an **Annual written Declaration of Interests (ADoI)** and where required a **Specific Declaration of Interests (SDoI)** in accordance with the **Procedure for identifying and handling potential conflict of interests**.

DONE AT: \_\_\_\_\_ ON \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

**ANNEX 2: ANNUAL DECLARATION OF INTERESTS (ADoI)**

*(Please note that high quality of scientific expertise is by nature based on prior experience and that therefore having an interest does not necessarily mean having a conflict of interest)*

Title (Ms., Mr., Dr., Prof.): \_\_\_\_\_

First Name: \_\_\_\_\_

Surname: \_\_\_\_\_

EFSA involvement<sup>9</sup> \_\_\_\_\_

**hereby declares to have the following interests**

*(Please specify the interest that you or your close family members currently have or have had last year and/or in the past 5 years.)*

Nature of Activities: I. Ownership or other investments, including shares <sup>4</sup>	Current <sup>1</sup> From Month/year	Name of Entity <sup>2</sup> <i>Please indicate Private or Public</i>	Subject matter <sup>3</sup>
X			
X			

1. Please indicate activities that are currently ongoing. Indicate starting date (month/year).
2. Please indicate name, location and nature of all organisations (private, public, etc.) that relate to EFSA's remit. Thus, for the purpose of the declarations of interests the involvement in public bodies needs to be included as well.
3. Please indicate the domain in which the activity was or is carried out (e.g. zoonoses, fish welfare, mycotoxins, food additives, novel foods). Any data collection and any other interest stemming from prior experience or affiliation of the individual with private or public institution should equally be declared.
4. Please indicate any financial interests in a company/entity operating in the food or feed business, including holding of stocks and shares, equity, bonds, partnership interests in the capital of a company, one of its subsidiaries or a company in which it has a holding. The holding of financial interests connected with a pension scheme would not be considered a financial interest provided that individual has no influence on its financial management. Only the kind of financial interests and the name of the entity need to be stated.

<sup>9</sup> Please specify all your current activities within EFSA e.g. Panel Member, ad hoc expert.

<b>Nature of Activities: II. Member of a Managing Body or equivalent structure<sup>5</sup></b>	<b>Current <sup>1</sup> Please answer Yes or No</b>	<b>Past Period <sup>1</sup> From/To (Month/Year)</b>	<b>Name of Organisation <sup>2</sup> Please indicate Private or Public</b>	<b>Subject matter <sup>3</sup></b>
X				
X				

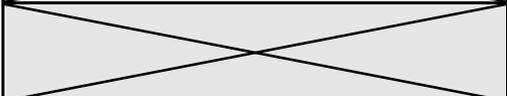
1. Please indicate activities that are currently ongoing. Indicate starting date (month/year). For activities that are no longer ongoing and that have been completed in the preceding five years, please indicate starting and ending date (month/year). Please clearly select the appropriate Yes/No response.
2. Please indicate name, location and nature of all organisations (private, public, etc.) that relate to EFSA's remit. Thus, for the purpose of the declarations of interests the involvement in public bodies needs to be included as well
3. Please indicate the domain in which the activity was or is carried out (e.g. zoonoses, fish welfare, mycotoxins, food additives, novel foods). Any data collection and any other interest stemming from prior experience or affiliation of the individual with private or public institution should equally be declared.
5. Please indicate any participation in the internal decision-making of a company, trade association or equivalent entity (e.g. board membership, directorship).

<b>Nature of Activities: III. Member of a Scientific Advisory Body<sup>6</sup></b>	<b>Current <sup>1</sup> Please answer Yes or No</b>	<b>Past Period <sup>1</sup> From/To (Month/Year)</b>	<b>Name of Organisation <sup>2</sup> Please indicate Private or Public</b>	<b>Subject matter <sup>3</sup></b>
X				
X				

