Privacy statement concerning the processing of personal data on the occasion of EFSA meetings and events

Personal data will be processed in accordance with Regulation (EC) n° 45/2001 of the European Parliament and of the Council on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data.

Purpose: The purpose of the personal data processing is the organisation and management of EFSA meetings and events, including the management of contact lists, invitations and participants.

Personal data collected and further processed are:
- Identification data necessary for the organisation and management of the meeting, conference or workshop, such as the name, profession, contact details, including the postal address, e-mail and phone number of participants and speakers;
- Any pictures or videos of meeting participants; in the context of certain important meetings EFSA may organize live web streaming and video or audio recording. In case of video recording, EFSA will as possible arrange for an opt-out facility for meeting participants who prefer their images are not recorded;
- Information about the arrangements for travelling & accommodation and banking information, in order to reimburse travel expenses or to pay allowances.

Data controller: The Unit or Directorate of EFSA in charge of the organisation of the relevant meeting or event.

Recipients of personal data: EFSA staff, EFSA’s contractor for the organisation of meeting and events, conference organisers and participants, EFSA’s travelling agency as concerns information on travelling arrangements and accommodation, without prejudice to a possible transfer to bodies in charge of a monitoring, auditing or inspection task in accordance with European Union legislation. Presentations and pictures as well as any web streaming and/or audio/video recording may be made available on the website of EFSA.

Data retention: Collected personal data are recorded and stored as long as follow-up actions are needed in the context of the meeting or event concerned. For the purpose of contacting audiences in the future in the context of EFSA's activities, EFSA may retain personal data in the Contacts Database of EFSA, specifically designed for this purpose. If you do not agree with this, please contact the Controller by using the Contact Information mentioned in the invitation letter.

Contact & exercise of rights: Should you require further information concerning the processing of your personal data or exercise your rights (e.g. access or rectify any inaccurate or incomplete data), please use the Contact Information mentioned in the invitation letter to the meeting or event concerned.

Recourse: Data subjects have at any time the right to make a complaint regarding the processing of their personal data to the European Data Protection Supervisor.