

Note on the processing of personal data in the context of the EU-FORA Fellowship Programme

Regulation (EC) n° 45/2001 regarding the processing of personal data is applicable in the context of the EU-FORA Fellowship Programme. In accordance with Article 12 of the Regulation, the following information is provided:

- Legal basis:
 - ✓ EFSA's Founding Regulation (EC) No 178/2002, i.e. Articles 22 and 23 thereof.
- Controller of the processing operation:
 - ✓ Advisory Forum & Scientific Cooperation Unit (AFSCO) of EFSA.
- Purpose of the personal data processing:
 - ✓ The EU-FORA Fellowship programme aims at strengthening Europe's food safety risk assessment capacity and at building the risk assessment knowledge community. The Programme is intended for 'early-mid career' scientists and is designed to offer them a one-year, learning-by-doing fellowship service placement accompanied by a specific Food Risk Assessment training programme. The personal data processing will concretely happen in the context of the application, selection and shortlisting of Fellows.
- Categories of personal data processed:
 - ✓ Data provided by the candidate in the context of the Fellowship application and selection process ;
 - ✓ The individual candidate's results in the context of the Fellowship selection process and shortlisting.
- Recipients of personal data:
 - ✓ EFSA staff being member of the EU-FORA project team in charge of the implementation of the Programme, the Head of Communications and External relations Department (EFSA), the Executive Director (EFSA), as well as the representative (supervisor) of the to be selected fellow hosting site organisation.
 - ✓ Institutions or bodies having a legitimate purpose of audit, of the exercise of supervisory tasks or in charge of judicial proceedings: the Internal Audit Service, the EU Court of Auditors, the EU Ombudsman, OLAF, the EU Court of Justice, the European Data Protection Supervisor

- Data subject's right of access and rectification:
 - ✓ In their capacity as data subject, applicants and selected Fellows can contact the EU-FORA fellowship team via the functional mailbox to exercise their right of access, rectification and related rights pursuant to the Data Protection Regulation. They have a possibility at any time to update or correct their identification data. On the other hand, data demonstrating compliance with the eligibility and selection criteria for participation to the EU-FORA Fellowship programme cannot be modified after the closing date of the relevant call for expressions of interest.
- Information security:
 - ✓ Upon the reception by means of the [functional email account](#), fellow applications for the EU-FORA fellowship programme will be stored in the Document Management System of EFSA, complying with state-of-the-art security standards that ensure the confidentiality, integrity and availability of the information it contains with access restrictions to authorised individuals at EFSA only;
 - ✓ Individuals having authorised access to the data are subject to specific confidentiality requirements.
- Retention period of personal data:
 - ✓ The data of successful Fellows will be kept for at least 7 years after the end date of the each 12 month fellowship programme cycle;
 - ✓ The data of unsuccessful candidates are kept for two years after the completion of the relevant Fellowship selection process.
- Recourse to the EDPS:
 - ✓ Data subjects have the right of recourse at any time to the European Data Protection Supervisor (edps@edps.europa.eu).