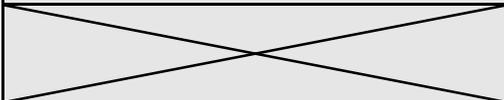
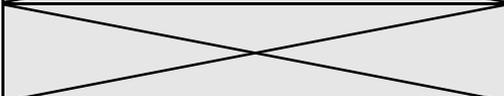
1. Please indicate activities that are currently ongoing. Indicate starting date (month/year). For activities that are no longer ongoing that have been completed in the preceding five years, please indicate starting and ending date (month/year). Please clearly select the appropriate Yes/No response.
2. Please indicate name, location and nature of all organisations (private, public, etc.) that relate to EFSA's remit. Thus, for the purpose of the declarations of interests the involvement in public bodies needs to be included as well.
3. Please indicate the domain in which the activity was or is carried out (e.g. zoonoses, fish welfare, mycotoxins, food additives, novel foods). Any data collection and any other interest stemming from prior experience or affiliation of the individual with private or public institution should equally be declared.
6. Please indicate if you are participating or have participated in the works of a Scientific Advisory Body with voting rights on the outputs of that entity.

Nature of Activities: IV. Employment <sup>7</sup>	Current <sup>1</sup> <i>Please answer Yes or No</i>	Past Period <sup>1</sup> <i>From/To (Month/Year)</i>	Name of Organisation <sup>2</sup> <i>Please indicate Private or Public</i>	Subject matter <sup>3</sup>
				
				

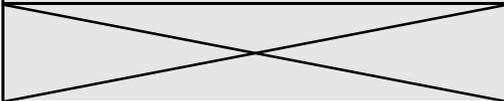
1. Please indicate activities that are currently ongoing. Indicate starting date (month/year). For activities that are no longer ongoing and that have been completed in the preceding five years, please indicate starting and ending date (month/year). Please clearly select the appropriate Yes/No response.
2. Please indicate name, location and nature of all organisations (private, public, etc.) that relate to EFSA's remit. Thus, for the purpose of the declarations of interests the involvement in public bodies needs to be included as well
3. Please indicate the domain in which the activity was or is carried out (e.g. zoonoses, fish welfare, mycotoxins, food additives, novel foods). Any data collection and any other interest stemming from prior experience or affiliation of the individual with private or public institution should equally be declared.
7. Please indicate if you are or have been employed part-time and full-time, either as a paid or unpaid worker either in private or public entities whose activities are linked to EFSA's remit.

Nature of Activities: V. Consultancy/Advisory <sup>8</sup>	Current <sup>1</sup> <i>Please answer Yes or No</i>	Past Period <sup>1</sup> <i>From/To (Month/Year)</i>	Name of Organisation <sup>2</sup> <i>Please indicate Private or Public</i>	Subject matter <sup>3</sup>
				
				

1. Please indicate activities that are currently ongoing. Indicate starting date (month/year). For activities that are no longer ongoing and that have been completed in the preceding five years, please indicate starting and ending date (month/year). Please clearly select the appropriate Yes/No response.
2. Please indicate name, location and nature of all organisations (private, public, etc.) that relate to EFSA's remit. Thus, for the purpose of the declarations of interests the involvement in public bodies needs to be included as well.
3. Please indicate the domain in which the activity was or is carried out (e.g. zoonoses, fish welfare, mycotoxins, food additives, novel foods). Any data collection and any other interest stemming from prior experience or affiliation of the individual with private or public institution should equally be declared.
8. Please indicate any activity in which the concerned person charges or does not charge a fee for providing advice or services in a particular field. Any contracts or collaborations with the EFSA falling outside the work of the Panel/Working Group/Scientific Committee as identified above should also be specified under this activity.

Nature of Activities VI. Research funding <sup>9</sup>	Current <sup>1</sup> <i>Please answer Yes or No</i>	Past Period <sup>1</sup> <i>From/To (Month/Year)</i>	Name of Organisation <sup>2</sup> <i>Please indicate Private or Public</i>	Subject matter <sup>3</sup>
				
				

1. Please indicate activities that are currently ongoing. Indicate starting date (month/year). For activities that are no longer ongoing and that have been completed in the preceding five years, please indicate starting and ending date (month/year). Please clearly select the appropriate Yes/No response.
2. Please indicate name, location and nature of all organisations (private, public, etc.) that relate to EFSA's remit. Thus, for the purpose of the declarations of interests the involvement in public bodies needs to be included as well.
3. Please indicate the domain in which the activity was or is carried out (e.g. zoonoses, fish welfare, mycotoxins, food additives, novel foods). Any data collection and any other interest stemming from prior experience or affiliation of the individual with private or public institution should equally be declared.
9. Please indicate any funding for research in relation to matter or work financed by a private or public entity, including grants, rents, sponsorships and fellowships and received in a personal capacity. Research projects may be grouped together without stating the title of each project provided that a relationship between them exists.

