

**2nd Meeting of
EFSA Stakeholder Consultative Platform Discussion Group
on Food Chemical Occurrence Data**

Meeting date:	6 October 2014
Meeting venue:	Meeting room Satellite 4 Sheraton Brussels Airport Hotel Brussels airport 1930 Zaventem, Belgium
Meeting hours:	10:00 – 17:00
Chair:	Fanny Héraud

Agenda

Monday 6 October 2014			
<i>Time</i>	<i>No.</i>	<i>Items</i>	<i>Presenters</i>
10:00	1	WELCOME AND ROUND TABLE PRESENTATIONS	<i>Fanny Héraud, DATA Unit</i>
10:30	2	Contaminants	
	2.1	Update on expected opinions related to contaminants for end 2014/beginning 2015	<i>Marco Binaglia (by phone), BIOCONTAM Unit</i>
	2.2	Open data collection of MCPDs and glycidyl esters	<i>Fanny Héraud, DATA Unit</i>
	2.3	Feedback regarding the organisation of the <i>ad-hoc</i> call for acrylamide data, roundtable	
11:30		COFFEE BREAK	
11:45	3	Additives	
	3.1	Use of usage/monitoring data in exposure assessment to food additives: concrete examples	<i>Alexandra Tard, FIP Unit, and Petra Gergelova (by phone), DATA Unit</i>
	3.2	Update on tentative work programme 2014-2016	<i>Alexandra Tard, FIP Unit</i>
12:45		LUNCH BREAK	
13:45	3.3	Template for food additives: proposed revisions	<i>Doreen Russell, DATA Unit and Enikő Varga (by phone), DATA Unit</i>
14:45	4	Any other business - Discussion points/expectations for future meetings of the discussion group	

15:15		<i>COFFEE BREAK</i>	
15:30	5	Training session How to use EFSA tools for transmission of chemical occurrence data	<i>Doreen Russell and Fanny Héraud, DATA Unit</i>
17:00		<i>CLOSURE OF MEETING</i>	

✓ **Note to those attending the training session:**

- Material to bring: laptop with MS Excel® software
- It is advisable to check before the training that you can enable the Excel macros which are enclosed in the EFSA simplified template.

How to perform the check?

- Go to <http://www.efsa.europa.eu/en/datex/datexsubmitdata.htm>
- Download the two Excel files “Standard Sample Description” and “Simplified Reporting Format” following the instructions described on the web page,
- Open the files and click on “enable the macros”.

⇒ If you cannot enable the macros, contact your IT administrator in order to solve the problem before the training.

✓ **Documentation**

<i>Agenda item</i>	<i>Documents</i>
2.2	Pdf document describing the specific requirements (<u>sent with draft agenda</u>) Powerpoint presentation
2.3	Pdf document detailing the points for which a feedback from stakeholders would be appreciated (<u>sent with draft agenda</u>)
3.1	Powerpoint presentation
3.3	Powerpoint presentation
5	Powerpoint presentation Documents (word/excel) for the self-guided exercise