Nature of Activities VII. Intellectual property <sup>10</sup>	Current <sup>1</sup> <i>Please answer Yes or No</i>	Past Period <sup>1</sup> <i>From/To (Month/Year)</i>	Name of Organisation <sup>2</sup> <i>Please indicate Private or Public</i>	Subject matter <sup>3</sup>
				
				

1. Please indicate activities that are currently ongoing. Indicate starting date (month/year). For activities that are no longer ongoing and that have been completed in the preceding five years, please indicate starting and ending date (month/year). Please clearly select the appropriate Yes/No response.
2. Please indicate name, location and nature of all organisations (private, public, etc.) that relate to EFSA's remit. Thus, for the purpose of the declarations of interests the involvement in public bodies needs to be included as well.
3. Please indicate the domain in which the activity was or is carried out (e.g. zoonoses, fish welfare, mycotoxins, food additives, novel foods). Any data collection and any other interest stemming from prior experience or affiliation of the individual with private or public institution should equally be declared.
10. Please indicate rights granted to creators and owners of works that are the result of human intellectual creativity. These can be publications or can be in the industrial, scientific and artistic domain. They can be in the form of an invention, a document, a suite of software, or a business name (e.g. copyrights, patents, trademarks *et cetera*).

<b>Nature of Activities: VIII. Other membership or affiliation<sup>11</sup></b>	<b>Current <sup>1</sup> Please answer Yes or No</b>	<b>Past Period <sup>1</sup> From/To (Month/Year)</b>	<b>Name of Organisation <sup>2</sup> Please indicate Private or Public</b>	<b>Subject matter <sup>3</sup></b>

1. Please indicate activities that are currently ongoing. Indicate starting date (month/year). For activities that are no longer ongoing and that have been completed in the preceding five years, please indicate starting and ending date (month/year). Please clearly select the appropriate Yes/No response.
2. Please indicate name, location and nature of all organisations (private, public, etc.) that relate to EFSA's remit. Thus, for the purpose of the declarations of interests the involvement in public bodies needs to be included as well.
3. Please indicate the domain in which the activity was or is carried out (e.g. zoonoses, fish welfare, mycotoxins, food additives, novel foods).. Any data collection and any other interest stemming from prior experience or affiliation of the individual with private or public institution should equally be declared.
11. Please indicate any membership or affiliation other than the above that can be perceived as an interest in the field of activity of the EFSA.

<b>Nature of Activities: IX. Interests of close family member<sup>12</sup></b>	<b>Current <sup>1</sup> Please answer Yes or No</b>	<b>Past Period <sup>1</sup> From/To (Month/Year)</b>	<b>Name of Organisation <sup>2</sup> Please indicate Private or Public</b>	<b>Subject matter <sup>3</sup></b>

1. Please indicate activities that are currently ongoing. Indicate starting date (month/year). For activities that are no longer ongoing and that have been completed in the preceding five years, please indicate starting and ending date (month/year). Please clearly select the appropriate Yes/No response.
  2. Please indicate name, location and nature of all organisations (private, public, etc.) that relate to EFSA's remit. Thus, for the purpose of the declarations of interests the involvement in public bodies needs to be included as well.
  3. Please indicate the domain in which the activity was or is carried out (e.g. zoonoses, fish welfare, mycotoxins, food additives, novel foods). Any data collection and any other interest stemming from prior experience or affiliation of the individual with private or public institution should equally be declared.
  12. Please indicate known interests held by family members and relatives belonging to the same household or under the care of the members of the household.. In order to maintain privacy, their names do not need to be declared. The relationship (e.g. wife) should not be specified.
-

<b>Nature of Activities:</b> <b>X. Other<sup>13</sup></b>	<b>Current <sup>1</sup></b> <i>Please answer Yes or No</i>	<b>Past Period <sup>1</sup></b> <i>From/To (Month/Year)</i>	<b>Name of Organisation <sup>2</sup></b> <i>Please indicate Private or Public</i>	<b>Subject matter <sup>3</sup></b>
X				
X				

1. Please indicate activities that are currently ongoing. Indicate starting date (month/year). For activities that are no longer ongoing and that have been completed in the preceding five years, please indicate starting and ending date (month/year). Please clearly select the appropriate Yes/No response.
2. Please indicate name, location and nature of all organisations (private, public, etc.) that relate to EFSA's remit. Thus, for the purpose of the declarations of interests the involvement in public bodies needs to be included as well.
3. Please indicate the domain in which the activity was or is carried out (e.g. zoonoses, fish welfare, mycotoxins, food additives, novel foods).. Any data collection and any other interest stemming from prior experience or affiliation of the individual with private or public institution should equally be declared.
13. Please indicate any activities or interests other than the above which can be perceived as an interest in an activity included in EFSA's remit

**I hereby declare that I have read both the Guidance Document on Declarations of Interests and the Procedure for identifying and handling potential conflict of interests and that the above Declaration of Interests is complete.**

**Date:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

If you need more sheets to declare your interests, do not hesitate to use blank ones or to ask for them, but please sign each one of them and attach them to this form.



#	Items	Interest declared: (Please tick if YES) <sup>11</sup>

I hereby declare that I have read both the Guidance Document on Declarations of Interests and the Procedure for identifying and handling potential conflict of interests and that:

1. I have no interest in any of the above topic(s)

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Or that

2. I have already declared an interest to the above mentioned topics in the Dol of \_\_\_\_\_

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

## SPECIFIC DECLARATION OF INTERESTS (SDoI)

hereby declare to have the following interests relating to the above<sup>12</sup> topics

*(Please specify the interest that you or your close family members currently have or have had last year and/or in the past 5 years)*

Nature of Activities: I. Ownership or other investments, including shares <sup>4</sup>	Current <sup>1</sup> From Month/year	Name of Entity <sup>2</sup> <i>Please indicate Private or Public</i>	Item on the agenda or in the mandate <sup>3</sup>
			
			

1. Please indicate activities that are currently ongoing. Indicate starting date (month/year).
2. Please indicate name, location and nature of all organisations (private, public, etc.) that relate directly to the specific area of expertise or field of potential activity of the individual within the EFSA. This includes but is not limited to, food and feed business as defined in Article 3 of Regulation (EC) No 178/2002: "a company, association (trade association) or any other entity with commercial interests" **and that is involved in the development of the product or substance or a competitor product or substance or a substance or product used in conjunction either with the one being reviewed or the one from a competitor.** Thus, for the purpose of the declarations of interests the involvement in public bodies needs to be included as well.
3. Please **indicate the item(s) in the agenda or the mandate that is of concern** e.g. types of substances, products, guidance documents, processes or policies. Any data collection and any other interest stemming from prior experience or affiliation of the individual with private or public institution should equally be declared.
4. Please indicate any financial interests in a company/entity **whose product or substance is being reviewed or a company that is a competitor in this area or a company that manufactures or markets products or substances used in the food chain in conjunction with the one being reviewed,** including holding of stocks and shares, equity, bonds, partnership interests<sup>13</sup> in the capital of a company, one of its subsidiaries or a company in the capital of which it has a holding.

Nature of Activities: II. Member of a Managing Body or equivalent structure <sup>5</sup>	Current <sup>2</sup> <i>Please answer Yes or No</i>	Past Period <sup>2</sup> <i>From/To (Month/Year)</i>	Name of Organisation <sup>3</sup> <i>Please indicate Private or Public</i>	Item on the agenda or in the mandate <sup>4</sup>
				
				

1. Please indicate activities that are currently ongoing. Indicate starting date (month/year). For activities that are no longer ongoing and that have been completed in the preceding five years, please indicate starting and ending date (month/year).
2. Please indicate name, location and nature of all organisations (private, public, etc.) that relate directly to the specific area of expertise or field of potential activity of the individual within the EFSA. This includes but is not limited to, food and feed business as defined in Article 3 of Regulation (EC) No 178/2002: "a company, association (trade association) or any other entity with commercial interests" **and that is involved in the development of the product or substance or a competitor product or substance or a substance or product used in conjunction either with the one being reviewed or the one from a competitor.** Thus, for the purpose of the declarations of interests the involvement in public bodies needs to be included as well.
3. Please **indicate the item(s) in the agenda or the mandate that is of concern** e.g. types of substances, products, guidance documents, processes or policies. Any data collection and any other interest stemming from prior experience or affiliation of the individual with private or public institution should equally be declared.
5. Please indicate any participation in the internal decision-making of a company or equivalent entity (e.g. board membership, directorship) whose product or substance is being reviewed or a company that is a competitor in this area or a company that manufactures or markets products or substances used in **the food chain** in conjunction with the one being reviewed or the one from a competitor.

<sup>12</sup> Please specify the current activities within EFSA e.g. mandate or meeting.

<sup>13</sup> When declaring financial interests (e.g. stock and shares) only the kind, number and company name need be stated.

Nature of Activities: III. Member of a Scientific Advisory Body <sup>6</sup>	Current <sup>1</sup> <i>Please answer Yes or No</i>	Past Period <sup>1</sup> <i>From/To (Month/Year)</i>	Name of Organisation <sup>2</sup> <i>Please indicate Private or Public</i>	Item on the agenda or in the mandate <sup>3</sup>
X				
X				

1. Please indicate activities that are currently ongoing. Indicate starting date (month/year). For activities that are no longer ongoing and which have been completed in the preceding five years, please indicate starting and ending date (month/year).
2. Please indicate name, location and nature of all organisations (private, public, etc.) that relate directly to the specific area of expertise or field of potential activity of the individual within the EFSA. This includes but is not limited to, food and feed business as defined in Article 3 of Regulation (EC) No 178/2002: "a company, association (trade association) or any other entity with commercial interests" **and that is involved in the development of the product or substance or a competitor product or substance or a substance or product used in conjunction either with the one being reviewed or the one from a competitor.** Thus, for the purpose of the declarations of interests the involvement in public bodies needs to be included as well.
3. Please indicate the item(s) in the agenda or the mandate that is of concern e.g. types of substances, products, guidance documents, processes or policies. Any data collection and any other interest stemming from prior experience or affiliation of the individual with private or public institution should equally be declared.
5. Please indicate if you are participating or have participated, with voting rights on the outputs, in the works of a Scientific Advisory Body which has expressed an opinion, a statement or an advice about the product or substance at issue or about a competing product or about products or substances used in conjunction with the one **being reviewed** or the one from a competitor.

Nature of Activities: IV. Employment <sup>7</sup>	Current <sup>1</sup> <i>Please answer Yes or No</i>	Past Period <sup>1</sup> <i>From/To (Month/Year)</i>	Name of Organisation <sup>2</sup> <i>Please indicate Private or Public</i>	Item on the agenda or in the mandate <sup>3</sup>
X				
X				

1. Please indicate activities that are currently ongoing. Indicate starting date (month/year). For activities that are no longer ongoing and which have been completed in the preceding five years, please indicate starting and ending date (month/year).
2. Please indicate name, location and nature of all organisations (private, public, etc.) that relate directly to the specific area of expertise or field of potential activity of the individual within the EFSA. This includes but is not limited to, food and feed business as defined in Article 3 of Regulation (EC) No 178/2002: "a company, association (trade association) or any other entity with commercial interests" **and that is involved in the development of the product or substance or a competitor product or substance or a substance or product used in conjunction either with the one being reviewed or the one from a competitor.** Thus, for the purpose of the declarations of interests the involvement in public bodies needs to be included as well.
3. Please indicate the item(s) in the agenda or the mandate that is of concern e.g. types of substances, products, guidance documents, processes or policies. Any data collection and any other interest stemming from prior experience or affiliation of the individual with private or public institution should equally be declared.
7. Please indicate if you are or have been employed in a private company or in a public institution whose activities are linked to the food chain or **whose product or substance is being reviewed or a company that is a competitor in this area or a company that manufactures or markets products or substances used in the food chain in conjunction with the one being reviewed or the one from a competitor.**

Nature of Activities: V. Consultancy <sup>8</sup>	Current <sup>1</sup> <i>Please answer Yes or No</i>	Past Period <sup>1</sup> <i>From/To (Month/Year)</i>	Name of Organisation <sup>2</sup> <i>Please indicate Private or Public</i>	Item on the agenda or in the mandate <sup>3</sup>
X				
X				

1. Please indicate activities that are currently ongoing. Indicate starting date (month/year). For activities that are no longer ongoing and that have been completed in the preceding five years, please indicate starting and ending date (month/year).
2. Please indicate name, location and nature of all organisations (private, public, etc.) that relate directly to the specific area of expertise or field of potential activity of the individual within the EFSA. This includes but is not limited to, food and feed business as defined in Article 3 of Regulation (EC) No 178/2002: "a company, association (trade association) or any other entity with commercial interests" **and that is involved in the development of the product or substance or a competitor product or substance or a substance or product used in conjunction either with the one being reviewed or the one from a competitor.** Thus, for the purpose of the declarations of interests the involvement in public bodies needs to be included as well.
3. Please **indicate the item(s) in the agenda or the mandate that is of concern** e.g. types of substances, products, guidance documents, processes or policies. Any data collection and any other interest stemming from prior experience or affiliation of the individual with private or public institution should equally be declared.
8. Please indicate any activities in which the concerned person charges or does not charge a fee for providing advice or services in a particular field such as the development of the product or substance or a competitor product or substance or a substance or product used in conjunction either with the one being reviewed or the one from a competitor.

Nature of Activities VI. Research funding <sup>9</sup>	Current <sup>1</sup> <i>Please answer Yes or No</i>	Past Period <sup>1</sup> <i>From/To (Month/Year)</i>	Name of Organisation <sup>2</sup> <i>Please indicate Private or Public</i>	Item on the agenda or in the mandate <sup>3</sup>
X				
X				

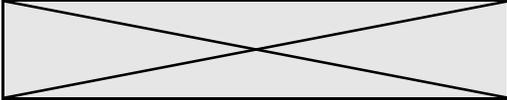
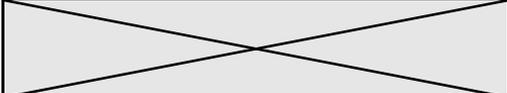
1. Please indicate activities that are currently ongoing. Indicate starting date (month/year). For activities that are no longer ongoing and which have been completed in the preceding five years, please indicate starting and ending date (month/year).
2. Please indicate name, location and nature of all organisations (private, public, etc.) that relate directly to the specific area of expertise or field of potential activity of the individual within the EFSA. This includes but is not limited to, food and feed business as defined in Article 3 of Regulation (EC) No 178/2002: "a company, association (trade association) or any other entity with commercial interests" **and that is involved in the development of the product or substance or a competitor product or substance or a substance or product used in conjunction either with the one being reviewed or the one from a competitor.** Thus, for the purpose of the declarations of interests the involvement in public bodies needs to be included as well.
3. Please **indicate the item(s) in the agenda or the mandate that is of concern** e.g. types of substances, products, guidance documents, processes or policies. Any data collection and any other interest stemming from prior experience or affiliation of the individual with private or public institution should equally be declared.
9. Please indicate any research **on the development of the product or substance or a competitor product or substance or a substance or product used in conjunction either with the one being reviewed or with the one from a competitor** if financed by a private or public entity, including grants, rents, sponsorships and fellowships.

Nature of Activities VII. Intellectual property <sup>10</sup>	Current <sup>1</sup> <i>Please answer Yes or No</i>	Past Period <sup>1</sup> <i>From/To (Month/Year)</i>	Name of Organisation <sup>2</sup> <i>Please indicate Private or Public</i>	Item on the agenda or in the mandate <sup>3</sup>
X				
X				

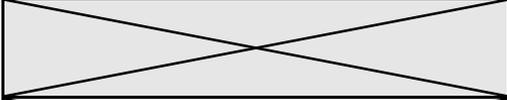
1. Please indicate activities that are currently ongoing. Indicate starting date (month/year). For activities that are no longer ongoing and that have been completed in the preceding five years, please indicate starting and ending date (month/year).
2. Please indicate name, location and nature of all organisations (private, public, etc.) that relate directly to the specific area of expertise or field of potential activity of the individual within the EFSA. This includes but is not limited to, food and feed business as defined in Article 3 of Regulation (EC) No 178/2002: "a company, association (trade association) or any other entity with commercial interests" **and that is involved in the development of the product or substance or a competitor product or substance or a substance or product used in conjunction either with the one being reviewed or the one from a competitor.** Thus, for the purpose of the declarations of interests the involvement in public bodies needs to be included as well.
3. Please **indicate the item(s) in the agenda or the mandate that is of concern** e.g. types of substances, products, guidance documents, processes or policies. Any data collection and any other interest stemming from prior experience or affiliation of the individual with private or public institution should equally be declared.
10. Please indicate any rights granted to creators and owners of works that are the result of human intellectual creativity. These can be publications or can be in the industrial, scientific and artistic domain. They can be in the form of an invention, a manuscript, a suite of software, or a business name (e.g. copyrights, trademarks, patents **on the product or substance or a competitor product or substance or a substance or product used in conjunction with the one being reviewed or the one from a competitor.**)

Nature of Activities: VIII. Other membership or affiliation <sup>11</sup>	Current <sup>1</sup> <i>Please answer Yes or No</i>	Past Period <sup>1</sup> <i>From/To (Month/Year)</i>	Name of Organisation <sup>2</sup> <i>Please indicate Private or Public</i>	Item on the agenda or in the mandate <sup>3</sup>
X				
X				

1. Please indicate if activities are currently ongoing. Indicate starting and ending date (month/year) within the preceding five years.
2. Please indicate name, location and nature of all organisations (private, public, etc.) that relate directly to the specific area of expertise or field of potential activity of the individual within the EFSA. This includes but is not limited to, food and feed business as defined in Article 3 of Regulation (EC) No 178/2002: "a company, association (trade association) or any other entity with commercial interests" **and that is involved in the development of the product or substance or a competitor product or substance or a substance or product used in conjunction either with the one being reviewed or the one from a competitor.** Thus, for the purpose of the declarations of interests the involvement in public bodies needs to be included as well.
3. Please **indicate the item(s) in the agenda or the mandate that is of concern** e.g. types of substances, products, guidance documents, processes or policies. Any data collection and any other interest stemming from prior experience or affiliation of the individual with private or public institution should equally be declared.
11. Please indicate any membership or affiliation other than the above that can be perceived as an interest in the field of activity of the EFSA.

Nature of Activities: IX. Interests of close family member <sup>12</sup>	Current <sup>1</sup> <i>Please answer Yes or No</i>	Past Period <sup>1</sup> <i>From/To (Month/Year)</i>	Name of Organisation <sup>2</sup> <i>Please indicate Private or Public</i>	Item on the agenda or in the mandate <sup>3</sup>
				
				

1. Please indicate activities that are currently ongoing. Indicate starting date (month/year). For activities that are no longer ongoing and that have been completed in the preceding five years, please indicate starting and ending date (month/year).
2. Please indicate name, location and nature of all organisations (private, public, etc.) that relate directly to the specific area of expertise or field of potential activity of the individual within the EFSA. This includes but is not limited to, food and feed business as defined in Article 3 of Regulation (EC) No 178/2002: “a company, association (trade association) or any other entity with commercial interests” **and that is involved in the development of the product or substance or a competitor product or substance or a substance or product used in conjunction either with the one being reviewed or the one from a competitor.** Thus, for the purpose of the declarations of interests the involvement in public bodies needs to be included as well.
3. Please **indicate the item(s) in the agenda or the mandate that is of concern** e.g. types of substances, products, guidance documents, processes or policies. Any data collection and any other interest stemming from prior experience or affiliation of the individual with private or public institution should equally be declared.
12. Please indicate interests held by first-line members of his/her family (*i.e.* parents, spouse or partner and dependent children living in the same household) and that **relate to the development of the product or substance or a competitor product or substance or a substance or product used in conjunction either with the one being reviewed the one from a competitor. Please specify the item on the agenda or the mandate that is of concern.** In order to maintain privacy, the names of family/household members do not need to be declared.

Nature of Activities: X. Other <sup>13</sup>	Current <sup>1</sup> <i>Please answer Yes or No</i>	Past Period <sup>1</sup> <i>From/To (Month/Year)</i>	Name of Organisation <sup>2</sup> <i>Please indicate Private or Public</i>	Item on the agenda or in the mandate <sup>3</sup>
				
				

1. Please indicate if activities are currently ongoing. Indicate starting and ending date (month/year) within the preceding five years.
2. Please indicate name, location and nature of all organisations (private, public, etc.) that relate directly to the specific area of expertise or field of potential activity of the individual within the EFSA. This includes but is not limited to, food and feed business as defined in Article 3 of Regulation (EC) No 178/2002: “a company, association (trade association) or any other entity with commercial interests” **and that is involved in the development of the product or substance or a competitor product or substance or a substance or product used in conjunction either with the one being reviewed or the one from a competitor.** Thus, for the purpose of the declarations of interests the involvement in public bodies needs to be included as well.
3. Please **indicate the item(s) in the agenda or the mandate that is of concern** e.g. types of substances, products, guidance documents, processes or policies. Any data collection and any other interest stemming from prior experience or affiliation of the individual with private or public institution should equally be declared.
13. Please indicate any activities or interests other than the above that can be perceived as an interest in the field of activity of the EFSA.

**Date:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

If you need more sheets to declare your interests, do not hesitate to use blank ones or to ask for them, but please sign each one of them and attach them to this form..

**ANNEX 4: DECLARATION CONCERNING CONFIDENTIALITY**

Title (Ms., Mr., Dr., Prof.): \_\_\_\_\_

**First Name:** \_\_\_\_\_

**Surname:** \_\_\_\_\_

**Position:**

- Member of the Management Board
- Member of the Advisory Forum
- Member of the
- Member of a Panel on .....
- External expert of Working Group(s) on.....
- Member of a Network on** \_\_\_\_\_
- Hearing expert
- Person employed by or anyway working for or on behalf of ..... in the context of the Contract/Grant entitled “.....”
- Observer

**Definitions:**

For the purposes of this statement, the following definitions apply, in accordance with the criteria for the classification of EFSA documents laid down in the annex to the EFSA’s Management Board decision concerning access to documents of 18/06/2004:

- “*Confidential Information*” means information transmitted to EFSA and classified as confidential according to vertical EU food legislation and/or declared as being ‘confidential’ by the applicant/owner of the document in compliance with applicable law; further, it means any information which is not made available or disclosed to unauthorized individuals or entities.
- “*Restricted Information*” includes all documents, notes, analyses, studies, reports, comments and any other materials produced during evaluation processes and to which authorized EFSA staff have access, directly or indirectly. Further, “*Restricted Information*” means any information whose unauthorized or uncontrolled external disclosure may harm the interests of EFSA or of any third party.

**I hereby declare:**

1. To be aware of my obligation to respect confidentiality. The obligation to respect confidentiality specifically pertains to [*as needed, please insert a reference to sensitive activity(ies), appropriate to be specifically mentioned in this declaration*] ;
2. Not to divulge or to make available outside the *Panel/Working Group*... information acquired as a result of my membership of the above-mentioned *Panel/Working Group* ;
3. To respect the confidential nature of any opinions expressed by members of the above-mentioned *Panel/Working Group* orally and in a written form as well as opinions of external experts (such as contractors) during discussions in meetings or provided in a written form;
4. I am aware this undertaking shall not be limited in time.

DONE AT: \_\_\_\_\_ ON \_\_\_\_\_

SIGNATURE: \_\_\_\_\_